

**Discover and Do**

**Financial Statements**

**Year Ended 31 March 2021**

## **Discover and Do**

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# Discover and Do

## Trustees' Annual Report Year Ended 31 March 2021

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We report on the accounts of the charity for the period ended 31 March 2021 which are set out on page 4 and 5.

### Reference and Administrative Details

Charity Name	Discover and Do
Charity Registration Number	1179757
Principal Address	Ysgol Bro Carmel, Carmel Road, Carmel, Holywell, Flintshire, CH6 8NU
Charity Trustees	Miss Emma Kathryn Warbrick Miss Carla Louise Redshaw Mrs Joanne Garbutt

### Objectives and Activities

To promote, maintain, improve and enhance the care and education of children by providing the necessary facilities for the daily care and recreation of children aged 3-14 during out of school hours and school holidays.

To advance the education and training of persons in the provision of such care and recreational facilities.

### Achievements and Performance

The charity continued to provide daily care and recreation to children aged 3-14 in the periods outside of national lockdowns. Working with the assumption that no further national lockdowns will occur, it is expected that the number of children requiring the out of school hours and holiday care provision will return to normal levels going forward.

### Financial Review

#### Reserves

We hold cash at bank and in hand of £43,579 all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur, for example, fall in numbers of children, long-term staff sickness, forced closure and any large expenditure. We aim to hold at least £10,000 and no more than £50,000 in resources at the end of the financial year.

#### Designated Funds

No funds are designated beyond the detail specified in "Reserves" above.

#### Review of Financial Position

Fee income from the out of school hours and school holidays care decreased in the year due to Covid-19, when the charity was unable to provide care and recreation facilities for extended periods. Several government funded job retention scheme grants were received which offset some of the ongoing wages costs. The expectation is that fee levels will return to normal in the next financial year.

### Going Concern

The trustees have considered the on-going situation with regard to Covid-19 as part of their going concern assessment.

After consideration of all factors, the trustees continue to adopt the going concern basis in preparing the financial statements.

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## **Trustees' Annual Report Year Ended 31 March 2021**

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### **Structure, Governance and Management**

The charity was registered as a Charitable Incorporated Organisation on 31 August 2018.

The charity currently has three trustees which are appointed or reappointed at the Annual General Meeting.

Approved on behalf of the board of Trustees on 21st May 2021 by

Miss Joanne Garbutt – Chairman

# **Discover and Do**

## **Independent Examiner's Report Year Ended 31 March 2021**

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We report to the trustees on our examination of the accounts for the year ended 31 March 2021, which are set out on pages 4 to 5.

### **Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 145 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to our attention.

### **Basis of independent examiner's statement**

Our examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination:-

- (1) Which gives us reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

2nd Floor  
Refuge House  
33-37 Watergate Row  
CHESTER  
CH1 2LE

Champion Allwoods Limited  
Chartered Accountants

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## Receipts and Payments Account Year Ended 31 March 2021

	<b>Total and Unrestricted Funds 2021 £</b>	<b>Total and Unrestricted Funds 2020 £</b>
<b>Receipts</b>		
Fees	23,397	57,232
Savings account interest	13	60
Government job retention scheme grants	20,134	-
<b>Total receipts</b>	<b>43,545</b>	<b>57,292</b>
<b>Payments</b>		
Wages	41,601	51,977
Rent	-	2,270
Membership	434	272
Telephone	70	140
Equipment	379	488
Equipment Hire	-	230
Snack	472	2,055
Staff Uniform	-	9
Outings/Acivitvities	-	354
Craft	9	205
Stationery	8	36
Employee pension	139	-
Payroll	459	590
Legal & Professional	-	757
Accountancy	1,020	1,320
Insurance	447	447
Bank charges	32	32
Miscellaneous	330	1,052
<b>Total payments</b>	<b>45,401</b>	<b>62,233</b>
<b>Surplus/(Defecit) for the year</b>	<b>(1,856)</b>	<b>(4,941)</b>
<b>Cash balances brought forward</b>	<b>45,363</b>	<b>50,304</b>
<b>Cash balances carried forward</b>	<b>43,507</b>	<b>45,363</b>

### Approval of Accounts

On behalf of the Trustees I approve this Receipts and Payments Account and the Statement of Assets and Liabilities on the following page on 21st May 2021 for the period ended 31 March 2021.

Miss Joanne Garbutt - Chairman

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### Statement of Assets and Liabilities Year Ended 31 March 2021

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	2021 £	2020 £
<b>Cash funds</b>		
Bank current account	13,425	15,289
Bank deposit account	<u>30,154</u>	<u>30,141</u>
	43,579	45,430
 Creditors	 (72)	 (67)
	<u>43,507</u>	<u>45,363</u>

There are no guarantees provided by the Charity which result in any liability as at 31 March 2021

There is no debt outstanding at 31 March 2021 which is secured by an express charge on any of the Charity's assets