

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GLEADLESS VALLEY

England & Wales · Charity number 1179675

Details

Other names	Gleadless Valley Parish Church Holy Cross, HOLY CROSS GLEADLESS VALLEY PCC
Status	Registered
Legal form	Other
Registered	2018-08-28
Register	View on the Charity Commission register

Contact

Address	5 Blackstock Close Sheffield S14 1AE
Phone	01142393808
Email	church@hcgv.org.uk
Website	www.gleadlessvalleychurch.org.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Know God through Jesus Christ, Explore life together as a church, Reach out to Gleadless Valley in Sheffield and beyond. Through: Sunday and mid-week worship, bible study & prayer, Pastoral care and guidance within the ethnically & culturally diverse community, Youth and children ministry, Baby & Toddler group, Monthly cafe in the community, Partnership with local stakeholders.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£96,577	£129,144	-	-
2023-12-31	£80,473	£100,504	-	-
2022-12-31	£63,626	£68,233	-	-
2021-12-31	£72,515	£66,334	-	-
2020-12-31	£120,349	£90,889	-	-

Trustees

Name	Role	Appointed
Rev DAVID JEREMY MIDDLETON	Chair	2012-11-01
ABIGAELE AKINBOBOLA		2025-04-06
Abraham Aboagye		2021-05-26
Anthony Hugh Wallace		2024-05-13
David Mark Spence		2022-04-06
Emeka Kingsley Okereke		2019-04-10
Florence Murorunkwere		2023-05-17
Guy StJohn Lachlan		2023-05-17
JONATHAN BURTENSHAW CHAMBERLAIN		2017-04-05
PIERRE KABAYA		2016-04-13
Rev Thomas Ronald Huxley Fish		2026-03-09
Steven John Rich		2024-04-24
Sunday Dawodu		2024-01-08

Accounts



HOLY CROSS

Gleadless Valley Parish Church
Church of England

Charity Number: 1179675

The Parochial Church Council of the Ecclesiastical Parish of Gleadless Valley

(Known as “Holy Cross Gleadless Valley PCC”)

Annual Report and Financial Statements
For the year ended 31 December 2024

Registered charity number: 1179675

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Holy Cross Gleadless Valley PCC

Administrative information

For the year ended 31 December 2024

Holy Cross Church is situated in Gleadless Valley overlooking the city of Sheffield. It is part of the Diocese of Sheffield within the Church of England.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GLEADLESS VALLEY was registered with the Charity Commission on 28th August 2018 with Registered Charity Number 1179675.

From 1 January 2024 to the signing of the accounts, the Parochial Church Council has consisted of:

Rev'd David Middleton	Vicar, Chairperson	
Abraham Aboagye	Church Warden	
Mark Spence	Church Warden	
Melanie Hobbs	Elected Member	(from April 2022)
Emeka Okereke	Elected Member	(from May 2023)
Pierre Kabaya	Elected Member	(from April 2024)
Jono Chamberlain	Co-opted Member	(from May 2024)
Guy Lachlan	Elected Member	(from May 2023)
	Deanery Synod Rep	(from Nov 2023)
Florence Murorunkwere	Elected Member	(from May 2023)
Sunday Dawodu	Deanery Synod Rep	(from January 2024)
Steven Rich	Elected member	(from April 2024)
Tony Wallace	Co-opted member	(from May 2024)

PCC Secretary: Melanie Hobbs (until July 2024)
Tony Wallace (from July 2024)

Treasurer: Martin Bell

Church address:

Holy Cross Church, Spotswood Mount, Sheffield, S14 1LG
www.gleadlessvalleychurch.org.uk

Correspondence address:

The Vicarage, 5 Blackstock Close, Sheffield, S14 1AE
church@hcgv.org.uk

The PCC's bankers are:

Virgin Money (previously known as Yorkshire Bank)
Shawbrook Bank Limited
Charity Bank Limited

The Independent Examiner is:

Susan Cochrane FCA DChA, Seven Hills Accountants Limited, 57 Burton Street, Sheffield, S6 2HH

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2024

MISSION STATEMENT AND AIMS

Holy Cross is a diverse evangelical Anglican Church in the Church of England. It is in the parish of Gleadless Valley, within Attercliffe Deanery and part of the Diocese of Sheffield.

Our mission statement was revised in early 2024. It is: *to Glorify God – Father, Son and Holy Spirit by:*

- *Knowing God through Jesus Christ,*
- *Growing together in Jesus Christ as a church,*
- *Serving Jesus Christ in Gleadless Valley and beyond.*

We aim to do fulfil this mission by being disciples who help others be disciples:

1. *Knowing God through Jesus Christ:*

- Enabling everyone to meet, know and be rescued by Jesus and then know Him better through the work of the Holy Spirit in God's Word;
- Turning to Him in Praise and Prayer - because of who He is, what He has done and is doing, and asking His help in all things.

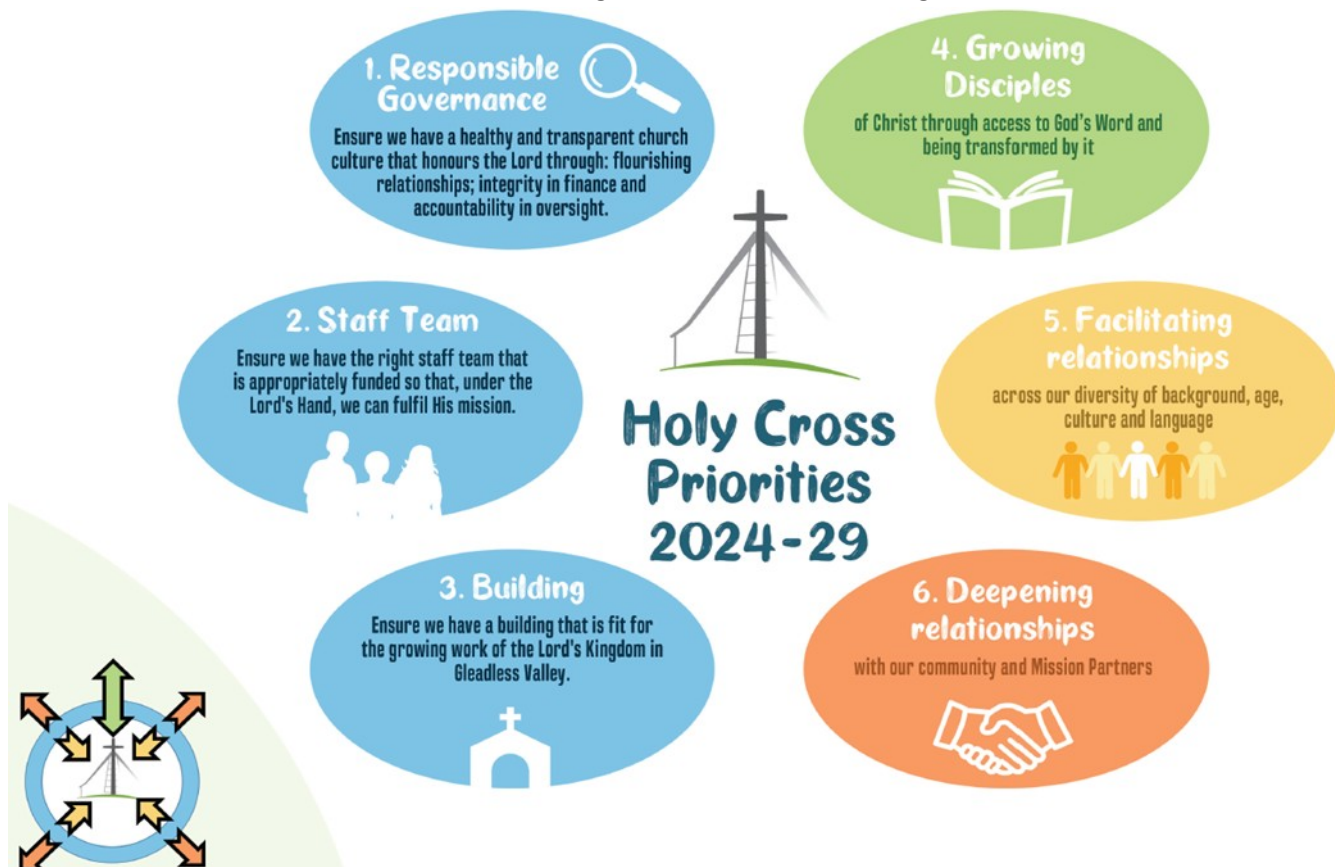
2. *Growing together in Jesus Christ as a church:*

- Rejoicing in, and committed to, helping one another grow together in Christ by the Holy Spirit through God's Word - regardless of diversity in age, culture, background and nation;
- Loving and caring for one another practically as we encourage each other to live out God's Word and use our Spiritual Gifts in church life in the power of the Holy Spirit.

3. *Serving Jesus Christ in Gleadless Valley and Beyond:*

- Reaching out with the Good News of Jesus through words and actions to our families, friends and community;
- Sending out missionaries and supporting worldwide mission through Mission Partners and Partner Churches.

The PCC revised all our Priorities during 2024 and set the following **6 Priorities for 2024-2029:**



Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2024

Priority 1: Responsible Governance

Holy Cross continues to prioritise transparent and accountable governance. This has been reflected in the following:

- The regular revision/update of the **Church Handbook**.
- The continued focus on a Christ-Centred Church Culture in which everyone is helped to be **Safe, Happy Effective and Free** in serving in church life. This has been overseen by the **Ministry Support Group** which reported back to the PCC.
- Role **Descriptions** for Volunteers and **Working Agreements** for Staff Team to help everyone share expectations for ministries and embrace a diversity of experience of ministry. The Vicar and Staff Team have regular **Supervision** and all participated in the regular cycle of **Annual Reviews**.
- Visibility of all the above in church meetings and highlighting them in notices and in the Word ministry programme.

We will continue to build on this foundation of Responsible Governance in 2025/6.

Priority 2: Staff Team

The staff team comprises the following posts/roles:

- *Vicar:*
Holy Cross is led full-time by the Rev'd David Middleton.
- *International Ministry Assistant:*
This post is occupied in a full-time capacity by Pierre Kabaya who began a new 3-year contract in July 2022. We are aiming to continue this post for another 3years and are seeking funding support.
- *Youth and Children's Minister:*
This post is filled by Rev'd Sunday Dawodu. He began a 3-year contract in November 2023. In 2025/6, we aim to make this post an on-going reality through funding and grants from other churches and charities.
- *Women's Worker:*
This post is voluntary and unpaid and is fulfilled Aly Middleton. Aly is responsible for overseeing ministry among the women at Holy Cross and supporting the ministry of the Vicar and Staff Team – especially with respect to pastoral visiting and youth/children's ministry.
- *Ministry Trainee/Gap Year Ministry Experience Scheme:*
We are not contemplating filling the Gap Year Ministry Experience Scheme or Ministry Trainee post until we have secured funding for all our paid posts.

While each of the members of the Staff Team above have particular roles/ areas of ministry to focus on, all of them share in the day-to-day ministry of Holy Cross. Often ministries overlap – hence the report below does not contain a specific report from each of them.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2024

Priority 3: Building

With the continuing high price of utilities and the cost of living crisis, our mid-week church meetings (except for YBS) usually met in the Vicarage and homes.

During 2024/5, attendance on Sundays continued to grow. This made us look carefully at how we could be creative in using our building and all its rooms for Children's Church. In general, this worked well and only on one occasion did we need to change a service with Children's Church into an All Age Service.

The PCC engaged our architect to consider affordable ways of providing more space and, in January 2025, there was a very helpful meeting with our architect and the Diocesan Advisory Committee. At this meeting we additionally discussed issues about suspected spalling concrete in the church's structure and the need for a new roof - identified during a thorough inspection.

During 2024, we instructed our architect to conduct a Quinquennial Inspection of the building. Works highlighted by this inspection, as well as those mentioned above, will be taken forward in 2025-26.

Activities and Achievements

Priorities 4-6 reflect the three main aims for church life and how we work out our Mission Statement in respect to our relationships with: God in Jesus, with each other in the church and with those in our community and further afield. These were revised in the last year and are now:

- **Priority 4 – Growing Disciples of Christ** through access to God's Word and being transformed by it.
- **Priority 5 – Facilitating Relationships** across our diversity of background, age, culture & language.
- **Priority 6 – Deepening Relationships** with our community and Mission Partners.

Our usual ministries are shaped by these priorities and include the following:

- *Sunday Services:* These have been at 10am and included monthly Holy Communion. There has been Sunday Club (now renamed Children's Church) for those aged 2yrs - Y6. The 4th Sunday has remained an All Age Praise and Prayer Service – permitting more freedom in worship and expressions of praise and prayer in different languages.
- *Sunday Children's Ministry:* Over the past year, our Youth and Children's Minister has reviewed the ministry on Sundays – consulting parents and the Children's Ministry Team. It is now called Children's Church and has a stated purpose and ethos that has been communicated to parents - so that they are aware of their role and that of the church in the spiritual nurture of their children. The programme now follows, as closely as possible, the adult/youth programme.
- *Sunday Specials:* These happened at Christmas, Easter and in the summer time. These events combined activities, food and a short outreach service and have been appreciated by both church family and locals.
- *Growth Groups:* Day-time and evening mixed and men/women's groups have met throughout the year – except in holidays/half-terms. These have a joint focus of seeking to grow members in their relationship with God and also with each other.
- *Fun, Food and Faith:* This ministry has continued in most half-terms and holidays. It has largely been funded by Sheffield City Council/DFES grants. FFF is an opportunity for children aged 4-14 years old (and their families) to have some fun (activities, games and craft), food (a cooked meal) and hear something about Jesus (a Bible time & music).

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For the year ended 31 December 2024

- *YBS*: Our mid-week Youth Bible Study has remained well attended this year with 20-30 youth attending each week. There were 2 YBS weekends away – *An Older Youth Discipleship weekend* at Yorkshire Camps and *The YBS Getaway* at The Oakes. Wonderfully grants from 13:33 Trust enabled 22 youth to go to Yorkshire Camps and 39 to the Oakes.
- *Ministry to Women*: Over the past year our Volunteer Women’s Worker has continued to disciple/encourage and equip women in the church family through God’s Word. She has arranged a number of Women’s Gatherings that have been enjoyed by a diverse group of women.
- *Ministry to those from overseas*: Our International Ministry Assistant has continued to develop our ministry to people from overseas - especially to those from DRC who speak little English. His pastoral care and discipleship of young and old is the main bedrock of his ministry. He supports people who are unable to come to church and encourages those who stop coming to return. In September/October, Pierre took the second month of his 3-month sabbatical (this has been spilt over 3 years – 1 month per year). He has used it to reflect on how ministry to people from overseas is being conducted at Holy Cross – what is going well and what might be missing.
- *Food Support Ministry*: This ministry provides emergency food on Sundays and as needed mid-week (especially to those coming to Lunch4All). This ministry is not a Foodbank, but our way of supporting members of the church and other locals in times of need. The church has been supported in this by Sheffield City Council South LAC.
- *Lunch4All*: This is run by a committed team of volunteers to offer hospitality and friendship to church family and local people. Numbers fluctuate week to week but there is always a happy atmosphere. It is also encouraging that local organisations/partners use it for their meetings and church family use it for outreach and fellowship.
- *Community Memorial Service*. We held our annual service at the end of November. In advance, we contacted all those who had been bereaved in recent years and a number expressed a desire to attend. Sadly, those outside the church were unable to attend, but we were still able to include them in the service. This did however, provide a good opportunity to minister to church family who came – several of whom had been bereaved recently. We aim to repeat this in 2025/6.

Below is a more detailed look at **Priorities 4-6**:

Priority 4 – Growing Disciples of Christ through access to God’s Word and being transformed by it.

- Everything we do is shaped by our belief that the God who created the world and us, has made himself known in the person of His Son, Jesus Christ. He came into the world so that anyone who puts their trust in him can receive forgiveness, a restored relationship with God now, and life forever with him when we die. This Good News of Jesus is found in the Bible. It is our conviction that when we hear the Bible read and taught, and when we study it for ourselves, God speaks to us. As in any relationship, this communication enables us grow in our relationship with God as Disciples of Christ.
- To facilitate our growth as Disciples of Christ, we spent time on Sundays and mid-week (in Growth Groups and YBS) in the following Bible Books: Habakkuk; Psalms; Daniel and Matthew. In the Autumn Term, we considered our Church Culture and what it means to be **Safe, Happy, Effective and Free in Church life together**. Responding to requests, we spent most of the Spring Term of 2025 exploring our God-given and amazing Identity in Christ Jesus and how this affects our relationships with God and with each other – in church-life, family-life and life in general.

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- At every stage, we have strived to make the Bible accessible to all regardless of age or stage of life, culture or background – so that everyone can grow as Disciples of Christ. This year we have worked hard to make sure that our youth are catered for within our Sunday Services as there is no longer any specific provision for them on Sundays. Hence, we have made sure that language, illustrations and examples are easily accessible to them.
- As in previous years, our International Ministry Assistant has provided vital translation during our services. This year has seen Pierre bring others in to help out with this vital ministry.
- For those unable to join us on Sundays, we have continued to visit the housebound and more recently resumed our services in care homes. In addition, we provided recordings so that those unable to be with us/hear the sermon can grow as Disciples of Christ. Readings and sermons have continued to be uploaded to our website.
- The PCC has continued to provide Bibles free to any who are unable to pay for them. There have been a variety of Bibles available so that all ages can have access to the Word of God to enable them to grow as disciples of Jesus. We have also provided Bibles in overseas languages.

In 2025/6 we intend to build on these foundations.

Priority 5 – Facilitating Relationships across our diversity of background, age, culture & language.

- Our relationships with one another are at the heart of our mission and ministry. We believe that everyone whatever their background, age, culture and language is equally valued by God and, is therefore, to be equally valued by His church. This is reflected in all our main meetings, in our smaller groups, in meetings between individuals, and in our provision of pastoral care.
- The Staff Team regularly look at church life as a whole, as well as their own areas of ministry, to check whether anyone is either feeling left out, or is being left out.
- Having the Church Culture of being **Safe, Happy, Effective and Free** as a standing item on the PCC Agenda helps keep this priority in view.
- At Holy Cross we recognise that we are part of a wider church – locally in the Diocese of Sheffield, nationally in the Church of England, and internationally as part of the Anglican Communion and world-wide church.
 - *Partner Churches:* We remained committed to supporting our Partner Churches locally and nationally. We pray for them regularly and share news and encouragements. We are very grateful that they continue to partner us prayerfully and, in some cases, financially.
 - *Deanery:* We played an active role in Attercliffe Deanery. Our Vicar and Deanery Synod Reps have been participating in Synod and Chapter matters.
 - *Diocese:* The parish remained under the Bishop of Sheffield's legal oversight and enjoyed the support of Sheffield Diocese for administration, discipline, safeguarding and licensing matters. The parish also received pastoral and spiritual oversight from the Bishop of Ebbsfleet (under the 2014 Declaration of the House of Bishops). We also received oversight from the Bishop of Ebbsfleet in respect of the denomination's continuing strategy to implement PLF (Prayers of Love and Faith) - this followed a Resolution passed in January 2024.
 - *Church of England:* Due to the Church of England's stance on PLF, the PCC resolved (in January 2025) to pay their parish contribution to Sheffield Diocese using their new Restricted fund – created for this purpose.
 - *Anglican Communion:* We remain very grateful to GAFCON and GSFA, who represent the majority of the Anglican Communion, for their support and encouragements in these uncertain and challenging times.

In 2025/6, we intend to continue building on this new Priority 5.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2024

Priority 6 – Deepening Relationships with our community and Mission Partners.

Priority 6 is aimed at helping us deepen our relationships within Gleadless Valley and beyond to our Mission Partners and Partner Churches in UK and around the world.

We have worked hard on deepening our relationships locally in Gleadless Valley as well as with Mission Partners and Partner Churches in Sheffield, elsewhere in UK and around the world. The 60th Anniversary of the church building provided a great opportunity to do this by holding ‘Super September’ events – a Thanksgiving Service and a Sunday Special. Invitations were delivered to all residents in Gleadless Valley, to Gleadless Valley Partners and our Mission Partners and Partner Churches. We were very encouraged that our events were well attended, that some of our Mission Partners and Partner Churches sent representatives to them, and that all Mission Partners and Partner Churches sent video messages.

Other ways in which we have been seeking to work out this Priority include:

- *Food Support Ministry*: This has enabled us to reach out and develop deeper relationships with those in very difficult circumstances. As last year, it was augmented by *Christmas Food Gifts* given to 30 families who attended our Christmas Eve *Fun, Food and Faith*. Working in close relationship with our local COOPs (Constable Road and Derbyshire Lane) we were able to provide gifts from local shoppers – especially warm clothing for children and youth.
- *Gleadless Valley Partners*: This year we have worked closely with other *Gleadless Valley Partners* seeking to deepen our relationships with them and thereby support local residents more holistically and cohesively. We believe that we have built solid relationships based on mutual trust and respect. This is reflected in the ways that we have been able to involve and invite them to some of our Christian events such as: *Fun Food and Faith*; *Sunday Special* and the *Gleadless Valley Memorial Service*.
- In the Summer, our Vicar was asked to be part of the newly formed *Gleadless Valley Regeneration Board* in order to be a voice for local residents and to help the project remain people focussed. In the autumn, he was asked to join the *Sheffield South Local Area Committee Working Group on Buildings*. This request was made because of his knowledge and understanding of local groups and individuals from deprived communities. In recognition of his involvement, Sheffield Council has paid £750 to Holy Cross.
- Beyond Gleadless Valley, we have provided prayer and financial support for each of the following Mission Partners: the *Oakes Christian Holiday Centre*, the *Potter family* in Mozambique and *St Thomas’ Church, Heideveld* in Capetown, South Africa. It has been a great joy to deepen each of these relationships this year:
 - *The Oakes* – through regular contact and another camp in January this year.
 - *The Potter family* – who spent several Sundays with us during home assignment.
 - *St Thomas’ Heideveld* – Rev’d Katleho Meslane (whose post we support financially) visited us in January 2025 and this was a really positive step in deepening our relationship with St Thomas’.

In 2025/6, we aim to further deepen all the above relationships in Gleadless Valley and beyond.

Conclusion

With God’s help, as we move into 2025/6, we aim to maintain our focus on our new 6 Priorities and work them out in fulfilment of our Mission Statement. This means that, guided and facilitated by Him, our ministry may develop in different ways this year as He opens and closes doors in His perfect, good and loving plan. To Him be the glory.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2024

Finance Review

Giving to God's work at Holy Cross relies on teaching from God's word and prayer. Due to personal circumstances, giving may go up, down or stay the same. By the end of 2024 there were 13 families / individuals who had made a commitment to regularly give by Standing Order. 11 tax-paying members have also signed Gift Aid forms enabling the church to reclaim tax from the government. This commitment to give regularly is so helpful to the Church Council as it enables it to plan for future ministry and associated expenditure.

In the Autumn of 2022, the Diocese gave Holy Cross a contactless giving device so that members of the church can give using a debit card. In 2024, £2,790 was given to the General Fund using this facility.

In 2024, the general (unrestricted) giving by standing order, contactless card, bank transfer, cash in Sunday collections and other donations totalled just over £38,600. With reclaimed tax through the Gift Aid scheme this increased to just over £46,800. This amount is to cover all church running costs, including;

- Ministry expenses – books, stationary, communications, printing, catering, travel
- Church running costs – gas, electricity, water, maintenance and repair including in 2024 the refurbishment of the kitchen at a cost of £8,871. The Diocese awarded a grant of £4,400 towards these costs.
- Mission Partners

The targeted (restricted) giving and grants is to mainly cover:

- Employment costs – salaries, pensions etc
- The support of those struggling with the cost of living

Finance Planning

Many in the church family are struggling with the increased cost of living. Securing external funding and grants is becoming more challenging. There are large financial burdens on the horizon mainly due to the need to replace the roof, possible spalling concrete repairs as well as our employment commitments. The PCC is extremely grateful for the sacrificial giving by the church family and others who financially give to support work at Holy Cross. Do please continue to pray for appropriate finance to support God's work here in Gleadless Valley.

In order to help the monitoring of accounts, the PCC has created the following funds into which all income and expenditure is assigned:

- **Youth & Children Ministry Fund** – includes grants and donations specifically for the Youth & Children Minister employment costs.
- **International Ministry Fund** – includes grants and donations specifically for the International Ministry Assistant employment costs.
- **Employment Fund** – created to enable supporters to give towards the employment of staff to be determined by the PCC according to need.
- **Building Fund** – includes specific donations
- **Vicar's Discretionary Fund** – includes specific donations and grants to support individuals and families suffering hardship as well as the Food Support Ministry.
- **Development Fund** – this was created to receive any legacies which can be used for new developments as agreed by the PCC.
- **General Fund** – includes all income and expenditure which is not assigned to the above funds. The PCC is also able to transfer funds to any of the above funds

Holy Cross Gleadless Valley PCC

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For the year ended 31 December 2024

We are an Anglican church within the Diocese of Sheffield and Doncaster. We contributed £9,650 towards their costs via the Common Fund.

The costs include:

- Vicar's stipend, national insurance & pension
- Vicarage repairs & renewals
- Legal & Human Resource services, resettlement costs, Diocesan conference
- Parish Support eg training, advice, communications, safeguarding etc

We do not receive any funding from the Church of England or Sheffield Diocese to support the general church expenditure.

Reserves policy

It is the policy of the PCC that unrestricted funds, which have not been designated for a specific purpose, should at least be maintained at £20,000. The PCC considers that reserves at this level will ensure that, in the event of unforeseen costs, they will be able to immediately address the issue whilst demonstrating our dependence on God. Free reserves at 31 December 2024 were £26,504 (2023: £24,235)

The charity also holds Designated funds of £59,346 (2023: £69,521). See Note 2. Most of these funds are to help secure the future of the Youth and Children's Minister and the International Ministry assistant positions.

We should all give thanks to God for the considerable sacrificial giving by the church family and partner churches to enable this growing ministry within Gleadless Valley. Pray also that the PCC will make wise decisions to be good stewards of these resources.

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Cross, Gleadless Valley, during 2024, membership consists of our vicar as the chairperson, two churchwardens, two representatives on the Deanery Synod, two co-opted members and 5 members elected by the church family from those who are on the Electoral Roll.

All those in the church family are encouraged to be on the Electoral Roll, which at the time of the APCM in 2024 was 63.

The full PCC has met seven times during the year. The Standing Committee, a sub-group of the PCC, meets between PCC meetings to deal with any urgent and planning business. Each meeting begins with time in God's Word and a time of prayer. They discuss church finances and the upkeep and best use of our building always giving thanks to God for how He has generously provided for the growing church family.

The PCC hears reports on various situations in church life, both locally and nationally, looking back on what has already happened and then looking ahead to what is coming up. This includes planning for and reflecting on outreach to the local community as well as church family events.

Holy Cross Gleadless Valley PCC Annual Report For the year ended 31 December 2024

At every PCC meeting we consider the needs of our growing church family along with progress with our agreed priorities. We also consider and respond to issues affecting the national and local church scene. The PCC has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance. There is always a report on Safeguarding and Health & Safety concerns together with consideration of any action to be taken.

In order to avoid any conflict of interest, PCC members are excluded from discussions and decisions in which they may be personally affected. For example, discussions regarding allowances and expenses.

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

The annual report and financial statements were approved by the PCC on 10th March 2025

Signed on their behalf by



Rev'd David Middleton

Independent Examiner's report to the PCC Members of Holy Cross Gleadless Valley PCC

I report to the PCC members on my examination of the accounts of Holy Cross Gleadless Valley PCC (the Charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Cochrane

Signed: _____

Susan Cochrane, FCA, DChA

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

12 Mar 2025

Date: _____

Holy Cross Gleadless Valley PCC
Receipts and payments
For the year ended 31 December 2024

	General funds £	Designated funds £	Restricted funds £	2024 Total £	2023 Total £
Receipts from:					
Donations and grants					
Planned giving	24,121	-	760	24,881	27,236
Giving via Collection plate	6,044	-	-	6,044	3,257
Other donations	8,471	-	3,932	12,403	28,598
Gift aid reclaimable	8,169	-	-	8,169	5,615
13:33 Trust - Families Ministry	-	-	6,000	6,000	6,600
St Luke's Wimbledon - International Ministry	-	-	6,840	6,840	-
Emmanuel Church Wimbledon	-	-	4,000	4,000	-
St John's Fellowship	-	-	5,000	5,000	-
St Helen's Bishopsgate	-	-	2,500	2,500	-
Sheffield City Council - HAF funding	2,718	-	-	2,718	-
Sheffield City Council - Cost of living support	-	-	5,000	5,000	4,900
The Diocese of Sheffield	-	-	4,400	4,400	-
Sheffield City Council - Community Buildings	750	-	-	750	-
Other income				-	-
Fees	718	-	-	718	87
Rents received	3,963	-	-	3,963	345
Other income	-	-	-	-	1,496
Investment income	3,191	-	-	3,191	1,485
Total receipts	58,145	-	38,432	96,577	79,619
Payments:					
People					
Vicarage Expenses	3,347	-	-	3,347	3,883
Clergy Expenses	901	-	-	901	1,241
Staff salaries	-	10,609	52,571	63,180	34,337
Other staff costs	-	-	-	-	9,756
Buildings					
Properties & Facilities	9,714	-	4,400	14,114	2,236
Utilities	4,871	-	-	4,871	2,850
Insurance	830	-	-	830	839
Ministry					
Diocese - Common Fund	9,650	-	-	9,650	9,000
Bookstall	-	-	-	-	62
Catering	715	-	-	715	1,591
Youth & Children	4,093	-	-	4,093	3,651
Women's ministry	419	-	-	419	368
Ministry Expenses	3,360	-	-	3,360	1,798
Fee Expenses	-	-	720	720	-
Parish Administration	6,135	-	-	6,135	6,922
Vicar's Discretionary Fund	16	-	5,838	5,854	3,135
Outreach work	4,581	-	-	4,581	2,134
Printing and Publicity	134	-	-	134	763
Training and Conferences	1,020	-	-	1,020	9,287
Independent examination fee	720	-	-	720	594
Mission Partners					
Mission Partners	4,500	-	-	4,500	5,053
	55,006	10,609	63,529	129,144	99,500
Net receipts/(payments)	3,139	(10,609)	(25,097)	(32,567)	(19,881)
Total cash funds brought forward	23,365	69,955	71,446	164,766	184,647
Total cash funds carried forward	26,504	59,346	46,349	132,199	164,766

Holy Cross Gleadless Valley PCC
Statement of Assets and Liabilities
As at 31 December 2024

	General funds	Designated funds	Restricted funds	Total 2024	Total 2023
	£	£	£	£	£
Cash funds					
Bank accounts	26,504	59,346	46,349	132,199	164,766
Total cash funds	<u>26,504</u>	<u>59,346</u>	<u>46,349</u>	<u>132,199</u>	<u>164,766</u>
Debtors					
Gift aid recoverable	1,586	-	-	1,586	1,826
Total debtors	<u>1,586</u>	<u>-</u>	<u>-</u>	<u>1,586</u>	<u>1,826</u>
Liabilities					
People costs	-	-	-	-	868
Ministry costs	1,335	-	-	1,335	1,369
Total liabilities	<u>1,335</u>	<u>-</u>	<u>-</u>	<u>1,335</u>	<u>2,237</u>

Approved by the PCC on 10 March 2025 and signed on their behalf by:



Rev'd David Middleton
Trustee

Holy Cross Gleadless Valley PCC
Notes to the financial statements
For the year ended 31 December 2024

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulation 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

2 Designated funds

	Cash funds brought forward	Income	Expenditure	Transfers	Cash funds carried forward
Note	£	£	£	£	£
Youth and Children Ministry Fund	27,185	-	-	-	27,185
International Ministry Assistant fund	10,609	-	(10,609)	-	-
Building fund	8,298	-	-	-	8,298
Development Fund	23,863	-	-	-	23,863
	<u>69,955</u>	<u>-</u>	<u>(10,609)</u>	<u>-</u>	<u>59,346</u>

Youth and Children Ministry Fund

We cannot rely on external funding for the Youth and Children's Ministry and we are therefore steadily building up the fund from the General Fund to ensure there is sufficient to commit to a 3 year contract.

International Ministry Assistant fund

This fund was used to support the costs of the International Ministry Assistant.

Building fund

An extension to the church is planned and in order to do this a substantial sum is needed to be raised. The PCC want, where possible, to transfer money into this fund.

Development

This fund can be used for any developments approved by the PCC.

Holy Cross Gleadless Valley PCC
Notes to the financial statements
For the year ended 31 December 2024

3 Restricted funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Youth and Children Ministry Fund	25,134	15,000	(31,304)	-	8,830
International Ministry Assistant Fund	20,777	6,840	(21,267)	-	6,350
Employment Fund	20,325	3,100	-	-	23,425
Vicar's Discretionary Fund	5,210	6,592	(5,838)	-	5,964
Building Fund	-	2,500	(720)	-	1,780
Major Repair Fund	-	4,400	(4,400)	-	-
	<u>71,446</u>	<u>38,432</u>	<u>(63,529)</u>	<u>-</u>	<u>46,349</u>

Youth and Children Ministry Fund

All Youth and Children's ministry employment costs are currently met by this fund.

International Ministry Assistant Fund

All International Ministry Assistant employment costs are currently met by this fund.

Employment Fund

This was created this year to enable supporters to give towards the employment of staff to be determined by the PCC according to need.

Vicar's Discretionary Fund

Includes specific grants, donations and related Gift Aid where appropriate. This fund is used by the vicar to support individuals and families suffering hardship and includes the Food Support Ministry.

Building Fund

To support costs associated with a planned extension to the church.

Major Repair Fund

Funding received to contribute towards the kitchen refurbishment costs.

4 Related party transactions

Two trustees of the Charity, P Kabaya and S Dawodu were also employed by the charity during the year as the International Ministry Assistant and the Youth and Children's Minister.

PCC members donated £11,395 in addition to any amounts given within the collection during the year.

Other related party transactions were:

- The church gives a total of 10% of freewill giving to financially support three Mission Partners. One of the mission partners is the Potter family in Mozambique. Sarah Potter is the daughter of Martin Bell (treasurer). The finance is paid through Wycliffe Bible Translators.
- 13:33 Trust, of which M Bell and D Middleton are Trustees, made a donation of £6,000 (2023: £6,000) to Holy Cross which was restricted to the Youth & Children Ministry Fund.

5 Conversion from accruals to receipts and payments accounts

Since the income was under £250,000 in the year, the charity has prepared accounts under the receipts and payments format, previous accounts have been prepared under the accruals format.

Balance sheet items as at 31 December 2022 have been adjusted for, providing total cash funds brought forward for the opening funds shown in the comparative.

A review of balance sheet items in 2023 identified debtor/ creditor adjustments that resulted to a net adjustment to the filed 2023 accounts of £150.

Accounts



Charity Number: 1179675

HOLY CROSS

Gleadless Valley Parish Church
Church of England

The Parochial Church Council of the Ecclesiastical Parish of Gleadless Valley

(Known as “Holy Cross Gleadless Valley PCC”)

Annual Report and Financial Statements
For the year ended 31 December 2023

Registered charity number: 1179675

Holy Cross Gleadless Valley PCC Index

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Holy Cross Gleadless Valley PCC

Administrative information

For the year ended 31 December 2023

Holy Cross Church is situated in Gleadless Valley overlooking the city of Sheffield. It is part of the Diocese of Sheffield within the Church of England.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GLEADLESS VALLEY was registered with the Charity Commission on 28th August 2018 with Registered Charity Number 1179675.

From 1 January 2023 to the signing of the accounts, the Parochial Church Council has consisted of:

Rev'd David Middleton	Vicar, Chairperson
Gregory Jones	Church Warden (until July 2023)
Abraham Aboagye	Church Warden
Mark Spence	Church Warden (from May 2023)
	Elected Member (until May 2023)
Sue Lachlan	Deanery Synod Rep (until May 2023)
Martin Bell	Co-opted Member (until May 2023)
Melanie Hobbs	PCC Secretary
	Elected Member (from April 2022)
Emeka Okereke	Elected Member (from May 2023)
Pierre Kabaya	Co-opted Member (from May 2023)
	Elected Member (until May 2023)
Janet Drabble	Elected Member (until May 2023)
Jono Chamberlain	Elected Member (from May 2021)
Guy Lachlan	Elected Member (from May 2023)
	Deanery Synod Rep (from Nov 2023)
Florence Murorunkwere	Elected Member (from May 2023)
Steven Rich	Elected Member (from May to October 2023)
Sunday Dawodu	Co-opted Member (from January 2024)

Treasurers:

Martin Bell Assisted by Robert Hewitt

Church address:

Holy Cross Church, Spotswood Mount, Sheffield, S14 1LG

Correspondence address:

The Vicarage, 5 Blackstock Close, Sheffield, S14 1AE

The PCC's bankers are:

Virgin Money (previously known as Yorkshire Bank)
Shawbrook Bank Limited
Charity Bank Limited

The Independent Examiner is:

Susan Cochrane FCA DChA, Seven Hills Accountants Limited, 57 Burton Street, Sheffield, S6 2HH

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2023

MISSION STATEMENT AND AIMS

Holy Cross is a diverse evangelical Anglican Church in the Church of England. It is in the parish of Gleadless Valley, within Attercliffe Deanery and part of the Diocese of Sheffield.

Our mission statement is to Glorify God – Father, Son and Holy Spirit by:

- *Knowing God through Jesus Christ,*
- *Growing together in Jesus Christ as a church,*
- *Serving Jesus Christ in Gleadless Valley and beyond.*

This Mission Statement was reviewed by the PCC in early 2024 with the following revised qualifying statements produced:

We aim to do fulfil this mission by being disciples who help others be disciples:

1. *Knowing God through Jesus Christ:*
 - Enabling everyone to meet, know and be rescued by Jesus and then know Him better through the work of the Holy Spirit in God's Word;
 - Turning to Him in Praise and Prayer - because of who He is, what He has done and is doing, and asking His help in all things.
2. *Growing together in Jesus Christ as a church:*
 - Rejoicing in, and committed to, helping one another grow together in Christ by the Holy Spirit through God's Word - regardless of diversity in age, culture, background and nation;
 - Loving and caring for one another practically as we encourage each other to live out God's Word and use our Spiritual Gifts in church life in the power of the Holy Spirit.
3. *Serving Jesus Christ in Gleadless Valley and Beyond:*
 - Reaching out with the Good News of Jesus through words and actions to our families, friends and community;
 - Sending out missionaries and supporting worldwide mission through Mission Partners and Partner Churches.

The PCC decided to continue with the previous **6 Priorities** until they were reviewed.



1. **Staff Team.** Ensure that we have the right Staff Team so that, under the Lord's Hand, we can fulfil His mission.



2. **Funding.** Ensure that we have the money needed for the staff posts.



3. **Building.** Make certain that we have a building that is fit for the growing work of the Lord's Kingdom in Gleadless Valley.



4. **Accessibility.** Enable variety with accessibility in how we reach people with God's Word – in both Sunday & midweek ministry.



5. **Serving.** Communicate the needs of a growing church and the areas of church life that require more people to serve – providing appropriate equipping for all.



6. **Personal Evangelism.** Commit to outreach in our community.

Holy Cross Gleadless Valley PCC




Annual Report

For the year ended 31 December 2023

The PCC reviewed Priorities 1-3 in February 2024 and Priorities 4-6 will be reviewed at a much wider Leadership Afternoon on 9th March 2024.

New Priorities 1-3 for 2024-2029 have built on the previous ones. Old Priorities 1 and 2 were combined into a revised Priority 2. This seemed sensible as the need for the right staff team can only be met if there is appropriate funding. New Priority 1, Responsible Governance, was set in order to reflect the church's investment in, and continuing commitment to governance.

New Priorities 1-3 are as follows and all three will be commented on in the reflection on the past year.

-  **1. Responsible Governance.** Ensure we have a healthy and transparent church culture that honours the Lord through: flourishing relationships; integrity in finance and accountability in oversight.
-  **2. Staff Team.** Ensure we have the right staff team that is appropriately funded so that, under the Lord's Hand, we can fulfil His mission.
-  **3. Building.** Ensure we have a building that is fit for the growing work of the Lord's Kingdom in Gleadless Valley.

Priorities 1-3 reflect the overall life and organisation of the church and Mission Statement, our context and current needs.

Priority 1: Responsible Governance

Since 2021, Holy Cross has been actively seeking to make church life much more transparent and accountable. This has been reflected in the following:

- The regular revision and update of the **Church Handbook**.
- The continued focus on a Christ-Centred Church Culture in which everyone is helped to be **Safe, Happy Effective and Free** in serving in church life. This has been overseen by the **Ministry Support Group** which regularly met and reported back to the PCC.
- A volunteer **Safer Recruiting Administrator** to oversee and help coordinate the Safe Recruitment of volunteers to ministries in church life.
- Role **Descriptions** for Volunteers and **Working Agreements** for Staff Team to help everyone share expectations for ministries and embrace a diversity of experience of ministry.
- Visibility of all the above in church meetings and highlighting them in notices and in the Word ministry programme.

We aim to build on this foundation of Responsible Governance in 2024/5.

Priority 2: Staff Team

Vicar:

Holy Cross is led full-time by the Rev'd David Middleton.

International Ministry Assistant:

This post is occupied in a full-time capacity by Pierre Kabaya who began a new 3-year contract in July 2022.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2023

Women's Worker:

This post is voluntary and unpaid and is fulfilled by Aly Middleton. Aly is responsible for overseeing ministry among the women at Holy Cross and supporting the ministry of the Vicar and Staff Team – especially with respect to pastoral visiting and youth/children's ministry.

Youth and Children's Minister:

This post had been vacant since July 2020 and was filled by Rev'd Sunday Dawodu. Sunday's appointment was recommended by the interview panel and then agreed by the PCC. Since Sunday is from Nigeria, his appointment required the Church become a Sponsoring Organisation for Overseas Workers so we could issue Sunday with a Certificate of Sponsorship so he could apply for a Tier 2 Minister of Religion Visa.

These requirements were fulfilled and the Visa was granted on 10 November 2023; the Rev'd Dawodu was appointed on 11th November 2023. Unfortunately, the Church of England Faith Commission does not recognise the ecclesiastical orders of the Methodist Church in Nigeria, so the Bishop of Sheffield was unable to grant a ministry licence.

In 2024/5, we aim to make the on-going provision of this Staff Team a reality through funding and grants from other churches and charities. As a result, we are not contemplating filling the Gap Year Ministry Experience Scheme or Ministry Trainee post.

Priority 3: Building

With the continuing high price of utilities and the cost of living crisis, our mid-week church meetings (except for YBS) were moved to the Vicarage and homes. It is hoped that in the summer of 2024 we might be able to restart midweek meetings in church.

As church family have returned to meeting in-person on Sundays, the attendance on Sundays continued to grow and the issue of space for the Youth/Children's ministry on Sundays resurfaced. As a result, we have only had groups for 2yr-olds up to Y6 Primary School. The PCC have been consulting with the Diocesan Advisory Committee about the possibility of a temporary fix using repurposed shipping containers for the children's ministry.

With diocesan agreement we were able to dispose of our original chairs that had become unfit for purpose. Most of these were recycled or given to church family, or a local charity.

With diocesan agreement and the help of a diocesan grant, the kitchen was refurbished in the Spring of 2024. This will help it meet the rising demand for catering on Sundays/ midweek.

In February 2024, the PCC took the decision to replace most of the doors in the Vestry and the door into the Parent and Toddler Room. This was in response to some issues of safety that had come to light. We are seeking the advice of our Architect and Diocesan Advisors.

Throughout the year, we have faced problems with the roof – leaks as well as window issues. As a result, the PCC has decided to have the roof surveyed.

As well as the above plans for 2024/5, we also intend to conduct a Quinquennial Inspection of the building.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2023

Activities and Achievements

Priorities 4-6 reflect the three main aims for church life and how we work out our Mission Statement in respect to our relationships with: **God in Jesus, with each other in the church and with those in our community and further afield.** These Priorities were being reviewed in March 2024 and hence the majority of the year being reported on fell under the original Priorities 4-6.



4. Accessibility. Enable variety with accessibility in how we reach people with God's Word – in both Sunday & midweek ministry.



5. Serving. Communicate the needs of a growing church and the areas of church life that require more people to serve – providing appropriate equipping for all.



6. Personal Evangelism. Commit to outreach in our community.

As the country continued to recover from the Coronavirus Pandemic and ministry at Holy Cross returned to normal, we still allowed church ministry to be shaped by our four existing Guidelines:

- Risk-aware (aware of local and national conditions and context);
- Balanced (providing ministry online and in-person);
- Shared (among the church family);
- Sustainable (anything we start we can keep doing alongside what we are doing already).

These guidelines have had a longer-lasting impact on church life than we might have expected. Not least in helping us assess the appropriateness of starting new ministries and the importance of a wide-range of church membership sharing in them as well as in existing ministries so that all ministry is sustainable.

Our usual ministries include:

- *Sunday Services:* These have been at 10am and included monthly Holy Communion. There has been Sunday Club for those aged 2yrs - Y6 at Primary School. The 4th Sunday has become an All Age Praise And Prayer Service – and this has allowed greater freedom in worship and expression of praise and prayer in different languages.
- *Sunday Specials* have taken place at Christmas, Easter and in the summer time and combine activities, food and a short outreach service. They have been appreciated by both church family and locals.
- *Food Support Ministry* – providing emergency food on Sundays as part of our Sunday ministry. This ministry is not a Foodbank, but a means of the church family supporting members of the church and other locals in a time of need. The church was given a grant by Sheffield City Council South LAC to assist with this.
- *Growth Groups* – we have had mixed and men/women's groups meeting throughout the year to enjoy times of fellowship together.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2023

- *Fun, Food and Faith* – This has continued in most half-terms and holidays. More recently, Sheffield City Council has helped support this. FFF is an opportunity for Primary school children (and their families) to have some fun (activities, games and craft), food (a cooked meal) and hear something about Jesus (a Bible time & singing).
- *YBS* – our Youth Bible Study has grown significantly this year with 20-30 youth attending weekly. The arrival of our new Youth and Children's Minister in November seems to have contributed to this growth. There were 2 YBS weekends away – *An Older Youth Discipleship weekend* at Yorkshire Camps and *The YBS Getaway* at The Oakes.
- *Community Drop-in* – this ministry did not seem to really take hold and so at the review in July it was decided that a Lunch might be more appropriate. This began in September and has had a steady stream of locals attending.
- At the end of November we held a *Community Memorial Service* which was appreciated by both members of our church and community. We hope to repeat this in 2024/5.

Looking ahead, we are hoping to maintain these ministries during 2024/5 and when necessary and appropriate develop them to meet the needs of our increasingly diverse church family.

Priority 4: Accessibility

Everything we do is shaped by our belief that the God who created the world and us, has made himself known in the person of his Son, Jesus Christ. He came into the world so that anyone who puts their trust in him can receive forgiveness, a restored relationship with God now, and life forever with him when we die.

This Good News of Jesus is found in the Bible and it is our conviction that when we hear the Bible read and taught, and when we study it for ourselves, God speaks to us. He calls us to trust him and live for him; and he changes us so we can respond. This past year we have spent time in the following Bible Books: John, 1 Samuel; Psalms, James, Matthew, Luke and 2 Corinthians.

At every stage, we have striven to make the Bible accessible to all regardless of age or stage of life, culture or background. This year we have worked hard to make sure that our youth are catered for within our Sunday Services as there is no longer any specific provision for them on Sundays. Hence we have made sure that language, illustrations and examples are easily accessible to them. As in previous years, our International Ministry Assistant has provided vital translation during our services. We hope to be able to increase this facility over the next few years with more people able to assist in this aspect of ministry.

For those unable to join us on Sundays, we have continued to visit the housebound and more recently resumed our services in care homes. In addition, we provided DVDs of the service and recordings of the sermons to those unable to be with us and those who were involved in the Sunday Club ministry that precluded them from hearing the sermon.

One of the key decisions the PCC took this year with was to provide Bibles for free. There have been a variety of Bibles available so that all ages can have access to the Word of God. We have also provided Bibles in overseas languages where needed.

In 2024/5 we intend to build on these foundations until Priority 4 has been reset.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2023

Priority 5: Serving

Living Life Together as a church means that our relationships with one another are at the heart of our mission and ministry. We believe that everyone at Holy Cross is gifted in different ways and we believe there should be opportunities for everyone to serve in ways that help them and others to flourish.

We have had several opportunities to highlight serving in church family life. These have included: up-front interviews with those who are serving; announcements about serving opportunities; regularly updating the list of serving opportunities at Holy Cross and repeated reference being made to the church family about the 'Expression of Interest Form' which is the route into serving at Holy Cross.

We have been encouraged by new people serving in the following ministries: catering; music; reading the Bible and praying on Sundays and the Sunday Club.

At Holy Cross we also recognise that we are part of a wider church – locally in the Diocese of Sheffield, nationally in the Church of England, and internationally as part of the Anglican Communion and world-wide church.

Partner Churches

We remained committed to supporting our Partner Churches locally and nationally. We pray for them regularly and share news and encouragements. We are very grateful that they continue to partner us prayerfully and, in some cases

Deanery

We played an active role in Attercliffe Deanery. Our Vicar and Deanery Synod Rep have been participating in Synod and Chapter matters.

Diocese

The parish remained part of Sheffield Diocese for administration, discipline, safeguarding and licensing matters and received pastoral and spiritual oversight from the Bishop of Maidstone (under the 2014 Declaration of the House of Bishops and under provision from CEEC – the Church of England Evangelical Council).

Church of England

Living in Love and Faith and the subsequent *Prayers for Love and Faith* have dominated life in the Church of England and have been a unceasing focus for prayer and engagement for us at Holy Cross. Decisions by the Church of England Bishops and General Synod on this subject have fractured the Church of England, caused great alarm in the wider Anglican Communion, and shaken many at Holy Cross.

As a result of this, the PCC had already taken the decision to send both paid members of our staff team to the Global Anglican Future Conference (GAFCON) IV in April 2023. This trip helped us achieve a number of important aims that have served to strengthen the ministry at Holy Cross and deepen our ties with Christians across the world – especially friends and relatives of Church family living in Kiziba Refugee Camp

Holy Cross Gleadless Valley PCC Annual Report For the year ended 31 December 2023

Further action was taken by the PCC in January 2024 when the PCC passed a Resolution not to use PLF and to seek spiritual oversight through the Church of England Evangelical Council. This is being provided by the Bishop of Ebbsfleet.

In 2024/5, we intend to continue building on this until a new Priority 5 is set in March 2024.

Priority 6: Personal Outreach/Evangelism

Priority 6 is aimed at helping us all play our part as we seek to reach out to Gleadless Valley and beyond, so that others can come to know and experience the love and Good News of Jesus for themselves.

Our *Food Support Ministry* also enables us to reach out to our community as funds allow and support people in very difficult financial situations. This was once again 'topped-up' at Christmas with *Christmas Hampers* (food and utility contributions) being distributed to 30 families. We were very grateful to our Local COOP (Constable Road and Derbyshire Lane) for their provision of gifts by local shoppers of presents and in particular warm clothing for children and youth.

This year we have partnered others from *Gleadless Valley Partners* to support one another and work together for the good of all residents in the area. Alongside joint ventures, Holy Cross provided unique ministries in the following areas: *Fun Food and Faith*; *Sunday Special* and the *Gleadless Valley Memorial Service*. Our Vicar also continued to give local residents a voice on the Gleadless Valley Regeneration Project (formerly Masterplan).

Beyond Gleadless Valley, we provided prayer and financial support for each of the following Mission Partners: the Oakes Christian Holiday Centre, the Potter family in Mozambique and St Thomas' Church, Heideveld in Capetown, South Africa

In 2024/5, we aim to work with our partners in Gleadless Valley, stay involved with Gleadless Valley Regeneration, help provide for those in need, and continue to support our current Mission Partners.

We intend to build on these foundations until we set a revised Priority 6 in March 2024.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2023

Finance Review

Giving to God's work at Holy Cross relies on teaching from God's word and prayer. Due to personal circumstances, giving may go up, down or stay the same. By the end of 2023 there were 16 families / individuals who had made a commitment to regularly give by Standing Order. 11 tax-paying members have also signed Gift Aid forms enabling the church to reclaim tax from the government. This commitment to give regularly is so helpful to the Church Council as it enables it to plan for future ministry and associated expenditure.

In the Autumn of 2022 the Diocese gave Holy Cross a contactless giving device so that members of the church can give using a contactless debit card. The giving is processed by Give A Little before being paid into our bank account. It is available every Sunday for general giving to the work of the church but also for supporting special events, for example, youth and children going to The Oakes or Yorkshire Camps and the Christmas Help appeal.

In 2023, the general (unrestricted) giving by standing order, contactless card, bank transfer, cash in Sunday collections and other donations totalled just under £39,500. With reclaimed tax through the Gift Aid scheme, this increased to just over £46,084. This amount is to cover all church running costs, including;

- Ministry expenses – books, stationary, communications, printing, catering, travel
- Church running costs – gas, electricity, water, maintenance and repair
- Mission Partners

The targeted (restricted) giving and grants is to mainly cover:

- Employment costs – salaries, pensions etc
- The support of those struggling with the cost of living

We are extremely grateful for the sacrificial giving by the church family and others who financially give to support work at Holy Cross. We have been hugely blessed by donations and grants towards staff employment costs from a few individuals and a Christian charity. Securing grants is becoming more challenging; please continue to praise the Lord for his incredible generosity to the ministry at Holy Cross.

In order to help the monitoring of accounts, the PCC has created the following funds into which all income and expenditure is assigned:

- **Youth & Children Ministry Fund** – includes grants and donations specifically for the Youth & Children Minister employment costs.
- **International Ministry Fund** – includes grants and donations specifically for the International Ministry Assistant employment costs.
- **Employment Fund** – created to enable supporters to give towards the employment of staff to be determined by the PCC according to need.
- **Building Fund** – includes specific donations and related Gift Aid where appropriate
- **Vicar's Discretionary Fund** – includes specific donations to support individuals and families suffering hardship. This fund is used at the vicar's discretion.
- **Development Fund** – this was created to receive any legacies which can be used for new developments as agreed by the PCC.
- **General Fund** – includes all income and expenditure which is not assigned to the above funds. The PCC is also able to transfer funds to any of the above funds

Holy Cross Gleadless Valley PCC Annual Report For the year ended 31 December 2023

We are an Anglican church within the Diocese of Sheffield and Doncaster. We contributed £9,000 towards their costs via the Common Fund. See note 4.

The costs include:

- Vicar's stipend, national insurance & pension
- Vicarage repairs & renewals
- Legal & Human Resource services, resettlement costs, Diocesan conference
- Parish Support eg training, advice, communications, safeguarding etc

We do not receive any funding from the Church of England or Sheffield Diocese to support the general church expenditure.

Reserves policy

It is the policy of the PCC that unrestricted funds, which have not been designated for a specific purpose, should at least be maintained at £20,000. The PCC considers that reserves at this level will ensure that, in the event of unforeseen costs, they will be able to immediately address the issue whilst demonstrating our dependence on God. Free reserves at 31 December 2023 were £24,235 (2022: £27,035)

The charity also holds Designated funds of £69,521 (2022: 101,713). See Note 10. Most of these funds are to help secure the future of the Youth and Children's Minister and the International Ministry assistant positions.

We should all give thanks to God for the considerable sacrificial giving by the church family and partner churches to enable this growing ministry within Gleadless Valley. Pray also that the PCC will make wise decisions to be good stewards of these resources.

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Cross, Gleadless Valley, during 2023, membership consists of our vicar as the chairperson, two churchwardens, a representative on the Deanery Synod, two co-opted members and five members elected by the church family from those who are on the Electoral Roll.

All those in the church family are encouraged to be on the Electoral Roll, which at the time of the APCM in 2023 was 61.

The PCC has met seven times during the year. Each meeting begins with time in God's Word and a time of prayer. In each meeting we discuss church finances and the upkeep and best use of our building. We continue to give thanks to God for how He has generously provided for our growing church family.

We hear reports on various situations in church life, both locally and nationally, looking back on what has already happened and then looking ahead to what is coming up. This includes planning for and reflecting on outreach to the local community as well as church family events.

Holy Cross Gleadless Valley PCC Annual Report For the year ended 31 December 2023

At every PCC meeting we consider the needs of our growing church family along with progress with our agreed priorities. We also consider and respond to issues affecting the national and local church scene. The PCC has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance. There is always a report on Safeguarding and Health & Safety concerns together with consideration of any action to be taken.

In order to avoid any conflict of interest, PCC members are excluded from discussions and decisions in which they may be personally affected. For example, discussions regarding allowances and expenses.

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, of the charity for that period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures that must be disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements.

The annual report and financial statements were approved by the PCC on 11th March 2024

Signed on their behalf by



Rev'd David Middleton

Independent Examiner's report to the PCC Members of Holy Cross Gleadless Valley PCC

I report to the PCC members on my examination of the accounts of Holy Cross Gleadless Valley PCC (the Charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

Your attention is drawn to the fact that the charity has prepared the accounts (financial statements) in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn. We understand that this has been done in order for the accounts to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: SCochrane
Susan Cochrane, FCA DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 20/3/2024

Holy Cross Gleadless Valley PCC

Statement of financial activities (incorporating the income and expenditure account) For the year ended 31 December 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Unrestricted funds £	Restricted funds £	Total 2022 £
Income from:							
Donations and grants	2	38,584	38,476	77,060	43,378	14,165	57,543
Charitable activities	3	1,928	-	1,928	5,717	-	5,717
Investment - bank interest		1,485	-	1,485	366	-	366
Total income		41,997	38,476	80,473	49,461	14,165	63,626
Expenditure on:							
Charitable activities	4	76,411	24,093	100,504	63,434	4,799	68,233
Total expenditure		76,411	24,093	100,504	63,434	4,799	68,233
Net income/(expenditure)		(34,414)	14,383	(20,031)	(13,973)	9,366	(4,607)
Transfers between funds	12	(578)	578	-	(36)	36	-
Net movement in funds		(34,992)	14,961	(20,031)	(14,009)	9,402	(4,607)
Total funds brought forward		128,748	56,452	185,200	142,757	47,050	189,807
Total funds carried forward		93,756	71,413	165,169	128,748	56,452	185,200

Holy Cross Gleadless Valley PCC

Balance sheet As at 31 December 2023

	Notes	2023 £	2022 £
Current assets			
Stocks	8	-	100
Debtors	9	2,640	1,773
Cash at bank and in hand		164,766	184,647
Total current assets		167,406	186,520
Creditors: amounts falling due within one year	10	(2,237)	(1,320)
Net current assets		165,169	185,200
Total assets less current liabilities		165,169	185,200
Creditors: amounts falling due after more than one year		-	-
Total net assets		165,169	185,200
Funds of the Charity			
General funds		24,235	27,035
Designated funds	11	69,521	101,713
Total unrestricted funds		93,756	128,748
Restricted income funds	12	71,413	56,452
Total funds	13	165,169	185,200

Approved by the board on 11th March 24 and signed on their behalf by:

Martin Bell

Print name: Martin Bell
Trustee

Holy Cross Gleadless Valley PCC

Notes to the Accounts

For the year ended 31 December 2023

1 Accounting Policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have adopted Charities SORP (FRS102) Bulletin 1 and taken advantage of the exemption to prepare a Statement of Cash Flows.

The accounts (financial statements) have been prepared in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011 and UK Generally Accepted Accounting Practice. The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the relevant version of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The charity meets the definition of a public benefit entity as defined under FRS102. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £1.

(b) Income

Income is recognised in the SOFA when the charity has entitlement to the funds, any performance conditions attached to the monies have been met, the receipt of the income is probable and its amount can be reliably measured.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

(c) Expenditure and liabilities

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(d) Tangible fixed assets

All items of capital expenditure below £500 are written off as incurred.

Depreciation has been calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

(e) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(f) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2023

(g) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

(h) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific artistic projects being undertaken by the charity.

(i) Pensions

The organisation has a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

(j) Operating lease rentals

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

(k) Taxation

As a charity, Holy Cross Gleadless Valley PCC is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objectives. No tax charges have arisen in the Charity.

(l) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Income from donations and grants

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	funds	funds	2023	funds	funds	2022
	£	£	£	£	£	£
Planned giving	26,870	366	27,236	31,720	-	31,720
Giving via Collection plate	3,257	-	3,257	1,471	-	1,471
Other donations	3,300	25,110	28,410	2,388	4,890	7,278
Gift aid reclaimable	5,157	1,500	6,657	7,799	25	7,824
St Ebbe's UKMG - Families Ministry	-	-	-	-	4,000	4,000
13:33 Trust - Families Ministry	-	6,600	6,600	-	-	-
St Luke's Wimbledon - International Ministry	-	-	-	-	3,250	3,250
Christ Church Walkley - Employment fund	-	-	-	-	2,000	2,000
Sheffield City Council - Cost of living support	-	4,900	4,900	-	-	-
	38,584	38,476	77,060	43,378	14,165	57,543

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2023

3 Income from charitable activities

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	funds	funds	2023	funds	funds	2022
	£	£	£	£	£	£
Bookstall sales	-	-	-	128	-	128
Fees	87	-	87	490	-	490
Rents received	345	-	345	5,024	-	5,024
Other income	1,496	-	1,496	75	-	75
	1,928	-	1,928	5,717	-	5,717

4 Expenditure on charitable activities

	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	funds	funds	2023	funds	funds	2022
	£	£	£	£	£	£
<u>People</u>						
Vicarage Expenses	3,838	-	3,838	3,200	-	3,200
Clergy Expenses	1,241	-	1,241	392	-	392
Staff salaries	5 30,414	4,394	34,808	26,630	2,473	29,103
Other staff costs	-	9,756	9,756			
<u>Buildings</u>						
Properties & Facilities	2,236	-	2,236	3,411	-	3,411
Utilities	2,601	-	2,601	1,859	-	1,859
Insurance	826	-	826	728	-	728
<u>Ministry</u>						
Diocese - Common Fund	9,000	-	9,000	8,600	-	8,600
Diocese - Fees	-	-	-	318	-	318
Bookstall	162	-	162	76	-	76
Catering	1,591	-	1,591	954	-	954
Youth & Children	4,127	-	4,127	4,032	-	4,032
Women's ministry	368	-	368	165	-	165
Ministry Expenses	1,798	-	1,798	1,622	-	1,622
Parish Administration	7,095	-	7,095	5,110	-	5,110
Vicar's Discretionary Fund	1,235	1,865	3,100	177	2,176	2,353
Outreach work	2,134	-	2,134	1,115	-	1,115
Printing and Publicity	763	-	763	696	-	696
Training and Conferences	1,209	8,078	9,287	505	-	505
Independent examination fee	6 720	-	720	594	-	594
<u>Mission Partners</u>						
Mission Partners	7 5,053	-	5,053	3,250	150	3,400
	76,411	24,093	100,504	63,434	4,799	68,233

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2023

5 Staff Costs, Trustees' remuneration and expenses, and the cost of key management personnel

	2023	2022
	£	£
Salaries	32,230	26,947
Employer's National Insurance contributions	2,983	2,603
Employer's allowance	(2,983)	(2,603)
Pension costs	2,578	2,156
	<u>34,808</u>	<u>29,103</u>

No employee received emoluments of more than £60,000. The average number of employees during the period was 1 (2022: 1).

The following employees were employed by the Charity whilst being Trustees during the year:

Employee	Position	Salary	Expenses	Pension Contribution
		£	£	£
P Kabaya	International Ministry Assistant	<u>28,162</u>	<u>-</u>	<u>2,253</u>

PCC members were not paid and did not receive any other benefits in their capacity as trustees in the year (2022:£nil) neither were they reimbursed out of pocket expenses.

The Key management personnel of the charity comprise the Trustees, which include the Minister. Minister costs are shown below:

	2023	2022
	£	£
Common Fund contribution	9,000	8,600
Housing costs	<u>3,838</u>	<u>3,200</u>

6 Fees to independent examiner's organisation

	2023	2022
	£	£
Fee for independent examination	<u>720</u>	<u>594</u>

There were no other fees paid to the Independent examiner's organisation.

7 Misison support and donations

	2023	2022
	£	£
Support of Holy Cross Church family in Kiziba Refugee Camp, Rwanda	1,653	-
Support of organisations		
Crosslinks	1,000	1,000
The Oakes Trust	1,000	1,000
Wycliffe Bible	1,000	1,000
Donations under £1,000 in the year	400	400
	<u>5,053</u>	<u>3,400</u>

8 Stocks

	2023	2022
	£	£
Book stocks	<u>-</u>	<u>100</u>

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2023

9 Debtors

	2023	2022
	£	£
Gift aid recoverable	1,826	784
Prepayments and accrued income	814	989
	<u>2,640</u>	<u>1,773</u>

10 Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals	720	923
Other taxes and social security	868	397
	<u>2,237</u>	<u>1,320</u>

11 Designated funds

	Balance at 01-Jan-23	Income	Expenditure	Transfers	Balance at 31-Dec-23
	£	£	£	£	£
Youth and Children Ministry Fund	19,185	-	-	8,000	27,185
International Ministry Assistant fund	40,589	-	(30,414)	-	10,175
Vicar's Discretionary Fund	1,778	-	-	(1,778)	-
Building fund	8,298	-	-	-	8,298
Development fund	31,863	-	-	(8,000)	23,863
	<u>101,713</u>	<u>-</u>	<u>(30,414)</u>	<u>(1,778)</u>	<u>69,521</u>

The transfers into the designated funds are transfers from the general fund for the following purposes.

Youth and Children Ministry Fund

We cannot rely on external funding for the Youth and Children's Ministry and we are therefore steadily building up the fund from the General Fund to ensure there is sufficient to commit to a 3 year contract.

International Ministry Assistant Fund

The current contract for the International Ministry Assistant ends on 30 June 2025. As we cannot rely on external funding we are steadily building up the fund by transferring from the General Fund to ensure there is sufficient to fulfil the contract.

Vicar's Discretionary Fund

The PCC transfers into this fund to ensure there is always sufficient for the year.

Building Fund

An extension to the church is planned and in order to do this a substantial sum is needed to be raised. The PCC want, where possible, to transfer money into this fund.

Development Fund

This fund can be used for any developments approved by the PCC.

	Balance at 01-Jan-22	Income	Expenditure	Transfers	Balance at 31-Dec-22
	£	£	£	£	£
<i>Youth and Children Ministry Fund</i>	49,185	-	-	(30,000)	19,185
<i>International Ministry Assistant fund</i>	7,219	-	(26,630)	60,000	40,589
<i>Vicar's Discretionary Fund</i>	1,778	-	-	-	1,778
<i>Building fund</i>	8,298	-	-	-	8,298
<i>Development fund</i>	31,863	-	-	-	31,863
	<u>98,343</u>	<u>-</u>	<u>(26,630)</u>	<u>30,000</u>	<u>101,713</u>

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2023

12 Restricted funds

	Balance at 01-Jan-23 £	Income £	Expenditure £	Transfers £	Balance at 31-Dec-23 £
Youth and Children Ministry Fund	16,000	22,850	(14,150)	-	24,700
International Ministry Assistant Fund	777	-	-	20,000	20,777
Employment Fund	39,675	688	-	(20,000)	20,363
Vicar's Discretionary Fund	-	7,438	(1,865)	-	5,573
Other	-	7,500	(8,078)	578	-
	<u>56,452</u>	<u>38,476</u>	<u>(24,093)</u>	<u>578</u>	<u>71,413</u>

Description, nature and purposes of the fund

Youth and Children Ministry Fund

All Youth and Children's ministry employment costs are currently met by this fund.

International Ministry Assistant Fund

All International Ministry Assistant employment costs are currently met by this fund.

Employment Fund

This was created this year to enable supporters to give towards the employment of staff to be determined by the PCC according to need.

Vicar's Discretionary Fund

Includes specific grants, donations and related Gift Aid where appropriate. This fund is used by the vicar to support individuals and families suffering hardship.

Other Fund

Includes specific donations and related gift aid where appropriate, given to support attendance at the 2023 GAFCON conference.

Analysis of movements in restricted funds - previous year

	Balance at 01-Jan-22 £	Income £	Expenditure £	Transfers £	Balance at 31-Dec-22 £
Youth and Children Ministry Fund	12,000	4,000	-	-	16,000
International Ministry Assistant Fund	-	3,250	(2,473)	-	777
Employment Fund	35,050	4,625	-	-	39,675
Vicar's Discretionary Fund	-	2,140	(2,176)	36	-
Earmarked Collection Fund	-	150	(150)	-	-
	<u>47,050</u>	<u>14,165</u>	<u>(4,799)</u>	<u>36</u>	<u>56,452</u>

13 Net assets by fund

	General funds £	Designated funds £	Restricted funds £	Total 2023 £
Net current assets	24,235	69,521	71,413	165,169
	<u>24,235</u>	<u>69,521</u>	<u>71,413</u>	<u>165,169</u>

Prior year comparative

	General funds £	Designated funds £	Restricted funds £	Total 2022 £
Net current assets	27,035	101,713	56,452	185,200
	<u>27,035</u>	<u>101,713</u>	<u>56,452</u>	<u>185,200</u>

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2023

14 Related party transactions

In addition to the disclosure in note 5 regarding trustee remuneration and expenses there were the following transactions:

PCC members donated £18,292 in addition to any amounts given within the collection, during the year.

Other related party transactions were:

- The church gives a total of 10% of freewill giving to financially support three Mission Partners. One of the mission partners is the Potter family in Mozambique. Sarah Potter is the daughter of Martin Bell (trustee). The finance is paid through Wycliffe Bible Translators.
- Mark Spence (trustee) is a director of Spence's Landscapes Ltd who were paid £120 for work in the church garden.
- 13:33 Trust, of which M Bell and D Middleton are Trustees, made a donation of £6,600 (2022: £nil) to Holy Cross which was restricted to the Youth & Children Ministry Fund.

Accounts



Charity Number: 1179675

HOLY CROSS

Gleadless Valley Parish Church
Church of England

The Parochial Church Council of the Ecclesiastical Parish of Gleadless Valley

(Known as “Holy Cross Gleadless Valley PCC”)

Annual Report and Financial Statements
For the year ended 31 December 2022

Registered charity number: 1179675

Holy Cross Gleadless Valley PCC Index

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Holy Cross Gleadless Valley PCC
Administrative information
For the year ended 31 December 2022

Holy Cross Church is situated in Gleadless Valley overlooking the city of Sheffield. It is part of the Diocese of Sheffield within the Church of England.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GLEADLESS VALLEY was registered with the Charity Commission on 28th August 2018 with Registered Charity Number 1179675.

During 2022 the Parochial Church Council has consisted of:

Rev'd David Middleton	Vicar, Chairperson	
Gregory Jones	Church Warden	
Abraham Aboagye	Church Warden	
Sue Lachlan	Deanery Synod Rep	(from October 2020)
Melanie Hobbs	PCC Secretary	
	Elected Member	(from April 2022)
Martin Bell	Treasurer	
	Co-opted Member	
Emeka Okereke	Co-opted Member	
Pierre Kabaya	Elected Member	(from October 2020)
Janet Drabble	Elected Member	(from October 2020)
Jono Chamberlain	Elected Member	(from May 2021)
Mark Spence	Elected Member	(from April 2022)

Church address:

Holy Cross Church, Spotswood Mount, Sheffield, S14 1LG

Correspondence address:

The Vicarage, 5 Blackstock Close, Sheffield, S14 1AE

The PCC's bankers are:

Virgin Money (previously known as Yorkshire Bank)
Shawbrook Bank Limited
Charity Bank Limited

The Independent Examiner is:

Susan Cochrane, FCA
Seven Hills Accountants Limited
57 Burton Street, Sheffield, S6 2HH

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2022

MISSION STATEMENT AND AIMS

Holy Cross is a diverse evangelical Anglican Church in the Church of England. It is in the parish of Gleadless Valley, within Attercliffe Deanery and part of the Diocese of Sheffield.

Our mission statement is to Glorify God – Father, Son and Holy Spirit by:

- Knowing God through Jesus Christ,
- Growing together in Jesus Christ as a church,
- Serving Jesus Christ in Gleadless Valley and beyond.

We aim to fulfil this mission by being disciples who help others be disciples and so:

1. Meet Jesus in the Scriptures and listen and respond obediently by:
 - allowing the Holy Spirit to transform us to be like Christ, applying God's Word to every area of our lives while being dependent on His grace;
 - turning to Him in Praise and Prayer - because of who He is, what He has done and is doing, and asking His help in all things.
2. Love one another practically by:
 - loving and caring for one another regardless of age, background, or nation and being committed to meeting with each other throughout the week;
 - helping one another, through the Holy Spirit, to be equipped to serve the Lord in all of life using spiritual gifts to serve others.
3. Proclaim Christ boldly by:
 - Reaching out with the Good News of the Gospel through words and actions to our families, friends and community;
 - sending out missionaries and supporting worldwide mission through Mission Partners and Partner Churches.

The Church continued working out the following **6 Priorities** set for 2019-2022. These have remained in place for longer than anticipated and will be reviewed in 2023:



1. **Staff Team.** Ensure that we have the right Staff Team so that, under the Lord's Hand, we can fulfil His mission.



2. **Funding.** Ensure that we have the money needed for the staff posts.



3. **Building.** Make certain that we have a building that is fit for the growing work of the Lord's Kingdom in Gleadless Valley.



4. **Accessibility.** Enable variety with accessibility in how we reach people with God's Word – in both Sunday & midweek ministry.



5. **Serving.** Communicate the needs of a growing church and the areas of church life that require more people to serve – providing appropriate equipping for all.



6. **Personal Evangelism.** Commit to outreach in our community.

Holy Cross Gleadless Valley PCC Annual Report For the year ended 31 December 2022

Priorities 1-3 reflect the overall life of the church and Mission Statement, our context and current needs.

Priority 1: Staff Team

Vicar: Holy Cross is led full-time by the Rev'd David Middleton.

International Ministry Assistant: This post is occupied in a full-time capacity by Pierre Kabaya who began a new 3-year contract in July 2022.

Women's Worker: This post is voluntary and unpaid and is fulfilled by Aly Middleton. Aly is responsible for overseeing ministry among the women at Holy Cross and supporting the ministry of the Vicar and Staff Team – especially with respect to pastoral visiting and some youth and children's ministry.

All current members of the staff team completed full ministry reviews during the year. We have not had anyone on our Gap Year Ministry Experience Scheme or as a Ministry Trainee.

Families' Worker/ Youth and Children's Minister: This post has been vacant since July 2020. Following support from the Bishop of Maidstone and senior diocesan staff in Sheffield, the PCC discussed and decided in November 2022 to seek to appoint a Youth and Children's Minister to start after Easter 2023. Adverts were placed in December for January/February.

Looking ahead, we hope to be in a position to employ a Youth and Children's Minister after Easter/in the summer of 2023.

Priority 2: Funding

In the early part of the year, we made significant progress in attracting financial support for another 3-year period for the International Ministry Assistant post which allowed us to reappoint Pierre Kabaya for another 3-year contract.

We also made good progress in raising support to enable us to appoint a Youth and Children's Minister for 3-years which enabled us to make the decision to move forward and advertise the post.

Priority 3: Building

Although the Covid-19 pandemic continued to impact church activities, we were still able to meet together on Sundays and midweek.

Holy Cross Gleadless Valley PCC

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For the year ended 31 December 2022

At the end March 2022, Mustard Seed International Church told us that they wanted to move venues as they had outgrown Holy Cross. This ended over 10-years of use of the building by this fellowship. Whilst the loss in rental income has been considerable, the PCC has decided not to let the church building to another church because of difficulties in ensuring adherence to Church of England Regulations – in particular Safeguarding Regulations. During the year we were asked to revisit this decision on several occasions by a variety of churches but were unwavering in our original decision.

With the increased cost of utilities and the cost of living crisis, we moved mid-week church meetings (except for YBS) to the Vicarage and homes.

The building was periodically used by the local council to support local engagement in the Gleadless Valley Masterplan. We also hosted the film crew of the sequel to 'The Full Monty' – this brought in some financial support and gave us opportunities with the team.

The COVID-19 pandemic caused us to put plans for an extension on hold, but now that church family are returning to church, we are once again feeling stretched for space. Essential maintenance and repairs have continued and we have also maintained a careful eye on COVID-19 security – especially the spacing of chairs.

In 2023/4, we will reassess our requirements for the building and reappraise what is required going forward.

Activities and Achievements

Priorities 4-6 reflect the three main aims for church life and how we work out our Mission Statement in respect to our relationships with: God in Jesus, with each other in the church and with those in our community and further afield.

During 2022/3 church life continued to be impacted by the Coronavirus Pandemic and was shaped by our four existing Guidelines:

- Risk-aware (aware of local and national conditions and context);
- Balanced (providing ministry online and in-person);
- Shared (among the church family);
- Sustainable (anything we start we can keep doing alongside what we are doing already).

Most of our church family have been able to return to in-person services and we have enjoyed regularly welcoming new individuals and families from a wide variety of backgrounds.

Our Sunday ministry has developed gradually with the reintroduction of:

- Holy Communion
- Sunday Club on a limited basis (2-year-olds to Y5s)
- refreshments after services and (in the autumn) the restarting of meals on Sundays.

Holy Cross Gleadless Valley PCC Annual Report For the year ended 31 December 2022

Our mid-week ministry has also been able to restart:

- In-person Growth Groups and Praise and Prayer Meetings
- Outreach in local care homes
- Ministry in local schools
- Our annual Youth Bible Study (YBS) Getaway to the Oakes

Whilst still trying to make sure that ministry was both shared and sustainable, the PCC also gave the go-ahead for several new initiatives:

- *Sunday Specials*. These will take place 3-times a year and alternate with regular 2-monthly church meals. Sunday Specials will be at Christmas, Easter and in the summer time and combine activities, food and a short outreach service.
- *Food Support Ministry* – providing emergency food on Sundays as part of our Sunday ministry. This is not a foodbank that is open throughout the week, but operates for those in need who present on a Sunday.
- *Fun, Food and Faith* – An opportunity for Primary school children to have some fun (activities, games and craft), food (a cooked meal) and hear something about Jesus (a Bible time & singing).
- *An older-youth Discipleship weekend* in November at Yorkshire Camps – which 10 members and leaders from our YBS group attended.
- *Community Drop-in* – the PCC were concerned to provide something regular to replace our All Age Café and help locals with the cost of living crisis. After consulting with the church family, we launched this initiative weekly on a Thursday morning during term time. An assessment will be made in May as to whether we continue with this into the summer.
- At the end of November we held a Community Memorial Service which was appreciated by both members of our church and community. We hope to repeat this in 2023/4.

The Safe, Happy, Effective and Free culture was revisited and updated following a church leadership half day of reflection and prayer in March. Once revised (as below), this served as the basis for a sermon series in the Summer Term.

- *Safe* – Safe to speak the truth in Christ with love and without fear. (Ephesians 4v14-32)
- *Happy* – Happy, or content, in Christ in church life and service. (Philippians 1v3-11 + 1 Corinthians 1v24)
- *Effective* – Effective servants for Christ because we are equipped to be so – by Christ and by His church. (Ephesians 4v7-16)
- *Free* – Free to use our spiritual gifts to serve Christ so that, together, we further the Holy Cross Mission Statement and Priorities. (Galatians 2v1-10 + Acts 6v1-7)

Our review of church practices and policies has continued with the introduction of Working Agreements for the Staff Team and further updates of Role Descriptions for volunteers. In addition, the Parish Handbook was extensively revised with respect to the role and responsibilities of the PCC and PCC Standing Committee.

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Priority 4: Accessibility

Everything we do is shaped by our belief that the God who created the world and us, has made himself known in the person of his Son, Jesus Christ. He came into the world so that anyone who puts their trust in him can receive forgiveness, a restored relationship with God now, and life forever with him.

This Good News is found in the Bible and it is our conviction that when we hear the Bible read and taught, and when we study it for ourselves, we hear God speak to us. He calls us to trust him and live for him; and changes us so we can respond to what he is saying to us. This past year we have spent time in the following parts of the Bible: Luke; Genesis; Mark; Haggai, The Psalms, 1 Thessalonians and John. At every stage, we have striven to make the Bible accessible to all regardless of age or stage of life, culture or background.

For those unable to join us on Sundays, we have maintained a pattern for visiting the housebound and more recently managed to gain access to those in care homes. In addition, we provided DVDs of the service and recordings of the sermons to those unable to be with us and those who were involved in the Sunday Club ministry that precluded them from hearing the sermon.

In 2023/4, we remain flexible in our approach to church life so that the Lord's work can be accessible to as many people as possible. We updated our website and are re-establishing our FaceBook and YouTube presence.

Priority 5: Serving

Living Life Together as a church and Serving Jesus Christ together in our church family and beyond mean that our relationships with one another are at the heart of our mission and ministry. We believe that everyone at Holy Cross is gifted in different ways and we believe there should be opportunities for everyone to serve in ways that help them and others to flourish.

We have had several opportunities to highlight serving in church family life. These have included up-front interviews with those who are serving; announcements about serving opportunities; and a sign-up sheet to assess church family interest in a new 'Drop-in' ministry as well as encourage people with a reminder of the opportunities that already exist in church life. We have been encouraged by new people serving in the following ministries: catering; music; leading services; reading the Bible and praying on Sundays; children's work on Sundays; food support and safer recruiting.

Of particular encouragement have been:

- developments in the music group – especially the drawing in of new musicians and singers;
- the ministry of our catering/ refreshments team – their provision of bi-monthly Sunday lunches and the involvement of the YBS members);
- the readiness of volunteers to run our weekly Community Drop-In.

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Alongside these developments, we have continued to make sure that all recruitment follows the Church of England Safer Recruiting process and managed to appoint a co-ordinator to oversee Safer Recruiting. At Holy Cross, our recruiting process involved further explanation and the embedding of our *'Safe, Happy, Effective and Free'* culture. In addition, we drew church families' attention to our revised Church Handbook and the ways in which it sets out and facilitates the sharing of expectations in serving.

One important aspect of serving that has emerged this year is the formalising of the *Ministry Support Group*. This group aims to facilitate good working relationships between team members and leaders /co-ordinators in all ministries in church life. It is accountable to the PCC and meets at least 3-times per year and as situations arise.

Partner Churches

We remained committed to supporting our Partner Churches locally and nationally. We pray for them regularly and share news and encouragements. We are very grateful for our partnership with them and the different ways each of them supports us.

Deanery

We played an active role in Attercliffe Deanery. Our Vicar and Deanery Synod Rep have been participating in Synod and Chapter matters.

Diocese

The parish remained part of Sheffield Diocese for administration, discipline, safeguarding and licensing matters and received pastoral and spiritual oversight from the Bishop of Maidstone who was succeeded by the Bishop of Ebbsfleet in February 2023.

Church of England

Living in Love and Faith has dominated life in the Church of England and has also been a constant focus for prayer and engagement. Our Working Group and PCC engaged with this national discussion on gender, sexuality, identity and marriage. Whilst we are a church that welcomes anyone and believe that the Good News of Jesus is for all, we shared with our Bishops our deep concerns that any departure from the Biblical and historic understanding on these matters would have huge consequences for Holy Cross, the Church of England and the world-wide church.

Decisions by the Church of England Bishops and General Synod in January/February 2023 have already begun to make life in the Church of England challenging. They are raising questions by concerned members of Holy Cross and are straining relationships and undermining Church of England structures. In the light of this, the PCC took the decision to send the paid members of our staff team to GAFCON IV in April 2023.

Looking ahead, we are excited about the ministry of the new Bishop of Ebbsfleet and look forward to deepening our relationship with Rev'd Rob Munro. That said, we are extremely anxious about the trajectory of the Church of England and deeply saddened by the distancing in relationships caused by recent decisions.

Holy Cross Gleadless Valley PCC Annual Report For the year ended 31 December 2022

Priority 6: Personal Outreach/Evangelism

Priority 6 is aimed at helping us all play our part as we seek to reach out to Gleadless Valley and beyond, so that others can come to know and experience the love and Good News of Jesus for themselves.

We partnered others in Gleadless Valley to support one another and work together for the good of all residents in the area. Alongside joint ventures, Holy Cross provided unique ministries in the following areas: Fun Food and Faith; Sunday Special and the Gleadless Valley Memorial Service. Our Vicar remained on the Gleadless Valley Masterplan Engagement Forum helping to provide a voice for the community as this huge project moved forward.

As part of our individual care for those most marginalised and in need, we distributed Christmas Hampers (food and utility contributions) to 30 families who were in need of extra support and partnered the COOP in providing warm clothing for children and youth.

Beyond Gleadless Valley, we continued to provide prayer and financial support for each of the following Mission Partners: the Oakes Christian Holiday Centre, the Potter family in Mozambique and St Thomas' Church, Heideveld in Capetown, South Africa

In 2023/4, we aim to continue working with our partners in Gleadless Valley, stay involved with Gleadless Valley Masterplan, help provide for those in need and continue to support our current Mission Partners

Finance Review

Giving to God's work at Holy Cross relies on teaching from God's word and prayer. Due to personal circumstances, giving may go up, down or stay the same. By the end of 2022 there were 15 families / individuals who had made a commitment to regularly give by Standing Order. 11 tax-paying members have also signed Gift Aid forms enabling the church to reclaim tax from the government. This commitment to give regularly is so helpful to the Church Council as it enables it to plan for future ministry and associated expenditure.

In the Autumn the Diocese gave Holy Cross a contactless giving device so that members of the church can give using a contactless debit card. The giving is processed by Give A Little before being paid into our bank account. It is available every Sunday for general giving to the work of the church but also for supporting special events, eg. youth and children going to The Oakes or Yorkshire Camps, the Christmas Help appeal and the earthquake disaster appeal.

In 2022, the giving by standing order, contactless card, bank transfer, cash in Sunday collections and other donations totalled just over £42,400. With reclaimed tax through the Gift Aid scheme, this increased to just over £50,000.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2022

We are extremely grateful for the sacrificial giving by the church family and others who financially give to support work at Holy Cross. We have been hugely blessed by donations and grants towards staff employment costs from a few churches and a Christian Trust. Please continue to praise the Lord for his incredible generosity to the ministry at Holy Cross.

In order to help the monitoring of accounts, the PCC has created the following funds into which all income and expenditure is assigned:

- **Youth & Children Ministry Fund** – includes grants and donations specifically for the Youth & Children Minister employment costs. (Currently vacant)
- **International Ministry Fund** – includes grants and donations specifically for the International Ministry Assistant employment costs.
- **Employment Fund** – created to enable supporters to give towards the employment of staff to be determined by the PCC according to need.
- **Building Fund** – includes specific donations and related Gift Aid where appropriate
- **Vicar's Discretionary Fund** – includes specific donations to support individuals and families suffering hardship. This fund is used at the vicar's discretion.
- **Development Fund** – this was created to receive any legacies which can be used for new developments as agreed by the PCC.
- **General Fund** – includes all income and expenditure which is not assigned to the above funds. The PCC is also able to transfer funds from the General Fund to any of the above funds

We are an Anglican church within the Diocese of Sheffield and Doncaster. We contributed £8,600 towards their costs via the Common Fund. See note 4.

The costs include:

- Vicar's stipend, national insurance & pension
- Vicarage repairs & renewals
- Legal & Human Resource services, resettlement costs, Diocesan conference
- Parish Support eg training, advice, communications, safeguarding etc

Reserves policy

It is the policy of the PCC that unrestricted funds, which have not been designated for a specific purpose, should at least be maintained at £20,000. The PCC considers that reserves at this level will ensure that, in the event of unforeseen costs, they will be able to immediately address the issue whilst demonstrating our dependence on God. Free reserves at 31st December 2022 were £27,035 (2021: £44,414)

The charity also holds Designated funds of £101,713 (2021: £98,343). See Note 10. Most of these funds are to help secure the future of the Youth and Children's Minister and the International Ministry assistant positions.

**Holy Cross Gleadless Valley PCC
Annual Report
For the year ended 31 December 2022**

We should all give thanks to God for the considerable sacrificial giving by the church family and partner churches to enable this growing ministry within Gleadless Valley. Pray also that the PCC will make wise decisions to be good stewards of these resources.

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Cross, Gleadless Valley, during 2022, membership consists of our vicar as the chairperson, two churchwardens, a representative on the Deanery Synod, two co-opted members and five members elected by the church family from those who are on the Electoral Roll.

All those in the church family are encouraged to be on the Electoral Roll, which at the time of the APCM in 2022 was 56.

The PCC has met seven times during the year. Each meeting begins with time in God's Word and a time of prayer. In each meeting we discuss church finances and the upkeep and best use of our building. We continue to give thanks to God for how He has generously provided for our growing church family.

We hear reports on various situations in church life, both locally and nationally, looking back on what has already happened and then looking ahead to what is coming up. This includes planning for and reflecting on outreach to the local community as well as church family events. At each meeting we consider the needs of our growing church family along with progress with our agreed priorities. The PCC has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance. There is always a report on Safeguarding and Health & Safety concerns together with consideration of any action to be taken.

In order to avoid any conflict of interest, PCC members are excluded from discussions and decisions in which they may be personally affected. For example, discussions regarding allowances and expenses.

The annual report and financial statements were approved by the PCC on 13th March 2023

Signed on their behalf by

A handwritten signature in black ink, appearing to read 'David Middleton', written over a horizontal line.

Rev'd David Middleton

Independent Examiner's report to the PCC Members of Holy Cross Gleadless Valley PCC

I report to the PCC members on my examination of the accounts of Holy Cross Gleadless Valley PCC (the Charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Susan Cochrane, FCA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 17/03/2023

Holy Cross Gleadless Valley PCC

Statement of financial activities (incorporating the income and expenditure account) For the year ended 31 December 2022

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Unrestricted funds £	Restricted funds £	Total 2021 £
Income from:							
Donations and grants	2	43,378	14,165	57,543	39,519	19,772	59,291
Charitable activities	3	5,717	-	5,717	12,121	-	12,121
Investment - bank interest		366	-	366	1,103	-	1,103
Total income		49,461	14,165	63,626	52,743	19,772	72,515
Expenditure on:							
Charitable activities	4	63,434	4,799	68,233	50,009	16,325	66,334
Total expenditure		63,434	4,799	68,233	50,009	16,325	66,334
Net income/(expenditure)		(13,973)	9,366	(4,607)	2,734	3,447	6,181
Transfers between funds	11	(36)	36	-	(3)	3	-
Net movement in funds		(14,009)	9,402	(4,607)	2,731	3,450	6,181
Total funds brought forward		142,757	47,050	189,807	140,026	43,600	183,626
Total funds carried forward		128,748	56,452	185,200	142,757	47,050	189,807

Holy Cross Gleadless Valley PCC

Balance sheet

As at 31 December 2022

	Notes	2022 £	2021 £
Current assets			
Stocks	7	100	-
Debtors	8	1,773	3,856
Cash at bank and in hand		184,647	187,639
Total current assets		186,520	191,495
Creditors: amounts falling due within one year	9	(1,320)	(1,688)
Net current assets		185,200	189,807
Total assets less current liabilities		185,200	189,807
Creditors: amounts falling due after more than one year		-	-
Total net assets		185,200	189,807
Funds of the Charity			
General funds		27,035	44,414
Designated funds	10	101,713	98,343
Total unrestricted funds		128,748	142,757
Restricted income funds	11	56,452	47,050
Total funds	12	185,200	189,807

Approved by the board on 13th March '23 and signed on their behalf by:

M.F. Bell.

Print name: Martin Bell
Trustee

Holy Cross Gleadless Valley PCC

Notes to the Accounts

For the year ended 31 December 2022

1 Accounting Policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have adopted Charities SORP (FRS102) Bulletin 1 and taken advantage of the exemption to prepare a Statement of Cash Flows.

The charity meets the definition of a public benefit entity as defined under FRS102. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £1.

(b) Income

Income is recognised in the SOFA when the charity has entitlement to the funds, any performance conditions attached to the monies have been met, the receipt of the income is probable and its amount can be reliably measured.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

(c) Expenditure and liabilities

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(d) Tangible fixed assets

All items of capital expenditure below £500 are written off as incurred.

Depreciation has been calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

(e) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(f) Stocks

Book stocks are held on a sale or return basis and are valued at the lower of cost or net realisable value.

(g) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

(h) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2022

(i) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific artistic projects being undertaken by the charity.

(j) Pensions

The organisation has a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

(k) Operating lease rentals

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease

(l) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Income from donations and grants

	Unrestricted funds	Restricted funds	Total 2022	Unrestricted funds	Restricted funds	Total 2021
	£	£	£	£	£	£
Planned giving	31,720	-	31,720	29,233	-	29,233
Giving via Collection plate	1,471	-	1,471	294	-	294
Other donations	2,388	4,890	7,278	2,911	4,772	7,683
Gift aid reclaimable	7,799	25	7,824	7,081	-	7,081
St Ebbe's UKMG - Families Ministry	-	4,000	4,000	-	6,000	6,000
13:33 Trust - Families Ministry	-	-	-	-	6,000	6,000
St Luke's Wimbledon - International Ministry	-	3,250	3,250	-	3,000	3,000
Christ Church Walkley - Employment fund	-	2,000	2,000	-	-	-
	43,378	14,165	57,543	39,519	19,772	59,291

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2022

3 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2022 £	Unrestricted funds £	Restricted funds £	Total 2021 £
Bookstall sales	128	-	128	198	-	198
Fees	490	-	490	1,713	-	1,713
Rents received	5,024	-	5,024	9,518	-	9,518
Other income	75	-	75	692	-	692
	5,717	-	5,717	12,121	-	12,121

4 Expenditure on charitable activities

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £	Unrestricted funds £	Restricted funds £	Total 2021 £
<u>People</u>							
Vicarage Expenses		3,200	-	3,200	3,019	-	3,019
Clergy Expenses		392	-	392	651	-	651
Staff salaries	5	26,630	2,473	29,103	14,381	14,150	28,531
<u>Buildings</u>							
Properties & Facilities		3,411	-	3,411	5,379	-	5,379
Utilities		1,859	-	1,859	1,481	-	1,481
Insurance		728	-	728	712	-	712
<u>Ministry</u>							
Diocese - Common Fund		8,600	-	8,600	8,400	-	8,400
Diocese - Fees		318	-	318	1,198	-	1,198
Bookstall		76	-	76	171	-	171
Catering		954	-	954	81	-	81
Youth & Children		4,032	-	4,032	577	-	577
Women's ministry		165	-	165	-	-	-
Ministry Expenses		1,622	-	1,622	1,780	910	2,690
Parish Administration		5,110	-	5,110	4,951	-	4,951
Vicar's Discretionary Fund		177	2,176	2,353	551	1,265	1,816
Outreach work		1,115	-	1,115	526	-	526
Printing and Publicity		696	-	696	613	-	613
Training and Conferences		505	-	505	823	-	823
Independent examination fee	6	594	-	594	540	-	540
<u>Mission Partners</u>							
Mission Partners		3,250	150	3,400	4,175	-	4,175
		63,434	4,799	68,233	50,009	16,325	66,334

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2022

5 Staff Costs, Trustees' remuneration and expenses, and the cost of key management personnel

	2022 £	2021 £
Salaries	26,947	26,418
Employer's National Insurance contributions	2,603	2,428
Employer's allowance	(2,603)	(2,428)
Pension costs	2,156	2,113
	<u>29,103</u>	<u>28,531</u>

No employee received emoluments of more than £60,000. The average number of employees during the period was 1 (2021: 1).

The following employees were employed by the Charity whilst being Trustees during the year:

Employee	Position	Pension		
		Salary £	Expenses £	Contribution £
P Kabaya	International Ministry Assistant	<u>26,947</u>	<u>-</u>	<u>2,156</u>

PCC members were not paid and did not receive any other benefits in their capacity as trustees in the year (2021:£nil) neither were they reimbursed out of pocket expenses.

The Key management personnel of the charity comprise the Trustees, which include the Minister. Minister costs are shown below:

	2022 £	2021 £
Common Fund contribution	8,600	8,400
Housing costs	<u>3,200</u>	<u>3,019</u>

6 Fees to independent examiner's organisation

	2022 £
Fee for independent examination	<u>594</u>

There were no other fees paid to the Independent examiner's organisation.

7 Stocks

	2022 £	2021 £
Book stocks	<u>100</u>	<u>-</u>

8 Debtors

	2022 £	2021 £
Gift aid recoverable	784	851
Prepayments and accrued income	989	3,005
	<u>1,773</u>	<u>3,856</u>

9 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	923	1,289
Other taxes and social security	397	399
	<u>1,320</u>	<u>1,688</u>

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2022

10 Designated funds

	Balance at 01-Jan-22 £	Income £	Expenditure £	Transfers £	Balance at 31-Dec-22 £
Youth and Children Ministry Fund	49,185	-	-	(30,000)	19,185
International Ministry Assistant fund	7,219	-	(26,630)	60,000	40,589
Vicar's Discretionary Fund	1,778	-	-	-	1,778
Building fund	8,298	-	-	-	8,298
Development fund	31,863	-	-	-	31,863
	<u>98,343</u>	<u>-</u>	<u>(26,630)</u>	<u>30,000</u>	<u>101,713</u>

The transfers into the designated funds are transfers from the general fund for the following purposes.

Youth and Children Ministry Fund

We cannot rely on external funding for the Youth and Children's Ministry and we are therefore steadily building up the fund from the General Fund to ensure there is sufficient to commit to a 3 year contract.

International Ministry Assistant Fund

The current contract for the International Ministry Assistant ends on 30 June 2025. As we cannot rely on external funding we are steadily building up the fund by transferring from the General Fund to ensure there is sufficient to fulfil the contract.

Vicar's Discretionary Fund

The PCC transfers into this fund to ensure there is always sufficient for the year.

Building Fund

An extension to the church is planned and in order to do this a substantial sum is needed to be raised. The PCC want, where possible, to transfer money into this fund.

Development Fund

This fund can be used for any developments approved by the PCC.

<i>Analysis of movement in designated funds - previous year</i>	<i>Balance at 31-Dec-20 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>Balance at 31-Dec-21 £</i>
<i>Youth and Children Ministry Fund</i>	<i>44,185</i>	<i>-</i>	<i>-</i>	<i>5,000</i>	<i>49,185</i>
<i>International Ministry Assistant fund</i>	<i>16,600</i>	<i>-</i>	<i>(14,381)</i>	<i>5,000</i>	<i>7,219</i>
<i>Vicar's Discretionary Fund</i>	<i>1,329</i>	<i>-</i>	<i>(551)</i>	<i>1,000</i>	<i>1,778</i>
<i>Building fund</i>	<i>8,298</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>8,298</i>
<i>Development fund</i>	<i>31,863</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>31,863</i>
	<u><i>102,275</i></u>	<u><i>-</i></u>	<u><i>(14,932)</i></u>	<u><i>11,000</i></u>	<u><i>98,343</i></u>

11 Restricted funds

	Balance at 01-Jan-22 £	Income £	Expenditure £	Transfers £	Balance at 31-Dec-22 £
Youth and Children Ministry Fund	12,000	4,000	-	-	16,000
International Ministry Assistant Fund	-	3,250	(2,473)	-	777
Employment Fund	35,050	4,625	-	-	39,675
Vicar's Discretionary Fund	-	2,140	(2,176)	36	-
Earmarked Collection Fund	-	150	(150)	-	-
	<u>47,050</u>	<u>14,165</u>	<u>(4,799)</u>	<u>36</u>	<u>56,452</u>

Description, nature and purposes of the fund

Youth and Children Ministry Fund

Includes grants from the St Ebbe's UKMG. All Youth and Children's ministry employment costs are currently met by this fund.

International Ministry Assistant Fund

Includes grants from St Luke's Church Wimbledon. All International Ministry Assistant employment costs are currently met by this fund.

Employment Fund

This was created this year to enable supporters to give towards the employment of staff to be determined by the PCC according to need.

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2022

11 Restricted funds (continued)

Vicar's Discretionary Fund

Includes specific donations and related Gift Aid where appropriate. This fund is used by the vicar to support individuals and families suffering hardship.

Earmarked Collection Fund

Includes donations to the church to be passed on for a specific purpose.

<i>Analysis of movements in restricted funds - previous year</i>	Balance at 31-Dec-20	Income	Expenditure	Transfers	Balance at 31-Dec-21
	£	£	£	£	£
<i>Youth and Children Ministry Fund</i>	-	12,000	-	-	12,000
<i>International Ministry Assistant Fund</i>	11,150	3,000	(14,150)	-	-
<i>Employment Fund</i>	32,450	2,600	-	-	35,050
<i>Vicar's Discretionary Fund</i>	-	1,265	(1,265)	-	-
<i>Building Fund</i>	-	907	(910)	3	-
	43,600	19,772	(16,325)	3	47,050

12 Net assets by fund

	General funds	Designated funds	Restricted funds	Total 2022
	£	£	£	£
Net current assets	27,035	101,713	56,452	185,200
	27,035	101,713	56,452	185,200
<i>Prior year comparative</i>				
	<i>General funds</i>	<i>Designated funds</i>	<i>Restricted funds</i>	<i>Total 2021</i>
	£	£	£	£
Net current assets	44,414	98,343	47,050	189,807
	44,414	98,343	47,050	189,807

13 Related party transactions

In addition to the disclosure in note 5 regarding trustee remuneration and expenses there were the following transactions:

PCC members donated £13,225 in addition to any amounts given within the collection, during the year.

Other related party transactions were:

- The church gives a total of 10% of freewill giving to financially support three Mission Partners. One of the mission partners is the Potter family in Mozambique. Sarah Potter is the daughter of Martin Bell (trustee). The finance is paid through Wycliffe Bible Translators.
- Mark Spence (trustee) is a director of Spence's Landscapes Ltd who were paid £876 for some paving in the church garden.

Accounts



HOLY CROSS

Gleadless Valley Parish Church
Church of England

The Parochial Church Council of the Ecclesiastical Parish of Gleadless Valley

(Known as “Holy Cross Gleadless Valley PCC”)

Annual Report and Financial Statements
For the year ended 31 December 2021

Registered charity number: 1179675

Holy Cross Gleadless Valley PCC Index

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Holy Cross Gleadless Valley PCC
Administrative information
For the year ended 31 December 2021

Holy Cross Church is situated in Gleadless Valley overlooking the city of Sheffield. It is part of the Diocese of Sheffield within the Church of England.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GLEADLESS VALLEY was registered with the Charity Commission on 28th August 2018 with Registered Charity Number 1179675.

During 2021 the Parochial Church Council has consisted of:

Rev'd David Middleton	Vicar, Chairperson	
Rev'd Stewart Deering	Assistant Curate	(until October 2021)
Nathan Fairhead	Church Warden,	(until November 2021)
	Deanery Synod Rep.	(until November 2021)
Gregory Jones	Church Warden	
Sue Lachlan	Deanery Synod Rep	(from October 2020)
Melanie Hobbs	PCC Secretary, Co-opted	(from November 2021)
Martin Bell	Treasurer,	
	Elected Member	(from 2019)
Emeka Okereke	Elected Member	(from 2019)
Francis Yeboah	Elected Member	(from 2019)
Pierre Kabaya	Elected Member	(from October 2020)
Janet Drabble	Elected Member	(from October 2020)
Jono Chamberlain	Elected Member	(from May 2021)
Abraham Aboagye	Elected Member	(from May 2021)
Matthew Hobbs	Elected Member	(until May 2021)

Church address:

Holy Cross Church, Spotswood Mount, Sheffield, S14 1LG

Correspondence address:

The Vicarage, 5 Blackstock Close, Sheffield, S14 1AE

The PCC's bankers are Yorkshire Bank and Shawbrook Bank

The Independent Examiner is:

Susan Cochrane, FCA

Employee of:

VAS Community Accountancy

The Circle, 33 Rockingham Lane, Sheffield. S1 4FW

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2021

MISSION STATEMENT AND AIMS

Holy Cross is a diverse evangelical Anglican Church in the Church of England. It is in the parish of Gleadless Valley, within Attercliffe Deanery and part of the Diocese of Sheffield.

Our mission statement is to Glorify God – Father, Son and Holy Spirit by:

- Knowing God through Jesus Christ,
- Exploring life together as a church,
- Reaching out to Gleadless Valley and beyond.

We aim to fulfil this mission by being disciples who help others be disciples and so:

1. Meet Jesus in the Scriptures and listen and respond obediently by:
 - allowing the Holy Spirit to transform us to be like Christ, applying God's Word to every area of our lives while being dependent on His grace;
 - turning to Him in Praise and Prayer - because of who He is, what He has done and is doing, and asking His help in all things.
2. Love one another practically by:
 - loving and caring for one another regardless of age, background or nation and being committed to meet with each other throughout the week;
 - helping one another, through the Holy Spirit, to be equipped to serve the Lord in all of life using spiritual gifts to serve others.
3. Proclaim Christ boldly by:
 - reaching out with the Good News of the Gospel through words and actions to our families, friends and community;
 - sending out missionaries and supporting worldwide mission through Mission Partners and Partner Churches.

The Church continued working out the following **6 Priorities** set for 2019-2022:



1. **Staff Team.** Ensure that we have the right Staff Team so that, under the Lord's Hand, we can fulfil His mission.



2. **Funding.** Ensure that we have the money needed for the staff posts.



3. **Building.** Make certain that we have a building that is fit for the growing work of the Lord's Kingdom in Gleadless Valley.



4. **Accessibility.** Enable variety with accessibility in how we reach people with God's Word – in both Sunday & midweek ministry.



5. **Serving.** Communicate the needs of a growing church and the areas of church life that require more people to serve – providing appropriate equipping for all.



6. **Personal Evangelism.** Commit to outreach in our community.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2021

Priorities 1-3 reflect the overall life of the church and Mission Statement, our context and current needs.

Priority 1: Staff Team

Vicar

Holy Cross is led full-time by the Rev'd David Middleton. David took a sabbatical in early 2021. During this time, Rev'd Stewart Deering fulfilled many of the roles of the Vicar.

Families' Worker/ Youth and Children's Minister

This post has been vacant since July 2020. The PCC decided not to advertise the post and, in the interim, the ministry has been covered by the Staff Team and volunteers in the Youth and Children's Team.

International Ministry Assistant

This post is occupied in a full-time capacity by Pierre Kabaya. The importance of this post increased due to the impact of COVID-19 and the Vicar's Sabbatical.

Women's Worker

This post is voluntary and unpaid and has been occupied by Aly Middleton since January 2020. Aly is responsible for overseeing ministry among the women at Holy Cross and supporting the ministry of the Vicar and Staff Team – especially with respect to pastoral visiting and some youth and children's ministry.

Assistant Curate

This is a training post funded by the Church of England. Revd Stewart Deering successfully completed his second year in June 2020 and covered much of the vicar's role during his sabbatical in early 2021. Thereafter he went on placement and moved on towards the end of the year.

Holy Cross Gap Year Ministry Experience Scheme

Gentil Mugisha was appointed to the scheme and began in September 2020 for a period of 12 months. He received training in ministry along with practical experience – this was augmented by a loose attachment with the Oakes Christian Holiday Centre and attendance at Bible Training Yorkshire (funded by Holy Cross). Gentil's time on the GYMES ended in August 2021 and whilst he has moved on to university, he remains actively involved in church life.

Looking ahead, we hope to be in a position to employ a new Youth and Children's Minister in 2022, offer the International Ministry Assistant a further 3-year full-time contract and potentially take on someone in our Gap Year Ministry Experience Scheme or as a Ministry Trainee.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2021

Priority 2: Funding

It has been difficult to attract funding for another 3-year period for both the Families' Worker post (now called Youth and Children's Minister) and the International Ministry Assistant post. Thankfully existing supporters have continued to support us and we are well on the way to securing full funding for another 3-year period of full-time employment in both posts.

In 2022, we will continue efforts to secure the remainder of the required funds so that each of our posts can continue for the next 3 years on a full-time basis.

Priority 3: Building

The building was closed from January 2021 until 18th April 2021 due to the COVID-19 pandemic, but has remained open for Sunday and mid-week ministry since then. The COVID-19 pandemic has caused us to put plans for an extension on hold. Work on the building has continued with essential maintenance, repairs and COVID-19 security as the main focus.

In 2022, we will once again take a look at our requirements for the building and reappraise whether what we have fits our needs.

Activities and Achievements

Priorities 4-6 reflect the three main aims for church life and how we work out our Mission Statement in respect to our relationships with: God in Jesus, with each other in the church and with those in our community and further afield.

During 2021 church life continued to be significantly impacted by the Coronavirus pandemic. As the situation eased (from April onwards), the PCC adopted a COVID-19 Recovery Plan that was based around 4 guidelines:

- Risk-aware (aware of local and national conditions and context);
- Balanced (providing ministry online and in-person);
- Shared (among the church family);
- Sustainable (anything we start we can keep doing alongside what we are doing already).

Very sadly, we saw seven of our church family pass away – making ten deaths in 18-months. Each was a significant loss for their families and friends and for Holy Cross as it has left us without a whole generation. While we mourn each of them, we give thanks for their lives and that they are now free from sickness and suffering and with the Lord Jesus for ever.

Since April, Church family began to return to in-person services and by the autumn we took the decision to stop our online services. Although some of our existing members are still to return, we have enjoyed welcoming several new individuals and families from a diversity of backgrounds.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2021

During the latter part of the year we have undertaken a significant review of church leadership, practices and policies. Part of this has been the desire to embrace and grow a culture in which people are Safe, Happy, Effective and Free:

- **Safe** – Safe to say what they want without fear;
- **Happy** – Happy, or content, in church life and service;
- **Effective** – Empowered to serve effectively in church life by being given appropriate spiritual and practical support;
- **Free** – Given freedom in the use of their spiritual gifts to further the Holy Cross Mission Statement and Priorities.

In December we held a Community COVID-19 Memorial Service which was appreciated by both members of our church and local community. We hope to have a Community Memorial at a similar time in 2022.

The Christmas program was adapted in response to the rise of the Omicron variant of COVID-19.

Priority 4: Accessibility

Everything we do is based on our belief that the God who created the world and us, has made himself known in the person of his Son, Jesus Christ. He came into the world so that anyone who puts their trust in him can receive forgiveness, a restored relationship with God now, and life forever with him.

This Good News is found in the Bible and it is our conviction that when we hear the Bible read and taught, and when we study it for ourselves, we hear God speak to us. He calls us to trust him and live for him; and changes us so we can respond to what he is saying to us. This past year we have spent time in the following parts of the Bible: 1 Samuel; Ecclesiastes; Matthew; Acts, Ephesians and Luke.

In all of this we have endeavored to make the Bible accessible to anyone and everyone regardless of age or stage of life, culture or background. This has included translation for those with limited English. Each term we sent out a pack of information and resources to help people of all ages engage with the Bible teaching on Sundays.

Part of making ministry accessible has involved our use of online ministry – YouTube, Facebook and Zoom to reach those who for one reason or another were unable to join us in person. The PCC decided to stop using YouTube and Facebook in September this year (a decision that will be revisited in 2022). Instead, DVDs of the Sunday Service are made available to church family unable to attend, as well as to three local Care Homes. We have also maintained a program of visiting the housebound and those in Care/Nursing Homes when permitted. (Two of our local Care Homes are due to close in early 2022. We will be sad to say goodbye to local residents and staff with whom we have built good connections over the years.)

Holy Cross Gleadless Valley PCC Annual Report For the year ended 31 December 2021

When restrictions and the weather allowed, we met in small groups in gardens to study the Bible and pray. People would also go for walks together, either in small groups or one-to-one depending on the restrictions.

By the end of 2021, Sunday services, staff meetings, PCC Meetings and mid-week groups (New YBS for Youth and Growth Groups) were meeting in person in the building.

In 2022, we aim to remain flexible in our approach to church life so that the Lord's work can be as accessible to as many as possible.

Priority 5: Serving

Our relationships with one another are at the heart of this commitment and we believe that these relationships should be shaped by the sacrificial love and service of Jesus Christ towards us. We also believe that everyone at Holy Cross is gifted in different ways and we believe there should be opportunities for everyone to serve in ways that help them and others to flourish.

Throughout the year, we were committed to exploring life together as a church and a key aspect of this towards the end of the year, was beginning to introduce the new Safe, Happy, Effective and Free culture. We hope that this will help us build deeper and stronger relationships with each other and through this encourage more people to embrace church life and service within it.

We have tried to help one another build and deepen relationships in spite of the pandemic and when weather has permitted we gathered in the open air to chat. We have also used email, Zoom, phone, letters and 1:1 contact – together with in-person midweek groups to help each other in this.

At the beginning of September, we sent out a questionnaire to all church family about the shape of church life and the aspects they would like to see return and/or serve in. Encouragingly, we have seen a significant number of church family sharing in ministries such as – Growth Group leading, leading services and music ministry. We hope that, as we emerge from the pandemic that more church family will share in ministry and that a sustainable pattern of church life and ministry is achieved.

Review of Church Leadership and Serving

As mentioned before, we have undertaken a review of patterns of leadership and serving in church life. This has led to the production of our Church Handbook, new policies for staff and volunteers and a new system of recruiting. In the new year we hope to formalise a new Ministry Support Group to listen to, and help, anyone in church family experiencing difficulties in relationships with others they are serving alongside - be they a member of the Staff Team, a person in authority, or Church family. We have taken care to ensure that all our policies and practices are in line with the Church of England's recommendations and have been seen or discussed with Diocesan officials.

Holy Cross Gleadless Valley PCC Annual Report For the year ended 31 December 2021

Partner Churches

We remained committed to supporting our Partner Churches locally and nationally. We pray for them regularly and share news and encouragements. We are very grateful for our partnership with them and the different ways each of them supports us.

Deanery

We play an active role in Attercliffe Deanery. Our Vicar and Curate regularly attended Deanery Chapter and our Deanery Synod Representatives participated in Synod meetings. Our Vicar and one of our Church Wardens, who served on the Deanery Mission and Pastoral Committee, decided to step down mid-year.

Diocese

Holy Cross also remained committed to ministry in Sheffield Diocese. Our Vicar stepped down from Diocesan Synod and did not seek re-election as he wanted to focus on ministry at Holy Cross. He also stepped down from involvement with the Bishop of Sheffield's Mutual Flourishing Group.

We have been grateful for the prayerful support and regular, clear communication from Bishop Pete, Bishop Sophie and the Coronavirus Response Team as the pandemic continued and restrictions regularly changed. We are also thankful for Bishop Rod's guiding and pastoral hand.

Looking ahead, we aim to continue embedding our new culture and leadership practices and protocols to build and deepen relationships and encourage more people to serve. We will continue to work in partnership with those we are already working with – be they in the Deanery, Diocese or wider afield.

Priority 6: Personal Outreach/Evangelism

Priority 6 is aimed at helping us all play our part as we seek to reach out to Gleadless Valley and beyond, so that others can come to know and experience the love and Good News of Jesus for themselves.

Due to the pandemic we have focused our efforts on using the internet alongside in-person ways to share the love and Good News of Jesus. As always this has been done carefully and respectfully with due regard to individual preferences concerning COVID-19.

We have continued to play our part locally along with other members of Gleadless Valley Partners to support one another and work together to provide holistic support for as many people as possible. Two key aspects of this has been supporting and hosting the "Healthy Holidays"/ "Healthy Activities and Food" initiatives and involvement in the Gleadless Valley Masterplan.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2021

As part of our individual care for those most marginalised and in need, we distributed Christmas Hampers to several families who were in need of extra support and partnered the CO-OP in providing food and clothing.

Beyond Gleadless Valley, we continued to provide prayer and financial support for each of the following Mission Partners: the Oakes Christian Holiday Centre, the Potter family in Mozambique and St Thomas' Church in Heideveld, South Africa. We greatly enjoyed having the Potter family with us until June when they returned to Africa.

In 2022, we aim to continue working with our partners in Gleadless Valley, stay involved with Gleadless Valley Masterplan, help provide for those in need and continue to support our current Mission Partners.

Finance Review

Giving to Holy Cross

Giving to God's work at Holy Cross relies on teaching from God's word and prayer. Due to personal circumstances, giving may go up, down or stay the same. By the end of 2021 there were 16 families / individuals who had made a commitment to regularly give by Standing Order or by Envelope. 12 tax-paying members have also signed Gift Aid forms enabling the church to reclaim tax from the government. This commitment to give regularly is so helpful to the Church Council as it enables it to plan for future ministry and associated expenditure.

In 2021, the giving by standing order, weekly envelope, cash in Sunday collections and other donations totalled just over £32,500. With reclaimed tax through the Gift Aid scheme, this increased to just over £39,300.

We are extremely grateful for the sacrificial giving by the church family and others who financially give to support work at Holy Cross. We have been hugely blessed by donations and grants towards staff employment costs from a few churches and a Christian Trust. Please continue to praise the Lord for his incredible generosity to the ministry at Holy Cross.

Coronavirus and Holy Cross Finance

The virus has had a significant effect on the church income and expenditure. Despite the reduction in regular users of the building, rental income has increased this year by £6,300 due to the Healthy Holidays and Healthy Activities and Food initiatives. Giving by standing order and Sunday collections has decreased by £2,300

Although we had the opportunity to furlough staff, the Standing Committee agreed that the additional pressures of ministry within the church family and in Gleadless Valley required a strong staff team. This was financially possible due to the continued restricted income into the employment funds. The PCC considers that there is sufficient in the General Fund should this change in finances continue for another two years

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2021

In order to help the monitoring of accounts, the PCC has created the following funds into which all income and expenditure is assigned:

- **Youth & Children Ministry Fund** – includes grants and donations specifically for the Youth & Children Minister employment costs. (Currently vacant)
- **International Ministry Fund** – includes grants and donations specifically for the International Ministry Assistant employment costs.
- **Employment Fund** – created to enable supporters to give towards the employment of staff to be determined by the PCC according to need.
- **Building Fund** – includes specific donations and related Gift Aid where appropriate
- **Vicar's Discretionary Fund** – includes specific donations to support individuals and families suffering hardship. This fund is used at the vicar's discretion.
- **Development Fund** – this was created to receive any legacies which can be used for new developments as agreed by the PCC.
- **General Fund** – includes all income and expenditure which is not assigned to the above funds. The PCC is also able to transfer funds from the General Fund to any of the above funds

We are an Anglican church within the Diocese of Sheffield and Doncaster. We contributed £8,400 towards their costs via the Common Fund. See note 4.

The costs include:

- Vicar's stipend, national insurance & pension
- Vicarage repairs & renewals
- Legal & Human Resource services, resettlement costs, Diocesan conference
- Parish Support eg training, advice, communications, safeguarding etc

Reserves policy

It is the policy of the PCC that unrestricted funds, which have not been designated for a specific purpose, should at least be maintained at £20,000. The PCC considers that reserves at this level will ensure that, in the event of unforeseen costs, they will be able to immediately address the issue whilst demonstrating our dependence on God. Free reserves at 31st December 2021 were £44,414 (2020: £37,751)

The charity also holds Designated funds of £98,343 (2020: £102,275). See Note 9. Most of these funds are to help secure the future of the Youth and Children's Minister and the International Ministry assistant positions.

We should all give thanks to God for the considerable sacrificial giving by the church family and partner churches to enable this growing ministry within Gleadless Valley. Pray also that the PCC will make wise decisions to be good stewards of these resources.

**Holy Cross Gleadless Valley PCC
Annual Report
For the year ended 31 December 2021**

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Cross, Gleadless Valley, during 2021, membership consists of our vicar, as the chairperson, the curate (resigned October 2021), two churchwardens and 7 PCC members elected by the church family from those who are on the Electoral Roll. One of the churchwardens resigned in November 2021 and an elected member became a deputy churchwarden in January 2022. A secretary for the PCC was appointed in November 2021. Two members have served on the Deanery Synod which is a vital link to the wider church within the Sheffield Diocese.

All those in the church family are encouraged to be on the Electoral Roll, which at the time of the APCM in 2021 was 60.

The PCC has met seven times during the year. Each meeting begins with time in God's Word and a time of prayer. In each meeting we discuss church finances and the upkeep and best use of our building. We continue to give thanks to God for how He has generously provided for our growing church family.

We hear reports on various situations in church life, both locally and nationally, looking back on what has already happened and then looking ahead to what is coming up. This includes planning for and reflecting on outreach to the local community as well as church family events. At each meeting we consider the needs of our growing church family along with progress with our agreed priorities. The PCC has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance. There is always a report on Safeguarding and Health & Safety concerns together with consideration of any action to be taken.

In order to avoid any conflict of interest, PCC members are excluded from discussions and decisions in which they may be personally affected. For example, discussions regarding allowances and expenses.

The annual report and financial statements were approved by the PCC on 14th March 2022

Signed on their behalf by

A handwritten signature in black ink, appearing to read 'David Middleton', written over a horizontal line.

Rev'd David Middleton

Independent Examiner's report to the PCC Members of Holy Cross Gleadless Valley PCC

I report to the PCC members on my examination of the accounts of Holy Cross Gleadless Valley PCC (the Charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

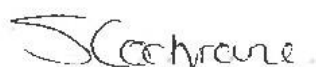
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Susan Cochrane, FCA
Employee of:
VAS Community Accountancy
The Circle
33, Rockingham Lane
Sheffield
S1 4FW.

Date: 14 March 2022

Holy Cross Gleadless Valley PCC

Statement of financial activities (incorporating the income and expenditure account) For the year ended 31 December 2021

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Income from:							
Donations and grants	2	39,519	19,772	59,291	76,753	38,595	115,348
Charitable activities	3	12,121	-	12,121	5,001	-	5,001
Investment - bank interest		1,103	-	1,103	-	-	-
Total income		52,743	19,772	72,515	81,754	38,595	120,349
Expenditure on:							
Charitable activities	4	50,009	16,325	66,334	56,649	34,240	90,889
Total expenditure		50,009	16,325	66,334	56,649	34,240	90,889
Net income/(expenditure)		2,734	3,447	6,181	25,105	4,355	29,460
Transfers between funds	10	(3)	3	-	-	-	-
Net movement in funds		2,731	3,450	6,181	25,105	4,355	29,460
Total funds brought forward		140,026	43,600	183,626	114,921	39,245	154,166
Total funds carried forward		142,757	47,050	189,807	140,026	43,600	183,626

Holy Cross Gleadless Valley PCC

Balance sheet

As at 31 December 2021

	Notes	2021 £	2020 £
Current assets			
Debtors	7	3,856	1,850
Cash at bank and in hand		<u>187,639</u>	<u>183,301</u>
Total current assets		191,495	185,151
Creditors: amounts falling due within one year	8	(1,688)	(1,525)
Net current assets		<u>189,807</u>	<u>183,626</u>
Total assets less current liabilities		189,807	183,626
Creditors: amounts falling due after more than one year		-	-
Total net assets		<u>189,807</u>	<u>183,626</u>
Funds of the Charity			
General funds		44,414	37,751
Designated funds	9	<u>98,343</u>	<u>102,275</u>
Total unrestricted funds		142,757	140,026
Restricted income funds	10	47,050	43,600
Total funds	11	<u>189,807</u>	<u>183,626</u>

Approved by the board on 14th March 22 and signed on their behalf by:



Print name: Martin Bell
Trustee

Holy Cross Gleadless Valley PCC

Notes to the Accounts

For the year ended 31 December 2021

1 Accounting Policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have adopted Charities SORP (FRS102) Bulletin 1 and taken advantage of the exemption to prepare a Statement of Cash Flows.

The charity meets the definition of a public benefit entity as defined under FRS102. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £1.

(b) Income

Income is recognised in the SOFA when the charity has entitlement to the funds, any performance conditions attached to the monies have been met, the receipt of the income is probable and its amount can be reliably measured.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

(c) Expenditure and liabilities

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(d) Tangible fixed assets

All items of capital expenditure below £500 are written off as incurred.

Depreciation has been calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

(e) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(f) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

(g) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest r

(h) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific artistic projects being undertaken by the charity.

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2021

(i) Pensions

The organisation has a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

(j) Operating lease rentals

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease

(k) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

2 Income from donations and grants

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Planned giving	29,233	-	29,233	30,401	-	30,401
Legacies	-	-	-	33,045	-	33,045
Giving via Collection plate	294	-	294	1,475	-	1,475
Other donations	2,911	4,772	7,683	4,134	25,970	30,104
Gift aid reclaimable	7,081	-	7,081	7,698	-	7,698
St Ebbe's UKMG - Families Worker	-	6,000	6,000	-	-	-
13:33 Trust - Families worker	-	6,000	6,000	-	6,000	6,000
St Luke's Wimbledon - International ministry	-	3,000	3,000	-	3,000	3,000
Emmanuel Wimbledon - Families Worker	-	-	-	-	3,625	3,625
	39,519	19,772	59,291	76,753	38,595	115,348

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2021

3 Income from charitable activities

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Bookstall sales	198	-	198	417	-	417
Fees	1,713	-	1,713	413	-	413
Rents received	9,518	-	9,518	3,193	-	3,193
Other income	692	-	692	978	-	978
	12,121	-	12,121	5,001	-	5,001

4 Expenditure on charitable activities

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
<u>People</u>							
Vicarage Expenses		3,019	-	3,019	3,096	-	3,096
Clergy Expenses		651	-	651	805	-	805
Staff salaries	5	14,381	14,150	28,531	-	26,411	26,411
Staff expenses		-	-	-	515	3,250	3,765
<u>Buildings</u>							
Properties & Facilities		5,379	-	5,379	6,347	-	6,347
Major Repairs		-	-	-	6,315	-	6,315
Utilities		1,481	-	1,481	1,533	-	1,533
Insurance		712	-	712	709	-	709
Professional Fees		-	-	-	3,702	666	4,368
<u>Ministry</u>							
Diocese - Common Fund		8,400	-	8,400	8,200	-	8,200
Diocese - Fees		1,198	-	1,198	338	-	338
Bookstall		171	-	171	272	-	272
Catering		81	-	81	425	-	425
Youth & Children		577	-	577	399	-	399
Women's ministry		-	-	-	384	-	384
Ministry Expenses		1,780	910	2,690	6,571	-	6,571
Parish Administration		4,951	-	4,951	6,768	-	6,768
Vicar's Discretionary Fund		551	1,265	1,816	961	3,913	4,874
Outreach work		526	-	526	1,971	-	1,971
Printing and Publicity		613	-	613	471	-	471
Website development		-	-	-	1,182	-	1,182
Training and Conferences		823	-	823	385	-	385
Independent examination fee	6	540	-	540	660	-	660
<u>Mission Partners</u>							
Mission Partners		4,175	-	4,175	4,640	-	4,640
		50,009	16,325	66,334	56,649	34,240	90,889

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2021

5 Staff Costs, Trustees' remuneration and expenses, and the cost of key management personnel

	2021 £	2020 £
Salaries	26,418	24,245
Employer's National Insurance contributions	2,428	1,540
Employer's allowance	(2,428)	(1,540)
Pension costs	2,113	2,166
	<u>28,531</u>	<u>26,411</u>

No employee received emoluments of more than £60,000. The average number of employees during the period was 1 (2020: 2).

The following employees were employed by the Charity whilst being Trustees during the year:

Employee	Position	Salary £	Expenses £	Pension Contribution £
P Kabaya	International Ministry Assistant	<u>26,418</u>	<u>-</u>	<u>2,113</u>

Trustees were not paid and did not receive any other benefits in their capacity as trustees in the year (2020:£nil) neither were they reimbursed out of pocket expenses.

The Key management personnel of the charity comprise the Trustees, which include the Minister. Minister costs are shown below:

	2021 £	2020 £
Common Fund contribution	8,400	8,200
Housing costs	<u>3,019</u>	<u>3,096</u>

6 Fees to independent examiner's organisation

	2021 £	2020 £
Fee for independent examination	<u>540</u>	<u>660</u>
Other fees paid to Independent examiner's organisation for payroll administration	<u>103</u>	<u>174</u>

7 Debtors

	2021 £	2020 £
Gift aid recoverable	851	622
Prepayments and accrued income	3,005	1,228
	<u>3,856</u>	<u>1,850</u>

8 Creditors: amounts falling due within one year

	2021 £	2020 £
Trade creditors	-	74
Accruals	1,289	1,155
Other taxes and social security	399	296
	<u>1,688</u>	<u>1,525</u>

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2021

9 Designated funds

	Balance at 01-Jan-21 £	Income £	Expenditure £	Transfers £	Balance at 31-Dec-21 £
Youth and Children Ministry Fund	44,185	-	-	5,000	49,185
International Ministry Assistant fund	16,600	-	(14,381)	5,000	7,219
Vicar's Discretionary Fund	1,329	-	(551)	1,000	1,778
Building fund	8,298	-	-	-	8,298
Development fund	31,863	-	-	-	31,863
	102,275	-	(14,932)	11,000	98,343

The transfers into the designated funds are transfers from the general fund for the following purposes.

Youth and Children Ministry Fund

We cannot rely on external funding for the Youth and Children's Worker and we are therefore steadily building up the fund from the General Fund to ensure there is sufficient to commit to a 3 year contract.

International Ministry Assistant Fund

The current contract for the International Ministry Assistant ends on 30 June 2022. As we cannot rely on external funding we are steadily building up the fund by transferring from the General Fund to ensure there is sufficient to fulfil the contract.

Vicar's Discretionary Fund

The PCC transfers into this fund to ensure there is always sufficient for the year.

Building Fund

An extension to the church is planned and in order to do this a substantial sum is needed to be raised. The PCC want, where possible, to transfer money into this fund.

Development Fund

This fund can be used for any developments approved by the PCC.

<i>Analysis of movement in designated funds - previous year</i>	Balance at 01-Jan-20 £	Income £	Expenditure £	Transfers £	Balance at 31-Dec-20 £
<i>Youth and Children Ministry Fund</i>	40,700	-	(515)	4,000	44,185
<i>International Ministry Assistant fund</i>	14,600	-	-	2,000	16,600
<i>Vicar's Discretionary Fund</i>	1,290	-	(961)	1,000	1,329
<i>Building fund</i>	11,000	-	(3,702)	1,000	8,298
<i>Development fund</i>	-	33,045	(1,182)	-	31,863
	67,590	33,045	(6,360)	8,000	102,275

10 Restricted funds

	Balance at 01-Jan-21 £	Income £	Expenditure £	Transfers £	Balance at 31-Dec-21 £
Youth and Children Ministry Fund	-	12,000	-	-	12,000
International Ministry Assistant Fund	11,150	3,000	(14,150)	-	-
Employment Fund	32,450	2,600	-	-	35,050
Vicar's Discretionary Fund	-	1,265	(1,265)	-	-
Earmarked Collection Fund	-	907	(910)	3	-
	43,600	19,772	(16,325)	3	47,050

Description, nature and purposes of the fund

Youth and Children Ministry Fund

Includes grants from the St Ebbe's UKMG and the 13:33 Trust. All Youth and Children's Worker employment costs are currently met by this fund.

International Ministry Assistant Fund

Includes grants from the Church Burgesses Trusts, St Luke's Church Wimbledon and a specific legacy in 2016. All International Ministry Assistant employment costs are currently met by this fund.

Employment Fund

This was created this year to enable supporters to give towards the employment of staff to be determined by the PCC according to need.

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2021

10 Restricted funds (continued)

Vicar's Discretionary Fund

Includes specific donations and related Gift Aid where appropriate. This fund is used by the vicar to support individuals and families suffering hardship.

Earmarked Collection Fund

Includes donations to the church to be passed on for a specific purpose.

<i>Analysis of movements in restricted funds - previous year</i>	Balance at 01-Jan-20	Income	Expenditure	Transfers	Balance at 31-Dec-20
	£	£	£	£	£
<i>Youth and Childrens Ministry Fund</i>	5,312	10,410	(15,722)	-	-
<i>International Ministry Assistant Fund</i>	22,089	3,000	(13,939)	-	11,150
<i>Employment Fund</i>	9,850	22,600	-	-	32,450
<i>Vicar's Discretionary Fund</i>	1,328	2,585	(3,913)	-	-
<i>Building Fund</i>	666	-	(666)	-	-
	39,245	38,595	(34,240)	-	43,600

11 Net assets by fund

	General funds	Designated funds	Restricted funds	Total 2021
	£	£	£	£
Net current assets	44,414	98,343	47,050	189,807
	44,414	98,343	47,050	189,807
<i>Prior year comparative</i>				
	<i>General funds</i>	<i>Designated funds</i>	<i>Restricted funds</i>	<i>Total 2020</i>
	£	£	£	£
Net current assets	37,751	102,275	43,600	183,626
	37,751	102,275	43,600	183,626

12 Related party transactions

In addition to the disclosure in note 5 regarding trustee remuneration and expenses there were the following transactions with organisations connected to Trustees:

13:33 Trust, of which M Bell and D Middleton are Trustees, made a donation of £6,000 (2020: £6,000) to Holy Cross which was restricted to the Youth & Childrens Ministry Fund.

Accounts



HOLY CROSS

Gleadless Valley Parish Church
Church of England

The Parochial Church Council of the Ecclesiastical Parish of Gleadless Valley

(Known as “Holy Cross Gleadless Valley PCC”)

Annual Report and Financial Statements
for year ended 31 December 2020

Holy Cross Gleadless Valley PCC Index

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**Holy Cross Gleadless Valley PCC
Administrative Information
For the year ended 31 December 2020**

Holy Cross Church is situated in Gleadless Valley overlooking the city of Sheffield. It is part of the Diocese of Sheffield within the Church of England.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GLEADLESS VALLEY was registered with the Charity Commission on 28th August 2018 with Registered Charity Number 1179675.

The Annual Meeting was planned to be on 1st April 2020 but due to the Coronavirus it was postponed until 28th October 2020

During 2020 the Parochial Church Council has consisted of:

Rev'd David Middleton	Vicar, Chairperson
Rev'd Stewart Deering	Assistant Curate
Nathan Fairhead	Church Warden, Deanery Synod Rep. (from 2017 & re-elected Oct 2020)
Gregory Jones	Church Warden
Maurice Collin	Deanery Synod Rep. (until October 2020)
Jono Chamberlain	Elected Member (until October 2020) Co-opted Member (from October 2020)
Matthew Hobbs	Elected Member (from 2018)
Anna de Castro	Elected Member (from 2018, resigned July 2020)
Sue Lachlan	Elected Member (from 2018) Deanery Synod Rep. (from October 2020)
Martin Bell	Elected Member (from 2019), Treasurer
Emeka Okereke	Elected Member (from 2019)
Francis Yeboah	Elected Member (from 2019)
Pierre Kabaya	Co-opted Member (until October 2020) Elected Member (from October 2020)
Janet Drabble	Co-opted Member (until October 2020) Elected Member (from October 2020)
Rebecca Howe	Secretary (resigned Jan 2020)

Church address:

Holy Cross Church, Spotswood Mount, Sheffield, S14 1LG

Correspondence address:

The Vicarage, 5 Blackstock Close, Sheffield, S14 1AE

The PCC's bankers are Yorkshire Bank and Shawbrook Bank

The Independent Examiner is:

Susan Cochrane, FCA

On behalf of:

VAS Community Accountancy

The Circle, 33 Rockingham Lane, Sheffield. S1 4FW

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2020

MISSION STATEMENT AND AIMS

Holy Cross is a growing and diverse evangelical Anglican Church in the Church of England. It is in the parish of Gleadless Valley, within Attercliffe Deanery and part of the Diocese of Sheffield.

Our mission statement is to Glorify God – Father, Son and Holy Spirit by:

- Knowing God through Jesus Christ,
- Exploring life together as a church,
- Reaching out to Gleadless Valley and beyond.

We aim to do fulfil this mission by being disciples who help others be disciples and so:

1. Meet Jesus in the Scriptures and listen and respond obediently by:
 - allowing the Holy Spirit to transform us to be like Christ, applying God's Word to every area of our lives while being dependent on His grace;
 - turning to Him in Praise and Prayer - because of who He is, what He has done and is doing, and asking His help in all things.
2. Love one another practically by:
 - loving and caring for one another regardless of age, background, or nation and being committed to meeting with each other throughout the week;
 - helping one another, through the Holy Spirit, to be equipped to serve the Lord in all of life using spiritual gifts to serve others.
3. Proclaim Christ boldly by:
 - Reaching out with the Good News of the Gospel through words and actions to our families, friends and community;
 - sending out missionaries and supporting worldwide mission through Mission Partners and Partner Churches.

In September, the Church Leadership Team met to pray and discern priorities for 2019-2022. The following **6 Priorities** were set:



1. **Staff Team.** Ensure that we have the right Staff Team so that, under the Lord's Hand, we can fulfil His mission.



2. **Funding.** Ensure that we have the money needed for the staff posts.



3. **Building.** Make certain that we have a building that is fit for the growing work of the Lord's Kingdom in Gleadless Valley.



4. **Accessibility.** Enable variety with accessibility in how we reach people with God's Word – in both Sunday & midweek ministry.



5. **Serving.** Communicate the needs of a growing church and the areas of church life that require more people to serve – providing appropriate equipping for all.



6. **Personal Evangelism.** Commit to outreach in our community.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2020

Priorities 1-3 reflect the overall life of the church and Mission Statement, our context and current needs.

Priority 1: Staff Team

Vicar

Holy Cross is led full-time by the Revd David Middleton. David was due to go on a three-month sabbatical in the summer of 2020, but due to the COVID-19 pandemic it was decided that this should be postponed until early 2021. David is on sabbatical from January until mid-April 2021.

Families' Worker (until 30 June 2020)

Anna De Castro generously offered to remain in this full-time post for 4 months longer than her contract to give us more time to find a suitable replacement. The finances for this extension were covered by Partner Churches and Christian Trusts. By the end of 2020, despite some interest, we have still not been able to appoint a suitable candidate for this role. Due to some feedback gained through the process the post has been given a new title: "Youth and Children's Minister." The role remains very similar.

During the vacancy the responsibilities of the Families' Worker have been shared by the rest of the Staff Team and members of the Youth & Children's Team with Aly Middleton (Women's Worker) overseeing the Children's Ministry and Stewart Deering overseeing Youth Ministry.

International Ministry Assistant

This post is occupied by Pierre Kabaya. In 2019 the PCC decided that we should try to attract funding to enable the International Ministry Assistant post to move from part-time to full-time. Many applications were made to a variety of Christian Trusts and funding was eventually secured to enable the post to become full-time from December 2020. This funding came from a mixture of generous new and existing Partner Churches and Christian Trusts as well as a Legacy. The importance of this post has increased due to the impact of COVID-19, the increased care required for refugees and immigrants, and the Vicar's Sabbatical taking place for the first three months of 2021.

Women's Worker

This post is voluntary and unpaid and has been occupied by Aly Middleton since January 2020. Aly is responsible for overseeing ministry among the women at Holy Cross.

Assistant Curate

This is a training post funded by the Church of England. Revd Stewart Deering successfully completed his second year in June 2020 and will remain at Holy Cross until early to mid 2021.

Holy Cross Gleadless Valley PCC Annual Report For the year ended 31 December 2020

Holy Cross Gap Year Ministry Experience Scheme

In January 2020 the PCC advertised for a Ministry Trainee to start in the summer. No appointment was made which led to a rethink of the Trainee Scheme, which became the Holy Cross Gap Year Ministry Experience Scheme. Gentil Mugisha was appointed to the scheme and began in September 2020 for a period of 12 months. The purpose of the scheme is to enable someone taking a Gap Year to grow in Christ, be equipped to understand, apply and teach the Scriptures, serve in church life and gain wider experience of the Lord's Kingdom at work (including preparation for life after the Gap Year).

Priority 2: Funding

It was clear at the start of 2020 that existing giving from church family and external supporters would not cover the PCC vision for the Staff Team. The Vicar along with a volunteer from Christ Church Fulwood worked together to seek further funding from Christian charities, however this was not successful.

Further support was obtained from St. Helen's Bishopsgate and All Souls' Langham Place which covered the extension of the Families' Worker Post and gave the PCC confidence to seek to appoint a successor in this role.

In December 2020 the PCC made the decision to make the International Ministry Assistant post full-time until the end of the contract at the end of June 2022.

Priority 3: Building

Concept Design stage documents for an extension of the church have been sent to the Diocesan Advisory Committee for advice but due to the COVID-19 pandemic little progress has been made. However, as part of the consultation process, the 20th Century Society who consider the church to be of architectural importance, have responded positively along with a suggested amendment.

The church building was closed for services from March until the end of September and then again during the November Lockdown. During this period, considerable maintenance work identified in the architect's 2019 report has been completed including the refurbishment of the wooden block flooring, facilitated by a very generous donation.

The building was open for services in October and December following strict guidelines as set out by the government and the Church of England.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2020

Activities and Achievements

Priorities 4-6 reflect the three main aims for church life and how we work out our Mission Statement in respect to our relationships with: God in Jesus, with each other in the church and with those in our community and further afield.

During 2020 church life was significantly impacted by the Coronavirus Pandemic. Most notably our services and mid-week groups were online-only for large parts of the year. When the building was open, the capacity was very limited due to restrictions on social distancing.

Determining whether or not there has been genuine growth in the past year is very difficult at this stage. We are encouraged that most of our church family have remained engaged in church life by watching online services and staying in touch in different ways. We have also been encouraged that a number of individuals and families who have either never been part of church life before, or have not joined us for some time, have indicated that they are regularly watching our online services. Three local Care Homes have also been showing our online services to residents. We estimate that by the end of 2020 158 adults and children were part of the regular (mostly online) life of Holy Cross. If we include the numbers in each of the Care Homes, this rises to 213.

Those engaging were of all ages (0-97 years old), at lots of different stages of life, from a variety of backgrounds and represented many nations. The majority of the church family come from the Gleadless Valley estates, with some joining us from the immediate surrounding area and a few from further afield.

Moving online has opened up new opportunities to reach many who might not normally come to the church building. It is our sincere hope and prayer that when things return to normal, many who have engaged with church online will want to join us in person and the growth will be lasting.

Priority 4: Accessibility

Everything we do is based on our belief that the God who created the world and us, has made himself known in the person of his Son, Jesus Christ. He came into the world so that anyone who puts their trust in him can receive forgiveness, a restored relationship with God now, and life forever with him.

This Good News is found in the Bible and it is our conviction that when we hear the Bible read and taught, and when we study it for ourselves, we hear God speak to us. He calls us to trust him and live for him; and changes us so we can respond to what he is saying to us.

This past year we have spent time in the following parts of the Bible: Luke, Ruth, Psalms, Mark, Jonah, Acts and Matthew.

We believe the Good News found in the Bible is for anyone and everyone and so we made it a priority to do everything we can to reach all kinds of people with God's Word - both on Sundays and midweek.

Holy Cross Gleadless Valley PCC

Annual Report

For the year ended 31 December 2020

In setting this priority, the Leadership Team recognised that Holy Cross remains very ethnically and culturally diverse - around 65% of our church come from a BAME background and many have, at best, only broken English.

At the end of January we had a Baptism & Confirmation Service where 3 young people were baptised and 10 young people and adults were confirmed by Bishop Rod. This was a real celebration of how a diverse group of people have come to know God through Jesus Christ. It was also an example of a service that we endeavoured to make accessible to people of all ages and backgrounds.

During the pandemic we were no longer able to meet in our building and so we had to think of ways of helping people to engage with God's Word and respond to it from their own homes. Keeping Priority 4 in mind was key to ensuring no-one felt left out or unable to engage.

Following some trial and error, by the end of 2020 we had developed the following pattern:

Weekly Online Services

One online service is uploaded to YouTube and also downloaded onto a few DVDs and CDs which are then given out to local care homes and some folk who don't have online access. Our International Ministry Assistant translates the service and sends it out via WhatsApp to a number of folk who require it in a different language. These services are shaped by the Bible and aimed to serve our diverse congregation. Every service was all-age and we would choose songs and have a short "kids' spot" to reflect that. We also sent out age-based resources for children and young people to engage with the teaching. We tried to get as many different people involved in different parts of the service by asking them to send in videos of them reading the Bible, praying, sharing testimony or doing the actions to a song.

Services in the building

When restrictions allowed we started to have services in the building again. It took considerable time and effort to prepare the building, carry out a risk assessment and train helpers before we were ready to do this. Some of our church family felt ready to return to the building for services. We had approximately 30 people come each week, with others choosing to stay at home and watch online for the time being. Our Youth Bible Study met in the building during October with up to ten young people coming each week, including a few new girls joining for the first time.

Regular phone-calls

These were used to help keep in touch with everyone but we made a particular effort to regularly phone those who weren't able to access the internet to stay engaged and connected.

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For the year ended 31 December 2020

Midweek Zoom gatherings

Our three separate evening Growth Groups all met on Zoom to study the Bible and pray together. Our monthly Praise & Prayer gathering also met on Zoom. From time to time we would have more general catch ups or games evenings aimed at all ages, with some folk joining us by telephone if they are not able to use Zoom. We also used it for our weekly Youth Bible Study which we adapted so that the young people could engage as easily as possible.

Outdoor gatherings

When restrictions and the weather allowed we met in small groups in gardens to study the Bible and pray. People would also go for walks together, either in small groups or one-to-one depending on the restrictions.

Deliveries

Each term we sent out a pack of information and resources to help people of all ages engage with the Bible teaching on Sundays. This was also a good way of staying connected with folks, including a number of people we hadn't seen for a long time who began to ask for packs to be sent to them.

Priority 5: Serving

We remained committed to exploring life together as a church. Our relationships with one another are at the heart of this commitment and we believe that these relationships should be shaped by the sacrificial love and service of Jesus Christ towards us.

Everyone at Holy Cross is gifted in different ways and we believe there should be opportunities for everyone to serve in ways that help them and others to flourish.

Building relationships

In order to build and deepen relationships with one another we continued to prioritise the times before and after our church services to chat and sometimes pray with one another. This was facilitated by the Welcome Team, the 'Say Hello' slot in the service and the Coffee Rota Team respectively. We enjoyed a Church Family Lunch at the end of January and a Men's Breakfast was held in early February. As well as providing opportunities to get to know one another better, these events also gave people different opportunities to use their gifts and serve.

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Using our gifts

At the beginning of the year we were still working hard at implementing the new “10 Steps to Safer Recruiting” for new offers of service.

The pandemic brought a whole new dimension to the idea of serving one another and exploring life together as a church. Many of our usual opportunities for this were now not able to happen. However, many new opportunities opened up. These included making and editing videos, making CDs & DVDs, moderating our social media platforms, delivering books and resources, offering practical support to one another and keeping in touch with one another to offer encouragement and help.

Giving financially

Another aspect of serving is the money people give towards the work of the church. The Pandemic began to have an impact on more and more people financially which led to the Vicar deciding to produce a short video for everyone. This was designed to help people to think and pray through how they might need to adapt their giving depending on their circumstances.

Partner Churches

We remained committed to supporting our Partner Churches. We pray for them regularly and share news and encouragements. We are very grateful for the different ways each of our Partner Churches supports us.

Deanery

We play an active role in Attercliffe Deanery. Our Vicar and Curate regularly attended Deanery Chapter and our Deanery Synod Representatives participated in Synod meetings. Our Vicar and one of our Church Wardens served on the Deanery Mission and Pastoral Committee and our Vicar also served as a Deanery Clergy Representative on Diocesan Synod.

Diocese

Holy Cross also remained committed to ministry in Sheffield Diocese. We have been grateful for the prayerful support and regular, clear communication from Bishop Pete and Bishop Sophie as the Pandemic took hold and restrictions constantly changed. Our Vicar is also involved in a ‘Mutual Flourishing’ Group headed up by the Bishop of Sheffield to consider the status of Mutual Flourishing in the Diocese and what works and what does not work.

Holy Cross Gleadless Valley PCC

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For the year ended 31 December 2020

Priority 6: Personal Evangelism

Priority 6 is aimed at helping us all play our part as we seek to reach out to Gleadless Valley and beyond, so that others can come to know and experience the Good News of Jesus for themselves.

Prior to the pandemic, we held a training morning for all who are involved in our monthly outreach "All-Age Cafe." This was designed to help us all to make the most of this opportunity to share the good news about Jesus with those who come to the Cafe.

When we entered into the first Lockdown it soon became clear that we would need to think of new ways to reach out and make the most of different kinds of opportunities. Below are some of the ways we have aimed to do this:

Social Media and Website

We set up a new YouTube channel which we used to upload our Sunday Services and other videos. We publicised this around the community so that those who might not normally come to church could easily take a look to see what we're about. We also set up a new Facebook page which we used to promote our YouTube Channel and other support we were able to offer to the community. Our website received a complete overhaul this year, with a particular aim to make it more outsider friendly and help those who want to find out more to easily access information.

Members of the church family have made good use of these online platforms to share links to relevant videos and information with neighbours, friends and relatives, inviting them to find out more about the good news about Jesus.

Online Services for the Community

We aimed to make all of our online services welcoming and accessible to those who wouldn't normally come to church. We particularly used opportunities at Easter, Remembrance and Christmas to focus on communicating the Good News about Jesus in a way that would engage everyone.

During the summer we ran a "Christianity Explored" course looking at the 'who, what and why' of the Christian faith. We also encouraged people watching to get in touch with us if they wanted to get connected with the church family, or if they just needed someone to talk to or some support. Our online services have been gratefully received by three local Care Homes with residents watching them regularly.

Holy Cross Gleadless Valley PCC

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Bible-Based Books & Activities

Each term we would deliver a range of resources to help all ages engage with the message of the Bible. As well as church family, we would deliver these to people we knew from All-Age Cafe and the Baby & Toddler Group who were very grateful to get them. The local Care Homes also received goodie bags with a variety of booklets and treats for each resident and staff member.

Gleadless Valley Partners

Our bi-monthly meetings with other local organisations became weekly meetings at the start of the pandemic. This enabled us to support one another and work together to provide holistic support for as many people as possible. A key aspect of this in the early stages was deciding on a first point of contact for those in desperate need. This led to us putting posters up around the community and online so that people would know where to turn for help.

This group was crucial in the roll-out of the “Healthy Holidays” initiative. Money was provided by the government to provide healthy food and activities to the most needy during the school holidays. As well as being involved in the planning of this, a number of volunteers from Holy Cross and our partner church, Christ Church Fulwood, gave up a lot of time to help to pack and deliver these vital parcels to families.

The strategy evolved after the summer and Holy Cross hosted a pop-up event during the October half-term holidays and Christmas holidays. Families were identified who might need some extra help and they received a voucher (1 per person) which they could exchange for a hot meal and goodie bag. Approximately 150 vouchers were given out in October and 200 in December. We then distributed any meals left-over to other needy families and individuals.

Christmas

Christmas required some reimagining and creativity in order to best make use of the opportunity to reach out to our local community. We delivered our annual Christmas Card to the Parish along with a leaflet “Christmas Hope for a COVID world.” We invited people to join us for an online Carol Service, an outdoor Carol Service, “Carols on the Mount”, and an online Christmas Day Service. We distributed Christmas Hampers to some families who were in need of a bit of extra support. Our outdoor Carol Service was a particular highlight. A good number who wouldn’t normally coming to church joined us outside our building to sing Carols and hear something of the hope that Christmas offers.

Beyond Gleadless Valley, we continued to provide prayer and financial support for each of the following Mission Partners: the Oakes Christian Holiday Centre, The Potter family (with Wycliffe Bible Translators) and St Thomas Heideveld. We have greatly enjoyed having the Potter family with us throughout this year. They have been a great encouragement to us, joining in with Zoom gatherings, leading the prayers as a family; and Joe has preached a number of times for us.

Holy Cross Gleadless Valley PCC

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Plans for Future Periods

2020 has been a very different year in the life of Holy Cross. COVID-19 has profoundly affected the way we grow, serve and reach out together. It has also had a significant impact on the personal lives of many members of the church family.

However, our core priorities have remained the same and they have enabled us to have a really clear focus as we have sought to creatively help one another to grow, serve and reach out in very different circumstances. We are very grateful to the Lord for the ways he has worked in and through us in very challenging times, and also for the many things we have learned through this year.

As we move into 2021, it is vitally important that this learning process continues. We will need to reflect on how we return to more normal times - what things to hold on to, what to adapt, and what to leave behind - in a way that continues to move our Mission Statement forward as we continue to seek to glorify our amazing God.

Finance Review

Giving to Holy Cross

Through Sunday and mid-week teaching, together with the 'Money Matters' booklet, we were all encouraged to prayerfully review our giving to God's work at Holy Cross. Giving may depend on personal circumstances and so may go up, down or stay the same. By the end of 2020 there were 22 families / individuals (representing 32 adult members and supporters) who had made a commitment to regularly give by Standing Order or by Envelope. 12 tax paying members have also signed Gift Aid forms enabling the church to reclaim tax from the government. This commitment to give regularly is so helpful to the Church Council as it enables it to plan for future ministry and associated expenditure.

In 2020, the giving by standing order, weekly envelope, cash in Sunday collections and other donations totalled just over £38,500. With reclaimed tax through the Gift Aid scheme, this increased to just over £46,500. In addition to the Sunday collections, regular and occasional giving we received a legacy of £33,044 during the year.

We are extremely grateful for the sacrificial giving by the church family and others who financially give to support work at Holy Cross. We have been hugely blessed by donations and grants towards staff employment costs from a number of churches and Christian Trusts. Please continue to praise the Lord for his incredible generosity to the ministry at Holy Cross.

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In order to help the monitoring of accounts, the PCC has created the following funds into which all income and expenditure is assigned:

- **Families Worker Fund** – includes grants and donations specifically for the Families Worker employment costs.
- **International Ministry Fund** – includes grants and donations specifically for the International Ministry Assistant employment costs.
- **Employment Fund** – this was created to enable supporters to give towards the employment of staff to be determined by the PCC according to need.
- **Building Fund** – includes specific donations and related Gift Aid where appropriate
- **Vicar's Discretionary Fund** – includes specific donations and related Gift Aid where appropriate. This fund is used by the vicar to support individuals and families suffering hardship.
- **Development Fund** – this was created this year to receive any legacies which can be used for new developments as agreed by the PCC.
- **General Fund** – includes all income and expenditure which is not assigned to the above funds. The PCC is also able to transfer funds from the General Fund to any of the above funds

The value of the funds as at the end of December 2020 is detailed in notes 9 and 10 of the Accounts.

We are an Anglican church within the Diocese of Sheffield and Doncaster. The costs paid for by the Diocese in 2020 include:

- Vicar's stipend, national insurance & pension
- Vicarage repairs & renewals
- Legal & Human Resource services, resettlement costs, Diocesan conference
- Parish Support eg training, advice, communications, safeguarding etc

We contributed £8,200 towards these costs via the Common Fund. See note 4.

Holy Cross Gleadless Valley PCC

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For the year ended 31 December 2020

Coronavirus and Holy Cross Finance

The virus has had a significant effect on the church income and expenditure. When comparing April to Dec 2020 with the same period in 2019:

Rental income has decreased by £6,500

Giving by standing order and Sunday collections has decreased by £7,000

The costs of ministry have increased by £4,000

The use of the Vicar's Discretionary Fund has increased by £2,500

Although we had the opportunity to furlough staff, the Standing Committee agreed that the additional pressures of ministry within the church family and in Gleadless Valley required a strong staff team. This was financially possible due to the continued restricted income into the employment funds. The PCC considers that there is sufficient in the General Fund should this change in finances continue for another two years

Reserves policy

It is the policy of the PCC that unrestricted funds, which have not been designated for a specific purpose, should at least be maintained at £20,000. The PCC considers that reserves at this level will ensure that, in the event of unforeseen costs, they will be able to immediately address the issue whilst demonstrating our dependence on God. Free reserves at 31st December 2020 were £37,751 (2019: £47,331)

The charity also holds Designated funds of £102,275 (2019: £67,590). See Note 9. Most of these funds have been designated by the PCC to help secure the future of the Youth and Children's Minister and the International Ministry assistant positions.

We should all give thanks to God for the considerable sacrificial giving by the church family, partner churches and the Church Burgesses Trusts to enable this growing ministry within Gleadless Valley. Pray also that the PCC will make wise decisions to be good stewards of these resources.

**Holy Cross Gleadless Valley PCC
Annual Report
For the year ended 31 December 2020**

Structure Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Cross, Gleadless Valley, membership consists of our vicar, as the chairperson, the curate, two churchwardens and 6 PCC members elected by the church family from those who are on the Electoral Roll. There are also two co-opted members appointed due to their experience or expertise and two members serve on the Deanery Synod which is a vital link to the wider church within the Sheffield Diocese.

All those in the church family are encouraged to be on the Electoral Roll, which at the time of the APCM in 2020 was 67.

The PCC has met six times during the year. Each meeting begins with time in God's Word and a time of prayer. In each meeting we discuss church finances and the upkeep and best use of our building. We continue to give thanks to God for how He has generously provided for our growing church family.

We hear reports on various situations in church life, both locally and nationally, looking back on what has already happened and then looking ahead to what is coming up. This includes planning for and reflecting on outreach to the local community as well as church family events. At each meeting we consider the needs of our growing church family along with progress with our agreed priorities. The PCC has complied with the duty to have 'due regard' to the House of Bishops' Safeguarding Policy and Practice Guidance. There is always a report on Safeguarding and Health & Safety concerns together with consideration of any action to be taken.

In order to avoid any conflict of interest, PCC members are excluded from discussions and decisions in which they may be personally affected. For example, discussions regarding allowances and expenses.

The annual report and financial statements were approved by the PCC on^{8th} March 2021

Signed on their behalf by



Nathan Fairhead

**Holy Cross Gleadless Valley PCC
Annual Report
For the year ended 31 December 2020**

Independent Examiner's report to the PCC Members of Holy Cross Gleadless Valley PCC

I report to the PCC members on my examination of the accounts of Holy Cross Gleadless Valley PCC (the Charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

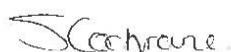
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

Susan Cochrane, FCA

On behalf of
Voluntary Action Sheffield Community Accountancy
The Circle
33, Rockingham Lane
Sheffield
S1 4FW

Date: 08/03/2021

Holy Cross Gleadless Valley PCC

Statement of financial activities (incorporating the income and expenditure account) For the year ended 31 December 2020

	Notes	Unrestricted funds £	Restricted funds £	Total 2020 £	Unrestricted funds £	Restricted funds £	Total 2019 £
Income from:							
Donations and grants	2	76,753	38,595	115,348	56,707	43,043	99,750
Charitable activities	3	5,001	-	5,001	12,378	-	12,378
Total income		81,754	38,595	120,349	69,085	43,043	112,128
Expenditure on:							
Charitable activities	4	56,649	34,240	90,889	48,833	44,124	92,957
Total expenditure		56,649	34,240	90,889	48,833	44,124	92,957
Net movement in funds		25,105	4,355	29,460	20,252	(1,081)	19,171
Total funds brought forward		114,921	39,245	154,166	94,669	40,326	134,995
Total funds carried forward		140,026	43,600	183,626	114,921	39,245	154,166

Holy Cross Gleadless Valley PCC

Balance sheet

As at 31 December 2020

	Notes	2020 £	2019 £
Current assets			
Debtors	7	1,850	1,757
Stock		-	220
Cash at bank and in hand		183,301	153,800
Total current assets		185,151	155,777
Creditors: amounts falling due within one year	8	(1,525)	(1,611)
Net current assets		183,626	154,166
Total assets less current liabilities		183,626	154,166
Creditors: amounts falling due after more than one year		-	-
Total net assets		183,626	154,166
Funds of the Charity			
General funds		37,751	47,331
Designated funds	9	102,275	67,590
Total unrestricted funds		140,026	114,921
Restricted income funds	10	43,600	39,245
Total funds	11	183,626	154,166

Approved by the board on 3th March 2021 and signed on their behalf by:

M. Bell

Print name: Martin Bell
Trustee

Holy Cross Gleadless Valley PCC

Notes to the Accounts

For the year ended 31 December 2020

1 Accounting Policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice. The financial statements have adopted Charities SORP (FRS102) Bulletin 1 and taken advantage of the exemption to prepare a Statement of Cash Flows.

The charity meets the definition of a public benefit entity as defined under FRS102. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £1.

(b) Income

Income is recognised in the SOFA when the charity has entitlement to the funds, any performance conditions attached to the monies have been met, the receipt of the income is probable and its amount can be reliably measured.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

(c) Expenditure and liabilities

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

(d) Tangible fixed assets

All items of capital expenditure below £500 are written off as incurred.

Depreciation has been calculated to write down the cost or valuation, less estimated residual value, of all tangible fixed assets over their expected useful lives on a straight line basis.

(e) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

(f) Trade debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

(g) Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

(h) Fund accounting

Unrestricted funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose and are available as general funds.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific artistic projects being undertaken by the charity.

(i) Pensions

The organisation has a defined contributions pension scheme. Contributions are charged in the accounts as they become payable in accordance with the rules of the scheme.

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2020

(j) Operating lease rentals

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

(k) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2020

2 Income from donations and grants

	Unrestricted funds	Restricted funds	Total 2020	Unrestricted funds	Restricted funds	Total 2019
	£	£	£	£	£	£
Planned giving	30,401	-	30,401	33,201	-	33,201
Legacies	33,045	-	33,045	-	-	-
Giving via Collection plate	1,475	-	1,475	4,250	-	4,250
Other donations	4,134	25,970	30,104	8,531	13,678	22,209
Gift aid reclaimable	7,698	-	7,698	10,725	-	10,725
Emmanuel Wimbledon - Families Worker	-	3,625	3,625	-	8,700	8,700
13:33 Trust - Families worker	-	6,000	6,000	-	3,000	3,000
St Luke's Wimbledon - International ministry	-	3,000	3,000	-	5,165	5,165
Sheffield Church Burgesses - International ministry	-	-	-	-	12,500	12,500
	76,753	38,595	115,348	56,707	43,043	99,750

3 Income from charitable activities

	Unrestricted funds	Restricted funds	Total 2020	Unrestricted funds	Restricted funds	Total 2019
	£	£	£	£	£	£
Bookstall sales	417	-	417	430	-	430
Fees	413	-	413	528	-	528
Rents received	3,193	-	3,193	9,719	-	9,719
Other income	978	-	978	1,701	-	1,701
	5,001	-	5,001	12,378	-	12,378

4 Expenditure on charitable activities

	Note	Unrestricted funds	Restricted funds	Total 2020	Unrestricted funds	Restricted funds	Total 2019
		£	£	£	£	£	£
<u>People</u>							
Vicarage Expenses		3,096	-	3,096	3,009	-	3,009
Clergy Expenses		805	-	805	768	-	768
Staff salaries	5	-	26,411	26,411	(20)	36,192	36,172
Staff expenses		515	3,250	3,765	-	5,520	5,520
<u>Buildings</u>							
Properties & Facilities		6,347	-	6,347	4,142	-	4,142
Major Repairs		6,315	-	6,315	-	-	-
Utilities		1,533	-	1,533	2,772	-	2,772
Insurance		709	-	709	679	-	679
Professional Fees		3,702	666	4,368	624	2,412	3,036
<u>Ministry</u>							
Diocese - Common Fund		8,200	-	8,200	7,500	-	7,500
Bookstall		272	-	272	607	-	607
Catering		425	-	425	573	-	573
Youth & Children		399	-	399	3,318	-	3,318
Women's ministry		384	-	384	-	-	-
Ministry Expenses		6,571	-	6,571	6,455	-	6,455
Parish Administration		6,768	-	6,768	3,053	-	3,053
Fees		338	-	338	330	-	330
Vicar's Discretionary Fund		961	3,913	4,874	2,265	-	2,265
Outreach work		1,971	-	1,971	2,706	-	2,706
Printing and Publicity		471	-	471	957	-	957
Website development		1,182	-	1,182	-	-	-
Training and Conferences		385	-	385	1,635	-	1,635
Independent examination fee	6	660	-	660	660	-	660
<u>Mission Partners</u>							
Mission Partners		4,640	-	4,640	6,800	-	6,800
		56,649	34,240	90,889	48,833	44,124	92,957

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2020

5 Staff Costs, Trustees' remuneration and expenses, and the cost of key management personnel

	2020 £	2019 £
Salaries	24,245	32,891
Employer's National Insurance contributions	1,540	2,199
Employer's allowance	(1,540)	(2,000)
Pension costs	2,166	3,082
	<u>26,411</u>	<u>36,172</u>

No employee received emoluments of more than £60,000. The average number of employees during the period was 2 (2019: 2).

The following employees were employed by the Charity whilst being Trustees during the year:

Employee	Position	Salary £	Expenses £	Pension Contribution £
A De Castro	Families worker	11,300	2,940	1,130
P Kabaya	International Ministry Assistant	<u>12,946</u>	<u>40</u>	<u>1,036</u>

Trustees were not paid and did not receive any other benefits in their capacity as trustees in the year (2019:£nil) neither were they reimbursed out of pocket expenses in

The Key management personnel of the charity comprise the Trustees, which include the Minister. Minister costs are shown below:

	2020 £	2019 £
Common Fund contribution	8,200	7,500
Housing costs	3,096	3,009
Other expenses	-	141
	<u>-</u>	<u>141</u>

6 Fees to independent examiner's organisation

	2020 £	2019 £
Fee for independent examination	<u>660</u>	<u>660</u>
Other fees paid to Independent examiner's organisation for payroll administration	<u>174</u>	<u>200</u>

7 Debtors

	2020 £	2019 £
Gift aid recoverable	622	988
Prepayments	1,228	769
	<u>1,850</u>	<u>1,757</u>

8 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	74	270
Accruals	1,155	1,025
Other taxes and social security	296	316
	<u>1,525</u>	<u>1,611</u>

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued For the year ended 31 December 2020

9 Designated funds

	Balance at 01-Jan-20	Income	Expenditure	Transfers	Balance at 31-Dec-20
	£	£	£	£	£
Families Worker Fund	40,700	-	(515)	4,000	44,185
International Ministry Assistant fund	14,600	-	-	2,000	16,600
Vicar's Discretionary Fund	1,290	-	(961)	1,000	1,329
Building fund	11,000	-	(3,702)	1,000	8,298
Development fund	-	33,045	(1,182)	-	31,863
	67,590	33,045	(6,360)	8,000	102,275

The transfers into the designated funds are transfers from the general fund for the following purposes.

Families Workers Fund

We cannot rely on external funding for the Families Worker and we are therefore steadily building up the fund from the General Fund to ensure there is sufficient to commit to a 3 year contract.

International Ministry Assistant Fund

The current contract for the International Ministry Assistant ends on 30 June 2022. As we cannot rely on external funding we are steadily building up the fund by transferring from the General Fund to ensure there is sufficient to fulfil the contract.

Vicar's Discretionary Fund

The PCC transfers into this fund to ensure there is always sufficient for the year.

Building Fund

An extension to the church is planned and in order to do this a substantial sum is needed to be raised. The PCC want, where possible, to transfer money into this fund.

Development Fund

This fund can be used for any developments approved by the PCC.

	Balance at 01-Jan-19	Income	Expenditure	Transfers	Balance at 31-Dec-19
	£	£	£	£	£
<i>Families Worker Fund</i>	26,700	-	-	14,000	40,700
<i>International Ministry Assistant fund</i>	7,600	-	-	7,000	14,600
<i>Vicar's Discretionary Fund</i>	55	-	(2,265)	3,500	1,290
<i>Building fund</i>	5,000	-	-	6,000	11,000
	39,355	-	(2,265)	30,500	67,590

The transfers into the designated funds are transfers from the general fund.

10 Restricted funds

	Balance at 01-Jan-20	Income	Expenditure	Transfers	Balance at 31-Dec-20
	£	£	£	£	£
Families Workers Fund	5,312	10,410	(15,722)	-	-
International Ministry Assistant Fund	22,089	3,000	(13,939)	-	11,150
Employment Fund	9,850	22,600	-	-	32,450
Vicar's Discretionary Fund	1,328	2,585	(3,913)	-	-
Building Fund	666	-	(666)	-	-
	39,245	38,595	(34,240)	-	43,600

Description, nature and purposes of the fund

Families Workers Fund

Includes grants from the Church Burgesses Trusts, Emmanuel Church Wimbledon, the 13:33 Trust. All Families Worker employment costs are currently met by this fund.

International Ministry Assistant Fund

Includes grants from the Church Burgesses Trusts, St Luke's Church Wimbledon and a specific legacy in 2016. All International Ministry Assistant employment costs are currently met by this fund.

Employment Fund

This was created this year to enable supporters to give towards the employment of staff to be determined by the PCC according to need.

Vicar's Discretionary Fund

Includes specific donations and related Gift Aid where appropriate. This fund is used by the vicar to support individuals and families suffering hardship.

Building Fund

For the building of an extension and includes specific donations and related Gift Aid where appropriate.

Holy Cross Gleadless Valley PCC

Notes to the Accounts - continued

For the year ended 31 December 2020

Analysis of movements in restricted funds - previous year

	Balance at 01-Jan-19	Income	Expenditure	Transfers	Balance at 31-Dec-19
	£	£	£	£	£
<i>Families Workers Fund</i>	21,465	13,200	(29,353)	-	5,312
<i>International Ministry Assistant Fund</i>	16,783	17,665	(12,359)	-	22,089
<i>Employment Fund</i>	-	9,850	-	-	9,850
<i>Vicar's Discretionary Fund</i>	-	1,328	-	-	1,328
<i>Building Fund</i>	2,078	1,000	(2,412)	-	666
	40,326	43,043	(44,124)	-	39,245

11 Net assets by fund

	General funds	Designated funds	Restricted funds	Total 2020
	£	£	£	£
Net current assets	37,751	102,275	43,600	183,626
	37,751	102,275	43,600	183,626
<i>Prior year comparative</i>				
	<i>General</i> <i>funds</i>	<i>Designated</i> <i>funds</i>	<i>Restricted</i> <i>funds</i>	<i>Total</i> <i>2019</i>
	£	£	£	£
Net current assets	47,331	67,590	39,245	154,166
	47,331	67,590	39,245	154,166

12 Related party transactions

In addition to the disclosure in note 5 regarding trustee remuneration and expenses there were the following transactions with organisations connected to Trustees:

The Trustee, D Middleton, received rental income of £2,940 (2019: £5,040) for a house provided to an employee A De Castro

The Oakes Trust (Sheffield), of which M Bell is a Trustee, received donations from Holy Cross Gleadless totalling £1,180 (2019: £1,750)

13:33 Trust, of which M Bell and D Middleton are Trustees, made a donation of £6,000 (2019: £3,000) to Holy Cross which was restricted to the Families Worker Fund.