

# MID-SUSSEX OPEN D OF E CENTRE

England & Wales · Charity number 1179689

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-08-28

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 5 Boxes Lane  
Horsted Keynes  
Haywards Heath  
RH17 7EJ

**Phone** 07811565242

**Email** [info@midsussexdofe.org](mailto:info@midsussexdofe.org)

**Website** [midsussexdofe.org](http://midsussexdofe.org)

## Activities

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**Objects:** TO ADVANCE IN LIFE AND HELP YOUNG PEOPLE AGED FOURTEEN TO TWENTY FOUR, IN MID SUSSEX THROUGH THE PROVISION OF ADVENTURE TRAINING, INCLUDING EXPEDITION TRAINING AND EXPEDITIONS FOR YOUNG PEOPLE WORKING TOWARDS THE DUKE OF EDINBURGH'S AWARD, IN ORDER TO DEVELOP THEIR SKILLS, CAPACITIES AND CAPABILITIES TO ENABLE THEM TO PARTICIPATE IN SOCIETY AS MATURE AND RESPONSIBLE INDIVIDUALS.

**Activities:** To advance in life and help young people aged fourteen to twenty four, in Mid Sussex through the provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award, in order to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

## Classification

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- **How:** Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Other Charitable Purposes
- **Who:** Children/young People

## Geography

- **Area of benefit:** LOCAL
- East Sussex
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£16,975	£13,355	-	-
2024-09-30	£19,978	£20,218	-	-
2023-09-30	£17,241	£15,057	-	-
2022-09-30	£10,783	£10,523	-	-
2021-09-30	£7,547	£7,993	-	-
2020-09-30	£7,391	£4,032	-	-

## Trustees

Name	Role	Appointed
<b>TERENCE PETER HEYWARD</b>	Chair	2020-02-26
Christina Ruth Peacock		2025-04-23
Christopher Maxwell Rampling		2025-04-23
JOHN NEWNHAM		2020-02-26
MARK HUTCHINSON		2020-02-26
MIRIAM REBEKAH HUTCHINSON		2020-02-26
SARAH JANE BAIRD-MURRAY		2020-02-26
SUSAN MARGARET GADD		2020-02-26

**MID-SUSSEX OPEN D OF E CENTRE**

England & Wales - Charity number 1179689

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# Accounts

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## Trustees' Annual Report for the period

From 1st October 2024 To 30th September 2025

Charity name: Mid-Sussex Open D of E Centre

Charity registration number: 1179689

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance in life and help young people aged fourteen to twenty-four, in Mid Sussex through the provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award, in order to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are ensuring the purpose is complied with and emphasis given to voluntary contribution to the local community. All trustees and staff are volunteers.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	

volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has consolidated initial work and is now well established in the local community, increasing demand for its services. It has trained and supported beneficiaries in developing life skills such as leadership, confidence, self reliance, initiative, planning, risk assessment, organisation, and an awareness of the need to get involved in the community, preparing them for employment. Beneficiaries have given 1508 of hours of voluntary work in their local community to a value in excess of £9650, as well as being supported in learning a skill and taking part in physical activities. This has had a definite physical and mental benefit for participants and 45 have gained their award. Leaders provided opportunity for expeditions and a full programme is running, allowing all those taking part to achieve. Currently training and mentoring new young leaders in their staff role.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a sound financial position with a positive balance.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Positive balance is held in the current account to cover licences, insurance, general overheads with any excess used to renew equipment used by beneficiaries.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Trustees consider charity should run on annual roll over with no separate reserve
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Lack of suitable adults, qualified or not, prepared to volunteer their time in support of the beneficiaries and current staff. Transfer from West Sussex County Council to direct licensing from Duke of Edinburgh's Award.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO ( Association)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>(1) At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire.</p> <p>(2) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.</p> <p>(3) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (4) of this clause.</p> <p>(4) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded.</p> <p>(5) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (1) and (2) of this clause. A person so appointed by</p>

		the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

**Reference and Administrative details**

Charity name	Mid-Sussex Open D of E Centre
Other name the charity uses	N/A
Registered charity number	1179689
Charity's principal address	Albemarle Centre Appledore Gardens Haywards Heath West Sussex RH16 2AQ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Baird-Murray	Treasurer		Members or trustees
2	Susan Gadd			
3	Miriam Hutchinson			
4	Terence Heyward	Chair		
5	Mark Hutchinson			
6	Katherine King	Secretary	Resigned 07/04/2025	
7	John Newnham			
8	Christina Peacock	Secretary	Appointed 23/04/2025	
9	Christopher Rampling		Appointed 23/04/2025	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
<b>N/A</b>		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
<b>N/A</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Terence Peter Heyward

Terence Peter Heyward	
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Position (eg Secretary,  
Chair, etc)

Chair

Trustee

Chair	Trustee
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Date

29th April 2026

29th April 2026
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		0.00			
		0.00			
		0.00			
		0.00			
		0.00			
11/15/2024	refund Mitchum	130.00	130.00		
11/20/2024	4th Dimension	97.15		97.15	
	4th Dimension	70.66		70.66	
		0.00			
		0.00			
		0.00			
11/27/2024	Long Mynd Adventure camp	255.00		255.00	
11/30/2024	1pmobile	20.00			
		0.00			
		0.00			
		0.00			
		0.00			
12/25/2024	Zurich Insurance	481.25			
12/27/2024	West Sussex County	125.00	125.00		
12/31/2024	1pmobile	20.00			
		0.00			
		0.00			
		0.00			
		0.00			
1/30/2025	John Gadd expenses	409.60		409.60	
		0.00			
1/31/2025	1pmobile	20.00			
		0.00			
2/3/2025	T Heywards expenses	710.59		689.09	21.50
3/2/2025	1pmobile	20.00			
3/12/2025	West Sussex County	125.00	125.00		
3/25/2025	4th Dimension	421.73		421.73	
4/1/2025	1pmobile	20.00			
		0.00			
		0.00			
		0.00			
		0.00			
		0.00			
		0.00			
		0.00			
		0.00			
		0.00			
		0.00			
		0.00			
		0.00			
4/28/2025	Skyeside	73.50		73.50	
		0.00			
4/30/2025	Charlotte Po ??Polhill refund	85.00	85.00		
5/1/2025	T Heyward expenses	198.02		198.02	
	T Heyward internet	65.00			
	T Heyward tents	339.89		339.89	
	T heyward - laptops	1919.96			

	K Foley expenses	19.85		19.85
	1pmobile	20.00		
		0.00		
		0.00		
		0.00		
		0.00		
		0.00		
5/14/2025	4th Dimension	249.50		249.50
5/21/2025	1st Petworth Scout camp	98.00		98.00
5/23/2025	John Gadd expenses	362.31		362.31
5/31/2025	1pmobile	20.00		
		0.00		
		0.00		
		0.00		
		0.00		
		0.00		
		0.00		
		0.00		
6/21/2025	card payment	22.79		22.79
		0.00		
		0.00		
		0.00		
6/30/2025	1p mobile	20.00		
7/3/2025	expenses K Foley	23.90		23.90
		0.00		
		0.00		
7/18/2025	Dale Bottom Campsite	159.00		159.00
		0.00		
7/26/2025	card Sainsburys petrol	80.03		80.03
7/27/2025	AD Lawr Nipstone campsite	65.00		65.00
	1p mobile	20.00		
8/1/2025	cash for expedition	200.00		200.00
8/9/2025	card White horse inn	216.00		216.00
		0.00		
		0.00		
8/20/2025	N Sharma expedition	655.75		655.75
8/21/2025	Long Mynd Adventure	510.00		510.00
8/21/2025	West Sussex County	220.00	220.00	
8/29/2025	1p mobile	20.00		
9/2/2025	123 broadband	100.66		
9/3/2025	expenses J Gadd	405.13		405.13
9/3/2025	expenses J Gadd	163.23		163.23
	events tracking	163.14		163.14
	expenses J Gadd	95.91		95.91
9/4/2025	expenses M Hutchinson	647.30		647.30
		0.00		
9/21/2025	Tree tops scout	270.00		270.00
	expenses A Pryor	35.27		35.27
9/23/2025	expenses T Heyward	2341.60		2341.60
9/24/2025	expenses K Foley	48.20		48.20



**income**

other	ref	date	description	total	registration & expedition	other
		10/1/2024	Rutter	100.00	100.00	
			Jones	130.00	130.00	
			Clark	130.00	130.00	
			Jones	130.00	130.00	
			Brundenell Leach	130.00	130.00	
			Mortimer	130.00	130.00	
			Wallace	130.00	130.00	
			Poole	130.00	130.00	
		10/3/2024	Sparham	100.00	100.00	
			Kushnirovskia	130.00	130.00	
			Robertson	130.00	130.00	
			Howes	130.00	130.00	
		10/4/2024	Groman	130.00	130.00	
			Williams	130.00	130.00	
			Hall	130.00	130.00	
			Elliott	130.00	130.00	
			Veysey	130.00	130.00	
			Leppard	130.00	130.00	
			Panicker	130.00	130.00	
			Young	130.00	130.00	
		10/6/2024	Ive	130.00	130.00	
			Topping	130.00	130.00	
			Noakes	130.00	130.00	
			Van Bjee	130.00	130.00	
			Murphy	130.00	130.00	
			Kennedy	130.00	130.00	
			Golding	130.00	130.00	
		10/8/2024	Colgate	130.00	130.00	
		10/9/2024	Curtis	130.00	130.00	
			Wong	130.00	130.00	
			Watts	130.00	130.00	
		10/10/2024	Stewart	100.00	100.00	
			McLean	130.00	130.00	
		10/11/2024	Man	130.00	130.00	
		10/12/2024	Gleghorn	100.00	100.00	
			Zixi Wang	130.00	130.00	
			Burdett	130.00	130.00	
			Olayinka	10.00	10.00	
			Sykes	130.00	130.00	
			Dunn	130.00	130.00	
			Romano	100.00	100.00	
			Clutton	100.00	100.00	
			Reed	100.00	100.00	
20.00		10/30/2024	Ruddock	130.00	130.00	
		11/1/2024	Woollard	100.00	100.00	

		11/9/2024	Mitcham	100.00	100.00
			Mitchum	130.00	130.00
		11/11/2024	Dalassio	100.00	100.00
			Spensley	100.00	100.00
			Anderson	130.00	130.00
		11/15/2024	Olayinka	10.00	10.00
				0.00	
				0.00	
		11/21/2024	Hill	100.00	100.00
			Atelier 21	780.00	780.00
			Fuller	130.00	130.00
				0.00	
20.00				0.00	
		12/3/2024	Milford	100.00	100.00
			Swainson	130.00	130.00
		12/6/2024	Burgess Hill School Girls	260.00	260.00
		12/16/2024	Olayinka	10.00	10.00
481.25				0.00	
				0.00	
20.00				0.00	
		1/15/2024	Olayinka	10.00	10.00
		1/28/2025	Burniston	100.00	100.00
			Llewellyn	100.00	100.00
			Tollner	100.00	100.00
		1/30/2025	Reed	100.00	100.00
			Wintergold	100.00	100.00
20.00		2/2/2025	Gleghorn	100.00	100.00
			Scott	100.00	100.00
		2/17/2025	Olayinka	10.00	10.00
20.00		3/12/2025	Andres	100.00	100.00
		2/17/2025	Olayinka	10.00	10.00
		3/26/2025	Burgess Hill School Girls	130.00	130.00
20.00		4/2/2025	Woollard	120.00	120.00
			Ruddock	120.00	120.00
		4/3/2025	Gleghorn	120.00	120.00
			Clutton	120.00	120.00
			Spensley	120.00	120.00
		4/4/2025	Sparham	120.00	120.00
			Farrant	120.00	120.00
		4/11/2025	Polhill	85.00	85.00
		3/14/2025	Mitchum	120.00	120.00
		4/15/2025	Olayinka	10.00	10.00
		4/22/2025	Romano	120.00	120.00
		4/24/2025	Evie	100.00	100.00
				0.00	
		4/29/2025	Anderson	120.00	120.00
				0.00	
				0.00	
65.00				0.00	
				0.00	
1919.96				0.00	

				0.00		
20.00				0.00		
		5/7/2025	Reed	120.00	120.00	
		5/9/2025	Milford	120.00	120.00	
		5/10/2025	Dalessio	120.00	120.00	
		5/12/2025	Hill	120.00	120.00	
		5/13/2025	Easy Fundraising	25.47		25.47
		5/14/2025	Olayinka	10.00	10.00	
				0.00		
				0.00		
20.00				0.00		
		6/16/2025	Olayinka	10.00	10.00	
		6/17/2025	Limbachia	50.00	50.00	
		6/19/2025	Gleghorn	170.00	170.00	
			Wintergold	170.00	170.00	
			Burniston	170.00	170.00	
			Thompson	170.00	170.00	
			Reed	170.00	170.00	
			Tollner	170.00	170.00	
		6/21/2025	LLewellyn	170.00	170.00	
		6/22/2025	Reyes Garcia	170.00	170.00	
		6/25/2025	scott	170.00	170.00	
		6/25/2025	thurgood	270.00	270.00	
20.00				0.00		
				0.00		
		7/3/2025	Pryor	270.00	270.00	
		7/15/2025	olayinka	10.00	10.00	
				0.00		
		7/20/2025	hall	170.00	170.00	
				0.00		
				0.00		
20.00		7/28/2025	Faulkner	60.00	60.00	
				0.00		
				0.00		
		8/12/2025	Carter	75.00	75.00	
		8/15/2025	Olayinka	10.00	10.00	
				0.00		
				0.00		
				0.00		
20.00				0.00		
100.66				0.00		
				0.00		
				0.00		
				0.00		
				0.00		
				0.00		
		9/15/2025	Olayinka	10.00	10.00	
				0.00		
				0.00		
				0.00		
				0.00		

				0.00		
				0.00		
				0.00		
			<b>BHSG</b>	<b>10.00</b>		<b>10.00</b>
		9/27/2025	Robinson	140.00	140.00	
			Leaney	140.00	140.00	
			Cooper	140.00	140.00	
			Timcke	140.00	140.00	
			Willshire	140.00	140.00	
			Baker Johnson	140.00	140.00	
			Hodges	140.00	140.00	
			Rahman	140.00	140.00	
			Mee	140.00	140.00	
			Norton	140.00	140.00	
			Laura Bella	140.00	140.00	
			Heath	140.00	140.00	
			Dieker	140.00	140.00	
			Gunnell	140.00	140.00	
20.00				0.00		
		9/28/2025	Fitch	140.00	140.00	
			Etheridge	140.00	140.00	
			Brooks	140.00	140.00	
			Blake	140.00	140.00	
			Turton	280.00	280.00	
		9/29/2025	Glaister	140.00	140.00	
			John	140.00	140.00	
			Tingley	140.00	140.00	
			Morris	140.00	140.00	
			Beswick	140.00	140.00	
		9/30/2025	Taylor	140.00	140.00	
			Gurr	140.00	140.00	
			Staplehurst	140.00	140.00	
			Lesley	140.00	140.00	
<b>2806.87</b>	<b>0.00</b>			<b>16975.47</b>	<b>16940.00</b>	<b>35.47</b>









0.00

1/10/24 - 30/9/25

Mid Sussex Open Duke of Edinburgh Award Centre

	unrestricted	restricted	total	last year
<b>Receipts</b>				
registration and expedition fees	16940.00	0.00		19273.50
fundraising	35.47	0.00		287.54
grants	0.00	0.00		0.00
refunds and misc.	0.00	0.00		417.27
total	16975.47	0.00		19978.31
<b>payments</b>				
registration, expedition, equipment	10526.27	0.00		19058.36
training	21.50	0.00		450.00
insurance	481.25	0.00		466.42
website, internet, phones	2325.62	0.00		243.56
rent and misc.	0.00	0.00		0.00
total	13354.64	0.00		20218.34
cash funds year end	13008.56	0.00		9387.73
other monetary assets	0.00	0.00	0.00	0.00
investment assets	0.00	0.00	0.00	0.00
liabilities	0.00	0.00	0.00	0.00

signed

print name Sarah Baird-Murray

date 29th April 2026

signed

print name Christina Peacock

date 29th April 2026

**MID-SUSSEX OPEN D OF E CENTRE**

England & Wales - Charity number 1179689

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# Accounts

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## Trustees' Annual Report for the period

From 1st October 2023 To 30th September 2024

Charity name: Mid-Sussex Open D of E Centre

Charity registration number: 1179689

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance in life and help young people aged fourteen to twenty-four, in Mid Sussex through the provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award, in order to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are ensuring the purpose is complied with and emphasis given to voluntary contribution to the local community. All trustees and staff are volunteers.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has consolidated initial work and is now better known in the local community, increasing demand for its services. It has trained and supported beneficiaries in developing life skills such as leadership, confidence, self reliance, initiative, planning, risk assessment, organisation, and an awareness of the need to get involved in the community, preparing them for employment. Beneficiaries have given 1976 of hours of voluntary work in their local community to a value in excess of £10000, as well as being supported in learning a skill and taking part in physical activities. This has had a definite physical and mental benefit for participants and 67 have gained their award. Leaders provided opportunity for expeditions and a full programme is running, allowing all those taking part to achieve. Currently training and mentoring new young leaders in their staff role.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a sound financial position with a positive balance.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Positive balance is held in the current account to cover licences, insurance, general overheads with any excess used to renew equipment used by beneficiaries.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Trustees consider charity should run on annual roll over with no separate reserve
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Lack of suitable adults, qualified or not, prepared to volunteer their time in support of the beneficiaries and current staff.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO ( Association)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>(1) At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire.</p> <p>(2) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.</p> <p>(3) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (4) of this clause.</p> <p>(4) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded.</p> <p>(5) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (1) and (2) of this clause. A person so appointed by</p>

		the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

**Reference and Administrative details**

Charity name	Mid-Sussex Open D of E Centre
Other name the charity uses	N/A
Registered charity number	1179689
Charity's principal address	Albemarle Centre Appledore Gardens Haywards Heath West Sussex RH16 2AQ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Baird-Murray	Treasurer		Members or trustees
2	Susan Gadd			
3	Miriam Hutchinson			
4	Terence Heyward	Chair		
5	Mark Hutchinson			
6	Katherine King	Secretary	Resigned 07/04/2025	
7	John Newnham			
8	Christina Peacock	Secretary	Appointed 23/04/2025	
9	Christopher Rampling		Appointed 23/04/2025	
10				
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20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Terence Peter Heyward	Susan Gadd
-----------------------	------------

Position (eg Secretary,  
Chair, etc)

Chair	Trustee
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Date

23rd April 2025
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3/6/2024	T Heyward internet	21.00	
	J Newnham internet	20.00	
	A Field expenses	9.00	9.00
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
4/25/2024	4thDimension	356.40	356.40
		0.00	
5/7/2024	4thDimension	71.28	71.28
	K Foley expenses	11.70	11.70
		0.00	
		0.00	
5/20/2024	Petworth Scouts campsite	105.00	105.00
6/4/2024	4thDimension	285.12	285.12
	John Gadd expenses	479.56	479.56
	West Sussex County	200.00	
6/21/2024	T Heyward	2322.11	2322.11
	T Heyward	192.89	192.89
		0.00	
		0.00	
		0.00	
7/2/2024	J Gadd expenses	81.39	81.39
	E Gadd expenses	56.35	56.35
	K Foley expenses	19.80	19.80
		0.00	
		0.00	
		0.00	
		0.00	
		0.00	
7/7/2024	Brow Farm campsite	81.00	81.00
	card fuel	77.72	77.72
	card fuel	72.00	72.00
7/10/2024	A D Lawr	45.00	45.00
	card fuel	26.50	26.50
7/12/2024	card fuel	73.01	73.01
		0.00	
		0.00	
		0.00	
7/22/2024	D Scott repay overpayment	60.00	60.00
	Brow Farm campsite	81.00	81.00
7/31/2024	1p mobile	1.00	1.00
		0.00	
8/4/2024	J Gadd expenses	339.63	339.63
	West Sussex County	220.00	220.00
	Danyrogo Ltd	100.00	100.00



			<b>income</b>		
<b>training</b>	<b>other</b>	<b>ref</b>	<b>date</b>	<b>description</b>	<b>total</b>
			1		
			10/7/2023	k Sheldrake	100.00
					0.00
					0.00
					0.00
			10/11/2023	E Lindfield	130.00
				E Winfield	130.00
				T Ruddock	130.00
				O Hatchard	130.00
				W Peck	130.00
				E Billson	130.00
				M Costello Saunders	130.00
				E Woollard	130.00
				C Pritchard Standford Smith	130.00
				V Cochrane Luck	130.00
				C Robinson	130.00
				C Thurgood	130.00
				F Gunnell	130.00
			10/12/2023	B Chandler	130.00
				E Barker	130.00
				A Batney	130.00
				E Howie	130.00
				A Metcalfe	130.00
				D Hogan	130.00
				A Scutt	130.00
				L Hopkins	130.00
				I Farrant	130.00
			10/13/2023	K McDonnell	130.00
				A Greenwood	100.00
				A Reed	130.00
				J Rutter	130.00
				L Hollis	130.00
				Z Wheller	130.00
				S Gleghorn	130.00
			10/14/2023	M Grinham	130.00
				G Anderson	130.00
				L MacDonald	130.00
				C Williams	130.00
				B Ashton Jones	130.00
				X mcCarthy	100.00
				J Jones	130.00
				J Thomas	130.00
				M Lay	130.00
				L Cumming	130.00

			C Hamza	130.00
			P Sparham	130.00
			P Aarons	130.00
		10/18/2023	M Hall	130.00
			C Stone	130.00
			P Milford	130.00
			L Humber	130.00
			C Smith	130.00
			H Tischendorf Boe	130.00
			H Robbins	130.00
			I Collins	130.00
			O Llewellyn	60.00
			E Grundy	100.00
		11/4/2023	E Gleghorn	60.00
			P Habib	130.00
		11/10/2023	G Shortall	130.00
			I Astará	130.00
			E Spensley	130.00
			N Connolly Herrod	130.00
			A Crabb	130.00
			Z Tully	130.00
			G Smith	130.00
			F Burbidge	130.00
			A Earl Hulse	100.00
			M Diamond	100.00
			F Fearn Hug	100.00
			F Firbank	130.00
			I Fogarty	130.00
			CHEQUE	130.00
			A Cole	100.00
			S Rajarajan	100.00
			A Benzi	100.00
			L Dalessio	130.00
			M Hill Kiss	130.00
		11/24/2023	F Outen	130.00
		11/25/2023	G Windham Luck	100.00
			Burgess Hill School	660.00
		5	12/3/2023 H Scott	60.00
	466.42	6	12/19/2023 A Pryor	60.00
			1/2/2024 E Teesdale	130.00
			1/3/2024 D Wintergold	60.00
			1/9/2024 L Clark	130.00
	250.00	7	1/18/2024 O Llewellyn	100.00
			1/19/2024 Atelier 21	910.00
			1/23/2024 E Hall	60.00
			1/26/2024 A Tollner	100.00
	101.90	8	1/31/2024 A Pryor	100.00
			E Hall	100.00
			H Scott	100.00
		9	2/12/2024 Easy Fundraising	16.21
		10		0.00

21.00	11		0.00
20.00	11		0.00
	12	3/23/2024 E Thurgood	100.00
		4/6/2024 A Greenwood	120.00
		A Cole	120.00
		A Hulse	120.00
		E Grundy	120.00
		4/7/2024 G Windham-Luck	120.00
		S Rajarajan	120.00
		A Benzi	120.00
		4/23/2024 X McCarthy	120.00
		F Fearn-Hug	120.00
	13		0.00
		5/3/2024 BHSG	220.00
	14		0.00
	15		0.00
		5/14/2024 Easy Fundraising	21.33
		14-May M Diamond	120.00
	16		0.00
	17		0.00
	18		0.00
200.00	24		0.00
	19		0.00
	20		0.00
		6/21/2024 O Llewellyn	120.00
		A Tollner	60.00
		A Tollner	120.00
	21		0.00
	22		0.00
	23		0.00
		7/3/2024 K Sheldrake	120.00
		cheque repayment from Count	417.27
		donation Shakespeare Martin	250.00
		5/6/2024 H Scott	180.00
		E Lucor	280.00
			0.00
			0.00
			0.00
			0.00
			0.00
		7/10/2024 A Pryor	120.00
		7/13/2024 E Hall	220.00
		D Wintergold	220.00
		E Gleghorn	220.00
	25		0.00
			0.00
			0.00
		8/3/2024 E Thurgood	180.00
	26		0.00
	27		0.00
			0.00

		0.00
	8/15/2024 V Olayinka	10.00
		0.00
100.66		0.00
		0.00
	9/16/2024 V Olayinka	10.00
		0.00
28		0.00
29		0.00
30		0.00
	9/25/2024 R Lavelle	130.00
	A Greenwood	130.00
	R Holden	130.00
	D Beecroft	130.00
	k Rayner	130.00
	Atelier21	43.50
	A Hayes	130.00
	C Hord	130.00
	H Rodriguez	130.00
	L cole	130.00
	Z Keylock	130.00
	O Bryant	130.00
	R Glover	130.00
	9/28/2024 A Futter	130.00
	F Chubb	130.00
	Z Blore	130.00
	R Newton	130.00
	S Brown	130.00
31		0.00
	9/29/2024 K Hindhaugh	130.00
	J Hudson	130.00
	B Watson	260.00
32		0.00
33		0.00
		0.00
	9/30/2024 I Farrant	100.00
	E Bartholomew	130.00
	P Moir	130.00
	H Weir	130.00
	T Maxwell Grant	130.00
	T Smith	130.00
	M Lindsley	130.00
	R Booth	260.00
<b>450.00</b>	<b>709.98</b>	<b>19978.31</b>

**registration  
&  
expedition other grant**

100.00

130.00

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260.00

**19273.50**

**704.81**

**0.00**

**1/10/23 - 30/9/24**

**Mid Sussex Open Duke of Edinburgh Award Centre**

	unrestricted	restricted	total
<b>Receipts</b>			
registration and expedition fees	19273.50	0.00	
fundraising	287.54	0.00	
grants	0.00	0.00	
refunds and misc.	417.27	0.00	
total	19978.31	0.00	
<b>payments</b>			
registration and expedition	19058.36	0.00	
training	450.00	0.00	
insurance	466.42	0.00	
website, internet, phones	243.56	0.00	
rent and misc.	0.00	0.00	
total	20218.34	0.00	
cash funds year end	9387.73	0.00	
other monetary assets	0.00	0.00	0.00
investment assets	0.00	0.00	0.00
liabilities	0.00	0.00	0.00

signed

print name Sarah Baird-Murray

date 23.04.2025

signed

print name Mark Hutchinson

date 23.04.2025

last year
16377.00
90.74
500.00
273.60
17241.34
13891.12
0.00
502.83
121.05
542.18
15057.18
9627.76
0.00
0.00
0.00

**MID-SUSSEX OPEN D OF E CENTRE**

England & Wales - Charity number 1179689

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# Accounts

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## Trustees' Annual Report for the period

From 1st October 2022 To 30th September 2023

Charity name: Mid-Sussex Open D of E Centre

Charity registration number: 1179689

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance in life and help young people aged fourteen to twenty-four, in Mid Sussex through the provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award, in order to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are ensuring the purpose is complied with and emphasis given to voluntary contribution to the local community. All trustees and staff are volunteers.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	

volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has consolidated initial work and is now better known in the local community, increasing demand for its services. It has trained and supported beneficiaries in developing life skills such as leadership, confidence, self reliance, initiative, planning, risk assessment, organisation, and an awareness of the need to get involved in the community, preparing them for employment. Beneficiaries have given hundreds of hours of voluntary work in their local community, as well as being supported in learning a skill and taking part in physical activities. This has had a definite physical and mental benefit for participants. Leaders provided opportunity for expeditions and a full programme is running, allowing all those taking part to achieve. Currently training and mentoring new young leaders in their staff role.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a sound financial position with a positive balance.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Positive balance is held in the current account to cover licences, insurance, general overheads with any excess used to renew equipment used by beneficiaries.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Trustees consider charity should run on annual roll over with no separate reserve
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO ( Association)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>(1) At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire.</p> <p>(2) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.</p> <p>(3) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (4) of this clause.</p> <p>(4) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded.</p> <p>(5) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (1) and (2) of this clause. A person so appointed by</p>

		the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

**Reference and Administrative details**

Charity name	Mid-Sussex Open D of E Centre
Other name the charity uses	N/A
Registered charity number	1179689
Charity's principal address	Albemarle Centre Appledore Gardens Haywards Heath West Sussex RH16 2AQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Sarah Baird-Murray	Treasurer		Members or trustees
2	Susan Gadd			
3	Miriam Hutchinson			
4	Terence Heyward	Chair		
5	Mark Hutchinson			
6	Katherine King	Secretary		
7	John Newnham			
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15				
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17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
<b>N/A</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
-----

### Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

Sarah Baird-Murray

Terence Peter Heyward

Position (eg Secretary,  
Chair, etc)

Treasurer


Chair

Date

28<sup>th</sup> November 2023

**Receipts and Payments Accounts**  
**Mid Sussex Open D of E Centre**  
**charity number 1179689**  
**1/10/22 - 30/9/23**

	unrestricted	restricted	total	last year
<b>Receipts</b>				
registration and expedition fees	16377.00	0		10429.00
fundraising	90.74	0		103.81
grants	500.00	0		250.00
refunds and misc.	273.60	0		0.00
total	17241.34	0		10782.81
<b>payments</b>				
registration and expedition	13891.12	0		9650.73
training	0.00	0		75.00
insurance	502.83	0		499.08
website	121.05	0		121.05
rent and misc.	542.18	0		176.98
total	15057.18	0		10522.84
cash funds year end	9627.76	0		7443.60
other monetary assets	0.00	0	0.00	0.00
investment assets	0.00	0	0.00	0.00
liabilities	0.00	0	0.00	0.00

signed   
print name Sarah Baird-Murray

date 28.11.2023

signed   
print name Terence Heyward

date 28.11.2023

**MID-SUSSEX OPEN D OF E CENTRE**

England & Wales - Charity number 1179689

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# Accounts

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## Trustees' Annual Report for the period

From 1st October 2021 To 30th September 2022

Charity name: Mid-Sussex Open D of E Centre

Charity registration number: 1179689

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance in life and help young people aged fourteen to twenty-four, in Mid Sussex through the provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award, in order to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are ensuring the purpose is complied with and emphasis given to voluntary contribution to the local community. All trustees and staff are volunteers.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including	Para 1.38	

program related investment		
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has consolidated initial work and is now better known in the local community, increasing demand for its services. It has trained and supported beneficiaries in developing life skills such as leadership, confidence, self reliance, initiative, planning, risk assessment, organisation, and an awareness of the need to get involved in the community, preparing them for employment. Beneficiaries have given hundreds of hours of voluntary work in their local community, as well as being supported in learning a skill and taking part in physical activities. This has had a definite physical and mental benefit for participants. Leaders provided opportunity for expeditions and a full programme is running, allowing all those taking part to achieve.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a sound financial position with a positive balance.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Positive balance is held in the current account to cover licences, insurance, general overheads with any excess used to renew equipment used by beneficiaries.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Trustees consider charity should run on annual roll over with no separate reserve
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO ( Association)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>(1) At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire.</p> <p>(2) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.</p> <p>(3) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (4) of this clause.</p> <p>(4) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded.</p> <p>(5) A person so appointed by the members of the CIO shall retire in</p>

		accordance with the provisions of sub-clauses (1) and (2) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment and shall not be counted for the purpose of determining which of the charity trustees is to retire by rotation at that meeting.
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### **Reference and Administrative details**

Charity name	Mid-Sussex Open D of E Centre
Other name the charity uses	N/A
Registered charity number	1179689
Charity's principal address	Albemarle Centre Appledore Gardens Haywards Heath West Sussex RH16 2AQ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Sarah Baird-Murray	Treasurer		Members or trustees
2	Susan Gadd			
3	Miriam Hutchinson			
4	Terence Heyward	Chair		
5	Mark Hutchinson			
6	Katherine King	Secretary		
7	John Newnham			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

<b>Director name</b>		
<b>N/A</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Sarah Baird-Murray	Terence Peter Heyward
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Position (eg  
Secretary, Chair, etc)

Treasurer	Chair
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Date

4th January 2023
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**MSODEC 1/10/21 - 30/9/22 expenditure**

<b>date</b>	<b>description</b>	<b>total</b>	<b>registratio</b>	<b>expedition</b>	<b>training</b>	<b>other</b>	<b>ref</b>
<b>SANTANDER ACCOUNT</b>							
<b>10/01/2021</b>	<b>Balance b/f</b>	<b>7457.23</b>					
11/01/2022	West Sussex C C	1120.00	1120.00				1
11/09/2022	Viking	47.36		47.36			
11/11/2022	Amazon	46.99		46.99			18
11/19/2022	Access expedition	3694.07		3694.07			2

12/19/2021 Aiguille	42.50		42.50	3
12/22/2021 Box Ltd	143.98		143.98	20
Cartridge People	88.99			88.99 4
Zurich Insurance	499.08			499.08 5
01/16/2022 sainsburys	8.95		8.95	
west sussex cc	1680.00	1680.00		6
02/03/2022 Access Expeditions	1160.64		1160.64	7
West Sussex CC	540.00	540.00		8
Guide Assoc	59.28		59.28	9
Guide Assoc	23.40		23.40	9
03/10/2022 Hillside Scout	90.00		90.00	10
Kelly Cavanagh fuel	23.40		23.40	11
PC Ink Office Pad	65.54		65.54	12
04/19/2022 Guide Assoc	93.60		93.60	9
05/11/2022 Guide Assoc	237.12		237.12	9
Amazon	19.99		19.99	17
06/13/2022 123 website	20.39			20.39
McColl	2.00		2.00	
Hillside	90.00		90.00	10
Sainsburys	7.80		7.80	13
07/03/2022 Treetops Scout	64.60		64.60	
Cartridge People	87.99			87.99

	West Sussex CC	325.00	325.00			14
08/11/2022	The Award Scheme	45.00			45.00	15
	The Award Scheme	30.00			30.00	16
09/05/2022	123 website	100.66				100.66 19
	Benedict Foley expenses	64.51		64.51		
		<b>10522.84</b>	<b>3665.00</b>	<b>5985.73</b>	<b>75.00</b>	<b>797.11</b>
	<b>Santander bank c/f</b>	<b>7443.60</b>				

<b>income date</b>	<b>description</b>	<b>total</b>	<b>registration</b>	<b>other</b>	<b>grant</b>
10/01/2022	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	90.00	90.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	expedition	390.00	390.00		
	registration	130.00	130.00		
	registration	260.00	260.00		
	registration	130.00	130.00		

11/01/2022	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
11/03/2022	registration	130.00	130.00	
	Easy Fundraising	16.62		16.62
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	expedition	100.00	100.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	registration	130.00	130.00	
	expedition	50.00	50.00	

	expedition	520.00	520.00		
	expedition	35.00	35.00		
	registration	130.00	130.00		
12/13/2022	Amazon credit	8.00		8.00	
		0.00			
		0.00			
		0.00			
01/05/2022	registration	130.00	130.00		
	registration	130.00	130.00		
	expedition	180.00	180.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
	registration	130.00	130.00		
02/03/2022	expedition	50.00	50.00		
	Haywards Heath Town Council grant	250.00			250.00
	Easy Fundraising	24.44		24.44	
	registration	130.00	130.00		
	registration	130.00	130.00		
03/06/2022	expedition	224.00	224.00		
		0.00			
		0.00			
04/28/2022	expedition	100.00	100.00		
05/09/2022	Amazon fund	5.00		5.00	
	expedition	100.00	100.00		
06/07/2022	Easy Fundraising	20.64		20.64	
		0.00			
		0.00			
		0.00			
		0.00			
		0.00			

	0.00			
08/23/2022 Easy Fundraising	29.11		29.11	
	0.00			
09/07/2022 expedition	100.00	100.00		
expedition	100.00	100.00		
expedition	100.00	100.00		
expedition	100.00	100.00		
	<b>10782.81</b>	<b>10429.00</b>	<b>103.81</b>	<b>250.00</b>

**Receipts and Payments Accounts**  
**Mid Sussex Open D of E Centre**  
**charity number 1179689**  
**1/10/21 - 30/9/22**

	<b>unrestricted</b>	<b>restricted</b>	<b>total</b>	last year
<b>Receipts</b>				
registration and expedition fees	<b>10429.00</b>	0	<b>10429.00</b>	7502.50
fundraising	<b>103.81</b>	0	<b>103.81</b>	31.39
grants	<b>250.00</b>	0	<b>250.00</b>	0.00
refunds and misc.	<b>0.00</b>	0	<b>0.00</b>	13.23
total	<b>10782.81</b>	0	<b>10782.81</b>	7547.12
<b>payments</b>				
registration and expedition	<b>9650.73</b>	0	<b>9650.73</b>	6052.91
training	<b>75.00</b>	0	<b>75.00</b>	1325.00
insurance	<b>499.08</b>	0	<b>499.08</b>	495.46
website	<b>121.05</b>	0	<b>121.05</b>	119.85
rent and misc.	<b>176.98</b>	0	<b>176.98</b>	0.00
total	<b>10522.84</b>	0	<b>10522.84</b>	7993.22
cash funds year end	<b>7443.60</b>	0	<b>7443.60</b>	7457.23
other monetary assets		0	<b>0.00</b>	0.00
investment assets		0	<b>0.00</b>	0.00
liabilities		0	<b>0.00</b>	0.00

signed

print name

date

signed

print name

date

**MID-SUSSEX OPEN D OF E CENTRE**

England & Wales - Charity number 1179689

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# Accounts

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## Trustees' Annual Report for the period

From 1st October 2020 To 30th September 2021

Charity name: Mid-Sussex Open D of E Centre

Charity registration number: 1179689

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance in life and help young people aged fourteen to twenty four, in Mid Sussex through the provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award, in order to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are ensuring the purpose is complied with and emphasis given to voluntary contribution to the local community. All trustees and staff are volunteers.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	

volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has been consolidating initial work and is now better known in the local community. It has trained and supported beneficiaries in developing life skills such as leadership, confidence, self reliance, initiative, planning, risk assessment, organisation and an awareness of the need to get involved in the community, preparing them for employment. Beneficiaries have given hundreds of hours of voluntary work in their local community despite Covid-19 restrictions as well as being supported in learning a skill and taking part in physical activities. This has had a definite physical and mental benefit for participants. Leaders provided opportunity for expeditions as restrictions lifted and by summer a full programme was restored allowing all those taking part to achieve.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a sound financial position with a positive balance.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Positive balance is held in the current account to cover licences, insurance, general overheads with any excess used to renew equipment used by beneficiaries.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Trustees consider charity should run on annual roll over with no separate reserve
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO ( Association)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>(1) At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire;</p> <p>(2) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot;</p> <p>(3) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (4) of this clause;</p> <p>(4) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded;</p> <p>(5) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (1) and (2) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of</p>

		determining which of the charity trustees is to retire by rotation at that meeting.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

**Reference and Administrative details**

Charity name	Mid-Sussex Open D of E Centre
Other name the charity uses	N/A
Registered charity number	1179689
Charity's principal address	Albemarle Centre Appledore Gardens Haywards Heath West Sussex RH16 2AQ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Baird-Murray	Treasurer		Members or trustees
2	Susan Gadd			
3	Miriam Hutchinson			
4	Terence Heyward	Chair		
5	Mark Hutchinson			
6	Katherine King	Secretary		
7	John Newnham			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
<b>N/A</b>		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
<b>N/A</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Sarah Baird-Murray	Terence Peter Heyward
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chair
<b>Date</b>	5th January 2022	

**Receipts and Payments  
Accounts  
Mid Sussex Open D of E  
Centre  
charity number 1179689  
1/10/20 - 30/9/21**

	unrestricted	restricted	total	last year
Receipts				
registration and expedition fees	7502.50	0.00	7502.50	7136.05
fundraising	31.39	0.00	31.39	5.00
grants	0.00	0.00	0.00	250.00
refunds and misc.	13.23	0.00	13.23	
total	7547.12	0.00	7547.12	7391.05
payments				
registration and expedition fees	6052.91	0.00	6052.91	3912.18
training	1325.00	0.00	1325.00	0.00
insurance	495.46	0.00	495.46	0.00
website	119.85	0.00	119.85	119.85
rent and misc.	0.00	0.00	0.00	0.00
total	7993.22	0.00	7993.22	4032.03
cash funds year end	7457.23	0.00	7457.23	7903.33
other monetary assets	0.00	0.00	0.00	0.00
investment assets	0.00	0.00	0.00	0.00
liabilities	0.00	0.00	0.00	0.00

signed

print name Mark Hutchinson Trustee

Date 5th January 2022

Signed

print name Terence Heyward Chair

Date 5th January 2022

**MID-SUSSEX OPEN D OF E CENTRE**

England & Wales - Charity number 1179689

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# Accounts

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## Trustees' Annual Report for the period

From 1st October 2019 To 30th September 2020

Charity name: Mid-Sussex Open D of E Centre

Charity registration number: 1179689

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance in life and help young people aged fourteen to twenty four, in Mid Sussex through the provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award, in order to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of adventure training, including expedition training and expeditions for young people working towards the Duke of Edinburgh's Award
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are ensuring the purpose is complied with and emphasis given to voluntary contribution to the local community. All trustees and staff are volunteers.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	

volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity has been consolidating initial work and is now better known in the local community. It has trained and supported beneficiaries in developing life skills such as leadership, confidence, self reliance, initiative, planning, risk assessment, organisation and an awareness of the need to get involved in the community, preparing them for employment. Beneficiaries have given an estimated 429 hours of voluntary work in their local community as well as being supported in 390 hours of learning a skill and 364 hours of physical activity. Covid-19 has had a devastating effect on completion of expeditions but provisions are in place to enable beneficiaries to achieve success in the coming months..

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a sound financial position with a positive balance.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Positive balance is held in the current account to cover licences, insurance, general overheads with any excess used to renew equipment used by beneficiaries.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Trustees consider charity should run on annual roll over with no separate reserve
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO ( Association)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>(1) At every annual general meeting of the members of the CIO, one-third of the charity trustees shall retire from office. If the number of charity trustees is not three or a multiple of three, then the number nearest to one-third shall retire from office, but if there is only one charity trustee, he or she shall retire;</p> <p>(2) The charity trustees to retire by rotation shall be those who have been longest in office since their last appointment or reappointment. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot;</p> <p>(3) The vacancies so arising may be filled by the decision of the members at the annual general meeting; any vacancies not filled at the annual general meeting may be filled as provided in sub-clause (4) of this clause;</p> <p>(4) The members or the charity trustees may at any time decide to appoint a new charity trustee, whether in place of a charity trustee who has retired or been removed in accordance with clause 15 (Retirement and removal of charity trustees), or as an additional charity trustee, provided that the limit specified in clause 12(3) on the number of charity trustees would not as a result be exceeded;</p> <p>(5) A person so appointed by the members of the CIO shall retire in accordance with the provisions of sub-clauses (1) and (2) of this clause. A person so appointed by the charity trustees shall retire at the conclusion of the next annual general meeting after the date of his or her appointment, and shall not be counted for the purpose of</p>

		determining which of the charity trustees is to retire by rotation at that meeting.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

**Reference and Administrative details**

Charity name	Mid-Sussex Open D of E Centre
Other name the charity uses	N/A
Registered charity number	1179689
Charity's principal address	Albemarle Centre Appledore Gardens Haywards Heath West Sussex RH16 2AQ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Baird-Murray	Treasurer		Members or trustees
2	Susan Gadd			
3	Miriam Heyward			
4	Terence Heyward	Chair		
5	Mark Hutchinson			
6	Katherine King	Secretary		
7	John Newnham			
8				
9				
10				
11				
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16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
<b>N/A</b>		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
<b>N/A</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Sarah Baird-Murray	Terence Peter Heyward
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chair
<b>Date</b>	20th January 2021	

**Receipts and Payments Accounts**  
**Mid Sussex Open D of E Centre**  
**charity number 1179689**  
**1/10/19 - 30/9/20**

	unrestricted	restricted	total	last year
Receipts				
A1 Receipts				
registration and expedition fees	7136.05	0	7136.05	872.99
fundraising	5.00	0	5.00	121.86
grants	250.00	0	250.00	1750
total	7391.05	0	7391.05	2744.85
Payments				
registration and expeditions	3912.18	0		625.38
training	0.00	0		365
insurance	0.00	0		491.9
website	119.85	0		91.05
rent and misc	0.00	0		118.41
total	4032.03			1691.74
cash funds year end	7903.33	0		4357.04
other monetary assets	0.00			0
investment assets	0.00			0
liabilities	0.00			0

signed
print name Sarah Baird-Murray
date 20th January 2021

signed
print name Terence Heyward
date 20th January 2021