

**TRUSTEES' REPORT AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5TH APRIL 2022
FOR
FREE FAMILY REPRESENTATION & ADVOCACY
PROJECT**

Watergates Ltd
109 Coleman Road
Leicester
LE5 4LE

**FREE FAMILY REPRESENTATION & ADVOCACY
PROJECT**

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FOR THE YEAR ENDED 5TH APRIL 2022**

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FREE FAMILY REPRESENTATION & ADVOCACY PROJECT

TRUSTEES' REPORT FOR THE YEAR ENDED 5TH APRIL 2022

The trustees present their report with the financial statements of the charity for the year ended 5th April 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objects, Activities, Achievements and Performance

FFRAP's Purpose

FFRAP's object is the relief of poverty through the provision of free legal advice and assistance to persons who, through lack of means and the removal of legal aid, would otherwise be unable to obtain such advice.

FFRAP's Activities

FFRAP provides access to legal services, advice, representation or support to individuals who cannot afford to instruct a lawyer. This provision is in the area of Family Law, specifically in s.8 Children Act 1989 cases.

FFRAP's beneficiaries do not have access to professional legal advice, representation or support on a court site, which can lead to more protracted cases that are not in the interests of the child and family unit nor the family court. FFRAP's services therefore provides free legal advice and representation as well as support to court users which also makes the family court process in relation to s.8 Children Act 1989 issues more effective and efficient

FFRAP's Volunteers

FFRAP trains pro-bono volunteers to assist in providing support and/or advice and advocacy in the context of S.8 Children Act hearings.

All volunteers are professionals from legal organisations and are legally qualified or in the process of training to become qualified. All volunteers must attend obligatory training in order to participate in the service provision. FFRAP attends the firm of all volunteers to conduct regular training and also provides a detailed training handbook and notes to all volunteers. FFRAP assesses all the training materials and the performance of volunteers on an ongoing basis. Feedback is also provided by the court as to the service and the performance of volunteers.

Client Quality Control & Feedback

FFRAP regularly seeks feedback from its users. Some user feedback can be found on FFRAP's website: www.ffrap.org

Impact of Covid-19

Due to the coronavirus pandemic and lock-down in relation to the same FFRAP had to stop attending court in-person in March 2020. The court moved hearings online, and it took some time to get the support of the court to support litigants in person in the remote hearings.

Annual Numbers, Types of Hearing and Numbers

In total, for the financial year 2021/2022, FFRAP has assisted LIPs in 40 hearings through the provision of support and/or advice and advocacy.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes a charity incorporated organisation.

**FREE FAMILY REPRESENTATION & ADVOCACY
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**TRUSTEES' REPORT
FOR THE YEAR ENDED 5TH APRIL 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1179710

Principal address

Northways
College Crescent
NW3 5DR

Trustees

Mrs F Begum
Ms S Khanam (appointed 6/10/2022)
Ms M Islam (appointed 6/10/2022)

Independent Examiner

Watergates Ltd
109 Coleman Road
Leicester
LE5 4LE

Approved by order of the board of trustees on 20th December 2022 and signed on its behalf by:

Mrs F Begum - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
FREE FAMILY REPRESENTATION & ADVOCACY
PROJECT**

Independent examiner's report to the trustees of Free Family Representation & Advocacy Project

I report to the charity trustees on my examination of the accounts of Free Family Representation & Advocacy Project (the Trust) for the year ended 5th April 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nazir Malida
FCCA
Watergates Ltd
109 Coleman Road
Leicester
LE5 4LE

20th December 2022

**FREE FAMILY REPRESENTATION & ADVOCACY
PROJECT**

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH APRIL 2022**

	Notes	Unrestricted fund £	Restricted fund £	5/4/22 Total funds £	5/4/21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		<u>8,500</u>	<u>-</u>	<u>8,500</u>	<u>4,900</u>
EXPENDITURE ON					
Other		<u>3,508</u>	<u>-</u>	<u>3,508</u>	<u>2,629</u>
NET INCOME		4,992	-	4,992	2,271
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>4,832</u>	<u>-</u>	<u>4,832</u>	<u>2,561</u>
TOTAL FUNDS CARRIED FORWARD		<u>9,824</u>	<u>-</u>	<u>9,824</u>	<u>4,832</u>

The notes on page 0 form part of these financial statements

**FREE FAMILY REPRESENTATION & ADVOCACY
PROJECT**

**STATEMENT OF FINANCIAL POSITION
5TH APRIL 2022**

	Notes	Unrestricted fund £	Restricted fund £	5/4/22 Total funds £	5/4/21 Total funds £
CURRENT ASSETS					
Cash at bank		10,304	-	10,304	4,832
CREDITORS					
Amounts falling due within one year	4	(480)	-	(480)	-
NET CURRENT ASSETS		<u>9,824</u>	<u>-</u>	<u>9,824</u>	<u>4,832</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>9,824</u>	<u>-</u>	<u>9,824</u>	<u>4,832</u>
NET ASSETS		<u>9,824</u>	<u>-</u>	<u>9,824</u>	<u>4,832</u>
FUNDS	5				
Unrestricted funds				9,824	4,832
TOTAL FUNDS				<u>9,824</u>	<u>4,832</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 20th December 2022 and were signed on its behalf by:

Trustee

The notes on page 0 form part of these financial statements

**FREE FAMILY REPRESENTATION & ADVOCACY
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5TH APRIL 2022**

1. ACCOUNTING POLICIES

BASIS OF PREPARING THE FINANCIAL STATEMENTS

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

INCOME

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

EXPENDITURE

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

TAXATION

The charity is exempt from tax on its charitable activities.

FUND ACCOUNTING

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 5th April 2022 nor for the year ended 5th April 2021.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 5th April 2022 nor for the year ended 5th April 2021.

**FREE FAMILY REPRESENTATION & ADVOCACY
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**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5TH APRIL 2022**

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2,887	2,013	4,900
	<u> </u>	<u> </u>	<u> </u>
EXPENDITURE ON			
Other	616	2,013	2,629
	<u> </u>	<u> </u>	<u> </u>
NET INCOME	2,271	-	2,271
	<u> </u>	<u> </u>	<u> </u>
RECONCILIATION OF FUNDS			
Total funds brought forward	2,561	-	2,561
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u>4,832</u>	<u>-</u>	<u>4,832</u>

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	5/4/22 £	5/4/21 £
Other creditors	480	-
	<u> </u>	<u> </u>

5. MOVEMENT IN FUNDS

	At 6.4.21 £	Net movement in funds £	At 5.4.22 £
Unrestricted funds			
General fund	4,832	4,992	9,824
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>4,832</u>	<u>4,992</u>	<u>9,824</u>

**FREE FAMILY REPRESENTATION & ADVOCACY
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**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5TH APRIL 2022**

5. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	8,500	(3,508)	4,992
	<u>8,500</u>	<u>(3,508)</u>	<u>4,992</u>
TOTAL FUNDS	<u>8,500</u>	<u>(3,508)</u>	<u>4,992</u>

Comparatives for movement in funds

	At 6.4.20 £	Net movement in funds £	At 5.4.21 £
Unrestricted funds			
General fund	2,561	2,271	4,832
	<u>2,561</u>	<u>2,271</u>	<u>4,832</u>
TOTAL FUNDS	<u>2,561</u>	<u>2,271</u>	<u>4,832</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,887	(616)	2,271
Restricted funds			
Membership	2,013	(2,013)	-
	<u>4,900</u>	<u>(2,629)</u>	<u>2,271</u>
TOTAL FUNDS	<u>4,900</u>	<u>(2,629)</u>	<u>2,271</u>

**FREE FAMILY REPRESENTATION & ADVOCACY
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**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 5TH APRIL 2022**

5. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 6.4.20 £	Net movement in funds £	At 5.4.22 £
Unrestricted funds			
General fund	2,561	7,263	9,824
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>2,561</u>	<u>7,263</u>	<u>9,824</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	11,387	(4,124)	7,263
Restricted funds			
Membership	2,013	(2,013)	-
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>13,400</u>	<u>(6,137)</u>	<u>7,263</u>

6. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 5th April 2022.

**FREE FAMILY REPRESENTATION & ADVOCACY
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**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 5TH APRIL 2022**

	5/4/22 £	5/4/21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	8,500	2,700
Grants	-	2,200
	<u>8,500</u>	<u>4,900</u>
Total incoming resources	8,500	4,900
EXPENDITURE		
Other		
IT & Website Costs	465	375
Reimbursements	306	-
Advice Fees	244	129
PI Insurance	2,013	2,125
Accountancy fees	480	-
	<u>3,508</u>	<u>2,629</u>
Total resources expended	3,508	2,629
Net income	<u>4,992</u>	<u>2,271</u>

This page does not form part of the statutory financial statements