

Trustees' Annual Report and Financial Review for the year ended 5 April 2021

The Free Family Representations & Advocacy Project (also referred to as "**FFRAP**" for short) is a Charitable Incorporated Organisation governed by its constitution. Its registered address is Flat 29 Northways, College Crescent, London, NW3 5DR and registered charity number is 1179710.

Trustees and Trustee declarations

The Charity Trustees are as follows:

Farhana Begum (Chair)

Nina Garnham (09/2019 – present)

Isobel Renzulli (09/2019 – present)

The Trustees have fully complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

The Trustees review the aims, objectives and activities of the Charity each year. This report looks at what the Charity has achieved and the outcomes of its work in the reporting period. The review also helps the Trustees ensure the Charity's aims, objectives and activities remain focused on its stated purposes.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning its future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

Objects, activities, achievements and performance

FFRAP's purpose

FFRAP's object is the relief of poverty through the provision of free legal advice and assistance to persons who, through lack of means and the removal of legal aid, would otherwise be unable to obtain such advice.

FFRAP's activities

FFRAP provides access to legal services, advice, representation or support to individuals who cannot afford to instruct a lawyer. This provision is in the area of Family Law, specifically in s.8 Children Act 1989 cases.

FFRAP's beneficiaries do not have access to professional legal advice, representation or support on a court site, which can lead to more protracted cases that are not in the interests of the child and family unit nor the family court. FFRAP's services therefore provides free legal advice and representation as well as support to court users which also makes the family court process in relation to s.8 Children Act 1989 issues more effective and efficient.

FFRAP's volunteers

FFRAP trains pro-bono volunteers to assist in providing support and/or advice and advocacy in the context of S.8 Children Act hearings.

All volunteers are professionals from legal organisations and are legally qualified or in the process of training to become qualified. All volunteers must attend obligatory training in order to participate in the service provision. FFRAP attends the firm of all volunteers to conduct regular training and also provides a detailed training handbook and notes to all volunteers. FFRAP assesses all the training materials and the performance of volunteers on an ongoing basis. Feedback is also provided by the court as to the service and the performance of volunteers.

Client quality control & feedback

FFRAP regularly seeks feedback from its users. Some user feedback can be found on FFRAP's website: www.ffrap.org.

Impact of Covid-19 &

Due to the coronavirus pandemic and lock-down in relation to the same FFRAP had to stop attending court in-person in March 2020. The court moved hearings online, and it took some time to get the support of the court to support litigants in person in the remote hearings.

Annual Numbers, types of hearing and numbers

In total, for the financial year 2020/2021, FFRAP has assisted 2 LIPs through the provision of support and/or advice and advocacy remotely. The breakdown of this figure per month is shown below:

TYPE	APRIL 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEP 2020	OCT 2020	NOV 2020	DEC 2020	JAN 2021	FEB 2021	MAR ¹ 2021	APR ² 2021
FHDRA	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	0	0
DRA	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	2	0
FINAL HEARING	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	0	0
FACT-FINDING	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	0	0
PTR	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	0	0
OTHER	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	0	0
Total	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	N/A*	0	0

* Denotes that services did not function following the closing of the physical courts. During this time FFRAP was making preparations and building relationships in order to run the service remotely, which it has been doing successfully since March 2021.

¹ Pilot period to assess the feasibility of a remote service.

² Pilot period to assess the feasibility of a remote service.

Accounts

Statement of financial activities (incorporating income and expenditure account)

For the year ended 05 April 2021

		2021			2020		
	Notes	Unrestricted (£)	Restricted (£)	2021 Total (£)	Unrestricted (£)	Restricted (£)	2020 Total (£)
Income from:							
Grant		187.00	2,013.00	2,200.00	64.00	0.00	64.00
Donation		0.00	0.00	0.00	0.00	0.00	0.00
Membership		2,700.00	0.00	2,700.00	5,000.00	0.00	5,000.00
Total income		2,887.00	2,013.00	4,900.00	5,064.00	0.00	5,064.00
Expenditure on:							
Charitable activities	2	615.64	2,013.00	2,628.64	2,503.6	0.00	2,503.6
Total expenditure		(615.64)	(2,013.00)	(2,628.64)	(2,503.6)	0.00	(2,503.6)
Net movement in funds		2,271.36	0.00	2,271.36	2,560.40	0.00	2,560.40
Total funds carried forward		4,832.49	0.00	4,832.49	2,561.13	0.00	2,561.13

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above.

Balance Sheet**As at 05 April 2021**

		2021	2020
	Note	£	£
Fixed assets:		0.00	0.00
Current assets:			
Debtors		0.00	0.00
Cash at bank and in hand		4,832.49	2,561.13
Liabilities:			
Creditors: amounts falling due within one year		0.00	0.00
Net current assets		4,832.49	2,561.13
Total net assets		4,832.49	2,561.13
The funds of the charity:			
Restricted income funds		00.00	00.00
Unrestricted income funds			
General funds		4,832.49	2,561.13
Total charity funds		4,832.49	2,561.13

Statement of cash flow**For the year ended 05 April 2021**

Reconciliation of net income / (expenditure) to net cash flow from operating activities

	2021	2020
Net income / (expenditure) for the reporting period (as per the statement of financial activities)		
Net cash provided by / operating activities		
Cash flow from operating activities		
Net cash provided by investing activities		
Change in cash and cash equivalents in the year	(0)	(0)
Cash and cash equivalents at the end of the year	(0)	(0)
Analysis of cash and cash equivalents	As 05 April 2021 (£)	As 05 April 2020 (£)
	4,832.49	2,561.13
Total cash and cash equivalents	4,832.49	2,561.13

Notes to the financial statements**For the year ended 05 April 2021**

Accounting Policies:

1. Accounting Policies

a. Statutory information

The Free Family Representation & Advocacy Project (FFRAP) is a charitable incorporated organisation in the United Kingdom. The registered address is Flat 29 Northways, College Crescent, London, NW3 5DR.

b. Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP FRS 102), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (September 2015/March 2018).

c. Public benefit entity

The charitable company meets the definition of a public benefit entity under FRS 102.

d. Going concern

The Trustees consider that there are no material financial uncertainties that affect the charity's ability to continue as a going concern.

e. Income

Income is recognised when the charity is in receipt of actual funds.

2. Note 2 - Analysis of expenditure

	2021	2020
Type of expenditure	Total (£)	Total (£)
PI Insurance	2013.00	2013.00
Trustee insurance	112.00	112.00
Website fee	374.64	249.60
Advice UK fee	129.00	129.00
Total expenditure 2021	2,628.64	2,503.60

Financial Review

Currently, FFRAP does not have a reserve policy.

There is enough cash in bank to pay for the charities largest outgoing which is the insurance premium.

The Trustees consider that there are no material financial uncertainties that affect the charity's ability to continue as a going concern.

Independent Examiner's Statement

As FFRAP did not generate £25,000, an independent examiner's report is not required.

Trustee Declaration

The trustees declare that they have approved this Trustee Report.

Signed on their behalf by
Farhana Begum
(Founder & Trustee)