

2020/21

Annual Report

CreateBolton



**Creationships that make a
difference...**

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1. Introduction

CreateBolton has had a year like no other. The global Pandemic greatly affected our service delivery in so many ways. From the end of March 2020 like so many other charities, we had to suddenly stop doing what we do, the way we've always done it. Our strapline is 'Creationships that make a difference'...for a reason. We are created by God to be in relationship with Him and with each other and that has been sorely tested during this most recent period.

Statement from our Chair

Alison Lomax - Chair of Trustees

I'd like to start by saying a huge thanks to all our customers, our volunteers and our supporters for staying with us during this difficult period. Without you, there would be no charity called CreateBolton. Without you we wouldn't be able to do what we do and do it so well and without you we wouldn't be able to make the difference we are reliably told we are making.

Like many other organisations, we've needed to make significant changes to how we work, some temporary, others permanent but we firmly believe that we will grow into a stronger organisation, more resilient and even more acutely aware of the needs of the people we support. As we look back over the last year, we can see many examples of just how important the support we provide is to more and more people. However, we must be honest, we lost resources, we weren't able to open Cafe Create, we lost volunteers and momentum, and it was far from easy returning to support people in person. We are stronger pulling together and will continue to respond to the need before us. We look forward to the year ahead and hope that you will continue to journey with us.

This annual report reflects the fact that we were originally established as a Charity registered with the Charity Commission in July 2013 and will therefore celebrate our 10 years in 2023. This report covers the period September 2021 through to August 2022, as we are now a Charitable Incorporated Organisation CIO (1179761) and these dates define our accounting year. We have not added any projects in this year, and yet we grow in other ways as we believe God is leading us. We have also taken steps with our trustees to refresh our values, mission and our vision as follows:

2. The Vision – Why does CreateBolton exist?

Our **Objectives**, remain consistent with the Charity Commission Objects originally submitted within our application:

To advance and promote the use of the ‘Creative Arts’ in their widest sense, as a way of:

- *Providing support and creative experiences for young people that develop their skills, capacities, and capabilities to enable them to participate in society as mature and responsible creative individuals.*
- *Reducing social isolation and building confidence in both vulnerable adults and older people.*
- *To preserve and protect the health of those caring for people with physical, mental or sensory impairment within the family or home by offering a creative break from caring through the provision of a creative experience away from the home.*
- *To advance the Christian faith lived out in practice for the benefit of the public in accordance with the teachings of Jesus Christ.*

Vision

Our vision is a Bolton Community where everyone is included, and where everyone’s creative talents and contributions are welcomed, utilised, and celebrated.

Mission

We use multiple forms of creative arts to bring out the gifts and talents of those people who face barriers to being able to confidently play an active part in their community. Through workshops, support groups and one to one mentoring we build confidence, trust, and an aspiration to both create and to contribute. We refer to this as **‘creationships that make a difference’**.

Values

Our values reflect who we are and are synonymous with CreateBolton:

- **Inclusion**
 - o We are a charity that includes all, that actively seeks to attract all and will bring all together
- **Integrity**
 - o We are a charity that is authentic in all that we seek to accomplish; acting in our communities’ best interests,’ and we can be trusted and relied upon to honour our commitments.
- **Identity**
 - o We value all people as unique individuals with something to give. We are a Christian charity, and the teachings and person of Jesus are core to our identity

Within this year, we have been particularly struck by verses in Philippians 4: v13

‘I can do all this through him who gives me strength’

We have also been inspired by the following quote attributed to John Wesley.

Do all the good you can, by all the means you can, in all the ways you can, in all the places you can, at all the times you can, to all the people you can, as long as ever you can.

[**John Wesley**](#)

3. Resources

Section 4 will update you on the use of the CreateBolton space at Claremont House, however, there have been significant changes to our resources in the last 12 months:

- a) **People** – Our staff team (2) has changed during this year. We started with a leadership of three, but for a number of reasons, our friend and colleague Ann Lowton decided that God was calling her in a different direction. Our volunteer numbers continue to be fluid and very flexible. During the year we have been blessed with more than 40 different volunteers at different points, and although our numbers did reduce noticeably during this pandemic period, we are seeing signs of new growth, in those supporting us to deliver services. We continue using younger volunteers from 14+ in the Café and most of them either come to us through word of mouth, or through one of the local colleges. We cannot exist without our volunteers as they are the heart and soul of what we do. At the height of the pandemic we were restricted on the numbers of volunteers we could utilise as we have needed to rearrange the layout within the café in particular to allow for appropriate social distancing.

As Cafe Create was closed from March 2020 until June 2021, we were unable to deploy many volunteers at that time. Since reopening, we have returned to providing a placement for a young person with a learning disability in our kitchen, this time from Bury College. In January 2021, we held two volunteer briefings where we shared updates on what's going on in CreateBolton, shared Policies and listened to ideas from our volunteers around areas we could improve. This has been a wonderful experience, planned and purposeful and helping all concerned. We needed to hold further volunteer briefings with a specific focus on Covid prior to the cafe reopening in June 2021.

During this year, we have also cemented our working relationship with a growing number of local artists who have become associates with CreateBolton. This has been a blessing to CreateBolton, and we can see more fruit to come in the years ahead.

b) **Financial** – CreateBolton continues to operate in line with Charity Commission guidelines, holding enough reserves which are currently slightly greater than we require which is a healthy position to be in. As we approach the end of this reporting year, we are about to switch over to a new accounting system called ExpensePlus.

- i. We continue to rent space at Claremont House for many of our services but specifically for Café Create, and for all our activities that take place within the café, the Rudkin Room and the Create Studios on the mezzanine level.
- ii. We continue to bid for grants to help achieve our financial targets and have signed up to a partnership arrangement with [Chell Perkins](#) fundraisers to help us achieve sustainable funding options at the same time as supplementing the annual grants or one-off commitments.
- iii. We have been blessed again by some amazingly generous donations and kindness this year, increased regular giving and by funding raised through our various fundraising events. We have had a significant increase on the levels recorded in the previous year, although this has again been affected by Covid.

c) **Physical** – CreateBolton has needed to acquire many other physical resources during this year. In particular we have added more equipment to the kitchen, namely a new cooker and purchased other equipment in the Create Studios, namely a new kiln. As we

speaking, we are operating with three kilns and five pottery wheels. Our izettle card payment machine is invaluable especially during these contactless times. We take payments more reliably which is critical now that we need to serve and take payment from café customers at their table. We will continue to upgrade and improve as money and good wisdom suggests in 2021/22.

4. Claremont

We continue to creatively use the space we rent at Claremont House which currently stands at Café Create, the kitchen, The Rudkin Room, and the Create Studios on the mezzanine. Up until Covid and the restrictions, we had continued to provide a break for parents of some children with a learning disability in partnership with the Octagon Theatre (Little Bridges), however we mutually agreed to end our partnership for a number of reasons. It's been great working with the Octagon, and we will follow the progress of the young people in their drama adventures. We've not really been able to make much use of the gallery space for exhibitions of work due to the pandemic, however since we have returned, we have been exhibiting the wonderful artwork of Gerry Maloney. The Boltuses use the Rudkin Room as the Band Room. We continue to benefit greatly from additional storage space within Claremont and continue to maintain good relationships with the Church.

5. The Services

The following update on services reflects the extent of the work during the last 12+ months (Sept 2020 - August 2021) and forms the basis of how we hope to grow during 2021/22 and beyond. We are very mindful as we celebrate each year as a charity that change always lies ahead and that we need to seek God's will not ours as we move forward. Never has this been more important than at this time of Pandemic. We will constantly review what we do and why we do it to ensure that it meets the needs of those we support and continues to be viable.

a. Café Create

- i. Café Create continues to be the central meeting place at the heart of CreateBolton. As we approached lockdown at the end of March 2020, we were consistently serving between 70 and 80 people across Friday and Saturday between 10am and 2pm every week except Easter and Christmas. The café wouldn't exist without our regular willing and very able band of volunteers. We have benefited from a very static team of approx. 15 volunteers across Fridays and Saturdays. This continues to be an answer to prayer and we now have a Cafe Manager in Carol Hardman. The cafe was closed throughout the pandemic and only reopened in June 2021.
- ii. We continue to function as a 5* café which is well deserved recognition for all the volunteers' hard work.
- iii. We have just refreshed our volunteers' Food Hygiene training in preparation for the reopening of the café in June 2021.
- iv. Up until Covid we continued to support University of the Third Age (U3A) every third Friday through both the café and the studios. We are sadly no longer able to pursue this partnership.

b. Create Experience

- i. As we reach the end of this reporting period, we have been able to facilitate more creative workshops, with a mix of art/craft and paid and free sessions. We noted that many people had been supported during the pandemic through craft projects and really enjoyed it, and as the world began to open up again, this stopped and people were left isolated and lacking in creative stimulation. It's

been vital that we have provided weekly sessions for people that don't necessarily have the resources to access such activities.

- ii. One of our Associated Artists Andy has continued to run pottery courses when the rules allowed it, from which he chooses to make a donation to CreateBolton.
- iii. We continue to be blessed by a range of Associate Artists that often give of their time and skills for free, so that others may experience the joy of art, craft and creating.

c. Create Schools

This is an area that sadly had to drop off during the pandemic, schools and colleges were understandably keen to limit the potential for the virus to spread and had enough going on in their own world, without Create coming into the school environment. We are confident that this will pick up again when the time is right.

d. Create Boltunes

It must be said that the pandemic has been tough for the Boltunes, difficult to meet over Zoom and hard to maintain the buzz that exists when face to face, however, we continued to provide weekly sessions for the members that still felt able to engage. We took instruments out to them at home and set music challenges. Someone wrote a piece of music for/with the Boltunes during this period and we established our own [YouTube](#) channel, hosting Christmas concerts in December 2020. We now have a dedicated newsletter called [The Bugle](#). We are optimistic that we will adapt and support people in new and different ways. We should also say thanks to [Youth Music](#) as they have continued to provide us with a grant until the end of March 2022 to support the Boltunes in their journey.

e. Create Community

The Create Community is now in its third year of a grant from the [National Lottery Community Fund](#). The Community continues to utilise the Create Studios space in Claremont and the Rudkin Room. Pre-pandemic they meet regularly every Tuesday, Wednesday, (Thursdays and Fridays), with the numbers growing. However during the pandemic, most of the support has been provided in communities, in the homes of our members. The number of people supported in March/April 2020 was 15-20 and by November 2020 this had risen to 56 people at its peak. They are producing work of a very high standard and this in turn is supporting the retail range and once again we have a stock of very encouraging stories about the difference this project is making in the lives of its members. Covid and the lockdown required a different approach to reducing isolation and combating loneliness. Joy was able to provide [Create@Home challenges](#) to an increasing number of people, to their doorstep, and when the restrictions allowed, we were able to test out meeting face to face again in the building (socially distanced).

f. Studio Create

Studio Create is an offshoot from the Create Community, a group of younger people with a learning disability, creating their own range of work and in the process growing in confidence, communication and social interaction. There is so much potential in the people involved and they are supported by Suzanne, Andy and Carol.

g. Create Retail

Create Retail has changed during this year. Even prior to lockdown, we spent some time purposefully reviewing who and how we support local artists and craftspeople, creating an opportunity for them to promote their work and in return donations are made back to CreateBolton. Our focus has become more directed towards people that better fit our

charitable objects. As the pandemic dictated we were unable to hold Christmas@Create in 2020. The cafe was closed and the retail space in the café has sadly had to reduce to allow for better social distancing. Since we have reopened in June 2021, we have streamlined the creations on sale and have still been able to generate a good experience for everyone concerned, in fact some would say it's even better.

h. Even more.....

Alpha – We have continued to meet over Zoom with some of our Alpha course group for people with a learning disability during this period and in effect created a 'house group' exploring the Parables, breaking down the Christmas story and even adapting Pete Greig's Prayer course. We have continued to maximise funding to help support this development from the [Henry Smith](#) charity.

In the lead up to Christmas 2020, we received a small grant from [Bolton CVS](#), enabling us to deliver an [Amaryllis](#) plant to some of our more isolated customers and we were able to keep in touch via email, text, What'sApp and photos to see whose was growing fastest.

Our thanks must also go out to Adrian Nottingham from Bolton CVS, who has helped our Trustee Board and continued to support us in many ways during this difficult period.

6. The Future (2021/22)

In Summary

- ❖ Continue to raise awareness of CreateBolton across Churches, Community groups, the general public and of course the Town Centre of Bolton as an integral part of the Bolton 2030 vision.
- ❖ Expand the number and range of praying partners - in particular through our [Create Prayer Facebook](#) page

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- ❖ To continue to increase the pool of volunteers and the range of gifts they bring to enable CreateBolton to be all that God wants us to be.
 - ❖ To develop new partnerships that align to our charitable objects.
 - ❖ Revisit the Alpha course and bible stories group we have been running with people with a learning disability/difficulty. Look to promote and run a new course in 2022
 - ❖ Work with Chell Perkins on a more sustainable funding strategy for CreateBolton - maximise the funding opportunities available to us to enable us to sustain and multiply that which God has already provided.
 - ❖ Continue to build up a stock of 'good news' stories through the work we are doing and use them to raise awareness of our work and to encourage others.

This ninth Annual Report owes thanks and appreciation to our Trustees as they continue to serve God through this position.

We continue to appreciate all the support from everyone connected with [Claremont Church](#); in particular in this strangest of years, without their understanding of our financial predicament we would not be in the position we are today. We give thanks to the growing range of partners linked to Create; to the partners within Claremont House that we have got to know better and of course to the volunteers that give of their time and resources out of their desire to serve, and ultimately to our wonderful Creator God for His faithful provision every day. We thank God for those that have supported us financially by providing us with grants, with donations, and with regular pledges. These people know who they are, and they know the difference this makes – thankyou.

Our desire through 2021/22 is to continue establishing Creationships that make a difference...

If you want to see more of what we're about, please go to our web-site www.createbolton.org.uk or view us on Facebook [@createbolton](#) or on Twitter [@BoltonCreate](#)



Financial Statements

For Year Ended 31st August 2022

Report to Board of Trustees Create (Bolton)

Ross Pyle
PRINCIPLE BOOKKEEPING SERVICES
07713461214

	Year Ended 31.08.2022 £	Year Ended 31.08.2021 £
Receipts		
Bids	50154	32940
Donations	8685	10632
Café	25245	2822
Retail	-	1547
Workshops	7010	1202
Fund Raiser Income	-	270
	91094	49413
Cost of Receipts		
Purchases	16997	2467
Gross Receipts	<u>74097</u>	<u>46946</u>
Expenditure		
Rent & Rates	9608	7129
Office Costs	300	277
Arts & Crafts	15510	6946
Outreach Work	250	267
Fundraising Costs	8580	1560
Insurance	532	532
Retailer Costs	-	2356
Equipment Costs	205	363
Premises Costs	1620	2050
Artist & Support	29293	32191
Payments		592
Advertising Costs	624	628
Subscription	1064	261
General Expenses	50	496
Computer & Software	218	454
Bank Charges	41	818
Travel Charges	1887	1025
Depreciation Cost	-	
	69782	57945
Net Receipts (Deficit)	4315	(10999)

Create (Bolton)

Create (Bolton)

Balance Sheet

for the Year Ended 31st August 2022

	Year Ended 31.08.2022 £	Year Ended 31.08.21 £	£
Fixed Assets			
Tangible Assets	5143		NIL
Current Assets			
Stock	310	310	
HSBC Account	10431	9571	
CO-OP Account	48320	50008	
	<u>59061</u>	<u>59889</u>	
	64204		
Current Liabilities			
Accrued Expenses	11822	11822	
Net Assets			
	<u>52382</u>		<u>48067</u>
Finance by	48067		58041
Surplus /(Defecit)	4315		(9974)
	<u>52382</u>		<u>48067</u>

Create (Bolton)

Notes to the financial statements

for the Year Ended 31st August 2022

Accounting policies

The financial statements have been compiled on a basis which enables receipts to be calculated in accordance with generally accepted accounting practices and which provides sufficient and relevant information to enable the completion of a tax return.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Plant and machinery – 30% on cost

	Plant & Machinery £
Cost	
At August 2022	0
Additions	5143
Depreciation	
Charge for year at 31.08.2022	NIL
Depreciation Values previous years	NIL
Total Depreciation	NIL
Net Book Value	
At 31.08.2022	5143

**Unaudited Financial Statements
for the Year Ended 31st August 2022**

**Report to
Board of Trustees Create (Bolton)**

This report is made solely to you, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Create (Bolton). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than you for our work or this report.

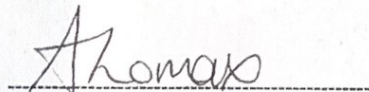
You have approved the financial statements for the year ended August 2022 and have acknowledged your responsibility for them, for the appropriateness of the financial framework adopted and for providing all information and explanations necessary for their compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given us and we do not, therefore, express any opinion on the financial statements.

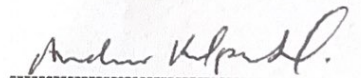
The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. Including complying with the Charities commission rules on Independently Examined Accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small Companies regime.

These financial statements were approved and authorised for issue by the Board on 25th January 2023 and signed on its behalf.



Mrs A Lomax
Chair of Trustees
Charity Registration number: 1179761



Mr A Kilpatrick
Lead Officer
Charity Registration number: 1179761

Principle Bookkeeping Services
27 Redcar Road
Smithills
Bolton



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Create (Bolton)

On accounts for the year
ended

31st August 2022

Charity no
(if any)

1179761

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *H Stainthorpe*

Date: 26/02/23

Name: HANNAH STAINTHORPE

Relevant professional
qualification(s) or body
(if any):

CGMA

Address: 624 Chorley Old Road, Bolton, BL1 6BH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).