



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month July	Year 2023		Day 30	Month June	Year 2024

## Section A

## Reference and administration details

Charity name **East Grinstead and District Lions Club CIO**

Other names charity is known by

Registered charity number (if any) **1179721**

Charity's principal address **11 Barton Crescent**

**East Grinstead**

**Postcode RH19 4NR**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	SHARAN BILLINGS	PRESIDENT		
2	MICHAEL BARTY	TREASURER		
3	BRENDAN JOYCE	SECRETARY		
4	TONY HARDISTY			
5	IAN FORBES			
6	LYNN GRAYSMARK			
7	BRIAN RICHENS			
8	NICHOLAS GIBSON			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

--

# Section B Structure, governance and management

## Description of the charity's trusts

Type of governing document	ASSOCIATION CONSTITUTION DATED 28 <sup>TH</sup> SEPTEMBER 2018
How the charity is constituted	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods	CONSTITUTION REQUIRES PRESIDENT, SECRETARY AND TREASURER (AS ELECTED BY CLUB MEMBERSHIP) TO BE TRUSTEES. UP TO A FURTHER 6 VOLUNTEER TRUSTEES CAN BE ELECTED BY CLUB MEMBERSHIP.

## Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The East Grinstead and District Lions Club CIO is a member of the International Association of Lions Clubs and operates within Lions Multiple District 105SE in accordance with the standard District 105SE Lions Club Association Constitutions and Bye Laws.

Includes the East Grinstead Lions Club 200 Club which raises funds through a lottery with a maximum of 200 members.



The Objects of the Club are such purposes as are exclusively charitable in England & Wales, including in particular:

The advancement of citizenship by:

1. Promoting the principles of good citizenship.
2. Encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community.
3. Providing a forum for the open discussion of all matters of public interest, provided that partisan politics and sectarian religion shall not be debated by members.
4. Encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours.
5. Supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
6. Promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities.
7. Promoting volunteering.
8. The relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief.

To raise funds either through donations, or by arranging fund raising events such as the East Grinstead May fair or the Donkey Derby as well as the sale of second hand books in the local train stations and pop-up book shop. It also assists in various events around the town supplying refreshments and does attend other Lions Club events.

These funds are used to provide grants to aid mainly local charities, organisations, and persons or families in need to help them fulfil their potential. A small proportion of funds may be used to fund Lions district, national and international charities which covers disaster relief, blood disorders, cancer research and blindness and sight disorders throughout the world.

#### Statutory Declaration

The trustees of East Grinstead and District Lion Club CIO are fully aware when considering recommendations for charitable grants by the community services committee and agreed by the members of the club at monthly meetings, that such grants must always satisfy the "Public Benefit" test and that decision making must be in accordance with the guidance issued by the Charity Commission.

**Summary of the objects of the charity set out in its governing document**

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**



## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

### Assessment Process for making Grants.

- all grant applications will be subject to initial assessment by the Community Services Committee to ensure that they meet the basic criteria for funding. The Community Services Committee will make a recommendation as to whether a grant application should be supported and to what value at their monthly meeting following which all members attending the Charities monthly business meeting will have an opportunity to consider the Community Services recommendation and may propose amendments to such recommendation if felt appropriate. The trustees will then consider the recommendations made and make their decisions as to whether a grant should be made. The Trustees will aim to write to all applicants informing them of the outcome of their application for funding within three months of the date of the application.
- There may from time to time be grant applications which require a more urgent decision than being dealt with by the process in the paragraph above. In these situations, the Trustees may make a decision to award a grant based on the majority decision of all Trustees and in the event of an equal number of votes for and against awarding a grant the Club President shall have a casting vote. Such grant applications are limited to two applications in any calendar month and to a maximum grant limit of £500 for each such application.
- Trustees will not be obliged to provide an explanation to the applicant should their application be unsuccessful, however Trustees do realise the importance of feedback and will where appropriate, provide suitable comment to the applicant.
- applicants should note that Trustees may from time to time receive far more applications than they have funds to support. Even if a project fits with the criteria and priorities of the Trustees and a detailed assessment has been made, Trustees may still be unable to provide the grant.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The Donkey Derby was cancelled due to potential disruption from animal rights activists, and the weather at the East Grinstead Mayfair was such that the event had to be called off after a few hours so fund raising income was dramatically reduced this year. This was dramatically offset by substantial donations this year. The book sales at the local stations and the book shop have continued and are doing well. The club is continuing to do well with new members. WOW (warm over winter) has continued to grow with more grants to local residents and families provided this year as the fuel crisis continues. These are limited to a maximum of £200 per year per household.

The club has sufficient funds to continue grant making

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The CIO as a grant making organisation attempts to provide as many grants as possible throughout the year, with the aim of keeping a minimum of reserves. The level of these reserves would normally be kept to around £15000 in its charity fund. This takes into account that there is currently funds ring fenced for various activities, with £6000 reserved for Health awareness activities with further ring fencing of £5000 for provision of holidays for families in need or with a disability where a holiday would not normally be possible.

The admin account is kept at a value through-out the year in order that it may meet its commitments, where the main commitment is to pay its dues to the Lions organisation. This is ensured by having membership dues set at a level to be able to meet this commitment.

The 200 Club is maintained at a level to meet its commitments which is mainly to provide prizes 4 times a year. The level of prizes are determined by the number of members in the 200 club and only surplus funds are used to make grants.

There is no overdraft facility in place in any accounts so there is no possibility of being overdrawn.

### Details of any funds materially in deficit

No funds are in deficit

## Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Summary of the main achievements of the charity during the year

The Donkey Derby was cancelled due to the weather and the charity was unable to raise any funds. However, the charity was able to raise funds through other means and the total amount raised was £1,000. The charity was able to support its key objectives and the total amount spent was £500. The charity was able to support its key objectives and the total amount spent was £500.

## Section F

## Other optional information

Summary of the main achievements of the charity during the year

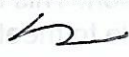
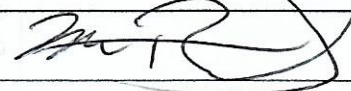
The charity was able to raise funds through other means and the total amount raised was £1,000. The charity was able to support its key objectives and the total amount spent was £500. The charity was able to support its key objectives and the total amount spent was £500.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SHARON BILLINGS	MICHAEL BART
Position (eg Secretary, Chair, etc)	PRESIDENT	TREASURER
Date	28/4/2025	



## GRANTS 2023/2024

IMBERHORNE SCHOOL	500
EVERYCHILD TRUST	1,860
FOREST ROW SCHOOL - TEACHING ASSISTANT	200
EAST GRINSTEAD ST JOHNS AMBULANCE	150
1ST WEST HOTHLEY SCOUT GROUP	1,000
PERICLES THEATRE COMPANY	500
DISABLED FAMILY HOLIDAY CASH	100
ESCOTS SCHOOL	225
ALZHEIMERS SOCIETY - LIONS MEMBER SPONSORSHIP	250
BLACKWELL TRIP	1,600
MENSHARE LISTENING GROUP	300
TADPOLES SWIMMING CLUB	500
ST MICHAELS PRIMARY SCHOOL	475
RBL POPPY APPEAL	200
LOCAL RESIDENT	250
6TH ST MARYS EAST GRINSTEAD GUIDES	600
PANTOMIME TICKETS FOR DISADVANTAGED CHILDREN	451
BEING NEIGHBOURLY	850
HALSFORD PK SCHOOL - EMERGENCY TAXI FUND	350
AGE UK - DEMENTIA ART MATERIALS + TROLLEY	499
DOG BOXES	100
THE GREENAWAY FOUNDATION	850
PCASO SUSSEX	6,000
LCI MD105 FOUNDATION - 105SE YOUTH FUND	150
LCI MD105 FOUNDATION - MD105 YOUTH FUND	100
EMERGENCY FAMILY VOUCHERS	300
ASHDOWN HUB - GENERAL FUNDING	1,000
EG TREFOIL GUILD - TRAIL RENOVATION	500
RESIDENT EMERGENCY COOKER	575
YARBURGH COMMUNITY PLAYGROUP	659
LCIF - LIBRA	500
LCIF - AAKSS (AIR AMBULANCE)	500
REFUGEE WHITE GOODS	735
BEING NEIGHBOURLY - UKRAINIAN EASTER	350
VOLUNTEERS BANNER	90
SACKVILLE SCHOOL - FT BAKE OFF COMPETITION	350
CHAMPION CHANZIGE - IMBERHORNE TRIP	600
MONTHLY CRAWLEY OPEN HOUSE MEALS	586
TO LIONS ZONE 4C FOR CONTRIBUTION TO DISABLED ITYS A KNOCK OUT	125
ST STEPHENS SCHOOL RDA CLASSES IN CONJUNCTION WITH COGS LIONS	1,008
ARMED FORCES DAY - MONEY TOWARDS ARMED FORCES DAY	200
AGE UK EAST GRINSTEAD FOR MEMORY CAFÉ FOR DEMENTIA HELP	250
LCI DISTRICT 105SE FOR DORMANSLAND PRIMARY SCHOOL ROAR ENTRY FEE	170
WARM OVER WINTER FUEL PAYMENT CONTRIBUTIONS	10,845
<b>TOTAL</b>	<b>37,403</b>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

East Grinstead and District Lions Club

1179721

## Receipts and payments accounts

CC16a

For the period from

Period start date

1st July 2023

To

Period end date

30th June 2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	200 Club funds to the nearest £	Administration funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>						
200 Club member payments	72	-	2,598	-	2,670	2,562
social events	40	-	-	2,340	2,380	4,963
Lion/raffle at meetings	-	-	-	576	576	517
Christmas events	9,240	-	-	-	9,240	9,345
Lions clothing	-	-	-	-	-	223
summer events	16,040	-	-	-	16,040	26,231
Book Income	3,569	-	-	-	3,569	4,639
Donations (including members subscriptions)	62,440	3,178	-	1,765	67,383	20,305
Bank Interest	-	-	55	-	55	13
credit	-	460	-	-	460	-
WOW	-	-	-	-	-	-
WOW Food Vouchers	-	-	-	-	-	-
Van Donations	10	-	-	-	10	40
<b>Sub total (Gross income for AR)</b>	<b>91,411</b>	<b>3,638</b>	<b>2,653</b>	<b>4,681</b>	<b>102,383</b>	<b>68,838</b>
<b>A2 Asset and investment sales, (see table).</b>						
	-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>91,411</b>	<b>3,638</b>	<b>2,653</b>	<b>4,681</b>	<b>102,383</b>	<b>68,838</b>
<b>A3 Payments</b>						
200 club winners	1,440	-	-	-	1,440	1,508
Member Subscriptions to Lions	-	-	-	2,706	2,706	2,483
general expenses	1,479	-	-	627	2,106	2,586
social events	-	-	-	2,401	2,401	4,887
Garage Store	-	-	-	-	-	-
Senior Citizens Party	2,203	-	-	-	2,203	2,733
summer events	6,340	-	-	-	6,340	9,964
Lions clothing	-	-	-	-	-	247
Christmas fund raising costs	3,977	-	-	-	3,977	5,363
Health Awareness Event cost	741	-	-	-	741	399
Books	1,294	-	-	-	1,294	1,893
Bank Charges	357	-	-	-	357	116
WOW	105	-	-	-	105	131
Measage in a bottle	140	10,845	-	-	10,845	5,858
Grants	26,558	-	-	-	26,558	319
<b>Sub total</b>	<b>44,634</b>	<b>10,845</b>	<b>-</b>	<b>5,734</b>	<b>61,213</b>	<b>61,213</b>
<b>A4 Asset and investment purchases, (see table)</b>						
fund raising equipment	754	-	-	-	754	1,108
<b>Sub total</b>	<b>754</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>754</b>	<b>1,108</b>
<b>Total payments</b>	<b>45,388</b>	<b>10,845</b>	<b>-</b>	<b>5,734</b>	<b>61,967</b>	<b>62,321</b>
<b>Net of receipts/(payments)</b>	<b>46,023</b>	<b>-</b>	<b>7,207</b>	<b>-</b>	<b>40,416</b>	<b>6,517</b>
<b>A5 Transfers between funds</b>						
	-£7,144	7,144	-	-	-	56
	106	-	-	106	-	-
	1,368	-	1,368	-	-	296
<b>A6 Cash funds last year end</b>						
	32,737	1,442	3,379	1,852	39,410	32,540
<b>Cash funds this year end</b>	<b>72,878</b>	<b>1,379</b>	<b>4,664</b>	<b>905</b>	<b>79,826</b>	<b>39,409</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	200 CLUB funds to nearest £	Administration funds to nearest £
<b>B1 Cash funds</b>	CASH IN HAND	380	-	-	-
	CASH IN BANK	72,506	1,379	4,664	905
	UNCLEARED ITEMS	-	-	-	-
	<b>Total cash funds</b>	<b>72,886</b>	<b>1,379</b>	<b>4,664</b>	<b>905</b>

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	200 CLUB funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Van	charity		5,000
	Gazebos	charity	-	1,680
	Other fund raising equipment	charity	-	2,000
	Presidents regalia	Administration	2,500	-
	cashless card machines	charity	798	-
			-	-
			-	-
			-	-
			-	-

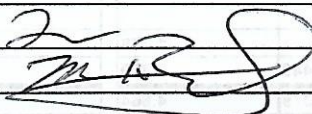
Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



SIRAKAW BULLWES  
MICHAEL BARTY

29/4/25  
29/4/25



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity  
East Grinstead and District Lions Club CIO

**On accounts for the year  
ended**

30<sup>th</sup> June 2024

**Charity no  
(if any)**

1179721

**Set out on pages**

1-9

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/22.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:** 29/4/25

**Name:**

Alison Skinner

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

54 Lincolns Mead

Lingfield

Surrey



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.