



Trustees' Annual Report for the period

	Period start date				Period end date		
	1	April	2023		31	March	2024
From				To			

Section A Reference and administration details

Charity name Moorland Road Community Library

Other names charity is known by

Registered charity number (if any) 1179729

Charity's principal address Moorland Road Community Library

Moorland Road

Bath

Postcode

BA2 3PL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Hearn	Chair		
2	Jill Carr	Secretary		
3	Jeanette Cook	Treasurer		
4	Lindsey Thompson	Volunteer Coordinator		
5				
12				
13				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The governing document is a memorandum
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Apart from the first trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees are provided with a copy of The Essential Trustee (CC3), Safeguarding Duties for Charity Trustees and the Charity Trustee Welcome Pack. All Trustees are DBS checked and have made appropriate declarations of eligibility. All Trustees are familiar with our constitution.

The Trustees of the Charity are responsible for policy decisions, fund raising, liaison with our local Council and other bodies and, with our Volunteer Co-ordinator, are also responsible for the day to day running of the charity. The Volunteer Co-ordinator manages our volunteer force.

The principal risks faced by the charity are insufficient funding to keep the Library open, particularly with the increased costs and/or an insufficient number of volunteers. We are constantly looking for fundraising opportunities and actively seek to recruit new volunteers. We all work hard to ensure that all opportunities for finding volunteers are maximised.

Summary of the objects of the charity set out in its governing document

The objects of this charity are:

- the advancement of education for the benefit of the public, in particular but not exclusively, in the area of Moorland Road, Bath and the surrounding area, by the provision of a community lending library and associated services
- the promotion for the benefit of the public, in particular but not exclusively, in the Moorland Road area of Bath and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinion, by associating together the said residents and local authorities, voluntary and other organisations, in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Library continues to go from strength to strength. It provides a much valued local service within the community and we are determined to keep it accessible to everyone.

We are delighted to see that our lending rates across the years 2023-24 continue to grow. There were 26,939 loans in year, of which 7,207 were from our own book stock. This represents a 20% increase in book loans from the previous year. The number of users registered at the Library has also increased to over 1000. These increases demonstrate the extent of local needs and how well the Library is meeting them.

We are always looking at ways to improve and update our own book stock. To this end, we applied for a grant from a well-known supermarket chain to buy a stock of new books which included books exploring inclusion and diversity for younger readers and young adults and more up to date books for our adult readers.

The annual Summer Reading Challenge was again very popular with the younger members of the community and encouraged many children to take out lots of books over the summer holidays. It was highly successful with 126 children signed up to the Challenge and 68 who completed it - 50% increase on the previous year and exceeding the national picture.

In June, we welcomed a group of yr children from a local primary school. They were doing a project on the history of the local area and we were able to tell them all about the Library building: how it started as dame school and then became a working man's educational facility, and how it was used as a temporary cinema for Saturday afternoon matinees during WW2 until it was taken over by BANES Council as a branch library in 1962.

We continue with our regular Saturday Lego Clubs in the Library which are very popular. They are also a good opportunity for those people who have never visited the Library before to join the Library, this increasing our outreach.

We were approached by Bath Spa University to participate in their project looking at the future of modern libraries with an emphasis on architecture. This involved several sessions where students and volunteers engaged with the public using the Library space to discuss libraries of the future.

Volunteering at the Library brings a sense of purpose, reduces social isolation and improves individual's mental health but equally, the Library could not operate without the volunteers' hard work. We are always looking to better our volunteers experience of working in the Library so in September we held a volunteer engagement meeting to find out how we could improve and in recognition and reward for our volunteers, we also organised a Christmas party and quiz.

We participate in regular meetings of the national Community managed Libraries Network for mutual support and ideas on how to improve our services.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity does not make grants

The Charity does not invest in other charities or projects

No financial contributions were made by volunteers

Summary of the main achievements of the charity during the year

Our management committee of four Trustees is still in place and still overseeing the running of the library. The Trustees have shown great resilience in the face of challenges such as having to re-negotiate their energy contract at a time of great volatility in the energy market and the introduction of a Resident only Parking Zone which jeopardised the parking facilities for our volunteers.

We are delighted to see that our volunteer numbers continue to recover post covid. This has meant that the Library has always opened when planned and never had to close at short notice.

Our second book stock is going from strength to strength – we now have approaching 2,500 books. We make an effort to ensure that the stock is as diverse as possible to reflect the changes in society.

We have two book clubs who regularly use the Library and we have also started to rent out the space to local groups such as the Scouts, for meetings.

During this year we organised and hosted three local author talks including one for children. These free events were well attended and very well received.

The Library is not just a place to borrow books we are very conscious of our place in the surrounding community and the shopping street where the Library is situated. We make great efforts to support any local events, for example, we decorated the Library both inside and out for the King's coronation and at Christmas we hosted a Christmas sing-a-long with a local ukulele band.

Section E	Financial review
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Brief statement of the charity's policy on reserves

No reserves are held as at 31/3/2023

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds is fundraising, including regular stewarding at local running races, grant applications and small donations.

All funds are used to support the running costs of the Library and to reach out to our community through a series of events and regular sessions.

We have no investments.

Section F	Other optional information

Section G**Declaration**

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position,
e.g. Secretary, Chair
etc

Date

<i>E. C. Hearn</i>	<i>Jill Carr</i>
ELIZABETH HEARN	JILL CARR
CHAIR	SECRETARY
<i>21st Nov 2024</i>	<i>21 Nov 2024</i>



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Moorland Road Community Library

No (if any)
1179729

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2023

To

Period end date
31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	298	-	-	298	370
Other trading	840	-	-	840	1,700
Charity Grant	-	1,000	-	1,000	-
Bank interest	78	-	-	78	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,216	1,000	-	2,216	2,070
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,216	1,000	-	2,216	2,070
A3 Payments					
Fixtures and fittings	443	-	-	443	-
Minor repairs	91	-	-	91	127
IT expenses	296	-	-	296	235
Books	0	585	-	585	619
Utilities	2,371	-	-	2,371	3,112
Operating expenses	910	-	-	910	2,801
Facilities Management	220	-	-	220	350
Volunteers	291	500	-	791	92
Public events	265	-	-	265	170
	-	-	-	-	-
	-	-	-	-	-
Sub total	4,887	1,085	-	5,972	7,506
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,887	1,085	-	5,972	7,506
Net of receipts/(payments)	- 3,671	- 85	-	- 3,756	- 5,436
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,902	1,621	-	27,523	-
Cash funds this year end	22,231	1,536	-	23,767	- 5,436

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank Account	12,153	1,536	-
	CAF Bank Account	10,078	-	-
		-	-	-
	Total cash funds	22,231	1,536	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Elizabeth Hearn	21/11/2024	
		Jeanette Cook	21/11/2024	