



## **The Parochial Church Council of the Ecclesiastical Parish of Gleadless Valley**

(Known as “Holy Cross Gleadless Valley PCC”)

**Annual Report and Financial Statements  
For the year ended 31 December 2024**

Registered charity number: 1179675

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# **Holy Cross Gleadless Valley PCC**

## **Administrative information**

### **For the year ended 31 December 2024**

Holy Cross Church is situated in Gleadless Valley overlooking the city of Sheffield. It is part of the Diocese of Sheffield within the Church of England.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GLEADLESS VALLEY was registered with the Charity Commission on 28<sup>th</sup> August 2018 with Registered Charity Number 1179675.

From 1 January 2024 to the signing of the accounts, the Parochial Church Council has consisted of:

Rev'd David Middleton	Vicar, Chairperson	
Abraham Aboagye	Church Warden	
Mark Spence	Church Warden	
Melanie Hobbs	Elected Member	(from April 2022)
Emeka Okereke	Elected Member	(from May 2023)
Pierre Kabaya	Elected Member	(from April 2024)
Jono Chamberlain	Co-opted Member	(from May 2024)
Guy Lachlan	Elected Member	(from May 2023)
	Deanery Synod Rep	(from Nov 2023)
Florence Murorunkwere	Elected Member	(from May 2023)
Sunday Dawodu	Deanery Synod Rep	(from January 2024)
Steven Rich	Elected member	(from April 2024)
Tony Wallace	Co-opted member	(from May 2024)

**PCC Secretary:** Melanie Hobbs (until July 2024)  
Tony Wallace (from July 2024)

**Treasurer:** Martin Bell

**Church address:**  
Holy Cross Church, Spotswood Mount, Sheffield, S14 1LG  
[www.gleadlessvalleychurch.org.uk](http://www.gleadlessvalleychurch.org.uk)

**Correspondence address:**  
The Vicarage, 5 Blackstock Close, Sheffield, S14 1AE  
[church@hcgv.org.uk](mailto:church@hcgv.org.uk)

**The PCC's bankers are:**  
Virgin Money (previously known as Yorkshire Bank)  
Shawbrook Bank Limited  
Charity Bank Limited

**The Independent Examiner is:**  
Susan Cochrane FCA DChA, Seven Hills Accountants Limited, 57 Burton Street, Sheffield, S6 2HH

# Holy Cross Gleadless Valley PCC

## Annual Report

### For the year ended 31 December 2024

#### MISSION STATEMENT AND AIMS

Holy Cross is a diverse evangelical Anglican Church in the Church of England. It is in the parish of Gleadless Valley, within Attercliffe Deanery and part of the Diocese of Sheffield.

Our mission statement was revised in early 2024. It is: *to Glorify God – Father, Son and Holy Spirit by:*

- *Knowing God through Jesus Christ,*
- *Growing together in Jesus Christ as a church,*
- *Serving Jesus Christ in Gleadless Valley and beyond.*

We aim to do fulfil this mission by being disciples who help others be disciples:

1. *Knowing God through Jesus Christ:*

- Enabling everyone to meet, know and be rescued by Jesus and then know Him better through the work of the Holy Spirit in God's Word;
- Turning to Him in Praise and Prayer - because of who He is, what He has done and is doing, and asking His help in all things.

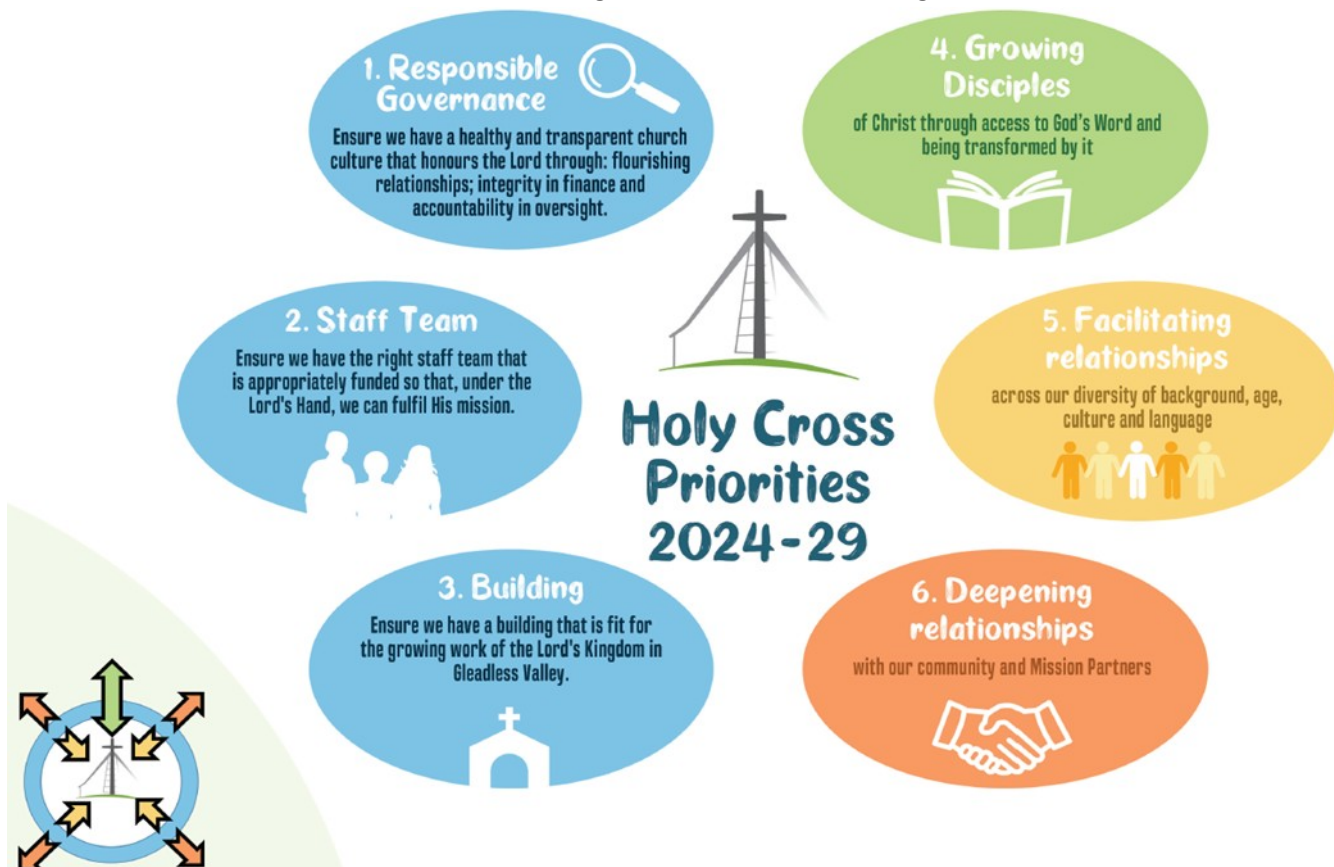
2. *Growing together in Jesus Christ as a church:*

- Rejoicing in, and committed to, helping one another grow together in Christ by the Holy Spirit through God's Word - regardless of diversity in age, culture, background and nation;
- Loving and caring for one another practically as we encourage each other to live out God's Word and use our Spiritual Gifts in church life in the power of the Holy Spirit.

3. *Serving Jesus Christ in Gleadless Valley and Beyond:*

- Reaching out with the Good News of Jesus through words and actions to our families, friends and community;
- Sending out missionaries and supporting worldwide mission through Mission Partners and Partner Churches.

The PCC revised all our Priorities during 2024 and set the following **6 Priorities for 2024-2029**:



# Holy Cross Gleadless Valley PCC

## Annual Report

### For the year ended 31 December 2024

#### **Priority 1: Responsible Governance**

Holy Cross continues to prioritise transparent and accountable governance. This has been reflected in the following:

- The regular revision/update of the ***Church Handbook***.
- The continued focus on a Christ-Centred Church Culture in which everyone is helped to be ***Safe, Happy Effective and Free*** in serving in church life. This has been overseen by the **Ministry Support Group** which reported back to the PCC.
- Role **Descriptions** for Volunteers and **Working Agreements** for Staff Team to help everyone share expectations for ministries and embrace a diversity of experience of ministry. The Vicar and Staff Team have regular **Supervision** and all participated in the regular cycle of **Annual Reviews**.
- Visibility of all the above in church meetings and highlighting them in notices and in the Word ministry programme.

We will continue to build on this foundation of Responsible Governance in 2025/6.

#### **Priority 2: Staff Team**

The staff team comprises the following posts/roles:

- *Vicar:*  
Holy Cross is led full-time by the Rev'd David Middleton.
- *International Ministry Assistant:*  
This post is occupied in a full-time capacity by Pierre Kabaya who began a new 3-year contract in July 2022. We are aiming to continue this post for another 3 years and are seeking funding support.
- *Youth and Children's Minister:*  
This post is filled by Rev'd Sunday Dawodu. He began a 3-year contract in November 2023. In 2025/6, we aim to make this post an on-going reality through funding and grants from other churches and charities.
- *Women's Worker:*  
This post is voluntary and unpaid and is fulfilled by Aly Middleton. Aly is responsible for overseeing ministry among the women at Holy Cross and supporting the ministry of the Vicar and Staff Team – especially with respect to pastoral visiting and youth/children's ministry.
- *Ministry Trainee/Gap Year Ministry Experience Scheme:*  
We are not contemplating filling the Gap Year Ministry Experience Scheme or Ministry Trainee post until we have secured funding for all our paid posts.

While each of the members of the Staff Team above have particular roles/ areas of ministry to focus on, all of them share in the day-to-day ministry of Holy Cross. Often ministries overlap – hence the report below does not contain a specific report from each of them.

# **Holy Cross Gleadless Valley PCC**

## **Annual Report**

### **For the year ended 31 December 2024**

#### **Priority 3: Building**

With the continuing high price of utilities and the cost of living crisis, our mid-week church meetings (except for YBS) usually met in the Vicarage and homes.

During 2024/5, attendance on Sundays continued to grow. This made us look carefully at how we could be creative in using our building and all its rooms for Children's Church. In general, this worked well and only on one occasion did we need to change a service with Children's Church into an All Age Service.

The PCC engaged our architect to consider affordable ways of providing more space and, in January 2025, there was a very helpful meeting with our architect and the Diocesan Advisory Committee. At this meeting we additionally discussed issues about suspected spalling concrete in the church's structure and the need for a new roof - identified during a thorough inspection.

During 2024, we instructed our architect to conduct a Quinquennial Inspection of the building. Works highlighted by this inspection, as well as those mentioned above, will be taken forward in 2025-26.

#### **Activities and Achievements**

**Priorities 4-6 reflect the three main aims for church life and how we work out our Mission Statement in respect to our relationships with: God in Jesus, with each other in the church and with those in our community and further afield. These were revised in the last year and are now:**

- **Priority 4 – Growing Disciples of Christ** through access to God's Word and being transformed by it.
- **Priority 5 – Facilitating Relationships** across our diversity of background, age, culture & language.
- **Priority 6 – Deepening Relationships** with our community and Mission Partners.

Our usual ministries are shaped by these priorities and include the following:

- *Sunday Services:* These have been at 10am and included monthly Holy Communion. There has been Sunday Club (now renamed Children's Church) for those aged 2yrs - Y6. The 4<sup>th</sup> Sunday has remained an All Age Praise and Prayer Service – permitting more freedom in worship and expressions of praise and prayer in different languages.
- *Sunday Children's Ministry:* Over the past year, our Youth and Children's Minister has reviewed the ministry on Sundays – consulting parents and the Children's Ministry Team. It is now called Children's Church and has a stated purpose and ethos that has been communicated to parents - so that they are aware of their role and that of the church in the spiritual nurture of their children. The programme now follows, as closely as possible, the adult/youth programme.
- *Sunday Specials:* These happened at Christmas, Easter and in the summer time. These events combined activities, food and a short outreach service and have been appreciated by both church family and locals.
- *Growth Groups:* Day-time and evening mixed and men/women's groups have met throughout the year – except in holidays/half-terms. These have a joint focus of seeking to grow members in their relationship with God and also with each other.
- *Fun, Food and Faith:* This ministry has continued in most half-terms and holidays. It has largely been funded by Sheffield City Council/DFES grants. FFF is an opportunity for children aged 4-14 years old (and their families) to have some fun (activities, games and craft), food (a cooked meal) and hear something about Jesus (a Bible time & music).

## Holy Cross Gleadless Valley PCC

### Annual Report

### For the year ended 31 December 2024

- **YBS:** Our mid-week Youth Bible Study has remained well attended this year with 20-30 youth attending each week. There were 2 YBS weekends away – *An Older Youth Discipleship weekend* at Yorkshire Camps and *The YBS Getaway* at The Oakes. Wonderfully grants from 13:33 Trust enabled 22 youth to go to Yorkshire Camps and 39 to the Oakes.
- **Ministry to Women:** Over the past year our Volunteer Women's Worker has continued to disciple/encourage and equip women in the church family through God's Word. She has arranged a number of Women's Gatherings that have been enjoyed by a diverse group of women.
- **Ministry to those from overseas:** Our International Ministry Assistant has continued to develop our ministry to people from overseas - especially to those from DRC who speak little English. His pastoral care and discipleship of young and old is the main bedrock of his ministry. He supports people who are unable to come to church and encourages those who stop coming to return. In September/October, Pierre took the second month of his 3-month sabbatical (this has been spilt over 3 years – 1 month per year). He has used it to reflect on how ministry to people from overseas is being conducted at Holy Cross – what is going well and what might be missing.
- **Food Support Ministry:** This ministry provides emergency food on Sundays and as needed mid-week (especially to those coming to Lunch4All). This ministry is not a Foodbank, but our way of supporting members of the church and other locals in times of need. The church has been supported in this by Sheffield City Council South LAC.
- **Lunch4All:** This is run by a committed team of volunteers to offer hospitality and friendship to church family and local people. Numbers fluctuate week to week but there is always a happy atmosphere. It is also encouraging that local organisations/partners use it for their meetings and church family use it for outreach and fellowship.
- **Community Memorial Service.** We held our annual service at the end of November. In advance, we contacted all those who had been bereaved in recent years and a number expressed a desire to attend. Sadly, those outside the church were unable to attend, but we were still able to include them in the service. This did however, provide a good opportunity to minister to church family who came – several of whom had been bereaved recently. We aim to repeat this in 2025/6.

Below is a more detailed look at **Priorities 4-6:**

#### **Priority 4 – Growing Disciples of Christ through access to God's Word and being transformed by it.**

- Everything we do is shaped by our belief that the God who created the world and us, has made himself known in the person of His Son, Jesus Christ. He came into the world so that anyone who puts their trust in him can receive forgiveness, a restored relationship with God now, and life forever with him when we die. This Good News of Jesus is found in the Bible. It is our conviction that when we hear the Bible read and taught, and when we study it for ourselves, God speaks to us. As in any relationship, this communication enables us grow in our relationship with God as Disciples of Christ.
- To facilitate our growth as Disciples of Christ, we spent time on Sundays and mid-week (in Growth Groups and YBS) in the following Bible Books: Habakkuk; Psalms; Daniel and Matthew. In the Autumn Term, we considered our Church Culture and what it means to be **Safe, Happy, Effective and Free in Church life together.** Responding to requests, we spent most of the Spring Term of 2025 exploring our God-given and amazing Identity in Christ Jesus and how this affects our relationships with God and with each other – in church-life, family-life and life in general.

## Holy Cross Gleadless Valley PCC

### Annual Report

### For the year ended 31 December 2024

- At every stage, we have strived to make the Bible accessible to all regardless of age or stage of life, culture or background – so that everyone can grow as Disciples of Christ. This year we have worked hard to make sure that our youth are catered for within our Sunday Services as there is no longer any specific provision for them on Sundays. Hence, we have made sure that language, illustrations and examples are easily accessible to them.
- As in previous years, our International Ministry Assistant has provided vital translation during our services. This year has seen Pierre bring others in to help out with this vital ministry.
- For those unable to join us on Sundays, we have continued to visit the housebound and more recently resumed our services in care homes. In addition, we provided recordings so that those unable to be with us/hear the sermon can grow as Disciples of Christ. Readings and sermons have continued to be uploaded to our website.
- The PCC has continued to provide Bibles free to any who are unable to pay for them. There have been a variety of Bibles available so that all ages can have access to the Word of God to enable them to grow as disciples of Jesus. We have also provided Bibles in overseas languages.

In 2025/6 we intend to build on these foundations.

#### **Priority 5 – Facilitating Relationships across our diversity of background, age, culture & language.**

- Our relationships with one another are at the heart of our mission and ministry. We believe that everyone whatever their background, age, culture and language is equally valued by God and, is therefore, to be equally valued by His church. This is reflected in all our main meetings, in our smaller groups, in meetings between individuals, and in our provision of pastoral care.
- The Staff Team regularly look at church life as a whole, as well as their own areas of ministry, to check whether anyone is either feeling left out, or is being left out.
- Having the Church Culture of being **Safe, Happy, Effective and Free** as a standing item on the PCC Agenda helps keep this priority in view.
- At Holy Cross we recognise that we are part of a wider church – locally in the Diocese of Sheffield, nationally in the Church of England, and internationally as part of the Anglican Communion and world-wide church.
  - *Partner Churches:* We remained committed to supporting our Partner Churches locally and nationally. We pray for them regularly and share news and encouragements. We are very grateful that they continue to partner us prayerfully and, in some cases, financially.
  - *Deanery:* We played an active role in Attercliffe Deanery. Our Vicar and Deanery Synod Reps have been participating in Synod and Chapter matters.
  - *Diocese:* The parish remained under the Bishop of Sheffield's legal oversight and enjoyed the support of Sheffield Diocese for administration, discipline, safeguarding and licensing matters. The parish also received pastoral and spiritual oversight from the Bishop of Ebbsfleet (under the 2014 Declaration of the House of Bishops). We also received oversight from the Bishop of Ebbsfleet in respect of the denomination's continuing strategy to implement PLF (Prayers of Love and Faith) - this followed a Resolution passed in January 2024.
  - *Church of England:* Due to the Church of England's stance on PLF, the PCC resolved (in January 2025) to pay their parish contribution to Sheffield Diocese using their new Restricted fund – created for this purpose.
  - *Anglican Communion:* We remain very grateful to GAFCON and GSFA, who represent the majority of the Anglican Communion, for their support and encouragements in these uncertain and challenging times.

In 2025/6, we intend to continue building on this new Priority 5.



# Holy Cross Gleadless Valley PCC

## Annual Report

### For the year ended 31 December 2024

#### Priority 6 – Deepening Relationships with our community and Mission Partners.

Priority 6 is aimed at helping us deepen our relationships within Gleadless Valley and beyond to our Mission Partners and Partner Churches in UK and around the world.

We have worked hard on deepening our relationships locally in Gleadless Valley as well as with Mission Partners and Partner Churches in Sheffield, elsewhere in UK and around the world. The 60<sup>th</sup> Anniversary of the church building provided a great opportunity to do this by holding 'Super September' events – a Thanksgiving Service and a Sunday Special. Invitations were delivered to all residents in Gleadless Valley, to Gleadless Valley Partners and our Mission Partners and Partner Churches. We were very encouraged that our events were well attended, that some of our Mission Partners and Partner Churches sent representatives to them, and that all Mission Partners and Partner Churches sent video messages.

Other ways in which we have been seeking to work out this Priority include:

- *Food Support Ministry*: This has enabled us to reach out and develop deeper relationships with those in very difficult circumstances. As last year, it was augmented by *Christmas Food Gifts* given to 30 families who attended our Christmas Eve *Fun, Food and Faith*. Working in close relationship with our local COOPs (Constable Road and Derbyshire Lane) we were able to provide gifts from local shoppers – especially warm clothing for children and youth.
- *Gleadless Valley Partners*: This year we have worked closely with other *Gleadless Valley Partners* seeking to deepen our relationships with them and thereby support local residents more holistically and cohesively. We believe that we have built solid relationships based on mutual trust and respect. This is reflected in the ways that we have been able to involve and invite them to some of our Christian events such as: *Fun Food and Faith*; *Sunday Special* and the *Gleadless Valley Memorial Service*.
- In the Summer, our Vicar was asked to be part of the newly formed *Gleadless Valley Regeneration Board* in order to be a voice for local residents and to help the project remain people focussed. In the autumn, he was asked to join the *Sheffield South Local Area Committee Working Group on Buildings*. This request was made because of his knowledge and understanding of local groups and individuals from deprived communities. In recognition of his involvement, Sheffield Council has paid £750 to Holy Cross.
- Beyond Gleadless Valley, we have provided prayer and financial support for each of the following Mission Partners: the *Oakes Christian Holiday Centre*, the *Potter family* in Mozambique and *St Thomas' Church, Heideveld* in Capetown, South Africa. It has been a great joy to deepen each of these relationships this year:
  - *The Oakes* – through regular contact and another camp in January this year.
  - *The Potter family* – who spent several Sundays with us during home assignment.
  - *St Thomas' Heideveld* – Rev'd Katleho Meslane (whose post we support financially) visited us in January 2025 and this was a really positive step in deepening our relationship with St Thomas'.

In 2025/6, we aim to further deepen all the above relationships in Gleadless Valley and beyond.

#### Conclusion

With God's help, as we move into 2025/6, we aim to maintain our focus on our new 6 Priorities and work them out in fulfilment of our Mission Statement. This means that, guided and facilitated by Him, our ministry may develop in different ways this year as He opens and closes doors in His perfect, good and loving plan. To Him be the glory.

# Holy Cross Gleadless Valley PCC

## Annual Report

### For the year ended 31 December 2024

#### Finance Review

Giving to God's work at Holy Cross relies on teaching from God's word and prayer. Due to personal circumstances, giving may go up, down or stay the same. By the end of 2024 there were 13 families / individuals who had made a commitment to regularly give by Standing Order. 11 tax-paying members have also signed Gift Aid forms enabling the church to reclaim tax from the government. This commitment to give regularly is so helpful to the Church Council as it enables it to plan for future ministry and associated expenditure.

In the Autumn of 2022, the Diocese gave Holy Cross a contactless giving device so that members of the church can give using a debit card. In 2024, £2,790 was given to the General Fund using this facility.

In 2024, the general (unrestricted) giving by standing order, contactless card, bank transfer, cash in Sunday collections and other donations totalled just over £38,600. With reclaimed tax through the Gift Aid scheme this increased to just over £46,800. This amount is to cover all church running costs, including;

- Ministry expenses – books, stationary, communications, printing, catering, travel
- Church running costs – gas, electricity, water, maintenance and repair including in 2024 the refurbishment of the kitchen at a cost of £8,871. The Diocese awarded a grant of £4,400 towards these costs.
- Mission Partners

The targeted (restricted) giving and grants is to mainly cover:

- Employment costs – salaries, pensions etc
- The support of those struggling with the cost of living

#### Finance Planning

Many in the church family are struggling with the increased cost of living. Securing external funding and grants is becoming more challenging. There are large financial burdens on the horizon mainly due to the need to replace the roof, possible spalling concrete repairs as well as our employment commitments. The PCC is extremely grateful for the sacrificial giving by the church family and others who financially give to support work at Holy Cross. Do please continue to pray for appropriate finance to support God's work here in Gleadless Valley.

In order to help the monitoring of accounts, the PCC has created the following funds into which all income and expenditure is assigned:

- **Youth & Children Ministry Fund** – includes grants and donations specifically for the Youth & Children Minister employment costs.
- **International Ministry Fund** – includes grants and donations specifically for the International Ministry Assistant employment costs.
- **Employment Fund** – created to enable supporters to give towards the employment of staff to be determined by the PCC according to need.
- **Building Fund** – includes specific donations
- **Vicar's Discretionary Fund** – includes specific donations and grants to support individuals and families suffering hardship as well as the Food Support Ministry.
- **Development Fund** – this was created to receive any legacies which can be used for new developments as agreed by the PCC.
- **General Fund** – includes all income and expenditure which is not assigned to the above funds. The PCC is also able to transfer funds to any of the above funds

## **Holy Cross Gleadless Valley PCC**

### **Annual Report**

### **For the year ended 31 December 2024**

We are an Anglican church within the Diocese of Sheffield and Doncaster. We contributed £9,650 towards their costs via the Common Fund.

The costs include:

- Vicar's stipend, national insurance & pension
- Vicarage repairs & renewals
- Legal & Human Resource services, resettlement costs, Diocesan conference
- Parish Support eg training, advice, communications, safeguarding etc

We do not receive any funding from the Church of England or Sheffield Diocese to support the general church expenditure.

#### **Reserves policy**

It is the policy of the PCC that unrestricted funds, which have not been designated for a specific purpose, should at least be maintained at £20,000. The PCC considers that reserves at this level will ensure that, in the event of unforeseen costs, they will be able to immediately address the issue whilst demonstrating our dependence on God. Free reserves at 31 December 2024 were £26,504 (2023: £24,235)

The charity also holds Designated funds of £59,346 (2023: £69,521). See Note 2. Most of these funds are to help secure the future of the Youth and Children's Minister and the International Ministry assistant positions.

We should all give thanks to God for the considerable sacrificial giving by the church family and partner churches to enable this growing ministry within Gleadless Valley. Pray also that the PCC will make wise decisions to be good stewards of these resources.

#### **Structure Governance and Management**

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Cross, Gleadless Valley, during 2024, membership consists of our vicar as the chairperson, two churchwardens, two representatives on the Deanery Synod, two co-opted members and 5 members elected by the church family from those who are on the Electoral Roll.

All those in the church family are encouraged to be on the Electoral Roll, which at the time of the APCM in 2024 was 63.

The full PCC has met seven times during the year. The Standing Committee, a sub-group of the PCC, meets between PCC meetings to deal with any urgent and planning business. Each meeting begins with time in God's Word and a time of prayer. They discuss church finances and the upkeep and best use of our building always giving thanks to God for how He has generously provided for the growing church family.

The PCC hears reports on various situations in church life, both locally and nationally, looking back on what has already happened and then looking ahead to what is coming up. This includes planning for and reflecting on outreach to the local community as well as church family events.

## **Holy Cross Gleadless Valley PCC**

### **Annual Report**

### **For the year ended 31 December 2024**

At every PCC meeting we consider the needs of our growing church family along with progress with our agreed priorities. We also consider and respond to issues affecting the national and local church scene. The PCC has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance. There is always a report on Safeguarding and Health & Safety concerns together with consideration of any action to be taken.

In order to avoid any conflict of interest, PCC members are excluded from discussions and decisions in which they may be personally affected. For example, discussions regarding allowances and expenses.

#### **Trustees' responsibilities in relation to the financial statements**

The charity trustees are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

The annual report and financial statements were approved by the PCC on 10<sup>th</sup> March 2025

Signed on their behalf by



Rev'd David Middleton

## **Independent Examiner's report to the PCC Members of Holy Cross Gleadless Valley PCC**

I report to the PCC members on my examination of the accounts of Holy Cross Gleadless Valley PCC (the Charity) for the year ended 31 December 2024.

### **Responsibilities and basis of report**

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*S Cochrane*

Signed: \_\_\_\_\_

Susan Cochrane, FCA, DChA

Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

12 Mar 2025

Date: \_\_\_\_\_

**Holy Cross Gleadless Valley PCC**  
**Receipts and payments**  
**For the year ended 31 December 2024**

	General funds £	Designated funds £	Restricted funds £	2024 Total £	2023 Total £
<b>Receipts from:</b>					
<b>Donations and grants</b>					
Planned giving	24,121	-	760	24,881	27,236
Giving via Collection plate	6,044	-	-	6,044	3,257
Other donations	8,471	-	3,932	12,403	28,598
Gift aid reclaimable	8,169	-	-	8,169	5,615
13:33 Trust - Families Ministry	-	-	6,000	6,000	6,600
St Luke's Wimbledon - International Ministry	-	-	6,840	6,840	-
Emmanuel Church Wimbledon	-	-	4,000	4,000	-
St John's Fellowship	-	-	5,000	5,000	-
St Helen's Bishopsgate	-	-	2,500	2,500	-
Sheffield City Council - HAF funding	2,718	-	-	2,718	-
Sheffield City Council - Cost of living support	-	-	5,000	5,000	4,900
The Diocese of Sheffield	-	-	4,400	4,400	-
Sheffield City Council - Community Buildings	750	-	-	750	-
<b>Other income</b>				-	-
Fees	718	-	-	718	87
Rents received	3,963	-	-	3,963	345
Other income	-	-	-	-	1,496
<b>Investment income</b>	3,191	-	-	3,191	1,485
<b>Total receipts</b>	<b>58,145</b>	<b>-</b>	<b>38,432</b>	<b>96,577</b>	<b>79,619</b>
<b>Payments:</b>					
<b>People</b>					
Vicarage Expenses	3,347	-	-	3,347	3,883
Clergy Expenses	901	-	-	901	1,241
Staff salaries	-	10,609	52,571	63,180	34,337
Other staff costs	-	-	-	-	9,756
<b>Buildings</b>					
Properties & Facilities	9,714	-	4,400	14,114	2,236
Utilities	4,871	-	-	4,871	2,850
Insurance	830	-	-	830	839
<b>Ministry</b>					
Diocese - Common Fund	9,650	-	-	9,650	9,000
Bookstall	-	-	-	-	62
Catering	715	-	-	715	1,591
Youth & Children	4,093	-	-	4,093	3,651
Women's ministry	419	-	-	419	368
Ministry Expenses	3,360	-	-	3,360	1,798
Fee Expenses	-	-	720	720	-
Parish Administration	6,135	-	-	6,135	6,922
Vicar's Discretionary Fund	16	-	5,838	5,854	3,135
Outreach work	4,581	-	-	4,581	2,134
Printing and Publicity	134	-	-	134	763
Training and Conferences	1,020	-	-	1,020	9,287
Independent examination fee	720	-	-	720	594
<b>Mission Partners</b>					
Mission Partners	4,500	-	-	4,500	5,053
	<b>55,006</b>	<b>10,609</b>	<b>63,529</b>	<b>129,144</b>	<b>99,500</b>
<b>Net receipts/(payments)</b>	3,139	(10,609)	(25,097)	(32,567)	(19,881)
Total cash funds brought forward	23,365	69,955	71,446	164,766	184,647
<b>Total cash funds carried forward</b>	<b>26,504</b>	<b>59,346</b>	<b>46,349</b>	<b>132,199</b>	<b>164,766</b>

**Holy Cross Gleadless Valley PCC**  
**Statement of Assets and Liabilities**  
**As at 31 December 2024**

	<b>General funds £</b>	<b>Designated funds £</b>	<b>Restricted funds £</b>	<b>Total 2024 £</b>	<b>Total 2023 £</b>
<b>Cash funds</b>					
Bank accounts	26,504	59,346	46,349	132,199	164,766
<b>Total cash funds</b>	<b>26,504</b>	<b>59,346</b>	<b>46,349</b>	<b>132,199</b>	<b>164,766</b>
<b>Debtors</b>					
Gift aid recoverable	1,586	-	-	1,586	1,826
<b>Total debtors</b>	<b>1,586</b>	<b>-</b>	<b>-</b>	<b>1,586</b>	<b>1,826</b>
<b>Liabilities</b>					
People costs	-	-	-	-	868
Ministry costs	1,335	-	-	1,335	1,369
<b>Total liabilities</b>	<b>1,335</b>	<b>-</b>	<b>-</b>	<b>1,335</b>	<b>2,237</b>

Approved by the PCC on 10 March 2025 and signed on their behalf by:



Rev'd David Middleton  
Trustee

**Holy Cross Gleadless Valley PCC**  
**Notes to the financial statements**  
**For the year ended 31 December 2024**

**1 Accounting policies**

**Basis of preparation**

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulation 2016.

**Receipts & payments account**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

**Funds**

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

**2 Designated funds**

Note	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Youth and Children Ministry Fund	27,185	-	-	-	27,185
International Ministry Assistant fund	10,609	-	(10,609)	-	-
Building fund	8,298	-	-	-	8,298
Development Fund	23,863	-	-	-	23,863
	<u>69,955</u>	<u>-</u>	<u>(10,609)</u>	<u>-</u>	<u>59,346</u>

**Youth and Children Ministry Fund**

We cannot rely on external funding for the Youth and Children's Ministry and we are therefore steadily building up the fund from the General Fund to ensure there is sufficient to commit to a 3 year contract.

**International Ministry Assistant fund**

This fund was used to support the costs of the International Ministry Assistant.

**Building fund**

An extension to the church is planned and in order to do this a substantial sum is needed to be raised. The PCC want, where possible, to transfer money into this fund.

**Development**

This fund can be used for any developments approved by the PCC.



**Holy Cross Gleadless Valley PCC**  
**Notes to the financial statements**  
**For the year ended 31 December 2024**

**3 Restricted funds**

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Youth and Children Ministry Fund	25,134	15,000	(31,304)	-	8,830
International Ministry Assistant Fund	20,777	6,840	(21,267)	-	6,350
Employment Fund	20,325	3,100	-	-	23,425
Vicar's Discretionary Fund	5,210	6,592	(5,838)	-	5,964
Building Fund	-	2,500	(720)	-	1,780
Major Repair Fund	-	4,400	(4,400)	-	-
	<b>71,446</b>	<b>38,432</b>	<b>(63,529)</b>	<b>-</b>	<b>46,349</b>

**Youth and Children Ministry Fund**

All Youth and Children's ministry employment costs are currently met by this fund.

**International Ministry Assistant Fund**

All International Ministry Assistant employment costs are currently met by this fund.

**Employment Fund**

This was created this year to enable supporters to give towards the employment of staff to be determined by the PCC according to need.

**Vicar's Discretionary Fund**

Includes specific grants, donations and related Gift Aid where appropriate. This fund is used by the vicar to support individuals and families suffering hardship and includes the Food Support Ministry.

**Building Fund**

To support costs associated with a planned extension to the church.

**Major Repair Fund**

Funding received to contribute towards the kitchen refurbishment costs.

**4 Related party transactions**

Two trustees of the Charity, P Kabaya and S Dawodu were also employed by the charity during the year as the International Ministry Assistant and the Youth and Children's Minister.

PCC members donated £11,395 in addition to any amounts given within the collection during the year.

Other related party transactions were:

- The church gives a total of 10% of freewill giving to financially support three Mission Partners. One of the mission partners is the Potter family in Mozambique. Sarah Potter is the daughter of Martin Bell (treasurer). The finance is paid through Wycliffe Bible Translators.
- 13:33 Trust, of which M Bell and D Middleton are Trustees, made a donation of £6,000 (2023: £6,000) to Holy Cross which was restricted to the Youth & Children Ministry Fund.

**5 Conversion from accruals to receipts and payments accounts**

Since the income was under £250,000 in the year, the charity has prepared accounts under the receipts and payments format, previous accounts have been prepared under the accruals format.

Balance sheet items as at 31 December 2022 have been adjusted for, providing total cash funds brought forward for the opening funds shown in the comparative.

A review of balance sheet items in 2023 identified debtor/ creditor adjustments that resulted to a net adjustment to the filed 2023 accounts of £150.