



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	1	2020		31	12	2020

## Section A Reference and administration details

Charity name	Leyland Playscheme
Other names charity is known by	
Registered charity number (if any)	1179704
Charity's principal address	151 Church Road
	Leyland
Postcode	PR25 3JB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Bruce	Director		General Committee
2	Paul Carr	Director		General Committee
3	Natalie Wells	Director		General Committee
4				
5				
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10				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by general committee at Annual General Meeting

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is run as a general committee with powers delegated for operational requirements to a group of Directors of which a quorum of 3 is required for decision-making.

Trustees are closely involved with the running of the charity and as such are well aware of the impact and risks involved in planning expenditure.

No risks are taken where the outcome is not a relative certainty.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The provision of facilities for recreation, education and other leisure-time occupations for children primarily in Leyland and South Ribble area being facilities:- (a) of which such children have need by reason of their youth or social and economic circumstances, and (b) which will improve the conditions of life for such children by promoting their physical, mental and spiritual well-being.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Some initial recruitment activities for new volunteers had taken place prior to the Covid pandemic putting a halt to this in March 2020.

A committee meeting was held and the decision made to cancel the main Playscheme activities for 2020 quite early in the year to give parent's certainty. Also the trustees did not believe it would be wise to risk the potential costs of refunding parents if cancellation was forced at a later date.

This proved to be a valid viewpoint as the events of 2020 progressed.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

To maintain the 'Playscheme spirit' among both volunteers and children a week of virtual activities and recordings were posted by large groups of volunteers on the CIO's social media platforms and these were warmly received.

**Summary of the main achievements of the charity during the year**

To maintain the 'Playscheme spirit' among both volunteers and children a week of virtual activities and recordings were posted by large groups of volunteers on the CIO's social media platforms and these were warmly received.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity currently does not hold any reserves however, should a significant surplus arise then at the end of the financial year the surplus will be held in reserve for situations when all other funding opportunities have been exhausted.

### Details of any funds materially in deficit

The charity have no liabilities.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Some small donations continued despite the pandemic but the majority of funding was not realised-the CIO's fixed costs are very low so this did not have a discernable impact on the financial position of the organisation.

There is some concern over the continued depreciation of fixed assets, particularly as these will now be in storage for 2 years. The committee have noted this and plan to review conditions earlier in preparation for the next scheme.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Ian Bruce

Position (eg Secretary, Chair, etc)

Trustee

Date

31<sup>st</sup> October 2021



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Leyland Playscheme

1179704

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/01/2020

To

Period end date  
31/12/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Registrations	-	-	-	-	53,059
Transfer from 514978	-	-	-	-	25,297
Sales	-	-	-	-	2,502
Donation	539	-	-	539	4,187
Petty Cash	-	-	-	-	5,226
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>539</b>	<b>-</b>	<b>-</b>	<b>539</b>	<b>90,271</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>539</b>	<b>-</b>	<b>-</b>	<b>539</b>	<b>90,271</b>
<b>A3 Payments</b>					
Transport	-	-	-	-	17,925
Onsite Activities	-	-	-	-	21,047
OffSite Activities	-	-	-	-	13,182
Garments	-	-	-	-	5,460
Site Costs	220	-	-	220	9,620
Training	-	-	-	-	1,992
Petty Cash	-	-	-	-	5,226
Admin	336	-	-	336	8,058
Refund	-	-	-	-	70
<b>Sub total</b>	<b>556</b>	<b>-</b>	<b>-</b>	<b>556</b>	<b>82,580</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>556</b>	<b>-</b>	<b>-</b>	<b>556</b>	<b>82,580</b>
<b>Net of receipts/(payments)</b>	<b>- 17</b>	<b>-</b>	<b>-</b>	<b>- 17</b>	<b>7,691</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>7,691</b>	<b>-</b>	<b>-</b>	<b>7,691</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>7,674</b>	<b>-</b>	<b>-</b>	<b>7,674</b>	<b>7,691</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	7,316	-	-
	Cash	358	-	-
		-	-	-
	<b>Total cash funds</b>	<b>7,674</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Bouncy Castle	Unrestricted	-	50
	Gazebos	Unrestricted	-	500
	Office Unit (Admin)	Unrestricted	-	500
	Office Unit (Admin 2)	Unrestricted	-	300
	Toilet Block	Unrestricted	-	300
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval