



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	5	11	2021		4	11	2022

Section A Reference and administration details

Charity name

The Beaminster Museum Trust

Other names charity is known by

Registered charity number (if any)

1179769

Charity's principal address

Beaminster Museum, Whitcombe Road

Beaminster

Postcode

DT8 3NB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Murray Rose	Chairman		
2	Alec Crawford			
3	Colin Bowditch			
4	Marcus Chambers			
5	Matthew Kirkman			
6				
7				
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9				
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13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution of Charitable Incorporated Organisation
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (association Model)
Trustee selection methods (eg. appointed by, elected by)	By vote of members at their AGM. The Management Committee chairman, secretary, treasurer and curator (also elected at the AGM) may choose to be trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system

There being insufficient volunteers to keep the Museum open. With new volunteers continuously

and procedures to manage them.

coming forward, this is not considered a major risk

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the public by founding, maintaining and managing a Museum in Beaminster to promote public interest in, and to collect and preserve items connected with, the history of the town and surrounding rural area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To open the Museum for 6 months of the year

In addition to our permanent collection , to provide temporary displays

To open for group visits to see the museum collection

To arrange visits by children in school groups

To answer queries from the public concerning the history of the area

To help with family research for people world-wide with a Beaminster connection

To provide a history-based series of lectures during the winter months

We co-manage a NNS site of geological interest which we open to the public from time to time or on request

We confirm that trustees have had regard to the guidance issued by the Charity Commission in respect of public benefit

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

We do not make grants

Not applicable

The charity is run entirely by some 50 volunteers. There are no paid positions, apart from a cleaner

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

The museum was open for the full season, April to October attracting 1439 visitors, a record.

The two rooms in the recently completed extension were used to the full, the Rose Gallery with more exhibits that could not otherwise have been displayed, as well as an area for children. The Chesterman Room is the research centre housing the many files, records and books containing historical information.

There was an increase in digital facilities enabling visitors to access historical records

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity maintains a reserve of £10,000

Details of any funds materially in deficit

The Long Term Project i.e. museum extension) account was in deficit to £18,967 following expenditure of income received in previous years

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Friends subscriptions 14%, Donations 32% Shop sales 20% Fundraising 34%

General property expenditure (64%) has enabled the museum to remain open and in good condition

N/A

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	David Alexander Crawford	
Full name(s)	David Alexander Crawford	
Position (eg Secretary, Chair, etc)	Trustee and Secretary	
Date	21st June 2023	

2020/21	Operating Income	2021/22
1300	Friends' subscription income	1,132
190	Gift Aid income	260
	Friends' Income Subtotal	1,392
675	Admissions	
	Visitor donations	2,021
791	General donations	550
0	Other bespoke donations	0
492	Exhibition funding	0
	Exhibition Income Subtotal	2,571
1220	Shop sales	1,614
	Shop Income Subtotal	1,614
20	Education income	60
0	Education funding	0
	Education Income Subtotal	60
320	Events income	2285
0	Room hire income	560
130	Miscellaneous income	397
1	Bank Interest received on general & bespoke funds	47
30	Horn Park Quarry net income	-11
5169	Total Operating Income	8,915

-1837 Operating Surplus/Deficit for the Year **271**

Long-term Project Income		
39716	Building and repair funding	25
132	Gift Aid on building and repair donations	0
7	Bank Interest on Renovation Account	38
39855	Total Long-term Project income	63

-139602 Long-term Project Surplus/Deficit for the Year **-18,967**

45024	Total Income	8,978
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-141439 Net Surplus/Deficit for the Year **-18,696**

2020/21	Operating Expenditure	2021/22
63	Friends' subscription printing and postage	85
0	Other Friends' expenditure	0
	Friends' Expenditure Subtotal	85
407	General display costs	442
240	Funded exhibition costs	0
0	Reference section costs	15
9	SumUp Card Fees	21
186	Marketing costs	135
	Exhibition Expenditure Subtotal	613
201	Shop purchases	447
95	Shop publication printing costs	113
	Shop Expenditure Subtotal	560
0	Education expenditure	99
0	Funded education expenditure	0
	Education Expenditure Subtotal	99
159	Events expenditure	387
36	Room Hire expenditure	0
115	Miscellaneous expenditure	287
4700	General property expenditure	5,523
795	General administration costs	1,090
7006	Total Operating Expenditure	8,644

Long-term Project Expenditure		
179457	Funded building and repair expenditure	19,030
179457	Total Long-term Project Expenditure	19,030

186463	Total Expenditure	27,674
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for the financial year 5th November 2021 - 4th November 2022

Bank Balances				
Opening balances 5th November 2021 -				
Cash (float)			50	
TSB Current Account			6,369	
CCLA	1	General Deposit Account	8,573	
	2	Bespoke Funds	2,119	
	3	Renovation Fund	25,726	
				36,418
Total opening balances 5th November 2021			42,837	
Closing balances 4th November 2022				
Cash (float)			50	
TSB Current Account			6,319	
CCLA	1	General Reserve	10,029	
	2	Bespoke Funds	2,128	
	3	Renovation Fund	5,765	
				17,922
Total closing balances 4th November 2022			24,291	
(See note below)				
Less loan box deposits held			150	
Net Surplus/Deficit for the Year			-18,696	

General property expenditure		
2020/21		2021/22
2158	Utilities	2,622
1808	Insurance	1,558
28	Repairs and Renewals	384
706	Cleaning	959
4,700		5,523
General administration costs		
457	Telephone and Broadband	706
160	Printing, Postage and Stationery	209
114	Computer and Digital Equipment	0
64	Other Administration costs	175
795		1,090
Events Income		
	Book Sale	669
	Winter Talks	927
80	Other Talks	40
	Festival joint talk	117
	Christmas Concert	312
	Coffee Morning	70
	Time and Tide play	150
240	Growing for Gold events	0
320		2,285

Note: The museum has a general reserve policy of retaining £10,000.

I have checked the above figures against bank statements, schedules, deposit statements and invoices, and found them correct.

Signed:



Colin Schofield (Examiner)

Dated:

12/1/23