



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month July	Year 2020		Day 30	Month June	Year 2021

## Section A Reference and administration details

<b>Charity name</b>	East Grinstead and District Lions Club CIO
<b>Other names charity is known by</b>	
<b>Registered charity number (if any)</b>	1179721
<b>Charity's principal address</b>	5 Browns Wood East Grinstead  Postcode RH19 2RS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	BRIAN RICHENS	PRESIDENT		
2	MICHAEL BARTY	TREASURER		
3	RICHARD MAYNARD	SECRETARY		
4	DAVID WADSWORTH			
5	SHARAN BILLINGS			
6	RON MILLEN			
7	IAN FORBES			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	ASSOCIATION CONSTITUTION DATED 28 <sup>TH</sup> SEPTEMBER 2018
How the charity is constituted <small>(eg. trust, association, company)</small>	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods <small>(eg. appointed by, elected by)</small>	CONSTITUTION REQUIRES PRESIDENT, SECRETARY AND TREASURER (AS ELECTED BY CLUB MEMBERSHIP) TO BE TRUSTEES. UP TO A FURTHER 6 VOLUNTEER TRUSTEES CAN BE ELECTED BY CLUB MEMBERSHIP.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The East Grinstead and District Lions Club CIO is a member of the International Association of Lions Clubs and operates within Lions Multiple District 105SE in accordance with the standard District 105SE Lions Club Association Constitutions and Bye Laws.

Includes the East Grinstead Lions Club 200 Club which raises funds through a lottery with a maximum of 200 members.



**Summary of the objects of the charity set out in its governing document**

The Objects of the Club are such purposes as are exclusively charitable in England & Wales, including in particular:

The advancement of citizenship by:

1. Promoting the principles of good citizenship.
- 2 Encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community.
3. Providing a forum for the open discussion of all matters of public interest, provided that partisan politics and sectarian religion shall not be debated by members.
4. Encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours.
5. Supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
6. Promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities.
7. Promoting volunteering.
8. The relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster relief.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To raise funds either through donations, or by arranging fund raising events such as the East Grinstead May fair or the Donkey Derby as well as the sale of second hand books in the local train stations and pop up book shop. It also assists in various events around the town supplying refreshments and does attend other Lions Club events.

These funds are used to provide grants to aid mainly local charities, organisations, and persons or families in need to help them fulfil their potential. A small proportion of funds may be used to fund Lions district, national and international charities which covers disaster relief, blood disorders, cancer research and blindness and sight disorders throughout the world

**Statutory Declaration**

The trustees of East Grinstead and District Lion Club CIO are fully aware when considering recommendations for charitable grants by the community services committee and agreed by the members of the club at monthly meetings, that such grants must always satisfy the "Public Benefit" test and that decision making must be in accordance with the guidance issued by the Charity Commission.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

### Assessment Process for making Grants.

- all grant applications will be subject to initial assessment by the Community Services Committee to ensure that they meet the basic criteria for funding. The Community Services Committee will make a recommendation as to whether a grant application should be supported and to what value at their monthly meeting following which all members attending the Charities monthly business meeting will have an opportunity to consider the Community Services recommendation and may propose amendments to such recommendation if felt appropriate. The trustees will then consider the recommendations made and make their decisions as to whether a grant should be made. The Trustees will aim to write to all applicants informing them of the outcome of their application for funding within three months of the date of the application.
- There may from time to time be grant applications which require a more urgent decision than being dealt with by the process in the paragraph above. In these situations, the Trustees may make a decision to award a grant based on the majority decision of all Trustees and in the event of an equal number of votes for and against awarding a grant the Club President shall have a casting vote. Such grant applications are limited to two applications in any calendar month and to a maximum grant limit of £500 for each such application.
- Trustees will not be obliged to provide an explanation to the applicant should their application be unsuccessful, however Trustees do realise the importance of feedback and will where appropriate, provide suitable comment to the applicant.
- applicants should note that Trustees may from time to time receive far more applications than they have funds to support. Even if a project fits with the criteria and priorities of the Trustees and a detailed assessment has been made, Trustees may still be unable to provide the grant.



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

This year the operations of the club have been restricted by the Covid19 pandemic, with most fundraising events unable to go ahead. An attempt to conduct an online raffle instead of mayfair was only moderately successful, but the Christmas raffle continued to perform well. The Senior citizens party and the Swim Night along with Mayfair and Donkey Derby, were cancelled due to Covid 19. The book sales at the local stations continued but amounts raised have been reduced due to less rail travel, but we have managed to open a pop-up book shop in a local store, which when permitted is doing reasonably well

The club has sufficient funds to continue grant making, despite its reduced fundraising capability.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The CIO as a grant making organisation attempts to provide as many grants as possible throughout the year, with the aim of keeping a minimum of reserves. The level of these reserves would normally be kept to around £15000 in its charity fund. This takes into account that there is currently funds ring fenced for various activities, with £6000 reserved for Health awareness activities with further ring fencing of £5000 for provision of holidays for families in need or with a disability where a holiday would not normally be possible.

The admin account is kept at a value through-out the year in order that it may meet its commitments, where the main commitment is to pay its dues to the Lions organisation. This is ensured by having membership dues set at a level to be able to meet this commitment.

The 200 Club is maintained at a level to meet its commitments which is mainly to provide prizes 4 times a year. The level of prizes are determined by the number of members in the 200 club and only surplus funds are used to make grants.

There is no overdraft facility in place in any accounts so there is no possibility of being overdrawn.

### Details of any funds materially in deficit

No funds are in deficit

## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

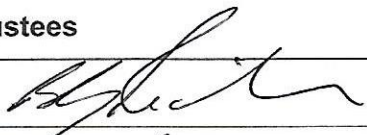

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	BRIAN RICKENS	MICHAEL BARTY
Position (eg Secretary, Chair, etc)	PRESIDENT.	TREASURER.
Date	4/4/2022	





## Receipts and payments accounts

CC16a

For the period from	Period start date 1st July 2020	To	Period end date 30th June 2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	200 Club funds to the nearest £	Administration funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
200 Club member payments	-	2,468	-	2,468	2,363
Charter Night	-	-	-	-	1,645
social events	-	-	700	700	207
Lion/raffle at meetings	-	-	-	-	272
Christmas Raffle	1,079	-	-	1,079	3,039
Christmas Shopping Events	-	-	-	-	317
Donkey Derby Income	1,011	-	-	1,011	4,805
Book Income	2,919	-	-	2,919	2,416
Mayfair Income	475	-	-	475	2,402
Donations (including members subscriptions)	4,342	-	1,809	6,151	65,216
General Fundraising	148	-	-	148	2,875
Bank Interest	-	1	-	1	7
re-credit of unbanked cheques	183	-	-	183	-
Van Donations	15	-	-	15	84
<b>Sub total (Gross income for AR)</b>	<b>10,172</b>	<b>2,469</b>	<b>2,509</b>	<b>15,150</b>	<b>85,648</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,172</b>	<b>2,469</b>	<b>2,509</b>	<b>15,150</b>	<b>85,648</b>
<b>A3 Payments</b>					
200 club winners	1,440	-	-	1,440	1,200
Member Subscriptions to Lions	-	-	2,059	2,059	1,570
Administration expenses	125	-	529	654	1,195
Charter	600	-	-	600	1,354
Garage Store	218	-	-	218	190
Senior Citizens Party	-	-	-	-	2,232
Donkey Derby costs	100	-	-	100	2,419
Mayfair Costs	168	-	-	168	2,007
Miscellaneous	1,409	-	-	1,409	1,863
Christmas fund raising costs	273	-	-	273	568
Other fund raising event costs	365	-	-	365	400
Health Awareness Event cost	-	-	-	-	3,838
Van	3,452	-	-	3,452	1,745
Bank Charges	5	-	-	5	2
Measage in a bottle	15	-	-	15	160
Grants	42,146	-	-	42,146	32,115
<b>Sub total</b>	<b>50,316</b>	<b>-</b>	<b>2,588</b>	<b>52,904</b>	<b>52,858</b>
<b>A4 Asset and investment purchases, (see table)</b>					
fund raising equipment	310	-	-	310	269
<b>Sub total</b>	<b>310</b>	<b>-</b>	<b>-</b>	<b>310</b>	<b>269</b>
<b>Total payments</b>	<b>50,626</b>	<b>-</b>	<b>2,588</b>	<b>53,214</b>	<b>53,127</b>
<b>Net of receipts/(payments)</b>	<b>- 40,454</b>	<b>2,469</b>	<b>- 79</b>	<b>- 38,064</b>	<b>32,521</b>
<b>A5 Transfers between funds</b>					
	<b>-£1,063</b>	<b>-</b>	<b>1,063</b>	<b>-</b>	<b>-</b>
	<b>2,740</b>	<b>- 2,740</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>					
	<b>66,825</b>	<b>2,864</b>	<b>911</b>	<b>70,600</b>	<b>38,079</b>
<b>Cash funds this year end</b>	<b>28,048</b>	<b>2,593</b>	<b>1,895</b>	<b>32,536</b>	<b>70,600</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	200 CLUB funds to nearest £	Administration funds to nearest £
B1 Cash funds	CASH IN HAND	449	-	-
	CASH IN BANK	27,992	2,593	1,783
	UNCLEARED ITEMS	- 393		112
	<b>Total cash funds</b>	<b>28,048</b>	<b>2,593</b>	<b>1,895</b>

(agree balances with receipts and payments account(s))


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Van	charity		6,000
	Gazebos	charity	-	1,500
	Other fund raising equipment	charity	-	1,000
	Presidents regalia	Administration	2,500	-
	cashless card machines	charity	310	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	BRIAN RICHENS	4/4/22
	MICHAEL BARTY	4/4/22



**EAST GRINSTEAD & DISTRICT LIONS CLUB CIO**  
**SCHEDULE OF GRANTS FOR THE YEAR ENDING 30TH JUNE 2021**

BLOOMING ARTS	DONATION TO CREATE SNAIL MAIL ART TRAIL - COVID 19 SCHEME	672.6
SULIVANS HERO'S	DONATION TO HELP 9 FAMILIES - COVID 19 DREAM SCHEME	1000
EG DISTRICT ASSOCIATION FOR MENTAL HEALTH	COVID 19 ASSISTANCE - COVID 19 DREAM SCHEME	2000
JUBILEE COMMUNITY CENTRE	DONATION TOWARDS CAMERA AND BACKDROP - COVID 19 SCHEME	500
ASHURST PRIMARY SCHOOL PTFA	DONATION TOWARDS SENSORY ROOM - COVID 19 DREAM SCHEME	1663
EG MEADS FC	DONATION TOWARDS FIRST AID QUALIFICATIONS COVID 19 SCHEME	500
FRIENDS OF HALSFORD PARK SCHOOL	DONATION TOWARDS PURCHASE OF STAR STAGE COVID 19 SCHEME	795
BALDWINS HILL PRIMARY SCHOOL PTA	DONATION FOR 6 LAPTOPS - COVID 19 DREAM SCHEME	2100
SEDS	DONATION TOWARDS COVID SUPPORT - COVID 19 DREAM SCHEME	250
AGE UK EAST GRINSTEAD	VOUCHERS FOR 30 ELDERLY RESIDENTS AT CHRISTMAS	603
LOCAL FAMILIES	CHRISTMAS HAMPER FOR DISADVANTAGED FAMILY	98
STEP BY STEP SCHOOL	DONATION FOR A YURT FOR CHILDREN WITH EPILEPSY	6000
AGE UK EAST GRINSTEAD	DONATION FOR MEALS ON WHEELS KIT	350
REACHING FAMILIES	DONATION COVID 19 ASSISTANCE	200
LOCAL PERSON	DONATION TOWARDS DISABLED BUGGY	1942.2
MERIDIAN FM	DONATION TOWARDS COMPUTER SERVER COSTS	400
ROYAL BRITISH LEGION	POPPY APPEAL	500
IMBERHORNE SCHOOL	1 YEAR MENTORING COURSE FOR A STUDENT	950
LOCAL PERSON	EMERGENCY ASSISTANCE FUND	250
THE CONSERVATORS OF ASHDOWN FORREST	DONATION FOR NEW BY-LAW SIGNS	800
LCI MD105 FOUNDATION	LCIF DONATION FOR DISASTER/BRAIN CANCER/BELARUS	1200
BLOOMING ARTS LTD	REMAINDER OF COVID19 DREAM	577.4
LOCAL PERSON	EMERGENCY ASSIST FUND	60.25
LOCAL FAMILY	EMERGENCY ASSISTANCE FUND	300
PTSD RESOLUTION LTD	DONATION TOWARDS THERAPY COURSE FOR CRAWLEY VETERAN	300
HORLEY LIONS	DONATION TOWARDS WHEEL CHAIR	1000
ALL KIDS NURSERY SCHOOL	DONATION TOWARDS SENSORY ROOM	250
CHEQUER MEAD THEATRE	PANTOMIME TICKETS FOR DISADVANTAGED CHILDREN	252
ST MARY'S PRIMARY SCHOOL	DONATION FOR LIBRARY SEETING	401.52
4SIGHT VISION	DONATION FOR COVID 19 SUPPORT	200
FRIENDS OF STANDEN	DONATION TOWARDS REPAIR OF PATH	400
LOCAL PERSON	HARDSHIP PAYMENT	600
LCI MD105 FOUNDATION	DONATION FOR SUSSEX SURRY AND KENT AIR AMBULANCE	1000
LCI MD105 FOUNDATION	DONATION FOR KORIE SIGHT CENTRE	100
LCI MD105 FOUNDATION	DONATION FOR LIBRA	500
LOCAL PERSON	HARDSHIP PAYMENT	600
IMBERHORNE SCHOOL	30 OFF SPECIAL BOOKS	435
IMBERHORNE SCHOOL	DONATION TOWARDS LAPTOPS	1077
SACKVILLE SCHOOL	DONATION FOR 3 OFF CHROMEBOOK LAPTOPS	1000
LOCAL PERSON	EMERGENCY PAYMENT	250
EAST PARK RDA	GENERAL DONATION	500
EAST PARK RDA	DONATION IN MEMORY OF DON JAMES	1500
CHESTNUT TREE HOUSE	GENERAL DONATION	100
ST MARYS CHURCH	PAYMENT FOR REPLACEMENT DEFIBRILATOR BATTERY AND PADS	313.2
LOCAL PERSON	EMERGENCY PAYMENT	500
ARMED FORCES DAY ASSOCIATION	DONATION TOWARDS ARMED FORCES DAY CELEBRATIONS	500
AGE UK EAST GRINSTEAD	DONATION FOR NEW FOOT STOOLS	308.85
LCI MD105	INDIA COVID APPEAL	1000
NATURE NURTURE SUSSEX CIC	SUMMER DISSABILITY SUPPORT SESSIONS	1830
SPECIAL FAMILIES EAST GRINSTEAD	TREATS/HAMPERS FOR FAMILIES WITH DIASSABILITY/SUPPORT NEEDS	500
LOCAL FAMILY	HARDSHIP DONATION TOWARDS ESSENTIAL FURNITURE	266.95
LOCAL PERSON	EMERGENCY PAYMENT VOUCHERS	250
PCaSO	GENERAL DONATION	500
CITIZENS ADVICE LIONS ACCOUNT	FOR HARDSHIP AND FUEL PAYMENTS THROUGHT THE YAER	2000
<b>TOTAL DONATIONS</b>		<b>42145.97</b>



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

East Grinstead and District Lions Club CIO

On accounts for the year  
ended

30<sup>th</sup> June 2021

Charity no  
(if any)

1179721

Set out on pages

1-9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/21.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

10/04/2022

Name:

Marcus Williams

Relevant professional  
qualification(s) or body  
(if any):

Address:

13 Barton Crescent

East Grinstead

RH19 4NR

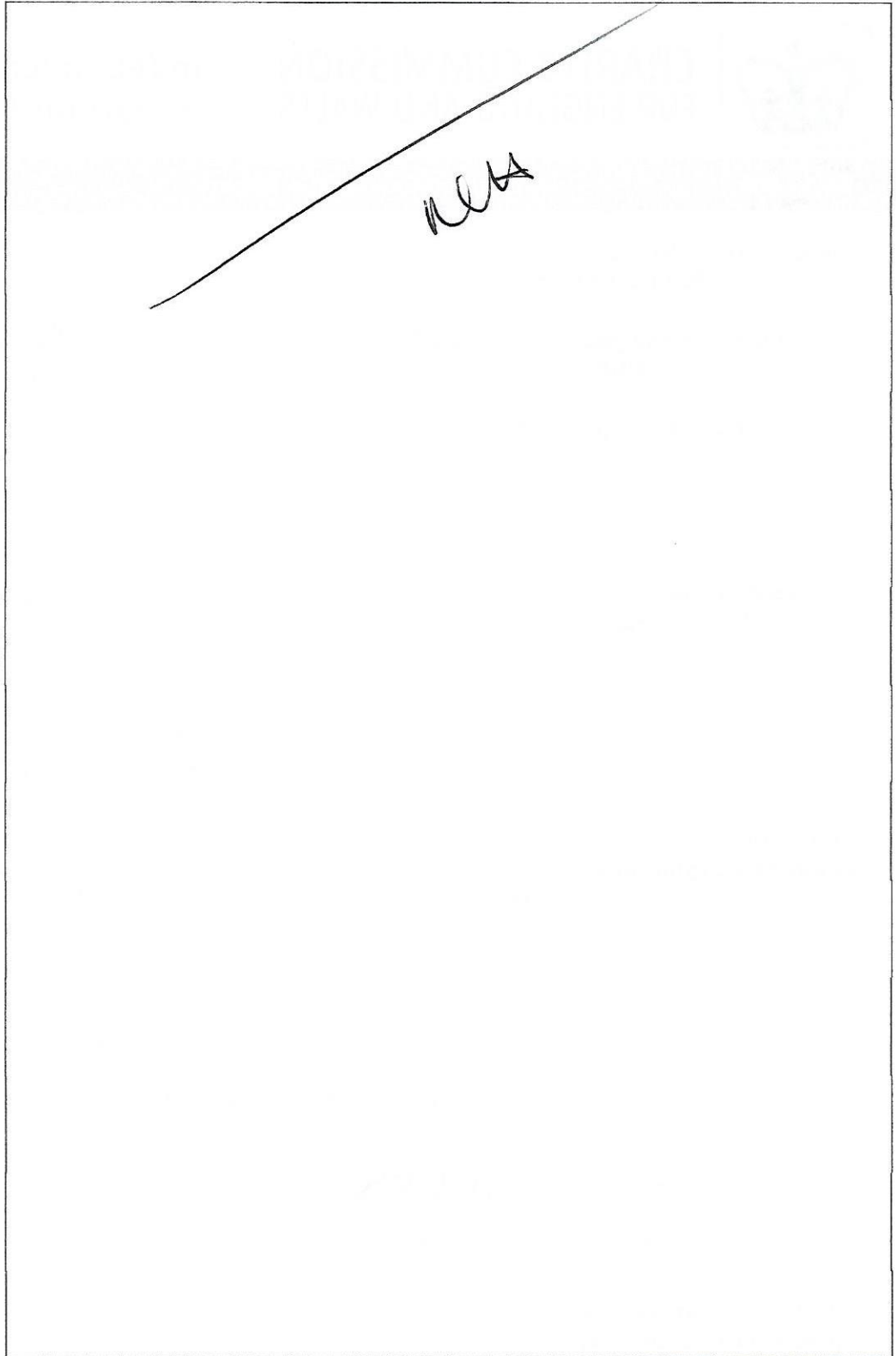
### Section B

### Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



Give here brief details of any items that the examiner wishes to disclose.

A large rectangular box, likely for a signature or stamp. It contains a handwritten signature that appears to be "NLS" and a diagonal line drawn from the top right corner towards the middle left.