



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	April	2023		31	March	2022

Section A Reference and administration details

Charity name Moorland Road Community Library

Other names charity is known by

Registered charity number (if any) 1179729

Charity's principal address Moorland Road Community Library

Moorland Road

Bath

Postcode

BA2 3PL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Hearn	Chair		
2	Jill Carr	Secretary		
3	Jeanette Cook	Treasurer		
4	Lindsey Thompson	Volunteer Coordinator		
5	Joshua Hale		December 2022	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The governing document is a memorandum
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Apart for the first trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees are provided with a copy of The Essential Trustee (CC3), Safeguarding Duties for Charity Trustees and the Charity Trustee Welcome Pack. All Trustees are DBS checked and have made appropriate declarations of eligibility. All Trustees are familiar with our constitution.

The Trustees of the Charity are responsible for policy decisions, fund raising, liaison with our local Council and other bodies and, with our Volunteer Co-ordinator, are also responsible for the day to day running of the charity. The Volunteer Co-ordinator manages our volunteer force.

The principal risks faced by the charity are insufficient funding to keep the Library open, particularly with the increased energy costs and/or an insufficient number of volunteers. We are constantly looking for fundraising opportunities and actively seek to recruit new volunteers. We all work hard to ensure that all opportunities for finding volunteers are maximised.

Summary of the objects of the charity set out in its governing document

The objects of this charity are:

- the advancement of education for the benefit of the public, in particular but not exclusively, in the area of Moorland Road, Bath and the surrounding area, by the provision of a community lending library and associated services
- the promotion for the benefit of the public, in particular but not exclusively, in the Moorland Road area of Bath and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinion, by associating together the said residents and local authorities, voluntary and other organisations, in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Library is now fully operational after the “Covid Years” and continues to go from strength to strength. It provides a much valued local service within the community and we are determined to keep it accessible to everyone.

We are delighted to see that our lending rates across the years 2022-23 demonstrate a return to normality and increased confidence in our users. There were 22,341 loans in year, of which 5,676 were from our own book stock. The number of users registered at the Library has increased to 1000.

We are always looking to improve and update our own book stock and so we raised funds to buy a stock of new books which included books exploring inclusion and diversity for younger readers and young adults. We have also expanded our books on wellbeing and mental health for all ages.

The annual Summer Reading Challenge was very popular with the younger members of the community and encouraged many children to take out lots of books over the summer holidays. It was highly successful with 82 children signed up to the Challenge and 46 completed.

We put on regular Saturday Lego Clubs in the Library which are very popular. They are also a good opportunity for those people who have never visited the Library before to join the Library.

We also participated in several national “events” including British Science Week, Alzheimer’s Awareness Month, Holocaust Memorial Day. We arranged book displays, made posters, ensured relevant books were available to loan, provided supplementary information as appropriate.

Volunteering at the Library brings a sense of purpose, reduces social isolation and improves individual’s mental health but equally, the Library could not operate without the volunteers’ hard work so in recognition and reward for our volunteers, we organised a Christmas party and a personal tour of the Mayor’s Parlour in Bath, given by the Mayor.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity does not make grants

The Charity does not invest in other charities or projects

No financial contributions were made by volunteers

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Library is now well established as an accessible and vibrant part of the community. Our management committee of Trustees is still in place and is still overseeing the running of the library.

Like other charities, our volunteer numbers dropped after the Pandemic but we are slowly building up our numbers.

Our second book stock is going from strength to strength – we now have over 2000 books. We make an effort to ensure that the stock is as diverse as possible to reflect the changes in society.

We pleased that a second book club has been set up. The club uses the Library space to meet in and has proved very popular.

The Library is not just a place to borrow books we are very conscious of our place in the surrounding community and the shopping street where the Library is situated. We make great efforts to support any local events, for example, we decorated the Library both inside and out for the Queen's Jubilee and at Christmas we hosted a Christmas sing-a-long with a local ukulele band. We also support local writers by displaying their books and are hoping to expand this into "author events" in the near future.

In October 2022 we celebrated the fact that we had reached 50,000 book loans since the community took on the running the library in 2019. About 2/3 of our book loans are children's books and 1/3 for adult books. We are all incredible proud that the Library is so well used and such an important part of the community.

Section E

Financial review

Brief statement of the charity's policy on reserves

No reserves are held as at 31/3/2023

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds is fundraising, including regular stewarding at local running races, grant applications and small donations.

All funds are used to support the running costs of the Library and to reach out to our community through a series of events and regular sessions.

We have no investments.

Section F

Other optional information

Section G

Declaration

Trustees declare that they have approved the trustees' report above.

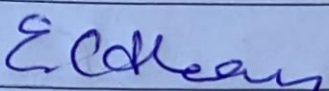
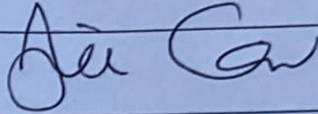
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair etc)

Date

	
ELIZABETH HEARN	JILL CARR
CHAIR	SECRETARY
20/11/23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Moorland Road Community Library

No (if any)
1179729

Receipts and payments accounts

CC16a

For the period
from

Period start date
4/1/2022

To

Period end date
3/31/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	370	-	-	370	-
Other trading	1,700	-	-	1,700	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,070	-	-	2,070	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,070	-	-	2,070	-
A3 Payments					
IT	235	-	-	235	-
Books	619	-	-	619	-
Operating expenses	2,801	-	-	2,801	-
Utilities	3,112	-	-	3,112	-
Facilities management	477	-	-	477	-
Events	262	-	-	262	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	7,506	-	-	7,506	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	7,506	-	-	7,506	-
Net of receipts/(payments)	- 5,436	-	-	- 5,436	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 5,436	-	-	- 5,436	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank Account	15,757	1,766	-
	CAF Bank Account	10,000	-	-
		-	-	-
	Total cash funds	25,757	1,766	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
B2 Other monetary assets	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Elizabeth Hearn	10/31/2023	
		Jeanette Cooke	10/31/2023	