

# MOORLAND ROAD COMMUNITY LIBRARY (BATH)

England & Wales · Charity number 1179729

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-08-30

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Moorland Road Community Library  
Moorland Road  
Bath  
BA2 3PL

**Phone** 01225334621

**Email** [moorlandroadcommunitylibrary@gmail.com](mailto:moorlandroadcommunitylibrary@gmail.com)

**Website** [www.moorlandroadcommunitylibrary.com](http://www.moorlandroadcommunitylibrary.com)

## Activities

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**Objects:** (1) THE ADVANCEMENT OF EDUCATION FOR THE BENEFIT OF THE PUBLIC, IN PARTICULAR BUT NOT EXCLUSIVELY, IN THE AREA OF MOORLAND ROAD, BATH AND THE SURROUNDING AREA, BY THE PROVISION OF A COMMUNITY LENDING LIBRARY AND ASSOCIATED SERVICES(2) THE PROMOTION FOR THE BENEFIT OF THE PUBLIC, IN PARTICULAR BUT NOT EXCLUSIVELY, IN THE MOORLAND ROAD AREA OF BATH AND THE SURROUNDING AREA, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINION, BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS, IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS

**Activities:** Moorland Road Community Library (Bath) operates and manages a lending library and associated facilities for the people in the area of Moorland Road, Bath. The library is currently run and operated by the local Council but as of April 2019 it will be adopted by this community based charity. It will maintain as much of the existing services as possible and will be operated exclusively by volunteers.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Bath And North East Somerset

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,730	£6,581	-	-
2024-03-31	£2,216	£5,972	-	-
2023-03-31	£2,070	£7,506	-	-
2022-03-31	£12,326	£6,248	-	-
2021-03-31	£20,851	£8,159	-	-

## Trustees

Name	Role	Appointed
<b>Christine Vine</b>	Chair	2025-01-01
Dr Jeanette Cook		2018-11-20
Jill Margaret Carr		2018-08-17
Judith Margaret Barnsby		2025-02-01
Lindsey Thompson		2021-06-07

**MOORLAND ROAD COMMUNITY LIBRARY (BATH)**

England & Wales - Charity number 1179729

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# Accounts

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<b>Trustees' Annual Report for the period</b>						
		Period start date			Period end date	
<b>From</b>		1	April	2024		
<b>To</b>		31	March	2025		

**Section A Reference and administration details**

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Moorland Road Community Library	
Moorland Road	
Bath	
<b>Postcode</b>	<b>BA2 3PL</b>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Hearn	Chair	1/4/24 - Sept 2024	
2	Jill Carr	Secretary		
3	Jeanette Cook	Treasurer		
4	Lindsey Thompson	Volunteer Coordinator		
5	Christine Vine		1/1/2025	
12	Judith Barnsby		1/2/2025	
13				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The governing document is a memorandum
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Apart from the first trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees are provided with a copy of The Essential Trustee (CC3), Safeguarding Duties for Charity Trustees and the Charity Trustee Welcome Pack. All Trustees are DBS checked and have made appropriate declarations of eligibility. All Trustees are familiar with our constitution.

The Trustees of the Charity are responsible for policy decisions, fund raising, liaison with our local Council and other bodies and, with our Volunteer Co-ordinator, are also responsible for the day to day running of the charity. The Volunteer Co-ordinator manages our volunteer force.

The principal risks faced by the charity are insufficient funding to keep the Library open, particularly with the increased running costs and/or an insufficient number of volunteers. We are constantly looking for fundraising opportunities to run the library more efficiently and actively seek to recruit new volunteers.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of this charity are:

- the advancement of education for the benefit of the public, in particular but not exclusively, in the area of Moorland Road, Bath and the surrounding area, by the provision of a community lending library and associated services
- the promotion for the benefit of the public, in particular but not exclusively, in the Moorland Road area of Bath and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinion, by associating together the said residents and local authorities, voluntary and other organisations, in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Library continues to go from strength to strength. It provides a much valued local service within the community and we are determined to keep it accessible to everyone.

We normally use our book lending rates and number of new users as measures of success but the introduction of a new Library Management System (LMS) by BANES Council in May 2024 affected data collection for some months so we are unable to provide accurate data. However, we are glad to report that we are busier than ever and , in fact, we have had to increase our opening hours by introducing an extra shift which runs from 3-5pm. The shift is particularly aimed at school age children and is proving very popular both with the children and their parents.

We are constantly aware of the importance of appealing to a diverse community and we have invested in improving and updating our own book stock so as to provide a better library experience to all our readers. Whole sets of perennially popular picture books, such as Thomas the Tank Engine, have been replaced and new books for young adults have been sourced on the advice of our younger customers.

The 2024 Summer Reading Challenge was, as always, very popular with the younger members of the community and encouraged many children to take out lots of books over the summer holidays. Several of our library volunteers visited local schools with staff from the central library to publicise the scheme which was highly successful with 158 children signed up to the Challenge and 80 completing it.

As part of our fundraising efforts, we held a bookmark competition for our younger readers. The entries were displayed on the library noticeboard and the winning bookmarks were printed and laminated and put out for sale in the Library. Our QR code was printed on the bookmark with a request for support.

Volunteering at the Library brings a sense of purpose, reduces social isolation and improves individual's mental health but equally, the Library could not operate without the volunteers' commitment. This was shown in the summer when the new LMS took longer to "bed in" than expected but the volunteers managed to keep the library open and functioning so that we maintained a fully operational service to all of our customers.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity does not make grants

The Charity does not invest in other charities or projects

No financial contributions were made by volunteers

**Summary of the main achievements of the charity during the year**

The resignation of our longstanding chair in September 2024 has led to a change in our management committee. We now have five Trustees, one of whom acts as chair for 6 months. The Trustees have shown great resilience in the face of challenges such as rising running costs and problems with the premises and we are now in the process of bringing in new fundraising initiatives.

The introduction of a new Library Management System (LMS) by BANES Council in May 2024 had quite an impact on MRCL. All of our volunteers had to attend training in their own time and the implementation of the system was not without its problems. We consider it an achievement that the library stayed open and we maintained a fully operational service to all of our customers.

We are delighted to see that our volunteer numbers have now recovered to pre covid levels. We trained 10 volunteers in just a few months last year and we have introduced a more robust mentoring system and assisted shifts for our new volunteers so that our volunteer team is more sustainable.

The introduction of a new weekly shift aimed at school age children is proving very popular both with the children and their parents.

This year one of our Trustees has been working hard reviewing and refining our own book stock by chasing long overdue books and reorganising the library catalogue. The catalogue has been refined to 2064 books but we will be purchasing new books soon to ensure that our stock is as diverse as possible so as to reflect the changes in society.

Two book clubs regularly use the Library and we have continued to rent out the space to local groups such as the Scouts, for meetings.

The Library is not just a place to borrow books we are very conscious of our place in the surrounding community and the shopping street where the Library is situated. We make great efforts to support any local events, at Christmas we hosted a Christmas sing-a-long with a local ukulele band.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

No reserves are held as at 31/3/2024

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

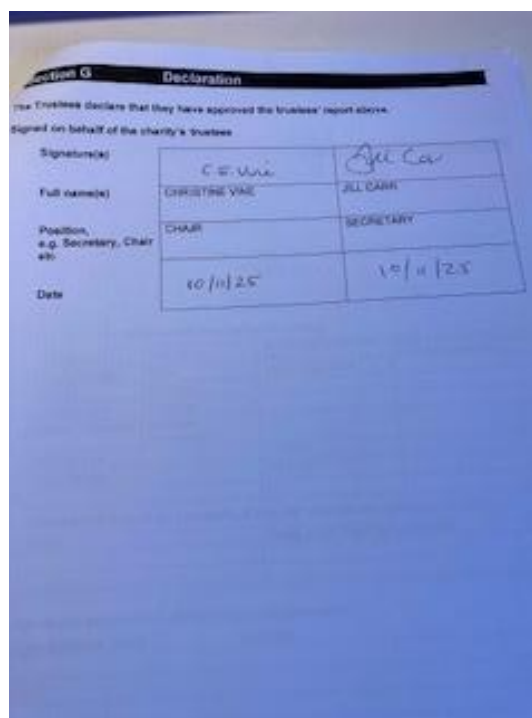
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds is fundraising, including regular stewarding at local running races, grant applications and small donations.

All funds are used to support the running costs of the Library and to reach out to our community through a series of events and regular sessions.

We have no investments.

## Section F Other optional information







CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Moorland Road Community Library</b>	No (if any) 1179729
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**CC16a**

## Receipts and payments accounts

For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	163		-	163	
Other trading	1,133		-	1,133	
Charity Grant			-	-	-
Bank interest	434		-	434	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>1,730</b>	<b>-</b>	<b>-</b>	<b>1,730</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,730</b>	<b>-</b>	<b>-</b>	<b>1,730</b>	<b>-</b>
<b>A3 Payments</b>					
Fixtures and fittings	89		-	89	
Minor repairs			-	-	
IT Hardware	457		-	457	
IT software	602		-	602	
Books		652	-	652	
Utilities	2,644		-	2,644	
Operating expenses	911		-	911	
Facilities Management	126		-	126	
Volunteers	861		-	861	
Public events	239		-	239	
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>5,929</b>	<b>652</b>	<b>-</b>	<b>6,581</b>	
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>5,929</b>	<b>652</b>	<b>-</b>	<b>6,581</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 4,199</b>	<b>- 652</b>	<b>-</b>	<b>- 4,851</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	22,231	1,536	-	23,767	-
<b>Cash funds this year end</b>	<b>18,032</b>	<b>884</b>	<b>-</b>	<b>18,916</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank Account	7,521	884	-
	CAF Bank Account	10,511	-	-
		-	-	-
	<b>Total cash funds</b>	<b>18,032</b>	<b>884</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Jill Carr		<b>06/11/2025</b>
		Jeanette Cook		<b>06/11/2025</b>

**MOORLAND ROAD COMMUNITY LIBRARY (BATH)**

England & Wales - Charity number 1179729

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# Accounts

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<b>Trustees' Annual Report for the period</b>						
		Period start date			Period end date	
		1	April	2023	31	March 2024
<b>From</b>					<b>To</b>	

**Section A Reference and administration details**

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Moorland Road Community Library	
Moorland Road	
Bath	
<b>Postcode</b>	<b>BA2 3PL</b>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Hearn	Chair		
2	Jill Carr	Secretary		
3	Jeanette Cook	Treasurer		
4	Lindsey Thompson	Volunteer Coordinator		
5				
12				
13				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The governing document is a memorandum
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Apart from the first trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees are provided with a copy of The Essential Trustee (CC3), Safeguarding Duties for Charity Trustees and the Charity Trustee Welcome Pack. All Trustees are DBS checked and have made appropriate declarations of eligibility. All Trustees are familiar with our constitution.

The Trustees of the Charity are responsible for policy decisions, fund raising, liaison with our local Council and other bodies and, with our Volunteer Co-ordinator, are also responsible for the day to day running of the charity. The Volunteer Co-ordinator manages our volunteer force.

The principal risks faced by the charity are insufficient funding to keep the Library open, particularly with the increased costs and/or an insufficient number of volunteers. We are constantly looking for fundraising opportunities and actively seek to recruit new volunteers. We all work hard to ensure that all opportunities for finding volunteers are maximised.

**Summary of the objects of the charity set out in its governing document**

The objects of this charity are:

- the advancement of education for the benefit of the public, in particular but not exclusively, in the area of Moorland Road, Bath and the surrounding area, by the provision of a community lending library and associated services
- the promotion for the benefit of the public, in particular but not exclusively, in the Moorland Road area of Bath and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinion, by associating together the said residents and local authorities, voluntary and other organisations, in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Library continues to go from strength to strength. It provides a much valued local service within the community and we are determined to keep it accessible to everyone.

We are delighted to see that our lending rates across the years 2023-24 continue to grow. There were 26,939 loans in year, of which 7,207 were from our own book stock. This represents a 20% increase in book loans from the previous year. The number of users registered at the Library has also increased to over 1000. These increases demonstrate the extent of local needs and how well the Library is meeting them.

We are always looking at ways to improve and update our own book stock. To this end, we applied for a grant from a well-known supermarket chain to buy a stock of new books which included books exploring inclusion and diversity for younger readers and young adults and more up to date books for our adult readers.

The annual Summer Reading Challenge was again very popular with the younger members of the community and encouraged many children to take out lots of books over the summer holidays. It was highly successful with 126 children signed up to the Challenge and 68 who completed it - 50% increase on the previous year and exceeding the national picture.

In June, we welcomed a group of yr children from a local primary school. They were doing a project on the history of the local area and we were able to tell them all about the Library building: how it started as dame school and then became a working man's educational facility, and how it was used as a temporary cinema for Saturday afternoon matinees during WW2 until it was taken over by BANES Council as a branch library in 1962.

We continue with our regular Saturday Lego Clubs in the Library which are very popular. They are also a good opportunity for those people who have never visited the Library before to join the Library, this increasing our outreach.

We were approached by Bath Spa University to participate in their project looking at the future of modern libraries with an emphasis on architecture. This involved several sessions where students and volunteers engaged with the public using the Library space to discuss libraries of the future.

Volunteering at the Library brings a sense of purpose, reduces social isolation and improves individual's mental health but equally, the Library could not operate without the volunteers' hard work. We are always looking to better our volunteers experience of working in the Library so in September we held a volunteer engagement meeting to find out how we could improve and in recognition and reward for our volunteers, we also organised a Christmas party and quiz.

We participate in regular meetings of the national Community managed Libraries Network for mutual support and ideas on how to improve our services.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity does not make grants

The Charity does not invest in other charities or projects

No financial contributions were made by volunteers

**Summary of the main achievements of the charity during the year**

Our management committee of four Trustees is still in place and still overseeing the running of the library. The Trustees have shown great resilience in the face of challenges such as having to re-negotiate their energy contract at a time of great volatility in the energy market and the introduction of a Resident only Parking Zone which jeopardised the parking facilities for our volunteers.

We are delighted to see that our volunteer numbers continue to recover post covid. This has meant that the Library has always opened when planned and never had to close at short notice.

Our second book stock is going from strength to strength – we now have approaching 2,500 books. We make an effort to ensure that the stock is as diverse as possible to reflect the changes in society.

We have two book clubs who regularly use the Library and we have also started to rent out the space to local groups such as the Scouts, for meetings.

During this year we organised and hosted three local author talks including one for children. These free events were well attended and very well received.

The Library is not just a place to borrow books we are very conscious of our place in the surrounding community and the shopping street where the Library is situated. We make great efforts to support any local events, for example, we decorated the Library both inside and out for the King's coronation and at Christmas we hosted a Christmas sing-a-long with a local ukulele band.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

No reserves are held as at 31/3/2023

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds is fundraising, including regular stewarding at local running races, grant applications and small donations.

All funds are used to support the running costs of the Library and to reach out to our community through a series of events and regular sessions.

We have no investments.

## Section F

## Other optional information

**Section G Declaration**

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>E. C. Hearn</i>	<i>Jill Carr</i>
Full name(s)	ELIZABETH HEARN	JILL CARR
Position, e.g. Secretary, Chair etc	CHAIR	SECRETARY
Date	<i>21<sup>st</sup> Nov 2024</i>	<i>21 Nov 2024</i>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Moorland Road Community Library**

No (if any)  
1179729

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	298	-	-	298	370
Other trading	840	-	-	840	1,700
Charity Grant	-	1,000	-	1,000	-
Bank interest	78	-	-	78	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>1,216</b>	<b>1,000</b>	<b>-</b>	<b>2,216</b>	<b>2,070</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,216</b>	<b>1,000</b>	<b>-</b>	<b>2,216</b>	<b>2,070</b>
<b>A3 Payments</b>					
Fixtures and fittings	443	-	-	443	-
Minor repairs	91	-	-	91	127
IT expenses	296	-	-	296	235
Books	0	585	-	585	619
Utilities	2,371	-	-	2,371	3,112
Operating expenses	910	-	-	910	2,801
Facilities Management	220	-	-	220	350
Volunteers	291	500	-	791	92
Public events	265	-	-	265	170
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>4,887</b>	<b>1,085</b>	<b>-</b>	<b>5,972</b>	<b>7,506</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>4,887</b>	<b>1,085</b>	<b>-</b>	<b>5,972</b>	<b>7,506</b>
<b>Net of receipts/(payments)</b>	<b>- 3,671</b>	<b>- 85</b>	<b>-</b>	<b>- 3,756</b>	<b>- 5,436</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,902	1,621	-	27,523	-
<b>Cash funds this year end</b>	<b>22,231</b>	<b>1,536</b>	<b>-</b>	<b>23,767</b>	<b>- 5,436</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank Account	12,153	1,536	-
	CAF Bank Account	10,078	-	-
		-	-	-
	<b>Total cash funds</b>	<b>22,231</b>	<b>1,536</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Elizabeth Hearn Jeanette Cook		21/11/2024 21/11/2024

**MOORLAND ROAD COMMUNITY LIBRARY (BATH)**

England & Wales - Charity number 1179729

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# Accounts

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# Trustees' Annual Report for the period

	Period start date			Period end date		
	1	April	2023	31	March	2022
<b>From</b>				<b>To</b>		

## Section A Reference and administration details

**Charity name** Moorland Road Community Library

**Other names charity is known by**

**Registered charity number (if any)** 1179729

**Charity's principal address**

Moorland Road Community Library
Moorland Road
Bath
<b>Postcode</b> BA2 3PL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Hearn	Chair		
2	Jill Carr	Secretary		
3	Jeanette Cook	Treasurer		
4	Lindsey Thompson	Volunteer Coordinator		
5	Joshua Hale		December 2022	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	The governing document is a memorandum
How the charity is constituted <small>(eg. trust, association, company)</small>	Charitable Incorporated Organisation
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Apart for the first trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>All trustees are provided with a copy of The Essential Trustee (CC3), Safeguarding Duties for Charity Trustees and the Charity Trustee Welcome Pack. All Trustees are DBS checked and have made appropriate declarations of eligibility. All Trustees are familiar with our constitution.</p> <p>The Trustees of the Charity are responsible for policy decisions, fund raising, liaison with our local Council and other bodies and, with our Volunteer Co-ordinator, are also responsible for the day to day running of the charity. The Volunteer Co-ordinator manages our volunteer force.</p> <p>The principal risks faced by the charity are insufficient funding to keep the Library open, particularly with the increased energy costs and/or an insufficient number of volunteers. We are constantly looking for fundraising opportunities and actively seek to recruit new volunteers. We all work hard to ensure that all opportunities for finding volunteers are maximised.</p>
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**Summary of the objects of the charity set out in its governing document**

The objects of this charity are:

- the advancement of education for the benefit of the public, in particular but not exclusively, in the area of Moorland Road, Bath and the surrounding area, by the provision of a community lending library and associated services
- the promotion for the benefit of the public, in particular but not exclusively, in the Moorland Road area of Bath and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinion, by associating together the said residents and local authorities, voluntary and other organisations, in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The Library is now fully operational after the “Covid Years” and continues to go from strength to strength. It provides a much valued local service within the community and we are determined to keep it accessible to everyone.

We are delighted to see that our lending rates across the years 2022-23 demonstrate a return to normality and increased confidence in our users. There were 22,341 loans in year, of which 5,676 were from our own book stock. The number of users registered at the Library has increased to 1000.

We are always looking to improve and update our own book stock and so we raised funds to buy a stock of new books which included books exploring inclusion and diversity for younger readers and young adults. We have also expanded our books on wellbeing and mental health for all ages.

The annual Summer Reading Challenge was very popular with the younger members of the community and encouraged many children to take out lots of books over the summer holidays. It was highly successful with 82 children signed up to the Challenge and 46 completed.

We put on regular Saturday Lego Clubs in the Library which are very popular. They are also a good opportunity for those people who have never visited the Library before to join the Library.

We also participated in several national “events” including British Science Week, Alzheimer’s Awareness Month, Holocaust Memorial Day. We arranged book displays, made posters, ensured relevant books were available to loan, provided supplementary information as appropriate.

Volunteering at the Library brings a sense of purpose, reduces social isolation and improves individual’s mental health but equally, the Library could not operate without the volunteers’ hard work so in recognition and reward for our volunteers, we organised a Christmas party and a personal tour of the Mayor’s Parlour in Bath, given by the Mayor.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity does not make grants

The Charity does not invest in other charities or projects

No financial contributions were made by volunteers

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The Library is now well established as an accessible and vibrant part of the community. Our management committee of Trustees is still in place and is still overseeing the running of the library.

Like other charities, our volunteer numbers dropped after the Pandemic but we are slowly building up our numbers.

Our second book stock is going from strength to strength – we now have over 2000 books. We make an effort to ensure that the stock is as diverse as possible to reflect the changes in society.

We pleased that a second book club has been set up. The club uses the Library space to meet in and has proved very popular.

The Library is not just a place to borrow books we are very conscious of our place in the surrounding community and the shopping street where the Library is situated. We make great efforts to support any local events, for example, we decorated the Library both inside and out for the Queen's Jubilee and at Christmas we hosted a Christmas sing-a-long with a local ukulele band. We also support local writers by displaying their books and are hoping to expand this into "author events" in the near future.

In October 2022 we celebrated the fact that we had reached 50,000 book loans since the community took on the running the library in 2019. About 2/3 of our book loans are children's books and 1/3 for adult books. We are all incredible proud that the Library is so well used and such an important part of the community.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

No reserves are held as at 31/3/2023

### Details of any funds materially in deficit

N/A

## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds is fundraising, including regular stewarding at local running races, grant applications and small donations.

All funds are used to support the running costs of the Library and to reach out to our community through a series of events and regular sessions.

We have no investments.

## Section F

## Other optional information

## Section G

## Declaration

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*E. Hearn*

*Jill Carr*

Full name(s)

ELIZABETH HEARN

JILL CARR

Position (eg Secretary, Chair etc)

CHAIR

SECRETARY

Date

20/11/23



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Moorland Road Community Library</b>	No (if any) <b>1179729</b>
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CC16a

## Receipts and payments accounts

For the period from	Period start date 4/1/2022	To	Period end date 3/31/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	370	-	-	370	-
Other trading	1,700	-	-	1,700	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>2,070</b>	<b>-</b>	<b>-</b>	<b>2,070</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,070</b>	<b>-</b>	<b>-</b>	<b>2,070</b>	<b>-</b>
<b>A3 Payments</b>					
IT	235	-	-	235	-
Books	619	-	-	619	-
Operating expenses	2,801	-	-	2,801	-
Utilities	3,112	-	-	3,112	-
Facilities management	477	-	-	477	-
Events	262	-	-	262	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>7,506</b>	<b>-</b>	<b>-</b>	<b>7,506</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>7,506</b>	<b>-</b>	<b>-</b>	<b>7,506</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 5,436</b>	<b>-</b>	<b>-</b>	<b>- 5,436</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>- 5,436</b>	<b>-</b>	<b>-</b>	<b>- 5,436</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Lloyds Bank Account	15,757	1,766	-
	CAF Bank Account	10,000	-	-
		-	-	-
	<b>Total cash funds</b>	<b>25,757</b>	<b>1,766</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Elizabeth Hearn	10/31/2023
		Jeanette Cooke	<b>10/31/2023</b>

**MOORLAND ROAD COMMUNITY LIBRARY (BATH)**

England & Wales - Charity number 1179729

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# Accounts

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# Trustees' Annual Report for the period

	Period start date			Period end date		
<b>From</b>	1	April	2021	31	March	2022
				<b>To</b>		

## Section A Reference and administration details

**Charity name** Moorland Road Community Library

**Other names charity is known by** MRCL

**Registered charity number (if any)** 1179729

**Charity's principal address**

Moorland Road Community Library	
Moorland Road	
Bath	
<b>Postcode</b>	<b>BA2 3PL</b>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Hearn	Chair		
2	Jill Carr	Secretary		
3	Jeanette Cook	Treasurer		
4	Ann Robins		1/4/20-3/3/21	
5	Joshua Hale			
6				
7				
8				
9				
10				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The governing document is a memorandum
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Apart for the first trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees are provided with a copy of The Essential Trustee (CC3), Safeguarding Duties for Charity Trustees and the Charity Trustee Welcome Pack. All Trustees are DBS checked and have made appropriate declarations of eligibility. All Trustees are familiar with our constitution.

The Trustees of the Charity are responsible for policy decisions, fund raising, liaison with our local Council and other bodies and our volunteers. The Trustees are also responsible for the day to day running of the charity.

The principal risks faced by the charity are insufficient funding to keep the Library open and/or an insufficient number of volunteers. We are constantly looking for fundraising opportunities and actively seek to recruit new volunteers. Our recruitment and retention of volunteers is managed by the Trustees who work hard to ensure that all opportunities for finding volunteers are maximised.

Covid restrictions continued to severely impact our operations but in April 2021 the library re-opened for a limited door service and in July 2021 we were delighted to fully re-open the Library to the public.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objects of this charity are:

- the advancement of education for the benefit of the public, in particular but not exclusively, in the area of Moorland Road, Bath and the surrounding area, by the provision of a community lending library and associated services
- the promotion for the benefit of the public, in particular but not exclusively, in the Moorland Road area of Bath and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinion, by associating together the said residents and local authorities, voluntary and other organisations, in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Despite covid restrictions, we have continued to operate and open Moorland Road Community Library for use by the general public as much as we could within the restrictions as laid down by the Government. As the national picture changed we took a cautious approach to returning safely to normal operations.

On reopening, library users frequently expressed delight at our return and gratitude for our continued service. The Library provides a much valued local service within the community and we are determined to keep it accessible to everyone.

Volunteering at the Library especially benefits the volunteers coming out of lockdowns by bringing a sense of purpose, reducing social isolation and improving individuals' mental health.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity does not make grants

The Charity does not invest in other charities or projects

No financial contributions were made by volunteers

**Section D Achievements and performance**

**Summary of the main achievements of the charity during the year**

The Library has survived a global pandemic and we are delighted that it is still seen as a welcoming and vibrant part of the community that is accessible to everyone. It has been a lifeline to many people during a time of isolation and anxiety.

Our management committee of Trustees is still in place and is still overseeing the running of the library.

This year we have been concentrating on recovery:

- Lifting restrictions in the building to allow safe public access.
- Acknowledging that we have lost 50% of our volunteers
- Strengthening the remaining volunteer team through support and confidence building
- Actively recruiting new volunteers in a slow and steady way

Despite the problems caused by covid, our book loans show that we are making steady progress towards reaching our pre-pandemic level of activity: 17,431 book loans in 2021-22

Our second book stock is going from strength to strength and we now have over 1800 books. We are continuing to use our own catalogue and database for the new book stock and to train our volunteers.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

No reserves are held as at 31/3/2021

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds are:

- Grants provided by the Local Community Infrastructure Levy (CIL). This is the last payment from CIL after 3 years' funding.
- Fundraising- small grants from charitable donors including Local giving, Arnold Clark, Medlock Trust, Waitrose and the Co-op. grants from local businesses and small donations from the public.
- Fundraising by our volunteers: providing a Census Support Service and regular stewarding at local running races

All funds are used to support the running costs of the Library and, when possible, to reach out to our community through a series of events and regular sessions. Our services are free to all members of the public.

We have no investments.

## Section F Other optional information

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## Section G Declaration

The Trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

**Full name(s)**

**Position (eg Secretary, Chair etc)**

**Date**

ELIZABETH HEARN	JILL CARR
CHAIR	SECRETARY

## Section G

## Declaration

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*E C Hearn*

*Jill Carr*

Full name(s)

ELIZABETH HEARN

JILL CARR

Position (eg Secretary,  
Chair etc)

CHAIR

SECRETARY

Date

11/1/23



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
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## Receipts and payments accounts

For the period from	Period start date 4/1/2021	To	Period end date 3/31/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
BANES Community Investment Levy	4,000		-	4,000
Donations	5,941	2,385	-	8,326
BANES Council			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>Sub total (Gross income for AR)</b>	<b>9,941</b>	<b>2,385</b>	<b>-</b>	<b>12,326</b>
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>9,941</b>	<b>2,385</b>	<b>-</b>	<b>12,326</b>
<b>A3 Payments</b>				
IT Expenses	22		-	22
Covid proofing	308		-	308
Books	145		-	145
operating expenses	4,898		-	4,898
Software licences			-	-
Insurance			-	-
Stationery			-	-
Facilities management	12		-	12
Local Giving registration			-	-
Volunteers, refreshments & functions	172		-	172
Thank you gifts	173		-	173
Carpet			-	-
			-	-
<b>Sub total</b>	<b>5,730</b>	<b>-</b>	<b>-</b>	<b>5,730</b>
<b>A4 Asset and investment purchases, (see table)</b>				
Fixtures and Fittings	348		-	348
IT Equipment			-	-
<b>Sub total</b>	<b>348</b>	<b>-</b>	<b>-</b>	<b>348</b>
<b>Total payments</b>	<b>6,078</b>	<b>-</b>	<b>-</b>	<b>6,078</b>
<b>Net of receipts/(payments)</b>	<b>3,863</b>	<b>2,385</b>	<b>-</b>	<b>6,248</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>3,863</b>	<b>2,385</b>	<b>-</b>	<b>6,248</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Bank Account	30,574	2,385
		-	-
		-	-
	<b>Total cash funds</b>	<b>30,574</b>	<b>2,385</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B2 Other monetary assets</b>		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
<b>B3 Investment assets</b>			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
<b>B4 Assets retained for the charity's own use</b>			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
<b>B5 Liabilities</b>	Owed to trustees	Unrestricted	-
	Owed to Solicitor	Unrestricted	-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name





**Endowment funds**  
to nearest £

-
-
-
-

OK

**Endowment funds**  
to nearest £

-
-
-
-
-
-

**Current value (optional)**

-
-
-
-
-

**Current value (optional)**

-
-
-
-
-
-
-
-
-

**When due (optional)**


**Date of approval**


**MOORLAND ROAD COMMUNITY LIBRARY (BATH)**

England & Wales - Charity number 1179729

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# Accounts

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# Trustees' Annual Report for the period

	Period start date			Period end date		
	1	April	2020	31	March	2021
<b>From</b>				<b>To</b>		

## Section A Reference and administration details

**Charity name** Moorland Road Community Library

**Other names charity is known by**

**Registered charity number (if any)** 1179729

**Charity's principal address**

Moorland Road Community Library
Moorland Road
Bath
<b>Postcode</b> BA2 3PL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Hearn	Chair		
2	Jill Carr	Secretary		
3	Jeanette Cook	Treasurer		
4	Ann Robins			
5	Victoria Johnson		1/4/20 – 31/8/20	
6	Alice Boden		1/4/20 – 3/10/20	
7	Joshua Hale		2/11/20 – 31/3/21	
8				
9				
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13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	The governing document is a memorandum
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Apart for the first trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>All trustees are provided with a copy of The Essential Trustee (CC3), Safeguarding Duties for Charity Trustees and the Charity Trustee Welcome Pack. All Trustees are DBS checked and have made appropriate declarations of eligibility. All Trustees are familiar with our constitution.</p> <p>The Trustees of the Charity are responsible for policy decisions, fund raising, liaison with our local Council and other bodies and, with our Volunteer Co-ordinators, are also responsible for the day to day running of the charity. The Volunteer Co-ordinators manage our volunteer force.</p> <p>The principal risks faced by the charity are insufficient funding to keep the Library open and/or an insufficient number of volunteers. We are all constantly looking for fundraising opportunities and actively seek to recruit new volunteers. Our recruitment and retention of volunteers is managed by several volunteers who have extensive experience in this field. They work hard to ensure that all opportunities for finding volunteers are maximised.</p> <p>This is especially important now as Covid restrictions have severely impacted our operations and the Library has been closed intermittently for a large proportion of time. However, we risk assessed all of our operations at every stage of reopening and consulted with our volunteers before we reopened the Library. We delivered to the public the best service we could as the situation changed throughout the year. "Slowly and Safely" was and still is, our mantra.</p>
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**Summary of the objects of the charity set out in its governing document**

The objects of this charity are:

- the advancement of education for the benefit of the public, in particular but not exclusively, in the area of Moorland Road, Bath and the surrounding area, by the provision of a community lending library and associated services
- the promotion for the benefit of the public, in particular but not exclusively, in the Moorland Road area of Bath and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinion, by associating together the said residents and local authorities, voluntary and other organisations, in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Despite covid restrictions, we have continued to operate and open Moorland Road Community Library for use by the general public. We stayed open as much as we could within the restrictions as laid down by the Government. We adapted our ways of working from a face to face/hands on service to Click and Collect and Quick Book Drop.

Hands, Face and Space was adopted and we ensured and continue to ensure that the Library was/is a safe space for our volunteers and customers.

On reopening, library users frequently expressed delight at our return and gratitude for our continued service. The Library provides a much valued local service within the community and we are determined to keep it accessible to everyone.

Volunteering at the Library especially benefits the volunteers coming out of lockdowns by bringing a sense of purpose, reducing social isolation and improving individuals' mental health.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity does not make grants

The Charity does not invest in other charities or projects

No financial contributions were made by volunteers

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Main achievement: The Library seems to have survived a global pandemic and we are delighted that it is still seen as a welcoming and vibrant part of the community that is accessible to everyone. It has been a lifeline to many people during a time of isolation and anxiety.

Our management committee of Trustees is still in place and is still overseeing the running of the library.

During the pandemic, Moorland Road Community Library played a very valuable role in home schooling. As the Library restrictions were lifted, parents were very grateful to be able to access books for their children through Click & Collect.

All of our group activity work has ceased for the time being due to covid and the pandemic has also had an impact on our volunteer force. It appears that at the moment we have lost about half of our volunteers. Our reduced workforce has meant that that our opening hours have been reduced from 22.5 hrs per week to 15 hrs per week. However, we are actively recruiting new volunteers and the number is slowly rising.

Our second book stock is going from strength to strength – we now have over 1600 books. We are continuing to use our own catalogue and database for the new book stock and to train our volunteers.

As part of our desire to act as a public space, earlier this year we acted as a Census Support Centre to support people in completing the census. We were set up to supply 250 individual one on one covid safe interviews. This entailed training up a group of volunteers, covid proofing the room, setting up a booking system and adapting our IT systems so that members of the public could visit the Library during non-library hours.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

No reserves are held as at 31/3/2020

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds are:

- Grants provided by the local Council and local Community Investment Levy (CIL).
- Fundraising, including payment for acting as a Census Support Centre, Virtual Balloon Race, regular stewarding at local running races.
- Discretionary Covid grant for charities which allowed us to open our Library in the safest possible way.

All funds are used to support the running costs of the Library and, in normal times, to reach out to our community through a series of events and regular sessions.

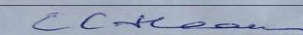
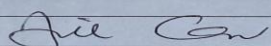
We have no investments.

## Section F Other optional information

**Section G Declaration**

The Trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ELIZABETH HEARN	JILL CARR
Position (eg Secretary, Chair etc)	CHAIR	SECRETARY
Date	16/10/21	

Names of the trustees for the charity, if any. (For example, any trustees' names)



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	No (if any)
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## Receipts and payments accounts

For the period from	Period start date 4/1/2020	To	Period end date 3/31/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
<b>A1 Receipts</b>				
BANES Community Investment Levy	6,000		-	6,000
Donations	380		-	380
BANES Council (Local Councillor Fund)		700	-	700
Fundraising	3,771		-	3,771
Charity Covid Grant	10,000		-	10,000
			-	-
			-	-
			-	-
<b>Sub total (Gross income for AR)</b>	<b>20,151</b>	<b>700</b>	<b>-</b>	<b>20,851</b>
<b>A2 Asset and investment sales, (see table).</b>				
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>20,151</b>	<b>700</b>	<b>-</b>	<b>20,851</b>
<b>A3 Payments</b>				
IT Expenses	396		-	396
Covid proofing & fleeces	292	700	-	992
Census related expenses	296		-	296
Utilities	1,909		-	1,909
Books		882	-	882
Insurance	629		-	629
Stationery	289		-	289
Caretaking	26		-	26
Local Giving registration	96		-	96
Volunteers & refreshments	82	40	-	122
Christmas lights	66		-	66
leaving gift	91		-	91
			-	-
<b>Sub total</b>	<b>4,172</b>	<b>1,622</b>	<b>-</b>	<b>5,794</b>
<b>A4 Asset and investment purchases, (see table)</b>				
Fixtures and Fittings	557		-	557
IT Equipment	1,808		-	1,808
<b>Sub total</b>	<b>2,365</b>	<b>-</b>	<b>-</b>	<b>2,365</b>
<b>Total payments</b>	<b>6,537</b>	<b>1,622</b>	<b>-</b>	<b>8,159</b>
<b>Net of receipts/(payments)</b>	<b>13,615</b>	<b>- 922</b>	<b>-</b>	<b>12,693</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>13,615</b>	<b>- 922</b>	<b>-</b>	<b>12,693</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B1 Cash funds</b>	Bank Account	26,712	
		-	-
		-	-
	<b>Total cash funds</b>	<b>26,712</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
<b>B2 Other monetary assets</b>		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
<b>B3 Investment assets</b>			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
<b>B4 Assets retained for the charity's own use</b>			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
<b>B5 Liabilities</b>	Owed to trustees	Unrestricted	-
	Owed to Solicitor	Unrestricted	-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name





**Endowment funds**  
to nearest £

-
-
-
-

OK

**Endowment funds**  
to nearest £

-
-
-
-
-
-

**Current value (optional)**

-
-
-
-
-

**Current value (optional)**

-
-
-
-
-
-
-
-
-

**When due (optional)**


**Date of approval**
