

**TRUSTEES' REPORT AND  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 5TH APRIL 2023  
FOR  
FREE FAMILY REPRESENTATION & ADVOCACY  
PROJECT**

Watergates Ltd  
109 Coleman Road  
Leicester  
LE5 4LE

**FREE FAMILY REPRESENTATION & ADVOCACY  
PROJECT**

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FOR THE YEAR ENDED 5TH APRIL 2023**

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# **FREE FAMILY REPRESENTATION & ADVOCACY PROJECT**

## **TRUSTEES' REPORT FOR THE YEAR ENDED 5TH APRIL 2023**

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The trustees present their report with the financial statements of the charity for the year ended 5th April 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objects, Activities, Achievements and Performance FFRAP's Purpose**

FFRAP's object is the relief of poverty through the provision of free legal advice and assistance to persons who, through lack of means and the removal of legal aid, would otherwise be unable to obtain such advice.

#### **FFRAP's Activities**

FFRAP provides access to legal services, advice, representation or support to individuals who cannot afford to instruct a lawyer. This provision is in the area of Family Law, specifically in s.8 Children Act 1989 cases.

FFRAP's beneficiaries do not have access to professional legal advice, representation or support on a court site, which can lead to more protracted cases that are not in the interests of the child and family unit nor the family court. FFRAP's services therefore provides free legal advice and representation as well as support to court users which also makes the family court process in relation to s.8 Children Act 1989 issues more effective and efficient

#### **FFRAP's Volunteers**

FFRAP trains pro-bono volunteers to assist in providing support and/or advice and advocacy in the context of S.8 Children Act hearings.

All volunteers are professionals from legal organisations and are legally qualified or in the process of training to become qualified. All volunteers must attend obligatory training in order to participate in the service provision. FFRAP attends the firm of all volunteers to conduct regular training and also provides a detailed training handbook and notes to all volunteers. FFRAP assesses all the training materials and the performance of volunteers on an ongoing basis. Feedback is also provided by the court as to the service and the performance of volunteers.

#### **Client Quality Control & Feedback**

FFRAP regularly seeks feedback from its users.

#### **Annual Numbers, Types of Hearing and Numbers**

In total, for the financial year 2022/2023, FFRAP has assisted LIPs in 66 hearings through the provision of support and/or advice and representation. The majority of cases follow the return of the in-person duty desk at a local court in December 2022.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes a charity incorporated organisation.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

1179710

#### **Principal address**

Northways  
College Crescent  
NW3 5DR

**FREE FAMILY REPRESENTATION & ADVOCACY  
PROJECT**

**TRUSTEES' REPORT  
FOR THE YEAR ENDED 5TH APRIL 2023**

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**Trustees**

Mrs F Begum

Ms S Khanam (appointed 6/10/2022)

Ms M Islam (appointed 6/10/2022)

**Independent Examiner**

Watergates Ltd

109 Coleman Road

Leicester

LE5 4LE

Approved by order of the board of trustees on 22nd December 2023 and signed on its behalf by:

Mrs F Begum - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
FREE FAMILY REPRESENTATION & ADVOCACY  
PROJECT**

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**Independent examiner's report to the trustees of Free Family Representation & Advocacy Project**

I report to the charity trustees on my examination of the accounts of Free Family Representation & Advocacy Project (the Trust) for the year ended 5th April 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nazir Malida

Watergates Ltd  
109 Coleman Road  
Leicester  
LE5 4LE

22nd December 2023

**FREE FAMILY REPRESENTATION & ADVOCACY  
PROJECT**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 5TH APRIL 2023**

	Notes	Unrestricted fund £	Restricted fund £	5/4/23 Total funds £	5/4/22 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		<u>21,220</u>	<u>-</u>	<u>21,220</u>	<u>8,500</u>
<b>EXPENDITURE ON</b>					
Other		<u>9,833</u>	<u>-</u>	<u>9,833</u>	<u>3,508</u>
<b>NET INCOME</b>		<b>11,387</b>	<b>-</b>	<b>11,387</b>	<b>4,992</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>9,824</u>	<u>-</u>	<u>9,824</u>	<u>4,832</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><b>21,211</b></u>	<u><b>-</b></u>	<u><b>21,211</b></u>	<u><b>9,824</b></u>

The notes on page 0 form part of these financial statements

**FREE FAMILY REPRESENTATION & ADVOCACY  
PROJECT**

**STATEMENT OF FINANCIAL POSITION  
5TH APRIL 2023**

	Notes	Unrestricted fund £	Restricted fund £	5/4/23 Total funds £	5/4/22 Total funds £
<b>CURRENT ASSETS</b>					
Cash at bank		21,511	-	21,511	10,304
<b>CREDITORS</b>					
Amounts falling due within one year	4	(300)	-	(300)	(480)
<b>NET CURRENT ASSETS</b>		<u>21,211</u>	<u>-</u>	<u>21,211</u>	<u>9,824</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>21,211</u>	<u>-</u>	<u>21,211</u>	<u>9,824</u>
<b>NET ASSETS</b>		<u>21,211</u>	<u>-</u>	<u>21,211</u>	<u>9,824</u>
<b>FUNDS</b>	5				
Unrestricted funds				21,211	9,824
<b>TOTAL FUNDS</b>				<u>21,211</u>	<u>9,824</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 22nd December 2023 and were signed on its behalf by:

Trustee

The notes on page 0 form part of these financial statements

**FREE FAMILY REPRESENTATION & ADVOCACY  
PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 5TH APRIL 2023**

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**1. ACCOUNTING POLICIES**

**BASIS OF PREPARING THE FINANCIAL STATEMENTS**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**INCOME**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**EXPENDITURE**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**TAXATION**

The charity is exempt from tax on its charitable activities.

**FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. TRUSTEES' REMUNERATION AND BENEFITS**

During the year, total Trustees' remuneration was £2,897 (2022: nil).

**TRUSTEES' EXPENSES**

There were no trustees' expenses paid for the year ended 5th April 2023 nor for the year ended 5th April 2022.

**FREE FAMILY REPRESENTATION & ADVOCACY  
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**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 5TH APRIL 2023**

**3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	8,500	-	8,500
<b>EXPENDITURE ON</b>			
Other	3,508	-	3,508
<b>NET INCOME</b>	4,992	-	4,992
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	4,832	-	4,832
<b>TOTAL FUNDS CARRIED FORWARD</b>	9,824	-	9,824

**4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	5/4/23 £	5/4/22 £
Other creditors	300	480

**5. MOVEMENT IN FUNDS**

	At 6.4.22 £	Net movement in funds £	At 5.4.23 £
<b>Unrestricted funds</b>			
General fund	9,824	11,387	21,211
<b>TOTAL FUNDS</b>	9,824	11,387	21,211

**FREE FAMILY REPRESENTATION & ADVOCACY  
PROJECT**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 5TH APRIL 2023**

**5. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	21,220	(9,833)	11,387
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>21,220</b>	<b>(9,833)</b>	<b>11,387</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**Comparatives for movement in funds**

	At 6.4.21 £	Net movement in funds £	At 5.4.22 £
<b>Unrestricted funds</b>			
General fund	4,832	4,992	9,824
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>4,832</b>	<b>4,992</b>	<b>9,824</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	8,500	(3,508)	4,992
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>8,500</b>	<b>(3,508)</b>	<b>4,992</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

A current year 12 months and prior year 12 months combined position is as follows:

	At 6.4.21 £	Net movement in funds £	At 5.4.23 £
<b>Unrestricted funds</b>			
General fund	4,832	16,379	21,211
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b>4,832</b>	<b>16,379</b>	<b>21,211</b>
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**FREE FAMILY REPRESENTATION & ADVOCACY  
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**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 5TH APRIL 2023**

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**5. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	29,720	(13,341)	16,379
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>29,720</u>	<u>(13,341)</u>	<u>16,379</u>

**6. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 5th April 2023.