



The Parochial Church Council of the Ecclesiastical Parish of Gleadless Valley

(Known as “Holy Cross Gleadless Valley PCC”)

Annual Report and Financial Statements
for year ended 31 December 2020

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Holy Cross Gleadless Valley PCC
Administrative Information
For the year ended 31 December 2020

Holy Cross Church is situated in Gleadless Valley overlooking the city of Sheffield. It is part of the Diocese of Sheffield within the Church of England.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GLEADLESS VALLEY was registered with the Charity Commission on 28th August 2018 with Registered Charity Number 1179675.

The Annual Meeting was planned to be on 1st April 2020 but due to the Coronavirus it was postponed until 28th October 2020

During 2020 the Parochial Church Council has consisted of:

Rev'd David Middleton	Vicar, Chairperson
Rev'd Stewart Deering	Assistant Curate
Nathan Fairhead	Church Warden, Deanery Synod Rep. (from 2017 & re-elected Oct 2020)
Gregory Jones	Church Warden
Maurice Collin	Deanery Synod Rep. (until October 2020)
Jono Chamberlain	Elected Member (until October 2020) Co-opted Member (from October 2020)
Matthew Hobbs	Elected Member (from 2018)
Anna de Castro	Elected Member (from 2018, resigned July 2020)
Sue Lachlan	Elected Member (from 2018) Deanery Synod Rep. (from October 2020)
Martin Bell	Elected Member (from 2019), Treasurer
Emeka Okereke	Elected Member (from 2019)
Francis Yeboah	Elected Member (from 2019)
Pierre Kabaya	Co-opted Member (until October 2020) Elected Member (from October 2020)
Janet Drabble	Co-opted Member (until October 2020) Elected Member (from October 2020)
Rebecca Howe	Secretary (resigned Jan 2020)

Church address:

Holy Cross Church, Spotswood Mount, Sheffield, S14 1LG

Correspondence address:

The Vicarage, 5 Blackstock Close, Sheffield, S14 1AE

The PCC's bankers are Yorkshire Bank and Shawbrook Bank

The Independent Examiner is:

Susan Cochrane, FCA

On behalf of:

VAS Community Accountancy

The Circle, 33 Rockingham Lane, Sheffield. S1 4FW

Holy Cross Gleadless Valley PCC

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MISSION STATEMENT AND AIMS

Holy Cross is a growing and diverse evangelical Anglican Church in the Church of England. It is in the parish of Gleadless Valley, within Attercliffe Deanery and part of the Diocese of Sheffield.

Our mission statement is to Glorify God – Father, Son and Holy Spirit by:

- Knowing God through Jesus Christ,
- Exploring life together as a church,
- Reaching out to Gleadless Valley and beyond.

We aim to do fulfil this mission by being disciples who help others be disciples and so:

1. Meet Jesus in the Scriptures and listen and respond obediently by:
 - allowing the Holy Spirit to transform us to be like Christ, applying God's Word to every area of our lives while being dependent on His grace;
 - turning to Him in Praise and Prayer - because of who He is, what He has done and is doing, and asking His help in all things.
2. Love one another practically by:
 - loving and caring for one another regardless of age, background, or nation and being committed to meeting with each other throughout the week;
 - helping one another, through the Holy Spirit, to be equipped to serve the Lord in all of life using spiritual gifts to serve others.
3. Proclaim Christ boldly by:
 - Reaching out with the Good News of the Gospel through words and actions to our families, friends and community;
 - sending out missionaries and supporting worldwide mission through Mission Partners and Partner Churches.

In September, the Church Leadership Team met to pray and discern priorities for 2019-2022. The following **6 Priorities** were set:



1. **Staff Team.** Ensure that we have the right Staff Team so that, under the Lord's Hand, we can fulfil His mission.



2. **Funding.** Ensure that we have the money needed for the staff posts.



3. **Building.** Make certain that we have a building that is fit for the growing work of the Lord's Kingdom in Gleadless Valley.



4. **Accessibility.** Enable variety with accessibility in how we reach people with God's Word – in both Sunday & midweek ministry.



5. **Serving.** Communicate the needs of a growing church and the areas of church life that require more people to serve – providing appropriate equipping for all.



6. **Personal Evangelism.** Commit to outreach in our community.

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Priorities 1-3 reflect the overall life of the church and Mission Statement, our context and current needs.

Priority 1: Staff Team

Vicar

Holy Cross is led full-time by the Revd David Middleton. David was due to go on a three-month sabbatical in the summer of 2020, but due to the COVID-19 pandemic it was decided that this should be postponed until early 2021. David is on sabbatical from January until mid-April 2021.

Families' Worker (until 30 June 2020)

Anna De Castro generously offered to remain in this full-time post for 4 months longer than her contract to give us more time to find a suitable replacement. The finances for this extension were covered by Partner Churches and Christian Trusts. By the end of 2020, despite some interest, we have still not been able to appoint a suitable candidate for this role. Due to some feedback gained through the process the post has been given a new title: "Youth and Children's Minister." The role remains very similar.

During the vacancy the responsibilities of the Families' Worker have been shared by the rest of the Staff Team and members of the Youth & Children's Team with Aly Middleton (Women's Worker) overseeing the Children's Ministry and Stewart Deering overseeing Youth Ministry.

International Ministry Assistant

This post is occupied by Pierre Kabaya. In 2019 the PCC decided that we should try to attract funding to enable the International Ministry Assistant post to move from part-time to full-time. Many applications were made to a variety of Christian Trusts and funding was eventually secured to enable the post to become full-time from December 2020. This funding came from a mixture of generous new and existing Partner Churches and Christian Trusts as well as a Legacy. The importance of this post has increased due to the impact of COVID-19, the increased care required for refugees and immigrants, and the Vicar's Sabbatical taking place for the first three months of 2021.

Women's Worker

This post is voluntary and unpaid and has been occupied by Aly Middleton since January 2020. Aly is responsible for overseeing ministry among the women at Holy Cross.

Assistant Curate

This is a training post funded by the Church of England. Revd Stewart Deering successfully completed his second year in June 2020 and will remain at Holy Cross until early to mid 2021.

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Holy Cross Gap Year Ministry Experience Scheme

In January 2020 the PCC advertised for a Ministry Trainee to start in the summer. No appointment was made which led to a rethink of the Trainee Scheme, which became the Holy Cross Gap Year Ministry Experience Scheme. Gentil Mugisha was appointed to the scheme and began in September 2020 for a period of 12 months. The purpose of the scheme is to enable someone taking a Gap Year to grow in Christ, be equipped to understand, apply and teach the Scriptures, serve in church life and gain wider experience of the Lord's Kingdom at work (including preparation for life after the Gap Year).

Priority 2: Funding

It was clear at the start of 2020 that existing giving from church family and external supporters would not cover the PCC vision for the Staff Team. The Vicar along with a volunteer from Christ Church Fulwood worked together to seek further funding from Christian charities, however this was not successful.

Further support was obtained from St. Helen's Bishopsgate and All Souls' Langham Place which covered the extension of the Families' Worker Post and gave the PCC confidence to seek to appoint a successor in this role.

In December 2020 the PCC made the decision to make the International Ministry Assistant post full-time until the end of the contract at the end of June 2022.

Priority 3: Building

Concept Design stage documents for an extension of the church have been sent to the Diocesan Advisory Committee for advice but due to the COVID-19 pandemic little progress has been made. However, as part of the consultation process, the 20th Century Society who consider the church to be of architectural importance, have responded positively along with a suggested amendment.

The church building was closed for services from March until the end of September and then again during the November Lockdown. During this period, considerable maintenance work identified in the architect's 2019 report has been completed including the refurbishment of the wooden block flooring, facilitated by a very generous donation.

The building was open for services in October and December following strict guidelines as set out by the government and the Church of England.

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Activities and Achievements

Priorities 4-6 reflect the three main aims for church life and how we work out our Mission Statement in respect to our relationships with: God in Jesus, with each other in the church and with those in our community and further afield.

During 2020 church life was significantly impacted by the Coronavirus Pandemic. Most notably our services and mid-week groups were online-only for large parts of the year. When the building was open, the capacity was very limited due to restrictions on social distancing.

Determining whether or not there has been genuine growth in the past year is very difficult at this stage. We are encouraged that most of our church family have remained engaged in church life by watching online services and staying in touch in different ways. We have also been encouraged that a number of individuals and families who have either never been part of church life before, or have not joined us for some time, have indicated that they are regularly watching our online services. Three local Care Homes have also been showing our online services to residents. We estimate that by the end of 2020 158 adults and children were part of the regular (mostly online) life of Holy Cross. If we include the numbers in each of the Care Homes, this rises to 213.

Those engaging were of all ages (0-97 years old), at lots of different stages of life, from a variety of backgrounds and represented many nations. The majority of the church family come from the Gleadless Valley estates, with some joining us from the immediate surrounding area and a few from further afield.

Moving online has opened up new opportunities to reach many who might not normally come to the church building. It is our sincere hope and prayer that when things return to normal, many who have engaged with church online will want to join us in person and the growth will be lasting.

Priority 4: Accessibility

Everything we do is based on our belief that the God who created the world and us, has made himself known in the person of his Son, Jesus Christ. He came into the world so that anyone who puts their trust in him can receive forgiveness, a restored relationship with God now, and life forever with him.

This Good News is found in the Bible and it is our conviction that when we hear the Bible read and taught, and when we study it for ourselves, we hear God speak to us. He calls us to trust him and live for him; and changes us so we can respond to what he is saying to us.

This past year we have spent time in the following parts of the Bible: Luke, Ruth, Psalms, Mark, Jonah, Acts and Matthew.

We believe the Good News found in the Bible is for anyone and everyone and so we made it a priority to do everything we can to reach all kinds of people with God's Word - both on Sundays and midweek.

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In setting this priority, the Leadership Team recognised that Holy Cross remains very ethnically and culturally diverse - around 65% of our church come from a BAME background and many have, at best, only broken English.

At the end of January we had a Baptism & Confirmation Service where 3 young people were baptised and 10 young people and adults were confirmed by Bishop Rod. This was a real celebration of how a diverse group of people have come to know God through Jesus Christ. It was also an example of a service that we endeavoured to make accessible to people of all ages and backgrounds.

During the pandemic we were no longer able to meet in our building and so we had to think of ways of helping people to engage with God's Word and respond to it from their own homes. Keeping Priority 4 in mind was key to ensuring no-one felt left out or unable to engage.

Following some trial and error, by the end of 2020 we had developed the following pattern:

Weekly Online Services

One online service is uploaded to YouTube and also downloaded onto a few DVDs and CDs which are then given out to local care homes and some folk who don't have online access. Our International Ministry Assistant translates the service and sends it out via WhatsApp to a number of folk who require it in a different language. These services are shaped by the Bible and aimed to serve our diverse congregation. Every service was all-age and we would choose songs and have a short "kids' spot" to reflect that. We also sent out age-based resources for children and young people to engage with the teaching. We tried to get as many different people involved in different parts of the service by asking them to send in videos of them reading the Bible, praying, sharing testimony or doing the actions to a song.

Services in the building

When restrictions allowed we started to have services in the building again. It took considerable time and effort to prepare the building, carry out a risk assessment and train helpers before we were ready to do this. Some of our church family felt ready to return to the building for services. We had approximately 30 people come each week, with others choosing to stay at home and watch online for the time being. Our Youth Bible Study met in the building during October with up to ten young people coming each week, including a few new girls joining for the first time.

Regular phone-calls

These were used to help keep in touch with everyone but we made a particular effort to regularly phone those who weren't able to access the internet to stay engaged and connected.

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Midweek Zoom gatherings

Our three separate evening Growth Groups all met on Zoom to study the Bible and pray together. Our monthly Praise & Prayer gathering also met on Zoom. From time to time we would have more general catch ups or games evenings aimed at all ages, with some folk joining us by telephone if they are not able to use Zoom. We also used it for our weekly Youth Bible Study which we adapted so that the young people could engage as easily as possible.

Outdoor gatherings

When restrictions and the weather allowed we met in small groups in gardens to study the Bible and pray. People would also go for walks together, either in small groups or one-to-one depending on the restrictions.

Deliveries

Each term we sent out a pack of information and resources to help people of all ages engage with the Bible teaching on Sundays. This was also a good way of staying connected with folks, including a number of people we hadn't seen for a long time who began to ask for packs to be sent to them.

Priority 5: Serving

We remained committed to exploring life together as a church. Our relationships with one another are at the heart of this commitment and we believe that these relationships should be shaped by the sacrificial love and service of Jesus Christ towards us.

Everyone at Holy Cross is gifted in different ways and we believe there should be opportunities for everyone to serve in ways that help them and others to flourish.

Building relationships

In order to build and deepen relationships with one another we continued to prioritise the times before and after our church services to chat and sometimes pray with one another. This was facilitated by the Welcome Team, the 'Say Hello' slot in the service and the Coffee Rota Team respectively. We enjoyed a Church Family Lunch at the end of January and a Men's Breakfast was held in early February. As well as providing opportunities to get to know one another better, these events also gave people different opportunities to use their gifts and serve.

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Using our gifts

At the beginning of the year we were still working hard at implementing the new “10 Steps to Safer Recruiting” for new offers of service.

The pandemic brought a whole new dimension to the idea of serving one another and exploring life together as a church. Many of our usual opportunities for this were now not able to happen. However, many new opportunities opened up. These included making and editing videos, making CDs & DVDs, moderating our social media platforms, delivering books and resources, offering practical support to one another and keeping in touch with one another to offer encouragement and help.

Giving financially

Another aspect of serving is the money people give towards the work of the church. The Pandemic began to have an impact on more and more people financially which led to the Vicar deciding to produce a short video for everyone. This was designed to help people to think and pray through how they might need to adapt their giving depending on their circumstances.

Partner Churches

We remained committed to supporting our Partner Churches. We pray for them regularly and share news and encouragements. We are very grateful for the different ways each of our Partner Churches supports us.

Deanery

We play an active role in Attercliffe Deanery. Our Vicar and Curate regularly attended Deanery Chapter and our Deanery Synod Representatives participated in Synod meetings. Our Vicar and one of our Church Wardens served on the Deanery Mission and Pastoral Committee and our Vicar also served as a Deanery Clergy Representative on Diocesan Synod.

Diocese

Holy Cross also remained committed to ministry in Sheffield Diocese. We have been grateful for the prayerful support and regular, clear communication from Bishop Pete and Bishop Sophie as the Pandemic took hold and restrictions constantly changed. Our Vicar is also involved in a ‘Mutual Flourishing’ Group headed up by the Bishop of Sheffield to consider the status of Mutual Flourishing in the Diocese and what works and what does not work.

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Priority 6: Personal Evangelism

Priority 6 is aimed at helping us all play our part as we seek to reach out to Gleadless Valley and beyond, so that others can come to know and experience the Good News of Jesus for themselves.

Prior to the pandemic, we held a training morning for all who are involved in our monthly outreach "All-Age Cafe." This was designed to help us all to make the most of this opportunity to share the good news about Jesus with those who come to the Cafe.

When we entered into the first Lockdown it soon became clear that we would need to think of new ways to reach out and make the most of different kinds of opportunities. Below are some of the ways we have aimed to do this:

Social Media and Website

We set up a new YouTube channel which we used to upload our Sunday Services and other videos. We publicised this around the community so that those who might not normally come to church could easily take a look to see what we're about. We also set up a new Facebook page which we used to promote our YouTube Channel and other support we were able to offer to the community. Our website received a complete overhaul this year, with a particular aim to make it more outsider friendly and help those who want to find out more to easily access information.

Members of the church family have made good use of these online platforms to share links to relevant videos and information with neighbours, friends and relatives, inviting them to find out more about the good news about Jesus.

Online Services for the Community

We aimed to make all of our online services welcoming and accessible to those who wouldn't normally come to church. We particularly used opportunities at Easter, Remembrance and Christmas to focus on communicating the Good News about Jesus in a way that would engage everyone.

During the summer we ran a "Christianity Explored" course looking at the 'who, what and why' of the Christian faith. We also encouraged people watching to get in touch with us if they wanted to get connected with the church family, or if they just needed someone to talk to or some support. Our online services have been gratefully received by three local Care Homes with residents watching them regularly.

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Bible-Based Books & Activities

Each term we would deliver a range of resources to help all ages engage with the message of the Bible. As well as church family, we would deliver these to people we knew from All-Age Cafe and the Baby & Toddler Group who were very grateful to get them. The local Care Homes also received goodie bags with a variety of booklets and treats for each resident and staff member.

Gleadless Valley Partners

Our bi-monthly meetings with other local organisations became weekly meetings at the start of the pandemic. This enabled us to support one another and work together to provide holistic support for as many people as possible. A key aspect of this in the early stages was deciding on a first point of contact for those in desperate need. This led to us putting posters up around the community and online so that people would know where to turn for help.

This group was crucial in the roll-out of the “Healthy Holidays” initiative. Money was provided by the government to provide healthy food and activities to the most needy during the school holidays. As well as being involved in the planning of this, a number of volunteers from Holy Cross and our partner church, Christ Church Fulwood, gave up a lot of time to help to pack and deliver these vital parcels to families.

The strategy evolved after the summer and Holy Cross hosted a pop-up event during the October half-term holidays and Christmas holidays. Families were identified who might need some extra help and they received a voucher (1 per person) which they could exchange for a hot meal and goodie bag. Approximately 150 vouchers were given out in October and 200 in December. We then distributed any meals left-over to other needy families and individuals.

Christmas

Christmas required some reimagining and creativity in order to best make use of the opportunity to reach out to our local community. We delivered our annual Christmas Card to the Parish along with a leaflet “Christmas Hope for a COVID world.” We invited people to join us for an online Carol Service, an outdoor Carol Service, “Carols on the Mount”, and an online Christmas Day Service. We distributed Christmas Hampers to some families who were in need of a bit of extra support. Our outdoor Carol Service was a particular highlight. A good number who wouldn’t normally coming to church joined us outside our building to sing Carols and hear something of the hope that Christmas offers.

Beyond Gleadless Valley, we continued to provide prayer and financial support for each of the following Mission Partners: the Oakes Christian Holiday Centre, The Potter family (with Wycliffe Bible Translators) and St Thomas Heideveld. We have greatly enjoyed having the Potter family with us throughout this year. They have been a great encouragement to us, joining in with Zoom gatherings, leading the prayers as a family; and Joe has preached a number of times for us.

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Plans for Future Periods

2020 has been a very different year in the life of Holy Cross. COVID-19 has profoundly affected the way we grow, serve and reach out together. It has also had a significant impact on the personal lives of many members of the church family.

However, our core priorities have remained the same and they have enabled us to have a really clear focus as we have sought to creatively help one another to grow, serve and reach out in very different circumstances. We are very grateful to the Lord for the ways he has worked in and through us in very challenging times, and also for the many things we have learned through this year.

As we move into 2021, it is vitally important that this learning process continues. We will need to reflect on how we return to more normal times - what things to hold on to, what to adapt, and what to leave behind - in a way that continues to move our Mission Statement forward as we continue to seek to glorify our amazing God.

Finance Review

Giving to Holy Cross

Through Sunday and mid-week teaching, together with the 'Money Matters' booklet, we were all encouraged to prayerfully review our giving to God's work at Holy Cross. Giving may depend on personal circumstances and so may go up, down or stay the same. By the end of 2020 there were 22 families / individuals (representing 32 adult members and supporters) who had made a commitment to regularly give by Standing Order or by Envelope. 12 tax paying members have also signed Gift Aid forms enabling the church to reclaim tax from the government. This commitment to give regularly is so helpful to the Church Council as it enables it to plan for future ministry and associated expenditure.

In 2020, the giving by standing order, weekly envelope, cash in Sunday collections and other donations totalled just over £38,500. With reclaimed tax through the Gift Aid scheme, this increased to just over £46,500. In addition to the Sunday collections, regular and occasional giving we received a legacy of £33,044 during the year.

We are extremely grateful for the sacrificial giving by the church family and others who financially give to support work at Holy Cross. We have been hugely blessed by donations and grants towards staff employment costs from a number of churches and Christian Trusts. Please continue to praise the Lord for his incredible generosity to the ministry at Holy Cross.

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In order to help the monitoring of accounts, the PCC has created the following funds into which all income and expenditure is assigned:

- **Families Worker Fund** – includes grants and donations specifically for the Families Worker employment costs.
- **International Ministry Fund** – includes grants and donations specifically for the International Ministry Assistant employment costs.
- **Employment Fund** – this was created to enable supporters to give towards the employment of staff to be determined by the PCC according to need.
- **Building Fund** – includes specific donations and related Gift Aid where appropriate
- **Vicar's Discretionary Fund** – includes specific donations and related Gift Aid where appropriate. This fund is used by the vicar to support individuals and families suffering hardship.
- **Development Fund** – this was created this year to receive any legacies which can be used for new developments as agreed by the PCC.
- **General Fund** – includes all income and expenditure which is not assigned to the above funds. The PCC is also able to transfer funds from the General Fund to any of the above funds

The value of the funds as at the end of December 2020 is detailed in notes 9 and 10 of the Accounts.

We are an Anglican church within the Diocese of Sheffield and Doncaster. The costs paid for by the Diocese in 2020 include:

- Vicar's stipend, national insurance & pension
- Vicarage repairs & renewals
- Legal & Human Resource services, resettlement costs, Diocesan conference
- Parish Support eg training, advice, communications, safeguarding etc

We contributed £8,200 towards these costs via the Common Fund. See note 4.

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Coronavirus and Holy Cross Finance

The virus has had a significant effect on the church income and expenditure. When comparing April to Dec 2020 with the same period in 2019:

Rental income has decreased by £6,500

Giving by standing order and Sunday collections has decreased by £7,000

The costs of ministry have increased by £4,000

The use of the Vicar's Discretionary Fund has increased by £2,500

Although we had the opportunity to furlough staff, the Standing Committee agreed that the additional pressures of ministry within the church family and in Gleadless Valley required a strong staff team. This was financially possible due to the continued restricted income into the employment funds. The PCC considers that there is sufficient in the General Fund should this change in finances continue for another two years

Reserves policy

It is the policy of the PCC that unrestricted funds, which have not been designated for a specific purpose, should at least be maintained at £20,000. The PCC considers that reserves at this level will ensure that, in the event of unforeseen costs, they will be able to immediately address the issue whilst demonstrating our dependence on God. Free reserves at 31st December 2020 were £37,751 (2019: £47,331)

The charity also holds Designated funds of £102,275 (2019: £67,590). See Note 9. Most of these funds have been designated by the PCC to help secure the future of the Youth and Children's Minister and the International Ministry assistant positions.

We should all give thanks to God for the considerable sacrificial giving by the church family, partner churches and the Church Burgesses Trusts to enable this growing ministry within Gleadless Valley. Pray also that the PCC will make wise decisions to be good stewards of these resources.

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Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Cross, Gleadless Valley, membership consists of our vicar, as the chairperson, the curate, two churchwardens and 6 PCC members elected by the church family from those who are on the Electoral Roll. There are also two co-opted members appointed due to their experience or expertise and two members serve on the Deanery Synod which is a vital link to the wider church within the Sheffield Diocese.

All those in the church family are encouraged to be on the Electoral Roll, which at the time of the APCM in 2020 was 67.

The PCC has met six times during the year. Each meeting begins with time in God's Word and a time of prayer. In each meeting we discuss church finances and the upkeep and best use of our building. We continue to give thanks to God for how He has generously provided for our growing church family.

We hear reports on various situations in church life, both locally and nationally, looking back on what has already happened and then looking ahead to what is coming up. This includes planning for and reflecting on outreach to the local community as well as church family events. At each meeting we consider the needs of our growing church family along with progress with our agreed priorities. The PCC has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance. There is always a report on Safeguarding and Health & Safety concerns together with consideration of any action to be taken.

In order to avoid any conflict of interest, PCC members are excluded from discussions and decisions in which they may be personally affected. For example, discussions regarding allowances and expenses.

The annual report and financial statements were approved by the PCC on8th March 2021

Signed on their behalf by



Nathan Fairhead

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Independent Examiner's report to the PCC Members of Holy Cross Gleadless Valley PCC

I report to the PCC members on my examination of the accounts of Holy Cross Gleadless Valley PCC (the Charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

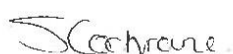
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Susan Cochrane, FCA

On behalf of
Voluntary Action Sheffield Community Accountancy
The Circle
33, Rockingham Lane
Sheffield
S1 4FW

Date: 08/03/2021

Holy Cross Gleadless Valley PCC

Statement of financial activities (incorporating the income and expenditure account) For the year ended 31 December 2020

	Notes	Unrestricted funds £	Restricted funds £	Total 2020 £	Unrestricted funds £	Restricted funds £	Total 2019 £
Income from:							
Donations and grants	2	76,753	38,595	115,348	56,707	43,043	99,750
Charitable activities	3	5,001	-	5,001	12,378	-	12,378
Total income		81,754	38,595	120,349	69,085	43,043	112,128
Expenditure on:							
Charitable activities	4	56,649	34,240	90,889	48,833	44,124	92,957
Total expenditure		56,649	34,240	90,889	48,833	44,124	92,957
Net movement in funds		25,105	4,355	29,460	20,252	(1,081)	19,171
Total funds brought forward		114,921	39,245	154,166	94,669	40,326	134,995
Total funds carried forward		140,026	43,600	183,626	114,921	39,245	154,166

Holy Cross Gleadless Valley PCC

Balance sheet

As at 31 December 2020

	Notes	2020 £	2019 £
Current assets			
Debtors	7	1,850	1,757
Stock		-	220
Cash at bank and in hand		183,301	153,800
Total current assets		185,151	155,777
Creditors: amounts falling due within one year	8	(1,525)	(1,611)
Net current assets		183,626	154,166
Total assets less current liabilities		183,626	154,166
Creditors: amounts falling due after more than one year		-	-
Total net assets		183,626	154,166
Funds of the Charity			
General funds		37,751	47,331
Designated funds	9	102,275	67,590
Total unrestricted funds		140,026	114,921
Restricted income funds	10	43,600	39,245
Total funds	11	183,626	154,166

Approved by the board on 8th March 2021 and signed on their behalf by:

M. Bell

Print name: Martin Bell
Trustee

Notes to the Accounts

For the year ended 31 December 2020

1 Accounting Policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have adopted Charities SORP (FRS102) Bulletin 1 and taken advantage of the exemption to prepare a Statement of Cash Flows.

The charity meets the definition of a public benefit entity as defined under FRS102. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £1.

(b) Income

Income is recognised in the SOFA when the charity has entitlement to the funds, any performance conditions attached to the monies have been met, the receipt of the income is probable and its amount can be reliably measured.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

(c) Expenditure and liabilities

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(d) Tangible fixed assets

All items of capital expenditure below £500 are written off as incurred.

Depreciation has been calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

(e) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(f) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

(g) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

(h) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific artistic projects being undertaken by the charity.

(i) Pensions

The organisation has a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2020

(j) Operating lease rentals

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

(k) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2020

2 Income from donations and grants

	Unrestricted funds £	Restricted funds £	Total 2020 £	Unrestricted funds £	Restricted funds £	Total 2019 £
Planned giving	30,401	-	30,401	33,201	-	33,201
Legacies	33,045	-	33,045	-	-	-
Giving via Collection plate	1,475	-	1,475	4,250	-	4,250
Other donations	4,134	25,970	30,104	8,531	13,678	22,209
Gift aid reclaimable	7,698	-	7,698	10,725	-	10,725
Emmanuel Wimbledon - Families Worker	-	3,625	3,625	-	8,700	8,700
13:33 Trust - Families worker	-	6,000	6,000	-	3,000	3,000
St Luke's Wimbledon - International ministry	-	3,000	3,000	-	5,165	5,165
Sheffield Church Burgesses - International ministry	-	-	-	-	12,500	12,500
	76,753	38,595	115,348	56,707	43,043	99,750

3 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2020 £	Unrestricted funds £	Restricted funds £	Total 2019 £
Bookstall sales	417	-	417	430	-	430
Fees	413	-	413	528	-	528
Rents received	3,193	-	3,193	9,719	-	9,719
Other income	978	-	978	1,701	-	1,701
	5,001	-	5,001	12,378	-	12,378

4 Expenditure on charitable activities

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £	Unrestricted funds £	Restricted funds £	Total 2019 £
<u>People</u>							
Vicarage Expenses		3,096	-	3,096	3,009	-	3,009
Clergy Expenses		805	-	805	768	-	768
Staff salaries	5	-	26,411	26,411	(20)	36,192	36,172
Staff expenses		515	3,250	3,765	-	5,520	5,520
<u>Buildings</u>							
Properties & Facilities		6,347	-	6,347	4,142	-	4,142
Major Repairs		6,315	-	6,315	-	-	-
Utilities		1,533	-	1,533	2,772	-	2,772
Insurance		709	-	709	679	-	679
Professional Fees		3,702	666	4,368	624	2,412	3,036
<u>Ministry</u>							
Diocese - Common Fund		8,200	-	8,200	7,500	-	7,500
Bookstall		272	-	272	607	-	607
Catering		425	-	425	573	-	573
Youth & Children		399	-	399	3,318	-	3,318
Women's ministry		384	-	384	-	-	-
Ministry Expenses		6,571	-	6,571	6,455	-	6,455
Parish Administration		6,768	-	6,768	3,053	-	3,053
Fees		338	-	338	330	-	330
Vicar's Discretionary Fund		961	3,913	4,874	2,265	-	2,265
Outreach work		1,971	-	1,971	2,706	-	2,706
Printing and Publicity		471	-	471	957	-	957
Website development		1,182	-	1,182	-	-	-
Training and Conferences		385	-	385	1,635	-	1,635
Independent examination fee	6	660	-	660	660	-	660
<u>Mission Partners</u>							
Mission Partners		4,640	-	4,640	6,800	-	6,800
		56,649	34,240	90,889	48,833	44,124	92,957

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2020

5 Staff Costs, Trustees' remuneration and expenses, and the cost of key management personnel

	2020 £	2019 £
Salaries	24,245	32,891
Employer's National Insurance contributions	1,540	2,199
Employer's allowance	(1,540)	(2,000)
Pension costs	2,166	3,082
	26,411	36,172

No employee received emoluments of more than £60,000. The average number of employees during the period was 2 (2019: 2).

The following employees were employed by the Charity whilst being Trustees during the year:

Employee	Position	Salary £	Expenses £	Pension Contribution £
A De Castro	Families worker	11,300	2,940	1,130
P Kabaya	International Ministry Assistant	12,946	40	1,036

Trustees were not paid and did not receive any other benefits in their capacity as trustees in the year (2019:£nil) neither were they reimbursed out of pocket expenses in

The Key management personnel of the charity comprise the Trustees, which include the Minister. Minister costs are shown below:

	2020 £	2019 £
Common Fund contribution	8,200	7,500
Housing costs	3,096	3,009
Other expenses	-	141

6 Fees to independent examiner's organisation

	2020 £	2019 £
Fee for independent examination	660	660
Other fees paid to Independent examiner's organisation for payroll administration	174	200

7 Debtors

	2020 £	2019 £
Gift aid recoverable	622	988
Prepayments	1,228	769
	1,850	1,757

8 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	74	270
Accruals	1,155	1,025
Other taxes and social security	296	316
	1,525	1,611

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2020

9 Designated funds

	Balance at 01-Jan-20 £	Income £	Expenditure £	Transfers £	Balance at 31-Dec-20 £
Families Worker Fund	40,700	-	(515)	4,000	44,185
International Ministry Assistant fund	14,600	-	-	2,000	16,600
Vicar's Discretionary Fund	1,290	-	(961)	1,000	1,329
Building fund	11,000	-	(3,702)	1,000	8,298
Development fund	-	33,045	(1,182)	-	31,863
	67,590	33,045	(6,360)	8,000	102,275

The transfers into the designated funds are transfers from the general fund for the following purposes.

Families Workers Fund

We cannot rely on external funding for the Families Worker and we are therefore steadily building up the fund from the General Fund to ensure there is sufficient to commit to a 3 year contract.

International Ministry Assistant Fund

The current contract for the International Ministry Assistant ends on 30 June 2022. As we cannot rely on external funding we are steadily building up the fund by transferring from the General Fund to ensure there is sufficient to fulfil the contract.

Vicar's Discretionary Fund

The PCC transfers into this fund to ensure there is always sufficient for the year.

Building Fund

An extension to the church is planned and in order to do this a substantial sum is needed to be raised. The PCC want, where possible, to transfer money into this fund.

Development Fund

This fund can be used for any developments approved by the PCC.

<i>Analysis of movement in designated funds - previous year</i>	Balance at 01-Jan-19 £	Income £	Expenditure £	Transfers £	Balance at 31-Dec-19 £
<i>Families Worker Fund</i>	26,700	-	-	14,000	40,700
<i>International Ministry Assistant fund</i>	7,600	-	-	7,000	14,600
<i>Vicar's Discretionary Fund</i>	55	-	(2,265)	3,500	1,290
<i>Building fund</i>	5,000	-	-	6,000	11,000
	39,355	-	(2,265)	30,500	67,590

The transfers into the designated funds are transfers from the general fund.

10 Restricted funds

	Balance at 01-Jan-20 £	Income £	Expenditure £	Transfers £	Balance at 31-Dec-20 £
Families Workers Fund	5,312	10,410	(15,722)	-	-
International Ministry Assistant Fund	22,089	3,000	(13,939)	-	11,150
Employment Fund	9,850	22,600	-	-	32,450
Vicar's Discretionary Fund	1,328	2,585	(3,913)	-	-
Building Fund	666	-	(666)	-	-
	39,245	38,595	(34,240)	-	43,600

Description, nature and purposes of the fund

Families Workers Fund

Includes grants from the Church Burgesses Trusts, Emmanuel Church Wimbledon, the 13:33 Trust. All Families Worker employment costs are currently met by this fund.

International Ministry Assistant Fund

Includes grants from the Church Burgesses Trusts, St Luke's Church Wimbledon and a specific legacy in 2016. All International Ministry Assistant employment costs are currently met by this fund.

Employment Fund

This was created this year to enable supporters to give towards the employment of staff to be determined by the PCC according to need.

Vicar's Discretionary Fund

Includes specific donations and related Gift Aid where appropriate. This fund is used by the vicar to support individuals and families suffering hardship.

Building Fund

For the building of an extension and includes specific donations and related Gift Aid where appropriate.

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2020

Analysis of movements in restricted funds - previous year

	Balance at 01-Jan-19	Income	Expenditure	Transfers	Balance at 31-Dec-19
	£	£	£	£	£
<i>Families Workers Fund</i>	21,465	13,200	(29,353)	-	5,312
<i>International Ministry Assistant Fund</i>	16,783	17,665	(12,359)	-	22,089
<i>Employment Fund</i>	-	9,850	-	-	9,850
<i>Vicar's Discretionary Fund</i>	-	1,328	-	-	1,328
<i>Building Fund</i>	2,078	1,000	(2,412)	-	666
	40,326	43,043	(44,124)	-	39,245

11 Net assets by fund

	General funds	Designated funds	Restricted funds	Total 2020
	£	£	£	£
Net current assets	37,751	102,275	43,600	183,626
	37,751	102,275	43,600	183,626
<i>Prior year comparative</i>				
	<i>General funds</i>	<i>Designated funds</i>	<i>Restricted funds</i>	<i>Total 2019</i>
	£	£	£	£
Net current assets	47,331	67,590	39,245	154,166
	47,331	67,590	39,245	154,166

12 Related party transactions

In addition to the disclosure in note 5 regarding trustee remuneration and expenses there were the following transactions with organisations connected to Trustees:

The Trustee, D Middleton, received rental income of £2,940 (2019: £5,040) for a house provided to an employee A De Castro

The Oakes Trust (Sheffield), of which M Bell is a Trustee, received donations from Holy Cross Gleadless totalling £1,180 (2019: £1,750)

13:33 Trust, of which M Bell and D Middleton are Trustees, made a donation of £6,000 (2019: £3,000) to Holy Cross which was restricted to the Families Worker Fund.