



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period 2021 - 2022

From Period start date: 01/07/2021

To Period end date: 30/06/2022

Charity name: Castleford and Pontefract District Lions Club

Charity registration number: 1179659

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1. Advancement of citizenship2. Promoting the voluntary sector for the public benefit3. Promoting volunteering4. The relief of poverty and the relief of those in need5. Providing humanitarian aid and disaster relief6. The advancement of health or the saving of lives7. Promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment8. Promoting community participation in health recreation
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Castleford and Pontefract District Lions are committed to serve. Covid-19 Pandemic has meant it has still not been possible to continue with many of our community projects and fundraising activities, however these are some of the activities/services that our club and our members have undertaken during the year:</p> <p>Local gala's and events – members have attended and provided fundraising activities/games for adults and children to participate in.</p> <p>Annual Food Tasting – Members provide a panel of judges in return for a monetary donation.</p> <p>Advancement of Citizenship We believe that strong and inclusive community groups are vital and we have forged strong links with the local council, community and youth groups.</p>

Promoting Volunteering. All our members are volunteers in that we make donations to Lions Clubs International to cover our administration costs. We believe every penny we raise should count towards fulfilling our objectives. Promoting volunteering is essential to our wellbeing and to achieve the maximum public benefit. We encourage our community groups to volunteer with us so that we can achieve more.

Relief of Poverty/Those in Need.

We donated mobility scooters to elderly people in need.

We provided filled shoe boxes to a local community kitchen and also donated presents for teenagers via a local youth charity providing Xmas gifts to those who would not otherwise have received anything on Xmas day.

Our members supported the British Legion by selling Poppies and other merchandise at local supermarkets.

Our volunteers regularly give their time to support local food banks and community kitchen to help provide food to those in need

A grant was made to a local school mini bus appeal to help disabled students take part in activities within the district

The advancement of health or the saving of lives. We raised funds for the Prince of Wales Hospice and we supplied Message in the Bottles free of charge to the elderly and people with health conditions so their health needs would be available to emergency services if they collapsed at home.

We provide emergency toilet packs to the hospital for patients that are brought into hospital without warning.

We provided Trauma Teddies to the local Fire Station to give to young children who are victims of fire

We recycle spectacles, hearing aids and ring pulls to send abroad for underprivileged countries.

Promoting the conservation protection and improvement of the physical and natural environment. We are an active member of Pontefract in Bloom and sponsor a number of the Town Centre Flower Troughs planting them twice a year and maintaining them throughout the year.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our activities highlighted above against our constitution have made a substantial difference to the lives of many people less fortunate and improved the health and well-being and vitality of our villages. The selfless service provided by our members has stimulated volunteers to help with our activities and take more active roles in improving society as a whole.</p> <p>Our main achievements were:</p> <ul style="list-style-type: none"> • Santa's Grotto's – Volunteers ran their popular Grotto and saw around 400 children at a local shopping centre and Town Hall raising funds for local charities • Booze Baskets raffle was held in a local pub raising money for Prince of Wales Hospice. • Message In A Bottle – whilst we may not have been able to distribute the same quantity of these life saving bottles we have still provided them to anyone who has asked for one including a doctors surgery in the area. These bottles are helping to save lives of the elderly or individuals with health conditions

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The club has endeavoured to continue to meet its objectives despite the restrictions placed upon the club due to Covid 19
Performance of fundraising activities against objectives set	Para 1.41	The club has been limited in what fund raising activities we have been able to do as Covid 19 restrictions have still been in existence but Santa's Grotto and Booze baskets raffle have provided much needed funds
Investment performance against objectives	Para 1.41	N/A
Other		N/A

		<p>Members have taken part in litter picking in local green spaces.</p> <p>We act as a collection point for the recycling of Tablet blister packs, plastic bottle tops, stamps, ink cartridges to encourage people to recycle rather than allow these items to go to landfill</p> <p>Promoting community participation in healthy recreation. We usually participate in the District N Disabled Sports Day, which attracts people with Disabilities to take part in various sporting activities and competitions. Unfortunately this event had to be cancelled due to Covid 19 restrictions.</p> <p>Members support other local Lions Clubs by providing marshals at their annual bike ride.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have been trained and provided with guidance in terms of their responsibilities

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity has a grant making policy for determining distribution of funds raised
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The charity is reliant on the work of its volunteers and could not function without their dedication and support
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in good standing with £6052.14 available to fund charitable causes. This is considered to be a reasonable balance to cover cashflow variances and to give the club the capability to make donations should the need arise.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has agreed to hold a reserve in the activities fund to enable a donation to be made should one be received. A reserve is also to be held in the accounts to enable the charity to fund the annual Lantern Festival
Amount of reserves held	Para 1.22	£500 for donations £2000 for Lantern Festival
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Nil at this date. However, the CIO requires sufficient members to carry out its objectives and all reasonable steps are taken to attract new members to at least replace those expected to leave

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising activities throughout the year including galas, grottos.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Nil at this date. However, the CIO requires sufficient members to carry out its objectives and is facing a membership with members of advancing age and steps need to be taken to increase the number of younger members within the club
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution and Byelaws
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed through election by club members. The procedures are specified in the Constitution and Byelaws documents

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees and Club officers receive induction training from the Lions accredited trainer
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Part of Lions Clubs International District 105N
Relationship with any related parties	Para 1.51	
Other		

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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of Name Address
adviser

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Reference and Administrative details

Charity name	Castleford and Pontefract District Lions Club
Other name the charity uses	
Registered charity number	1179659
Charity's principal address	32 Box Lane Pontefract West Yorkshire WF8 2JW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Heywood	President		Castleford & Pontefract District Lions Club
2	Michelle Nicholson	Immediate Past President		Castleford & Pontefract District Lions Club
3	Dave Large	Treasurer		Castleford & Pontefract District Lions Club
4	Jeannette Morgan	Secretary		Castleford & Pontefract District Lions Club
5	Helen Charlotte			Castleford & Pontefract District Lions Club
6	Keith Smalley			Castleford & Pontefract District Lions Club
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

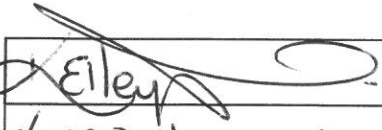
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	KAREN HEYWOOD	
Position (eg Secretary, Chair, etc)	PRESIDENT / TRUSTEE	
Date	21 FEB 2023	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Castleford and Pontefract District Lions Club

**On accounts for the year
ended**

30th June 2022

**Charity no
(if any)**

1179659

Set out on pages

1,2,

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 21/12/2022

Name:

Malcolm Hurst

**Relevant professional
qualification(s) or body
(if any):**

FMAAT

Address:

Ropergate House, 43 Ropergate

Pontefract

Section B

Disclosure

Give here brief details of any items that the examiner wishes to disclose.

Castleford and Pontefract District Lions Club
c/o 5 Eskdale Close, Normanton, West Yorkshire. WF8 2RF

Balance Sheet at 30th June 2022

Assets

Lions Bank Account			
Activities	5387.58		
Administration	<u>3404.56</u>	8792.14	
Lioness bank account			
Activities	0.00		
General	<u>0.00</u>	<u>0.00</u>	8792.14
expenses accrued			-240.00

8552.14

Reoresented by

Income and Expenditure Account	<u>8552.14</u>
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We have prepared the above accounts from the books and records provided and from the information and explanations received, and confirm they are in accordance therewith. We have not carried out an audit.

21st December 2022


Accountants

Castleford and Pontefract District Lions Club
c/o 5 Eskdale Close, Normanton, West Yorkshire. WF8 2RF

Income and Expenditure Account for the year ended 30th June 2022

Income

subscriptions	-652.42	
galas,fetes etc	307.00	
fund raising, grottos etc	3835.80	
collections	41.94	
members donations	574.77	
charter	260.23	
	<u>4367.32</u>	
lioness club	2588.90	6956.22

expenses

activity prizes etc	1405.45	
licences and Insurances	73.96	
rent	85.39	
light and heat	255.75	
travel	110.00	
promotional	15.95	
PPS	69.81	
repairs and renewals	174.48	
charitable gifts,donations		
and assistance	2015.92	
Incidental Expenses	61.17	
Accountancy Charges	240.00	<u>4507.88</u>

Surplus for the year	2448.34
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Retained Surplus Brought Forward	6103.80
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Retained Surplus Carried Forward	<u><u>8552.14</u></u>
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