



**Annual Report for 2024
for the Parochial Church Council
of St Martin's, Hereford
Part of the Benefice of
South Wye, Hereford**



Contents:

1 - 3	Parish and PCC Information, Membership and Policies
4 - 6	Electoral Roll
6 - 8	Churchwardens' Report
9,10	Receipts and Payments
11 - 12	Assets and Liabilities
13 - 16	Ministry Report
17	Vestry and APCM Agendas
18 - 29	Minutes of 2023 Vestry & APCM

Parish Information

St. Martin's Church is situated in Ross Road, Hereford.

It is part of the Diocese of Hereford within the Church of England.

The correspondence address is

The Team Office 89 Ross Road, Hereford, HR2 7RJ.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (Charity No. 1179658)

St. Martin's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Anne Dowdeswell, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church Centre complex of St. Martin's, Ross Road, Hereford, and our investment properties.

St Martin's PCC

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Martin's.

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

In particular, we try to enable the people of South Wye to live out their faith as part of our parish community through: Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus; Provision of pastoral care for people living in the parish; Missionary and outreach work. To facilitate this it is important that we maintain the fabric of the Church of St. Martin's and the Church Centre.

Membership

PCC Membership

PCC members who have served at any time from 1st January 2024 until the date this report was approved are:

Ex Officio:	Reverend Anne Dowdeswell	Team Rector
	Reverend Lauren Bell	Curate
Churchwardens	Julia Ware	
	Irene Goodman	
Deanery Synod Rep	Bev Merrett	
Treasurer	John Eden	
Elected Members	Courteney Christer	Sue Cockroft
	John Eden	Gillian Farlow
	Irene Goodman	Bev Merritt
	Geoff Rawcliffe	Julia Ware
	Clive Wilce	Heather Williams

The PCC meet bi-monthly.

The Standing Committee has authority to transact business between meetings.

Reserves Policy

It is the policy of the PCC to hold a minimum of £10,000 as a General Reserve to cover running costs in the event of a major problem, another £10,000 in a Restricted Building Fund to meet anticipated building maintenance costs and unforeseen repairs, and a further reserve (3 months staff pay) to smooth out fluctuations in cash flow and meet emergencies.

Church Workers Pension Fund

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pension costs charged to the SoFA in the year are contributions payable by and on behalf of the eligible members of staff.

Safeguarding

The Safeguarding and Clergy Discipline Measure 2016, requires all clergy authorised to officiate; other relevant Church Officers (e.g. Church Wardens) and parochial church councils to have "due regard" to safeguarding policy and practice guidance issued by the House of Bishops.

A duty to have due regard to guidance means that a person under that duty is not free to disregard it but is required to follow such guidance unless there are cogent reasons for not doing so.

The PCC are committed to the Safeguarding policy, guidance and structures of the church of England and Diocese of Hereford.

The PCC has adopted a policy on the recruitment of ex-offenders.

Other Policies

The PCC has adopted the Diocese of Hereford guidance on Collections in Church at Funerals, Memorial Services, and Services of Thanksgiving.

The PCC has adopted a Health and Safety Policy. Our policy is to ensure, so far as is reasonably practicable, that our activities are carried out safely and do not pose a risk to the health of our employees, volunteers, congregation, visitors and others who may use the church, churchyard or any other building we are responsible for. This will be in accordance with good practice and any relevant statutory provisions where they apply. The Parochial Church Council (PCC) accepts its overall responsibility for this. We will ensure that adequate resources are made available to achieve this objective. Any decisions we make will have due regard for it.

The PCC has adopted a policy on Photography during church activities on premises owned by St Martin's PCC.

Members of the Electoral Roll following 2025 revision

SURNAME	CHRISTIAN NAME
1. ALEXANDER	Shirley
2. AUER	Frances Alexandria Ruth
3. BAYLISS	Brenda
4. BELL	Ethan
5. BIRD	Peter
6. BISHOP	Ann
7. COCKROFT	Susan Catherine
8. CHRISTER	Courteney Jade
9. CLARKE	Elizabeth Mary
10. CUMBES	Hudson
11. DAVIES	Gwendoline May 'Jean'
12. ECKLEY	Tina Marie
13. EDEN	Gaye Clare
14. EDEN	John Anthony
15. EDWARDS	Susan Sharon
16. EVANS	Shirley Jane
17. EVANS	Geoffrey William
18. FARLOW	Gillian
19. FRIEDLANDER	Laura Jane
20. GITTENS	Sarah Joan
21. GOODMAN	Irene Elizabeth
22. GOODMAN	Susan
23. GRIFFIN	Kimberley
24. HAMMETT	Sarah
25. HARDING	June Dawn
26. HARRIS	Margaret Jean
27. HARWOOD	Pauline Heather
28. HARWOOD	Victor

29. HEALEY	Irene Dorothy
30. HORNSEY	Cat
31. HUGHES	James
32. HUGHES	Samantha
33. HUGHES	Valerie Mary
34. HYDE	Leslie Martin
35. HYDE	Susan
36. JONES	Colin
37. JOSEPH	Joan
38. KENDAL	Shirley Ann
39. KENNETT-WISE	Pamela Jean
40. KENNETT-WISE	John Duncan
41. KNOX	Kieron Dale
42. KNOX	Angela Claire
43. LANE	Oenwen Olive Margaret
44. LIBBY	Ann Josephine
45. MAITLAND	Christopher
46. MAITLAND	Graciela Lucy
47. MASON	Doris Jean
48. MERRITT	Beverley Anne
49. MILES	Rebecca
50. MILES	Scott
51. MILLER	Christina Elizabeth
52. MUNN	Zoe
53. NICHOLLS	Joyce
54. PERKINS	Mary Helen
55. PRICE	Marlene Mary
56. PROBERT	Tina
57. RAWCLIFFE	Deanne Elizabeth
58. RAWCLIFFE	Geoffrey Norman

59. ROGERS	Margaret Doreen
60. SEYMOUR	Janet Ethel
61. SHARPE	Pamela
62. SPICER-SCOFIELD	Andrea
63. SPICER-SCOFIELD	Marie Louise
64. SHARLAND	Joan Margaret
65. SYMONDS	Angela
66. SYMONDS	Shirley Ann
67. TWIGGE	Patricia Anne
68. WARE	Julia Dawn
69. WILCE	Clive
70. WILCE	Susan
71. WILCOX	Sarah
72. WILLIAMS	Heather Elizabeth
73. WILSON	Bethan Catherine
74. ZOU	Qin Mei

Churchwardens' Report

January 2024 We reported on the work on the heating, the porch and the wall and it was agreed to apply for a faculty for Hereford Heating to install a new boiler, and to accept quotes from I J Preece for the porch and Joe Price for the wall. We told the PCC that we were on notice for a Quinquennial Inspection and it was agreed this should be done by Hook Mason.

March 2024 On Monday 18th March 2024 Revd Anne, Julia and Irene met with Deborah Johnson from Hook Mason who carried out the Inspection. We phoned and emailed Julian Lott who gave the quotation for the porch but he has not responded.

A coffee morning was held on 17th February when Dafydd, Sarah and Peter explained what was being done and what needed to be to be done in the future to be an Eco Church.

We noted that Christine would be missed from the office when she retires at the end of March. It was expected that the Afternoon Tea on 23rd March would be well attended as Christine was a valued friend to many.

July 2024 We attended a meeting for Treasurers and Churchwardens at the Homer Hub. We had been asked to share encouragements and difficulties and we shared that we were proud of Foodshare, Meals at St. Martin's, Bible Study and Coffee on Tuesday, After-School Club, Chill'n'Church, Foodshare and Communion on Fridays and Messy Church. We shared that we found the faculty process difficult and this was agreed by all others attending.

On 17th June we had lunch at the Bishop's Palace and on 19th June we attended the Archdeacon's Visitation when we were officially appointed Churchwardens.

At the APCM on 30th June Courteney Christer, Sue Cockroft and Heather Williams were appointed to the PCC and John Eden was elected Treasurer. We reported that all faculties had been approved and we were awaiting work to be start on the boiler, porch and wall.

September 2024 We are pleased to say the new boiler has been installed and the wall between the churchyard and the school has been repaired. Despite many phone calls to Julian Lott at IJ Preece & Son it proved very difficult to find out if and when they could do the work on the porch. Eventually I had an email to say that the soonest they could start would be February or March. After discussion we approached G B Builder and they were much more reliable. Their quote was £4055.04 including VAT and as well as the lime plastering and making good they will paint from floor to ceiling. They will also repair the part of the wall in the toilet that needs attention. We have accepted this quote and the work will start on 14th October. The quote from IJP was £3754.40 which didn't include painting the part above the repaired plastering.

In the light of all the money needed for all the work we would like to thank Sue and Jackie for an excellent quilt exhibition which was enjoyed by many visitors and raised a very needed amount of money.

Scott Richardson has begun working on the Churchyard and this is successful as he is doing a good job.

We are going to another meeting of Churchwardens and Treasurers on Wednesday 9th October at Homer Hub and Dean Sarah will be speaking to us. We now need to look at the findings of the Quinquennial Inspection but there aren't too many issues to be addressed this year.

We could do with additional Sacristan and coffee helpers on the rota, but we would like to express our thanks to everyone who lends a hand in any way. We would particularly like to mention Les and Hudson who make our job much easier on Sunday mornings.

November 2024 On Saturday 21st September the Eco Church Team arranged a special day for visitors to look round the churchyard and see the various things Peter had made. Unfortunately because of the heavy rain this event had to be held indoors. That afternoon a presentation was made to Bill in appreciation of all his work in keeping the churchyard in good condition for many years.

On 9th October we attended another meeting at Homer Hub where Dean Sarah was an inspirational speaker. After her talk she commended St. Martin's on the fact that there was always someone to answer the phone to arrange funerals and said that wasn't the case everywhere. She also praised Revd Anne and Revd Lauren for their good work before, during and after funerals.

On 20th October the church looked lovely with the Harvest flowers and we had a good congregation including the Uniformed Organisations. We had a Harvest Lunch on 27th October organised by John, Gaye and Marlene and this was appreciated by all who came.

As we come to the end of our time as Churchwardens we would like to thank everyone who helped us in any way and also for all the help given at St. Martin's.

*Irene Goodman
Julia Ware*

St Martin with St Francis PCC Receipts and Payments Account

For the period from 01 January 2024 to 31 December 2024

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Planned giving	13,791	—	—	—	13,791	15,150
Collections and other giving	3,507	—	—	—	3,507	3,436
Other voluntary receipts	9,350	—	6,702	—	16,052	54,908
Gift Aid recovered	4,986	—	—	—	4,986	5,798
Other receipts	1,473	112	—	—	1,585	7,271
Activities for generating funds	6,852	5,580	(662)	—	11,770	10,720
Investment Income	—	35,400	948	—	36,349	36,432
Receipts from church activities	2,648	12,041	—	—	14,689	21,589
Total receipts	42,609	53,134	6,989	—	102,733	155,307
Payments						
Cost of generating funds	1,513	—	—	—	1,513	1,112
Missionary and Charitable Giving	—	—	—	—	—	661
Parish Share	6,000	—	—	—	6,000	15,333
Clergy and Staffing costs	—	6,046	55,093	—	61,140	69,621
Church Running Expenses	11,200	13,798	25,931	—	50,930	44,789
Hall Running Costs	4,056	29,682	3,735	—	37,474	21,220
Church Repairs & Maintenance	—	6,974	—	—	6,974	660
Hall Repairs & Maintenance	—	—	—	—	—	10,794
New Building work	—	—	—	—	—	—
Governance Costs	—	—	—	—	—	400

Total payments	22,770	56,501	84,760	—	164,032	164,592
Excess of receipts over payments before transfer	19,838	(3,367)	(77,770)	—	(61,299)	(9,284)
<i>Transfers</i>						
Gross transfers between funds - in	34,935	41,500	72,737	—	149,173	174,140
Gross transfers between funds - out	(55,791)	(58,008)	(35,373)	—	(149,173)	(174,140)
Excess of receipts over payments before other gains	(1,017)	(19,875)	(40,406)	—	(61,299)	(9,284)
Net movement in funds	(1,017)	(19,875)	(40,406)	—	(61,299)	(9,284)
<i>Reconciliation of funds</i>						
All assets at 01 January 2024	676,314	11,745	81,837	—	769,896	779,180
All assets at 31 December 2024	675,297	(8,130)	41,430	—	708,597	769,896

St Martin with St Francis PCC

Statement of Assets and Liabilities (by code)

As at: 31 December 2024

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Tangible assets						
2931 : 27 Web Tree Avenue	242,298.00	—	—	—	242,298.00	242,298.00
2932 : 211 Ross Road	137,518.00	—	—	—	137,518.00	137,518.00
2933 : Parish Centre plus 3 flats	300,000.00	—	—	—	300,000.00	300,000.00
2935 : BU15 UHT FoodShare Van	—	—	2,210.00	—	2,210.00	3,710.00
Total	679,816.00	—	2,210.00	—	682,026.00	683,526.00

Current assets - Cash at bank and in hand

6501 : Lloyds Bank PCC current account	(5,830.75)	—	5,949.00	—	118.25	7,479.95
6502 : Lloyds Bank Roof current account	569.00	—	—	—	569.00	1,053.00
6503 : Nat West Bank properties current account	—	(5,867.80)	7,000.00	—	1,132.20	15,562.14
6504 : Nat West Bank WBN current account	—	(5,408.19)	6,628.92	—	1,220.73	5,690.07
6506 : Nat West FoodShare current account	182.00	—	10,286.45	—	10,468.45	30,026.99
6510 : CCLA (CBF) PCC Gen deposit account	404.98	—	3,939.57	—	4,344.55	15,980.37
6512 : CCLA (CBF) Properties deposit Account	2.12	0.36	89.55	—	92.03	87.57
6520 : Santander HSWTM Team Council Account	—	(460.53)	—	—	(460.53)	4,363.49

6525 : CCLA HSWTM Savings Account	153.68	—	5,686.10	—	5,839.78	6,064.23
6530 : Santander HSWTM Fees Account	—	3,606.00	2,336.00	—	5,942.00	1,074.00
Total	(4,518.97)	(8,130.16)	41,915.59	—	29,266.46	87,381.81
Liabilities - Agency accounts						
6699 : Agency collections	—	—	2,695.42	—	2,695.42	1,011.42
Total	—	—	2,695.42	—	2,695.42	1,011.42
Net total assets	675,297.03	(8,130.16)	41,430.17	—	708,597.04	769,896.39

Represented by

Unrestricted - General	675,297.03	—	—	—	675,297.03	676,314.09
Designated - Fees	—	3,629.20	—	—	3,629.20	445.20
Designated - Pension	—	6,636.61	—	—	6,636.61	1,047.48
Designated - WBN	—	(5,484.11)	—	—	(5,484.11)	(1,078.20)
Designated - office	—	(7,044.42)	—	—	(7,044.42)	3,368.73
Designated - prop	—	(5,867.44)	—	—	(5,867.44)	8,562.14
Restricted - FoodShare	—	—	12,377.69	—	12,377.69	33,436.23
Restricted - HSWTMRve	—	—	5,464.04	—	5,464.04	5,910.55
Restricted - Missioner	—	—	(572.00)	—	(572.00)	(40.00)
Restricted - PCCRve	—	—	14,611.63	—	14,611.63	18,025.39
Restricted - Payroll	—	—	3,093.55	—	3,093.55	17,391.61
Restricted - PropRve	—	—	7,089.55	—	7,089.55	7,085.45
Restricted - Reserves	—	—	(517.98)	—	(517.98)	(517.98)
Restricted - StFrancis	—	—	(116.31)	—	(116.31)	545.76
Total	675,297.03	(8,130.16)	41,430.17	—	708,597.04	769,896.39

Clergy Report on 2024

Services and Liturgy

Occasional Offices

Across 2024 32 adults and children were baptised at St Martin's, 3 marriages were celebrated and 24 funerals were conducted in church, with a further 20 funerals at the crematorium and 25 committal only services. Some of those committal only services were combined with memorial services. The slow decline in occasional offices reflects national trends, but is a concern because of the implications for our mission in our community as well as the financial implications.

Special Services

Our Holy Week, Easter and Christmas Services were generally well attended. One innovation was 'Ashes on the Go' on Ash Wednesday which was positively received by those passing by our 'ashing station' on the Old Bridge. We welcomed St Martin's School, The Hereford Academy and Lakeside nursery to Christmas services and Lauren lead Christmas assemblies at Riverside. The Harvest Festival was, as usual, very busy, and our Harvest gifts were shared with FoodShare and Monday Meals. Riverside held Harvest and Easter services and assemblies at St Martin's.

The Trefoil Guild held a memorial service at St Martin's. Our usual pattern of Remembrance services across Armistice Day and the Remembrance weekend, this year also included a service for the dedication of the new standard of the Regimental Association of the SAS.

Weekday Services

Messy Church has continued to grow in confidence as a new cohort of families have joined. Thursday Communion at St Martin's and Friday services at Belmont Community Centre have very small but faithful congregations. During the year we started to take monthly services at Hampton Grange and Gwen Walford nursing homes during the local vacancy, as several former congregation members are resident there.

Sunday Services

Our Sunday congregations still have not returned to pre-covid levels, but we have welcomed several new regulars which is heartening.

Mission and community

Schools and Young People

Our relationships with local schools continue to strengthen. Lauren's role as governor at Riverside has resulted in lots of visits to St Martin's as well as opportunities for her to lead assemblies and contribute to RE lessons. Afterschool Club at St Martin's School, run with Putson Baptist Church, supported by David, Sue and Julia is usually fully booked. The Summer of 2024 saw a large group of our Chill'n'church members leave school and, therefore the group. It is lovely to see these young people moving into jobs, further education and training, still eager to talk whenever we meet them, several of whom occasionally join our on-line services and with a strong assurance that their church is there for them whenever they may need it. Hudson continues to grow in confidence as a server.

FoodShare and Meals

The FoodShare team of staff and volunteers has taken on new challenges and the project is a really important contribution to our local community. As part of the preparation for David moving on from the project, Catherine Hornsey and Graham Matthews, both established volunteers, were taken on for 6 months as a part time job share by FoodShare to work on the future plans for the project. Their employment was fully funded by a grant.

Winter of Wellness Funding allowed FoodShare to run a set of Community Lunches and Summer picnics for local families.

There was a lovely turnout for our Harvest Lunch and many thanks are due to John, Gaye and Marlene.

Community Engagement

Young at Heart continues to meet and provide important opportunities for fellowship as well as for some very competitive quizzing!

St Martin's was full on the 2nd August for a concert by Surrey Police Band and friends raising funds for SSAFA Herefordshire. The concert commemorated Violette Szabo and it was a special privilege to welcome Tania Szabo. His Majesty's Lord Lieutenant of Herefordshire, Edward Harley CBE presented RAF veteran John Cary with the Nuclear Test Medal. Other guests included the High Sheriff of Herefordshire Patricia Churchward, Mayor of Hereford Cllr Kevin Tillet and chair of Herefordshire Council Roger Philips. We were also full for a concert in October featuring the Swansea Bay Ladies Choir and organised by Mayor Kevin Tillet in support of his mayoral charities, including FoodShare.

The St John the Baptist Church, Hereford part of the Johannine Syriac Orthodox Church have started to use St Martin's regularly and we are looking forward to this becoming a strong and long lasting relationship.

Prayer and Spirituality

Bible Studies followed Tom Wright's guide to the book of Acts and the York study *Caring for Creation* as well as an Alpha course.

In response to requests we started to include some surnames in the prayer lists that are used in our church intercessions of both the sick and those who have died, where appropriate permissions have been given and recorded.

Safeguarding

In response to queries about text messaging between church members of different generations and other concerns about internet safety, we ran an article from the Diocesan Safeguarding team in the newsletter and the magazine. This covers a range of online safety issues including the risk of scamming. There is also a reminder that conversations between adults and children or young people within the church setting need to be public – and this includes text or message conversations.

Bev's dedicated work as our Safeguarding Lead has continued to make a significant contribution to this essential area of our work.

Staffing

Two major changes to the staffing at St Martin's happened in 2024. Christine Cook retired in March after nearly two decades supporting the ministry of the South Wye Team. An afternoon tea and presentation to thank Christine for her hard work was full of old friends and new.

After many years of careful and dedicated work, Bill Evans retired as our gardener. We are enormously grateful to Bill for his hard work, his kindness and gentleness with visitors and the bereaved and his help with so many tasks beyond his role. A presentation was made to Bill as part of the Churchyard Celebration Day.

Sharron Brown increased her hours from 12 to 20 hours per week. Kirsty Weaver started as Financial Administrator working 12 hours per week, half in the office and half at home. Barry Stevens is now employed by the Diocesan Chaplaincy team in his role as Chaplain to the Academy. Scott Richardson has started as Sexton (gardener) at 15 hours per week.

Minutes of the Vestry Meeting held in St Martin's on the 30th June 2024 following the Parish Eucharist

Present: Rev Anne Dowdeswell, Rev Lauren Bell, Rev Julia Ware, Deanne Rawcliffe, Geoff Rawcliffe, Bev Merritt, Doreen Rogers, Rev Jackie Neville, Pat Twigge, Dafydd Jones, Peter Bird, June Harding, Gillian Farlow, Ann Bishop, Jean Davies, Clive Wilce, sue Wilce, Marion Wilce, Michael Ranyard, Joan Joseph, Shirley Evans, Heather Williams, GW Evans, Susan Goodman.

Apologies: Irene Goodman

Prayers the meeting opened with prayer

Minutes of Previous Meeting

The Rector was in the chair, opened the meeting and welcomed everyone to the first part of the meeting - the 'Annual Vestry' meeting, which all residents of the ecclesiastical parish are entitled to attend.

Minutes of the 2022 APM All agreed, no matters arising .

Prop: SW Sec: JD All agreed

Nominations for the Office of Churchwarden

There were two valid nominations :

Julia Ware (proposed by Irene Goodman / seconded Jean Davies)

Irene Goodman (proposed by Les Hyde / seconded Julia Ware)

Clive Wilce proposed re-election of both churchwardens, and the proposal was seconded by Sue Cockroft and carried unanimously.

The Rector thanked Julia and Irene for their service and commitment over the last year.

Minutes of the Annual Parochial Church Meeting held in St Martin's on the 30th June 2024 following the Vestry Meeting

Present: Rev Anne Dowdeswell, Rev Lauren Bell, Rev Julia Ware, Deanne Rawcliffe, Geoff Rawcliffe, Bev Merritt, Doreen Rogers, Rev Jackie Neville, Pat Twigge, Dafydd Jones, Peter Bird, June Harding, Gillian Farlow, Ann Bishop, Jean Davies, Clive Wilce, sue Wilce, Marion Wilce, Michael Ranyard, Joan Joseph, Shirley Evans, Heather Williams, GW Evans, Susan Goodman.

Apologies: Irene Goodman

Minutes of previous meeting (ANNUAL PAROCHIAL MEETING OF THE PARISH OF S MARTIN (SOUTH WYE) HEREFORD held on Sunday 23rd April 2023, following the Parish Eucharist

Present : Revv Anne Dowdeswell, Lauren Bell all PCC members (except Gillian Farlow) and seven members of the congregation

Apologies: Gillian Farlow, Joan Joseph, Sue Goodman

The vestry meeting closed and....

The Rector opened the Annual Parochial Church Meeting for 2023.

The Rector referred attendees to the Report and Accounts booklet circulated prior to this meeting. The accounts had already been approved by the PCC and the PCC now presented them to this meeting for information.

Minutes of the Previous Meeting :

Found on pages 22/23 of the annual report document. There were no errors, omissions or matters arising. John Eden proposed the minutes be accepted and all were in favour. The Rector signed off the minutes of the 2022 APCM Treasurer's Report : The auditor has signed of the accounts and the certification is attached. In the absence of GF, the Rector covered the main points in Gillian Farlow's report, including clarifying restricted funds and free reserves. There being much grant and trust income for the Foodshare project. Planned giving is down on previous years, as is rental income, due to a void on Flat 3, which has now been re-let. Gillian thanked her helpers, including money-counters and Bonus Ball administrators. A question about fundraising activities was put - the term is applied in accounts to all income not defined in any other way (eg grants/contracts/bequests) it is the normal income stream for the charity - hall hire, lettings etc etc Geoff Rawcliffe proposed and Irene Goodman

seconded the approval of the accounts, and a message and gift be transmitted to our Independent Examiner, who is happy to continue for a further year.

The re-appointment of our Independent Examiner was agreed by all present.
Churchwardens' Report - Irene Goodman presented the report of the Churchwardens and thanked everyone for their support for the church. There were no questions put to the Churchwardens.

Incumbent's Report The Rev Anne Dowdeswell referred to her report, circulated in advance, and thanked everyone who helps to keep the parish show 'on the road'. Following the fire, the Foodshare team re-assembled the hall kitchen and organised the catering equipment. Funding for this area of work and demand for the provision has grown significantly. Chill and Church has seen really good growth and some attendees are coming to other activities. Core group area Academy students, but there are other sources. AD thanked Bev Merritt for her hard work on safeguarding, which was a significant piece of work for the parish. AD thanked everyone involved in maintaining the life and witness of the church in South Wye - there are many 'unsung' heroes, to whom AD expressed our thanks. AD said that we will be renewing the Electoral Roll during this year, in time for the 2024 APCM.

Election of PCC Valid Nominations and consents have been received for the following persons to serve on the S Martin's PCC in 2023/24:

John Eden	Irene Goodman	Geoff Rawcliffe	
Gillian Farlow	Clive Wilce	Julia Ware	Bev Merritt

Deanne Rawcliffe proposed re-election of all persons nominated, being listed above. The proposal was seconded by Jean Davies and approved by all present.

Election of Sidesmen : S Martin's does not appoint to this role.

Elections to Deanery Synod: Bev Merritt agreed to continue to serve in this role. There are further vacancies, to which invitations to those on the Electoral Roll was made. Clive Wilce proposed and Julia Ware seconded the nomination of Bev Merritt as Deanery Synod representative.

Safeguarding Officer : Bev Merritt to continue in this role, the meeting content for her to continue.

The Rector thanked everyone for their attendance, and the meeting closed with the Grace at 11.25am

No matters arising, the minutes were accepted as a true and accurate record of the meeting. Proposed JW, seconded SW, all in favour

Financial Report on 2023

The most significant issues with our financial situation in 2023 were around staffing. Most notably, our PCC treasurer Gillian Farlow retired from her post in August. Gillian's careful stewardship of our funds, as well as her management and oversight of some very significant pieces of work including registration with the Charity Commission and the difficulties of the Covid years have made an important contribution to all that we have been able to do during the 7 years of her tenure. I would like to extend my personally thanks to Gillian, along with those of the PCC and the wider Church community. It has proved very challenging to recruit a new Treasurer to the PCC and I hope that this role can be filled at the APCM. For the last months of 2023 our various bank accounts were managed by a mixture of staff and volunteers and I am very grateful to them all for their hard work, which was made much easier by the careful handover and planning undertaken by Gillian. As an overview of the financial situation for 2023: Receipts for the year were nearly £20,000 higher than in 2022 but most of this was as specifically designated grant funding for the FoodShare project and the Academy Chaplaincy. Planned giving and collections were down on the previous year. Along with everyone else, our costs increased over the year. Staffing costs increased. Both Barry and David were employed for the whole year, but these costs were budgeted for and met by grant and designated funding. The PCC pays all staff at least the UK living wage. Energy prices and insurance costs increased. A new boiler was installed in the hall, a budgeted cost, but significant at over £10,000. The PCC took the decision to reduce our Parish Offer to £15,000 for the year. Our total payments were £42,428 higher than in 2022. We ran at an operating loss of £7,394 for 2023 - plainly not a sustainable situation. Many thanks to everyone involved in fundraising, including Sue Cockcroft, Pam Sharpe, Heather Williams, Jackie Nevill, Marlene Price and many others.

Anne Dowdeswell

The financial report and accounts were presented, although the accounts had still to be audited and would be presented to the PCC when they returned from the auditor. It was noted that plate donations at baptisms and weddings had decreased. The PCC had reduced their Parish Offer. A new financial administrator Kirsty Weaver had been appointed. Thanks were expressed to everyone who had helped with fundraising over the year and to all those who had taken up new roles. The PCC's thanks were expressed to Gillian Farlow for her work as treasurer. In response to questions from the meeting it was confirmed that the PCC's properties had been revalued in 2022 and that FoodShare funds are within PCC funds and are ringfenced for FoodShare.

Churchwardens' and Fabric Report for 2023

2023 was a busy year as we had to consider upgrades to the church fabric which involved seeking faculties, but we also had many encouragements.

In January Barry Steven began as Chaplain to the Hereford Academy and started playing his part at St Martin's. In May we gathered to celebrate the King's Coronation. This was shown on screen in church and the day and the refreshments were enjoyed by all who attended. On 24th June we had a Big Clean day and as well as everyone working very hard, we had a very good time together. The Spring Fair on 17th June was a success in spite of the rain and raised £500 for church funds.

On 29th June Bishop Richard came to St Martin's and confirmed Hudson Cumbes, Jayden Colwell-Harding (members of Chill'n'Church) and Jean Mason. In true St Martin's style we had amazing refreshments afterwards and we would like to thank Marlene and all her helpers for all they do on these occasions.

We are fortunate that David Bland is able to do PAT testing for us and this was done in July as was the renewal of our five year Electricity Safety Certificate.

In July we began to prepare for the process of applying for faculties for replacing the boiler in the church and making good the plaster and decorating the porch. A quote was accepted for the porch from Julian Lott of IJ Preece and Son Ltd of £2799 & VAT. The quote from Hereford Heating for the new boiler was £6782 (including a deposit of £660 already paid.) We applied for faculties but were asked to look into Eco options and this delayed things, and meant a lot of time meeting surveyors from Greenlands of Tredegar and Caplor and speaking to Forest Eco Services and the Efficient Energy Centre. As expected, all the Eco options were very expensive and very much more than we could afford, so we continued with the faculty application to install a new gas boiler.

We sent photos and measurements of the work needed on the porch and began work on the faculty for this. The wall between the churchyard and St Martin's School was damaged on the school side and a quote for £500 was given by Joe Price Building Service for repairing this. Thankfully this doesn't require a faculty. In August we were very sorry to hear that Gillian was reluctantly resigning as PCC Treasurer. She had been excellent in this role and we thank her for all her dedication and time spent in balancing the accounts and finding new ways to raise money over her seven years in this role.

Harvest was on the 17th September and the uniformed organisations attended. The flowers were beautiful and we thank those who helped with the arrangements then and on other occasions through the year. We're grateful to

Jackie who was in charge of the Christmas Fair on 25th November. Once again many people helped on the day and we'd like to thank them all.

Chill'n'Church, FoodShare and Meals on Monday and Messy Church were and are very encouraging. Many thanks to all who are involved in the running of these activities. Safeguarding is a strength at St Martin's and we are greatly indebted to Bev for all her hard work in keeping us up to date, compliant and well informed. We are grateful to all who help in any way at St Martin's and are glad to have Rev'd Anne and Rev'd Lauren to lead us.

*Irene Goodman
Julia Ware*

During discussion of the Churchwardens' report as presented by Julia it was confirmed that the plastering had received an Archdeacon's certificate, that the boiler replacement would come before the next DAC meeting and that the churchyard wall would be repaired during the school summer break.

Rev Anne thank Julia and Irene for their hard work over the last year which made such a difference to the running of the church.

Clergy Report on 2023

Services and Liturgy

Occasional Offices Over 2023 44 children and 3 adults were baptised at St Martin's, 8 weddings were conducted and 27 funerals were held at the church, with further 30 funeral services at the crematorium and 30 committal only services. It was an absolute joy to be present at St Martin's on Thursday 29th June to celebrate as Jean Mason, Jayden Colwell-Harding and Hudson Cumbes were confirmed by Bishop Richard. Thank you to everyone who helped with the service and the party afterwards. We have noticed an increase in 'ashes only' requests – families who have had a civil celebrant at the funeral or an unattended 'direct' cremation and now would like to inter the ashes at St Martin's. We always offer committal prayers but if the family would prefer, we are happy to simply witness a committal undertaken by the family or funeral director. Almost without exception they ask for committal prayers, and often for more 'ceremony' – readings or prayers in church first, for example. Anecdotally, over 10% of cremations at Hereford Crematorium are now 'direct' cremations, with no one in attendance and no service or ceremony.

Special Services Christmas and Easter services were back to a relatively straightforward pattern and attendance was slightly increased over previous years.

The Harvest service was well supported and thanks are due to David and everyone who helped to run the services as Lauren and I both had Covid. Reformation Sunday was marked by a special service, supported by Hereford Church Singers. The All Souls Memorial Service attracted a larger than usual congregation, perhaps because people were contacted by email or text rather than the usual letter. The Chill'n'Church team lead a service at St Martin's on the 23rd July based on the story of the prodigal son.

Weekday Congregations Small, but significant congregations met at the fortnightly communion Service at Belmont Community Centre and the weekly Thursday service at St Martin's. Messy Church continued to evolve through the year with new families involved and a leadership team growing in confidence and skill at sharing their faith.

Mission and Community

Schools and Young People We welcomed the Primary Schools back to St Martin's, with Christmas services for St Martin's Primary School as well as the Academy Carol Service. and visits from both KS 1 and KS 2 from St Martin's, BlackMarston and Riverside Schools. Experience Easter was offered again. Lauren became a governor at Riverside Primary School and is successfully strengthening our links with the school. I continue to work as a member of the Local Governing Board at The Hereford Academy. Barry Stevens started in his new role as Chaplain at the Academy and writes about the first year of work in this report. Lauren also lead lunchtime sessions at the Academy through the year. The Academy received a 'Good' grading in a SIAMs inspection and the report specifically mentioned that "The partnership with the local church is mutually beneficial and contributes highly to the flourishing of pupils and adults." Bible Club at St Martin's Primary School continued to be fully booked and is a valuable partnership with Putson Baptist Church. Chill and Church offers an important opportunity to build strong relationships with young people from our community. Under Lauren's leadership the group continues to develop.

FoodShare and Meals FoodShare has grown and evolved through the year. Need continues to grow - as does the enthusiasm and energy of the group of volunteers managed by David to meet the task. Monday Meals and Sunday Lunches supported by the Winter of Wellness fund have built community and opportunity to offer pastoral support.

Community Engagement Older members of our church community are supported through the Young at Heart group and Tuesday Coffee and Toasties continued to be valued by people from across the generations. During 2023 the community housed people seeking asylum at the Three Counties Hotel and Jackie Nevill has written in this report about her experiences supporting the residents. Huge thanks to all of the cleaners and clearers who helped with the Big Clean on Saturday 24th June at St Martin's. It was great to see so many enthusiastic helpers make the place shine.

Prayer and Spirituality The Tuesday Bible Study group continues. Members of the congregation have also engaged with online study sessions.

Safeguarding Through the year Bev Merritt has worked incredibly hard as our Safeguarding Officer. Risk Assessments, safer recruitment and training at different levels for those involved with different areas of work have all been put in place and we are hugely grateful for all of Bev's hard work. We are continuing to work through the safeguarding and safer recruitment process with our volunteers.

Staffing An SLA with the Diocese of Birmingham to provide our payroll services was entered into in 2023 and has been very successful. David's contract with the Diocese of Hereford finished and from the first of February he was employed by the parish as our Community Pastor, focussing on the FoodShare work, AfterSchool Club and Messy Church. The demand for FoodShare services continued to increase as the supplies available from supermarkets decreased. The amount bought in through FareShare has increased slightly to compensate. The Academy Chaplaincy project started at the beginning of the year. Our ministry team currently comprises Barry Stevens Lifelinks Chaplain at the Academy, David Bland Community Pastor, Lauren Bell Curate and myself as Team Rector, supported by volunteer lay ministry from many members of the congregation and by Jackie Nevill and Michael Ranyard who both have PTO. Permission to Officiate (PTO) is renewed annually.

Events and Fundraising The Spring Sale at St Martin's on Sat 17th June helped us to raise over £500 for church funds. The Summer Fete was blighted by the rain, but as always a hard working team rallied around and we raised about £700. On a day when lots of other events were cancelled due to the weather, that was an achievement. Many thanks to everyone, especially the new and first-time volunteers and to Putson Baptist Church for their kind loan of the marquees. The Christmas Fair at St Martin's was held on the 25th November. So much hard

Arabella is our new Organ Scholar, playing the organ during our Sunday services as well as for occasional offices.

Events and Fundraising

The schedule of Fundraising Events through the year made a significant impact on the financial situation of the Church. As well as the Spring Fair, Summer Fete and Christmas Fair, we added a Jumble Sale early in the year, Afternoon Teas and a Harvest Lunch. Sue Cockcroft and Jackie Neville organised *Quilty Pleasures* an exhibition of wonderful quilts. We are hugely grateful to everyone who contributed to our fundraising events in 2024.

Ecochurch

The Eco Church Coffee morning, held at St. Martin's in February went very well and everyone who attended learnt a lot. Appalling weather meant that we weren't able to welcome many people to our Churchyard Celebration Day, which was a great shame, the EcoChurch team had pulled out all the stops and their hard work, especially the amazing habitat enhancements in the churchyard are still worth a visit. The 'bug hotel' - more of a Bug Ritz really - in particular is a wonderful addition. The EcoChurch team worked hard through the year in order to achieve Bronze accreditation, which arrived at the beginning of 2025. We are hugely grateful to the group of volunteers who have been busily weeding and tidying the flower beds and verges: Sue, Do, Bev, James, Pauline, Cubs and Scouts and the Eco Church Team.

In Memoriam

We were saddened by the death of Rev Clive Evans, and privileged to host his funeral in November. Clive was a good friend to many in our congregation and community as well as a faithful servant to the church in South Wye over many years. We continue to keep Linda and the family in our prayers. May he rest in peace and rise in glory.

Thanks

My thanks and gratitude are due to all those who continue to enable the ministry and mission of this Church. Lauren, Jackie, Barry, Sharron, Kirsty, Irene, Julia, Bev, John and Marlene as well as many others, PCC members, the EcoChurch Team and all those who join rotas and volunteer in so many ways. Thank you all.

*Anne Dowdeswell
Team Rector*

APCM for Calendar Year 2024
St Martin's, Ross Road, Hereford
Sunday 4th May 2025

Vestry Meeting Agenda

Prayers

Minutes of Previous Meeting

Election of Wardens

APCM Agenda

Minutes of previous meeting

Treasurer's Report

Churchwardens' and Fabric Report included in Annual Report

Clergy Report included in Annual Report

Electoral Roll included in Annual Report

Election of PCC members

Deanery Synod Representation

Safeguarding Officer

Appointment of External Examiner

A.O.B

work, in organising, baking, creating, selling, cooking and much more enabled us to raise the wonderful sum of £1600.

Thanks

Huge thanks on behalf of the whole PCC and Congregation are due to Gillian Farlow for her dedication and hard work as treasurer to St Martin's PCC over the last 7 years. As well as moving to online banking and bringing our properties, administrative and fees accounts together into our Return of Parish Finance, she also managed our registration with the Charity Commission and their annual reporting processes in addition to those of the Diocese. Gillian has worked hard to ensure that the PCC is informed and in a position to make informed decisions about our financial situation. Gillian has also taken on a multitude of administrative and practical tasks on behalf of the PCC with her customary calm and clarity. The methodical and practical approach that Gillian took to managing the transfer of her responsibilities is typical of the way that she tackled the role of treasurer. As well as the PCC, I owe her a personal debt of gratitude for her support over the last 7 years. Thank you Gillian. My thanks are due to so many people. To our Churchwardens, Irene and Julia, whose continued support enables the ministry of the parish to continue to grow through the year. Christine and Sharron provide both pastoral as well as administrative support, as the first point of contact for the team. Lauren's ministry has continued to grow and flourish as her pastoral and spiritual gifts have blessed so many people. Jackie Nevill serves the parish with huge devotion both as a priest and as an organiser. David's work with FoodShare, community engagement, Messy Church and Bible club has continued to grow in his new role as Community Pastor. Barry's first year as Lifelinks Chaplain has built relationships with young people and their families. John Eden's work as musical director makes such a difference to the quality of worship that we are able to offer. I am grateful to the whole PCC, our congregations and wider church family, especially those who have joined recently or started new voluntary roles. Thank you all for your support and prayers.

*Anne Dowdeswell
Team Rector*

Although it was not a 2023 item, thanks were expressed to Bill for all of his hard work in the churchyard. Gillian expressed thanks to Anne for her work.

Electoral Roll

Members of the Electoral Roll during any part of 2023 and until the APCM are:

- 1 AUER Frances Alexandria Ruth
- 2 BAYLISS Brenda Rosemary
- 3 BIRD Qin-Mei Zou
- 4 BIRD Peter
- 5 BISHOP Ann
- 6 CHRISTER Courteney
- 7 CLARKE Elizabeth Elizabeth
- 8 COCKROFT Susan Catherine
- 9 CUMBES Hudson
- 10 DAVIES Gwendoline May (JEAN)
- 11 DITCHFIELD Margaret Rose
- 12 EDEN John
- 13 EDWARDS Susan Sharon
- 14 ENGLISH Marion Rose
- 15 EVANS Shirley Jane
- 16 EVANS Geoffrey William
- 17 FARLOW Gillian Elizabeth
- 18 GILBERT Dorothy Zoela
- 19 GITTENS Catherine Grace Elizabeth
- 20 GITTENS Sarah Joan
- 21 GOODMAN Susan
- 22 GOODMAN Irene Elizabeth
- 23 GWYNNE Caroline Ellen
- 24 HAMMETT Sarah Jane
- 25 HARDING June Dawn
- 26 HARWOOD Pauline Heather
- 27 HARWOOD Victor
- 28 HEALEY Irene Dorothy
- 29 HORNSEY Catherine
- 30 HUGHES Valerie Mary
- 31 HYDE Leslie Martin
- 32 JONES Dafydd John
- 33 JOSEPH Joan
- 34 KENNETT-WISE John Duncan
- 35 KENNETT-WISE Pamela Jean
- 36 LEESON Nora Betty

- 37 LEWIS Sarah Louise
- 38 LIBBY Ann Josephine
- 39 MARSHALL Paul Zee
- 40 MASON Doris Jean
- 41 MC.CARTHY Claire Deanne
- 42 MERRELL Michelle Lynne
- 43 MERRITT Beverly Anne
- 44 MORRIS Ann Elizabeth
- 45 MUSSELL Irene Christabel
- 46 NEVILL Jackie
- 47 PEMBRIDGE Elizabeth Mary
- 48 PRICE Marlene Mary
- 49 RANYARD Susan
- 50 RAWCLIFFE Deanne Elizabeth
- 51 RAWCLIFFE Geoffrey Norman
- 52 RICKERS Barbara Joan
- 53 RICKERS William Kendall
- 54 ROGERS Margaret Doreen
- 55 SEYMOUR Janet Ethel
- 56 SHARLAND Joan Margaret
- 57 SHARPE Pamela
- 58 SPICER SCOFIELD Andrea Joy
- 59 SPICER SCOFIELD Marie Louise
- 60 TALBOYS Margaret Edith
- 61 TREHERNE Dianne Margaret
- 62 TWIGGE Patricia Anne
- 63 WALKINGTON Claire
- 64 WARD Gillian Mary
- 65 WARE Julia Dawn
- 66 WATKINS Debra Georgina
- 67 WIGGINS Gaye Clare
- 68 WILCE Clive Anthony
- 69 WILCE Marion Elsie Jean
- 70 WILCE Susan Caroline
- 71 WILCOX Sarah
- 72 WILLIAMS Heather Elizabeth
- 73 WOODCOCK Alison

The Electoral Roll was presented and thanks were given to Irene for her work as Roll Secretary. Jackie Neville would be removed from the Roll as retired clergy.

Election of PCC members

Valid nominations having been received, the following were elected en bloc as lay members of the Parochial Church council:

Clive Wilce	Julia Ware	Gillian Farlow
Courtney Christer	Heather Williams	Irene Goodman
Sue Cockroft	John Eden	Bev Merritt
Geoff Rawcliffe		

Proposed JW, seconded DR, all in favour.

Deanery Synod Representation

Bev having stepped down as Deanery Synod Rep, no representative was elected.

Safeguarding Officer

Bev Merritt presented the current safeguarding report and was able to say that 98% of the actions were 'green'. Bev was thanked for her hard work in this vital area and agreed to continue in the role of Parish Safeguarding Officer

Treasurer

John Eden was elected as PCC Treasurer and thanked for his willingness to undertake the role.

Proposed GF, seconded GR, all in favour

Appointment of External Examiner

Jane Hicks was thanked for her work examining the accounts and would be asked if she was prepared to undertake the role for another year.

The meeting closed with the Grace

St Martin with St Francis PCC

Analysis of income and expenditure

Selected period: 01 January 2024 to 31 December 2024

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Receipts						
<i>Planned giving</i>						
0101 - Gift Aid - Bank	840	—	—	—	840	1,195
0105 - PGS Tax Efficient	7,110	—	—	—	7,110	7,240
0110 - Gift Aid - Envelopes	2,775	—	—	—	2,775	3,280
0201 - Other planned giving	3,065	—	—	—	3,065	3,435
<i>Planned giving Totals</i>	13,791	—	—	—	13,791	15,150
<i>Collections and other giving</i>						
0301 - Loose plate collections	2,620	—	—	—	2,620	2,138
0401 - Regular gift days	—	—	—	—	—	—
0501 - One-off Gift Aid gifts	887	—	—	—	887	1,297
<i>Collections and other giving Totals</i>	3,507	—	—	—	3,507	3,436
<i>Other voluntary receipts</i>						
0410 - Giving through church boxes	—	—	—	—	—	—
0550 - Donations appeals etc	—	—	—	—	—	366
0560 - Donations to Missioner	—	—	—	—	—	—
0563 - FoodShare donations	15	—	1,867	—	1,882	2,028
0565 - Donations for Flowers	121	—	—	—	121	68
0570 - Churchyard donations	30	—	—	—	30	100
0701 - Legacies	—	—	—	—	—	—
0801 - Recurring grants	—	—	—	—	—	—
0861 - HDBF Chaplain Support	—	—	6,743	—	6,743	31,649
08A1 - Non-recurring one-off grants	2,000	—	4,835	—	6,835	20,250
0903 - Tuesday Coffee donations	440	—	—	—	440	445
<i>Other voluntary receipts Totals</i>	2,606	—	13,446	—	16,052	54,908
<i>Gift Aid recovered</i>						
0601 - Tax recoverable on Gift Aid	4,986	—	—	—	4,986	5,798
<i>Gift Aid recovered Totals</i>	4,986	—	—	—	4,986	5,798
<i>Other receipts</i>						
0555 - donations to St Martins	1,452	0	—	—	1,452	1,289
0901 - Other funds generated	21	111	—	—	132	156
1310 - Insurance claims	—	—	—	—	—	5,824
1320 - Surplus - sales of fixed assets	—	—	—	—	—	—
<i>Other receipts Totals</i>	1,473	112	—	—	1,585	7,271
<i>Activities for generating funds</i>						
0851 - Commonwealth War Grave Commission	740	—	—	—	740	740
0905 - Gift Day Donations	—	—	—	—	—	—
0910 - rummage sales etc	3,518	—	—	—	3,518	3,541
0913 - Sale of postcards	—	—	—	—	—	13
0915 - Craft sales	—	—	—	—	—	—
0920 - Online Sales	—	—	—	—	—	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
0925 - SumUp fees	—	—	—	—	—	(8)
0930 - Bonus Ball Income	1,801	—	—	—	1,801	1,708
0950 - St Francis lunch club	—	—	(195)	—	(195)	34
0960 - Young@Heart	40	—	—	—	40	76
0970 - Meals@stmartins	—	—	—	—	—	—
0980 - Lovely Lunches	—	—	—	—	—	200
1220 - Bookstall sales - fund raising	—	—	—	—	—	—
1240 - Church hall lettings - fund raising	309	4,389	—	—	4,698	3,558
1250 - Magazine income - advertising	—	832	—	—	832	550
1260 - Parish magazine sales	—	359	—	—	359	307
1270 - Narthex Rent	—	—	—	—	—	—
Activities for generating funds Totals	6,409	5,580	(195)	—	11,794	10,720
Investment Income						
1001 - Dividends	—	—	—	—	—	—
1020 - Bank and building society interest	—	0	948	—	949	986
1030 - Rent from lands or buildings	—	—	—	—	—	—
1032 - rent flat one	—	5,400	—	—	5,400	5,346
1034 - rent flat two	—	6,000	—	—	6,000	6,100
1036 - rent flat three	—	7,800	—	—	7,800	7,800
1038 - rent 211 ross road	—	8,400	—	—	8,400	8,400
1040 - rent 27 webtree	—	7,800	—	—	7,800	7,800
Investment Income Totals	—	35,400	948	—	36,349	36,432
Receipts from church activities						
1101 - Fees for weddings and funerals	928	6,608	—	—	7,536	11,934
1151 - St Martins PCC Office Support	—	—	—	—	—	—
1152 - Bullinghope PCC Office Support	—	1,658	—	—	1,658	1,476
1153 - Dewsall with Callow PCC Office Support	—	—	—	—	—	—
1154 - Dinedor w Holme Lacy PCC Office Support	—	—	—	—	—	(671)
1155 - Little Dewchurch w Ballingham PCC Office	—	—	—	—	—	(1,476)
1160 - Team Office Support Misc	—	3,771	—	—	3,771	6,789
1165 - Printing Receipts	—	3	—	—	3	23
1170 - Travel Receipts	—	—	—	—	—	—
1205 - Sacristy income	69	—	—	—	69	115
1210 - Bookstall sales to promote objectives	—	—	—	—	—	—
1225 - Saxon Hall FoodShare	—	—	—	—	—	560
1227 - St Martins After Sch Club via Putson Ch	1,140	—	—	—	1,140	2,340
1230 - Church hall lettings - objectives	—	—	—	—	—	59
1235 - Sunday Coffee donations	487	—	—	—	487	439
1300 - Church Maintenance Income	—	—	—	—	—	—
1305 - Hall Maintenance Income	—	—	—	—	—	—
Receipts from church activities Totals	2,624	12,041	—	—	14,665	21,589
Receipts Grand totals	35,399	53,134	14,199	—	102,733	155,307

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Payments						
<i>Cost of generating funds</i>						
1701 - Fees paid to fund raisers	—	—	—	—	—	—
1710 - Costs of applying for grants	—	—	—	—	—	—
1720 - Costs of stewardship campaign	163	—	—	—	163	81
1730 - Costs of fetes & other events	550	—	—	—	550	330
1735 - Bonus Ball Expenditure	775	—	—	—	775	700
1740 - Investment management costs	—	—	—	—	—	—
1745 - Card Reader fees	25	—	—	—	25	—
1750 - Card Reader cost	—	—	—	—	—	—
2510 - Bookstall costs	—	—	—	—	—	—
<i>Cost of generating funds Totals</i>	1,513	—	—	—	1,513	1,112
<i>Missionary and Charitable Giving</i>						
1801 - Giving to missionary societies	—	—	—	—	—	345
1830 - Giving - relief and development agencies	—	—	—	—	—	316
1850 - Home mission	—	—	—	—	—	—
1870 - Secular charities	—	—	—	—	—	—
1880 - Meals@StMartins	—	—	—	—	—	—
<i>Missionary and Charitable Giving Totals</i>	—	—	—	—	—	661
<i>Parish Share</i>						
1901 - Stipends quota	—	—	—	—	—	—
1910 - Ministry parish share etc	6,000	—	—	—	6,000	15,333
<i>Parish Share Totals</i>	6,000	—	—	—	6,000	15,333
<i>Clergy and Staffing costs</i>						
2001 - Assistant staff costs	—	—	—	—	—	16
2020 - HSWTM Team Expenses	—	—	—	—	—	—
2050 - Salary of parish administrator	—	—	10,962	—	10,962	10,058
2055 - Salary of Office Assistant	—	—	6,932	—	6,932	5,829
2060 - HMRC NIC & Tax	—	—	5,372	—	5,372	10,744
2065 - Pension Contributions	—	6,046	—	—	6,046	4,454
2070 - BDBF Payroll Charges	—	—	375	—	375	631
2075 - B Stevens Chaplain Pay	—	—	12,005	—	12,005	22,389
2080 - DBland Community Pastor Pay	—	—	15,448	—	15,448	13,584
2085 - FoodShare Admin Assistant	—	—	3,997	—	3,997	1,912
2090 - salary of Missioners	—	—	—	—	—	—
2101 - Working expenses of incumbent	—	—	—	—	—	—
2120 - Council tax	—	—	—	—	—	—
2130 - Parsonage house expenses	—	—	—	—	—	—
2140 - Water rates - vicarage	—	—	—	—	—	—
2145 - Parsonage - water	—	—	—	—	—	—
2150 - Vicar's telephone	—	—	—	—	—	—
2272 - FoodShare Admin Pay	—	—	—	—	—	—
2370 - Visiting speakers / locums	—	—	—	—	—	—
<i>Clergy and Staffing costs Totals</i>	—	6,046	55,093	—	61,140	69,621

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
<i>Church Running Expenses</i>						
2170 - Education	—	—	—	—	—	—
2201 - Parish training and mission	35	—	—	—	35	—
2240 - Kinrade grant (hardship fund)	—	—	532	—	532	557
2250 - Messy Church	85	—	—	—	85	94
2260 - FoodShare expenses	—	—	11,926	—	11,926	3,729
2264 - Greening the City Grant	—	—	35	—	35	248
2265 - Lets Talk Community Fund Grant Expenses	—	—	—	—	—	—
2266 - Aldi Gd Neighbour Grant Expenses	—	—	—	—	—	1,000
2267 - HCC Coronation Picnic Gr expenses	—	—	—	—	—	382
2268 - Co-op Grant Expenses	—	—	—	—	—	1,778
2269 - Eveson Trust Grant Expenses	—	—	—	—	—	—
2270 - Hub Grant expenses	—	—	—	—	—	—
2271 - Connexus Grant Expenses	—	—	158	—	158	—
2273 - Tesco Grant Expenses	—	—	—	—	—	956
2274 - Faith New Deal Grant Expenses	—	—	—	—	—	662
2275 - Sustainability Grant Expenses	—	—	—	—	—	—
2276 - Winter of Wellness	—	—	660	—	660	821
2280 - FoodShare Van Expenses	—	—	—	—	—	320
2285 - BU15 UHT Van Depreciation	—	—	1,890	—	1,890	1,890
2301 - Church running - insurance	—	2,089	—	—	2,089	5,070
2302 - Verger Fees	—	—	—	—	—	—
2303 - Organist fees	3,380	—	—	—	3,380	1,950
2310 - Church office - telephone	—	1,468	—	—	1,468	1,612
2315 - Church Office - internet	—	312	—	—	312	272
2317 - Church Office Maintenance Contracts	—	1,143	—	—	1,143	1,858
2320 - Organ / piano tuning	—	—	—	—	—	—
2330 - Church maintenance	4,333	1,537	—	—	5,871	296
2331 - Cleaning	—	—	—	—	—	—
2335 - Pest Control	815	—	—	—	815	771
2340 - Upkeep of services	1,336	355	—	—	1,691	1,954
2350 - Upkeep of churchyard	273	500	—	—	773	58
2352 - churchyard labour	—	—	9,315	—	9,315	6,796
2354 - churchyard refuse	1,626	—	—	—	1,626	1,229
2356 - churchyard equipment incl maintenance th	542	—	—	—	542	91
2358 - churchyard consumables	18	—	—	—	18	146
2359 - Cost of Flowers	199	—	—	—	199	170
2360 - Administration	—	—	—	—	—	45
2361 - Office Insurance	—	383	—	—	383	389
2362 - Office Printing Costs	—	3,464	—	—	3,464	2,707
2363 - Office Supplies	—	1,882	—	—	1,882	869
2364 - Stamps	150	617	—	—	767	527
2365 - First Aid supplies	—	42	—	—	42	—
2366 - Safeguarding cost	—	—	—	—	—	9
2401 - Church running - electric	(3,661)	—	—	—	(3,661)	3,364
2410 - Church running - gas	2,065	—	—	—	2,065	2,156
2420 - Church running - water	—	—	—	—	—	—
2430 - Church running - oil	—	—	—	—	—	—
2440 - Church running - heating and lighting	—	—	—	—	—	—
2501 - Magazine expenses	—	—	—	—	—	—
2940 - UKSPF Community Grant	—	—	1,802	—	1,802	—
<i>Church Running Expenses Totals</i>	11,200	13,798	26,321	—	51,320	44,789

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
<i>Hall Running Costs</i>						
2515 - fire related costs	—	—	—	—	—	—
2520 - Hall running - oil	—	—	—	—	—	—
2530 - Hall running - electricity	4,056	9,750	—	—	13,806	4,661
2540 - Hall running - gas	—	2,142	—	—	2,142	578
2550 - Hall running - insurance	—	4,780	—	—	4,780	1,462
2560 - Hall running - maintenance	—	2,187	—	—	2,187	1,043
2562 - hall cleaners wages	—	—	3,735	—	3,735	3,592
2564 - hall cleaning materials	—	507	—	—	507	319
2566 - hall window cleaning	—	201	—	—	201	180
2570 - Other PCC Property costs	—	35	—	—	35	968
2571 - Flat One running costs	—	986	—	—	986	965
2572 - Flat Two running costs	—	1,375	—	—	1,375	955
2573 - Flat three running costs	—	1,433	—	—	1,433	1,593
2574 - 211 Ross Road running costs	—	2,279	—	—	2,279	1,546
2575 - 27 Webtree running costs	—	1,732	—	—	1,732	1,809
2580 - Hall running - water	—	2,270	—	—	2,270	1,544
2590 - Hall running - heating and lighting	—	—	—	—	—	—
<i>Hall Running Costs Totals</i>	4,056	29,682	3,735	—	37,474	21,220
<i>Church Repairs & Maintenance</i>						
2701 - Church major repairs - structure	—	—	—	—	—	—
2710 - Church major repairs - installation	—	6,974	—	—	6,974	660
2720 - Church interior and exterior decorating	—	—	—	—	—	—
<i>Church Repairs & Maintenance Totals</i>	—	6,974	—	—	6,974	660
<i>Hall Repairs & Maintenance</i>						
2801 - Hall + major repairs - structure	—	—	—	—	—	—
2820 - Hall + major repairs - installation	—	—	—	—	—	10,794
2830 - Hall + interior and exterior decorating	—	—	—	—	—	—
2840 - Other PCC prop upkeep-use 2570	—	—	—	—	—	—
2842 - Upkeep Flat one-use 2571	—	—	—	—	—	—
2844 - Upkeep flat two-use 2572	—	—	—	—	—	—
2846 - Upkeep Flat three-use 2573	—	—	—	—	—	—
2848 - Upkeep 211 ross rd-use 2574	—	—	—	—	—	—
2850 - Upkeep 27 Web Tree-use 2575	—	—	—	—	—	—
2860 - Upkeep Car Park	—	—	—	—	—	—
<i>Hall Repairs & Maintenance Totals</i>	—	—	—	—	—	10,794
<i>New Building work</i>						
2901 - New building parsonage house	—	—	—	—	—	—
2910 - New building house for curate	—	—	—	—	—	—
2920 - New building Church	—	—	—	—	—	—
2930 - New building Hall	—	—	—	—	—	—
<i>New Building work Totals</i>	—	—	—	—	—	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<i>Governance Costs</i>						
2601 - Governance costs examination/audit fee	—	—	—	—	—	400
<i>Governance Costs Totals</i>	—	—	—	—	—	400
Payments Grand totals	22,770	56,501	85,150	—	164,422	164,592

There may be minor discrepancies in the totals if the pence are not being shown

Independent Examiner's Report on the accounts

Section A

Independent Examiner's Report

Report to the trustees of:

ST MARTINS

Parochial Church Council

On accounts for the year ended:

2024

Charity number (if any):

1179658

Set out on pages:

(remember to include the page numbers of additional sheets)

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention (*other than that disclosed below**) which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord with the accounting records, or
- statutory fees were not accounted for correctly.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

D Hicks

Date:

01/07/2025

Name:

DEBORAH JANE HICKS

Relevant professional
qualification(s) or body (if
any):

CIPFA (Chartered Institute Public Finance & Accountancy)

Address:

Orchard End
Wabery Lane
Lower Bullingham
Hereford HR2 6ER