



## Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	July	2021		30	June	2022

### Section A

### Reference and administration details

Charity name

East Grinstead and District Lions Club CIO

Other names charity is known by

Registered charity number (if any)

1179721

Charity's principal address

11 Barton Crescent

East Grinstead

Postcode RH19 4NR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	BRIAN RICHENS	PRESIDENT		
2	MICHAEL BARTY	TREASURER		
3	RICHARD MAYNARD	SECRETARY		
4	TONY HARDISTY			
5	SHARAN BILLINGS			
6	RONALD MILLEN			
7	IAN FORBES			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	ASSOCIATION CONSTITUTION DATED 28 <sup>TH</sup> SEPTEMBER 2018
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	CONSTITUTION REQUIRES PRESIDENT, SECRETARY AND TREASURER (AS ELECTED BY CLUB MEMBERSHIP) TO BE TRUSTEES. UP TO A FURTHER 6 VOLUNTEER TRUSTEES CAN BE ELECTED BY CLUB MEMBERSHIP.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The East Grinstead and District Lions Club CIO is a member of the International Association of Lions Clubs and operates within Lions Multiple District 105SE in accordance with the standard District 105SE Lions Club Association Constitutions and Bye Laws.

Includes the East Grinstead Lions Club 200 Club which raises funds through a lottery with a maximum of 200 members.



**Summary of the objects of the charity set out in its governing document**

The Objects of the Club are such purposes as are exclusively charitable in England & Wales, including in particular:

The advancement of citizenship by:

1. Promoting the principles of good citizenship.
2. Encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community.
3. Providing a forum for the open discussion of all matters of public interest, provided that partisan politics and sectarian religion shall not be debated by members.
4. Encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours.
5. Supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
6. Promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities.
7. Promoting volunteering.
8. The relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To raise funds either through donations, or by arranging fund raising events such as the East Grinstead May fair or the Donkey Derby as well as the sale of second hand books in the local train stations and pop-up book shop. It also assists in various events around the town supplying refreshments and does attend other Lions Club events.

These funds are used to provide grants to aid mainly local charities, organisations, and persons or families in need to help them fulfil their potential. A small proportion of funds may be used to fund Lions district, national and international charities which covers disaster relief, blood disorders, cancer research and blindness and sight disorders throughout the world.

**Statutory Declaration**

The trustees of East Grinstead and District Lion Club CIO are fully aware when considering recommendations for charitable grants by the community services committee and agreed by the members of the club at monthly meetings, that such grants must always satisfy the "Public Benefit" test and that decision making must be in accordance with the guidance issued by the Charity Commission.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

### Assessment Process for making Grants.

- all grant applications will be subject to initial assessment by the Community Services Committee to ensure that they meet the basic criteria for funding. The Community Services Committee will make a recommendation as to whether a grant application should be supported and to what value at their monthly meeting following which all members attending the Charities monthly business meeting will have an opportunity to consider the Community Services recommendation and may propose amendments to such recommendation if felt appropriate. The trustees will then consider the recommendations made and make their decisions as to whether a grant should be made. The Trustees will aim to write to all applicants informing them of the outcome of their application for funding within three months of the date of the application.
- There may from time to time be grant applications which require a more urgent decision than being dealt with by the process in the paragraph above. In these situations, the Trustees may make a decision to award a grant based on the majority decision of all Trustees and in the event of an equal number of votes for and against awarding a grant the Club President shall have a casting vote. Such grant applications are limited to two applications in any calendar month and to a maximum grant limit of £500 for each such application.
- Trustees will not be obliged to provide an explanation to the applicant should their application be unsuccessful, however Trustees do realise the importance of feedback and will where appropriate, provide suitable comment to the applicant.
- applicants should note that Trustees may from time to time receive far more applications than they have funds to support. Even if a project fits with the criteria and priorities of the Trustees and a detailed assessment has been made, Trustees may still be unable to provide the grant.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

This year the operations of the club have with one or two exceptions returned back to normal operations. The senior citizens party and Swim night are the major events still cancelled because of Covid, All the major fundraising events went ahead this year and were very successful with most event earning more than they did before Covid. The book sales at the local stations and the book shop continued and the amounts raised have come back to the normal levels experienced before Covid. One of the benefits over the year due to marshalling the covid vaccinations is that the membership has increased due to interest from Covid volunteers.

The club has sufficient funds to continue grant making

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The CIO as a grant making organisation attempts to provide as many grants as possible throughout the year, with the aim of keeping a minimum of reserves. The level of these reserves would normally be kept to around £15000 in its charity fund. This takes into account that there is currently funds ring fenced for various activities, with £6000 reserved for Health awareness activities (although this was cancelled) with further ring fencing of £5000 for provision of holidays for families in need or with a disability where a holiday would not normally be possible.

The admin account is kept at a value through-out the year in order that it may meet its commitments, where the main commitment is to pay its dues to the Lions organisation. This is ensured by having membership dues set at a level to be able to meet this commitment.

The 200 Club is maintained at a level to meet its commitments which is mainly to provide prizes 4 times a year. The level of prizes are determined by the number of members in the 200 club and only surplus funds are used to make grants.

There is no overdraft facility in place in any accounts so there is no possibility of being overdrawn.

### Details of any funds materially in deficit

No funds are in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

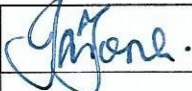

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	IAN DAVID FORBES	MICHAEL LESLIE BARTY
Position (eg Secretary, Chair, etc)	PRESIDENT	TREASURER
Date	12/5/2023.	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

East Grinstead and District Lions Club

1179721

## Receipts and payments accounts

CC16a

For the period from

Period start date  
1st July 2021

To

Period end date  
30th June 2022

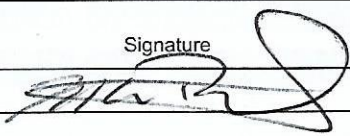
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	200 Club funds to the nearest £	Administration funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>						
200 Club member payments	24	-	2,454	-	2,478	2,468
Charter Night	130	-	-	2,160	2,290	-
social events	125	-	-	330	455	700
Lion/raffle at meetings	-	-	-	418	418	-
Christmas Raffle	3,876	-	-	-	3,876	1,079
Lions clothing	-	-	-	237	237	-
Donkey Derby Income	6,274	-	-	100	6,374	1,011
Book Income	5,095	-	-	-	5,095	2,919
Mayfair Income	11,486	-	-	-	11,486	475
Donations (including members subscriptions)	3,485	-	-	1,114	4,599	6,151
General Fundraising	3,353	-	-	-	3,353	148
Bank Interest	-	-	-	-	-	1
re-credit of unbanked cheques/cash in hand	220	-	-	-	220	183
Wenseslas	-	3,320	-	-	3,320	-
Van Donations	37	-	-	-	37	15
<b>Sub total (Gross income for AR)</b>	<b>34,105</b>	<b>3,320</b>	<b>2,454</b>	<b>4,359</b>	<b>44,238</b>	<b>15,150</b>
<b>A2 Asset and investment sales, (see table).</b>						
	-	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,105</b>	<b>3,320</b>	<b>2,454</b>	<b>4,359</b>	<b>44,238</b>	<b>15,150</b>
<b>A3 Payments</b>						
200 club winners	1,440	-	-	-	1,440	1,440
Member Subscriptions to Lions	-	-	-	1,784	1,784	2,059
Administration expenses	-	-	-	790	790	654
Charter	-	-	-	2,324	2,324	600
Garage Store	-	-	-	-	-	218
Senior Citizens Party	46	-	-	-	46	-
Donkey Derby costs	4,205	-	-	-	4,205	100
Mayfair Costs	3,675	-	-	-	3,675	168
General Fundraising	887	-	-	-	887	1,409
Christmas fund raising costs	233	-	-	-	233	273
Other fund raising event costs	2,354	-	-	-	2,354	365
Health Awareness Event cost	1,156	-	-	-	1,156	-
Van	1,309	-	-	-	1,309	3,452
Bank Charges	31	-	-	-	31	5
Measage in a bottle	-	-	-	-	-	15
Grants	23,812	-	-	-	23,812	42,146
<b>Sub total</b>	<b>39,148</b>	<b>-</b>	<b>-</b>	<b>4,898</b>	<b>44,046</b>	<b>52,904</b>
<b>A4 Asset and investment purchases, (see table)</b>						
fund raising equipment	188	-	-	-	188	310
<b>Sub total</b>	<b>188</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>188</b>	<b>310</b>
<b>Total payments</b>	<b>39,336</b>	<b>-</b>	<b>-</b>	<b>4,898</b>	<b>44,234</b>	<b>53,214</b>
<b>Net of receipts/(payments)</b>	<b>- 5,231</b>	<b>3,320</b>	<b>2,454</b>	<b>- 539</b>	<b>4</b>	<b>- 38,064</b>
<b>A5 Transfers between funds</b>						
	£1,440	-	1,440	-	-	-
	155	-	-	155	-	-
<b>A6 Cash funds last year end</b>						
	28,048	-	2,593	1,895	32,536	70,600
<b>Cash funds this year end</b>	<b>24,412</b>	<b>3,320</b>	<b>3,607</b>	<b>1,201</b>	<b>32,540</b>	<b>32,536</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	200 CLUB funds to nearest £	Administration funds to nearest £
<b>B1 Cash funds</b>	CASH IN HAND	348	-	-	-
	CASH IN BANK	24,414	3,320	3,607	1,201
	UNCLEARED ITEMS	350			
	<b>Total cash funds</b>	<b>24,412</b>	<b>3,320</b>	<b>3,607</b>	<b>1,201</b>
	(agree balances with receipts and payments account(s))				
		Unrestricted funds to nearest £	Restricted funds to nearest £	200 CLUB funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
<b>B3 Investment assets</b>			Fund to which asset belongs	Cost (optional)	Current value (optional)
				-	-
				-	-
				-	-
				-	-
				-	-
<b>B4 Assets retained for the charity's own use</b>			Fund to which asset belongs	Cost (optional)	Current value (optional)
	Van		charity		5,000
	Gazebos		charity	-	1,680
	Other fund raising equipment		charity	-	1,000
	Presidents regalia		Administration	2,500	-
	cashless card machines		charity	498	-
				-	-
				-	-
				-	-
				-	-
<b>B5 Liabilities</b>			Fund to which liability relates	Amount due (optional)	When due (optional)
				-	
				-	
				-	
				-	
				-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		MIKE BARTY	12/5/23



# EAST GRINSTEAD & DISTRICT LIONS CLUB CIO

## SCHEDULE OF GRANTS FOR THE YEAR ENDING 30TH JUNE 2022

£500.00	GIVING BACK CRAWLEY
£1,087.00	FAMILY WITH DISABILITIES HOLIDAY
£150.00	FAMILY WITH DISABILITIES HOLIDAY SPENDING MONEY
£250.00	EMERGENCY DENTAL CARE FOR DISADVANTAGED PERSON
£129.24	AGE UK REPLACEMENT MEAL TRAYS X 30
£396.00	PANTOMIME TICKETS - FOR DISADVANTAGED CHILDREN
£750.00	BLOOMING ARTS SUMMER PROJECT
£500.00	CHESTNUT TREE HOUSE
£200.00	POPPY APPEAL
£500.00	LCI MD105 FOUNDATION -LIBRA
£240.00	DEFIBRILLATOR BATTERIES FOR AN EXISTING UNIT
£300.00	IMBERHORNE SCHOOL - EQUINE THERAPY
£60.00	IMBERHORNE SCHOOL - MINCE PIES
£500.00	BEING NEIGHBOURLY - SMALL PRESENT GRANT
£500.00	ROCKINGHOUSE CHILDRENS CHARITY
£200.00	EMERGENCY FAMILY FUND - SAINSBURY'S VOUCHERS
£400.00	GIVING BACK CRAWLEY - BUS REPAIRS
£250.00	4SIGHT CRAWLEY
£6,114.08	PCaSO PAYMENT OF COSTS + DONATION FOR PROSTATE TESTING
£500.00	EAST PARK RDA
£399.90	NT WHOLESALE FOOTWARE - REFUGEE FOOTWARE
£321.00	REFUGEE ENGLISH BOOKS
£500.00	TADPOLES - NEW HOIST FOR SWIMMING POOL
£300.00	ESTCOTS SCHOOL - LIBRARY FUND
£51.00	EASTER EGGS FOR EAST GRINSTEAD MUMS RAFFLE
£300.00	IMBERHORNE SCHOOL - INCLUSION FUND PT2
£1,059.00	PARNERS IN LEARNING ACADEMY TRUST - BLACKWELL TRIP
£390.00	EVERGREENS OF EAST GRINSTEAD - DAY TRIP
£100.61	NT WHOLESALE FOOTWARE LTD - REFUGEE FOOTWARE
£131.44	REFUGEE BOOKS
£2,407.00	MD105 LCIF UKRAINE FUND
£150.00	LITTLE PRINCESS TRUST
£100.00	EMERGENCY FUND - SAINSBURY VOUCHER
£298.05	REFUGEES WELCOME CRAWLEY
£200.00	THE EAST GRINSTEAD SOCIETY- TOWN FOUNTAIN REFURBISHMENT
£500.00	PERICLES THEATRE COMPANY
£600.00	COPTHORNE C OF E SCHOOL FUND
£500.00	4TH EG SCOUTS - 3 PERSONS FOR SUMMER CAMP
£200.00	TEAM GB KARATE
£678.04	CHRISTMAS HAMPERS
£100.00	EMERGENCY FUND - FAMILY IN NEED
£1,000.00	ANNUAL DISTER FUND PAYMENT TO LCIF
<b>£23,812.36</b>	<b>TOTAL GRANTS FOR 2021/22</b>





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity  
East Grinstead and District Lions Club CIO

**On accounts for the year  
ended**

30<sup>th</sup> June 2022

**Charity no  
(if any)**

1179721

**Set out on pages**

1-9

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/22.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

8/5/23

**Name:**

ALISON M SKINNER FCCA

**Relevant professional  
qualification(s) or body  
(if any):**

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS  
(ACCA)

**Address:**

54 LINCOLNS MEAD

LINGFIELD

SURREY. RH7 6TA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



Give here brief details of any items that the examiner wishes to disclose.

CHARITY COMMISSION FOR ENGLAND AND WALES

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