

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SAINT MARTINS

England & Wales · Charity number 1179658

Details

Other names	HEREFORD SOUTH WYE TEAM MINISTRY, HSWTM, ST MARTINS FOODSHARE, ST MARTINS PCC, ST MARTINS WITH ST FRANCIS PCC
Status	Registered
Legal form	Other
Registered	2018-08-24
Register	View on the Charity Commission register

Contact

Address	HEREFORD & SOUTH WYE TEAM MINISTRY 89 Ross Road Hereford HR2 7RJ
Phone	01432353717

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: We offer religious services as a parish church of the Church of England as well as community support and pastoral care to parishioners of St Martin's Hereford. We serve the whole community, and have specific services to support the elderly, the marginalised, the bereaved and families and children. Our property is used by groups from across the community.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Herefordshire

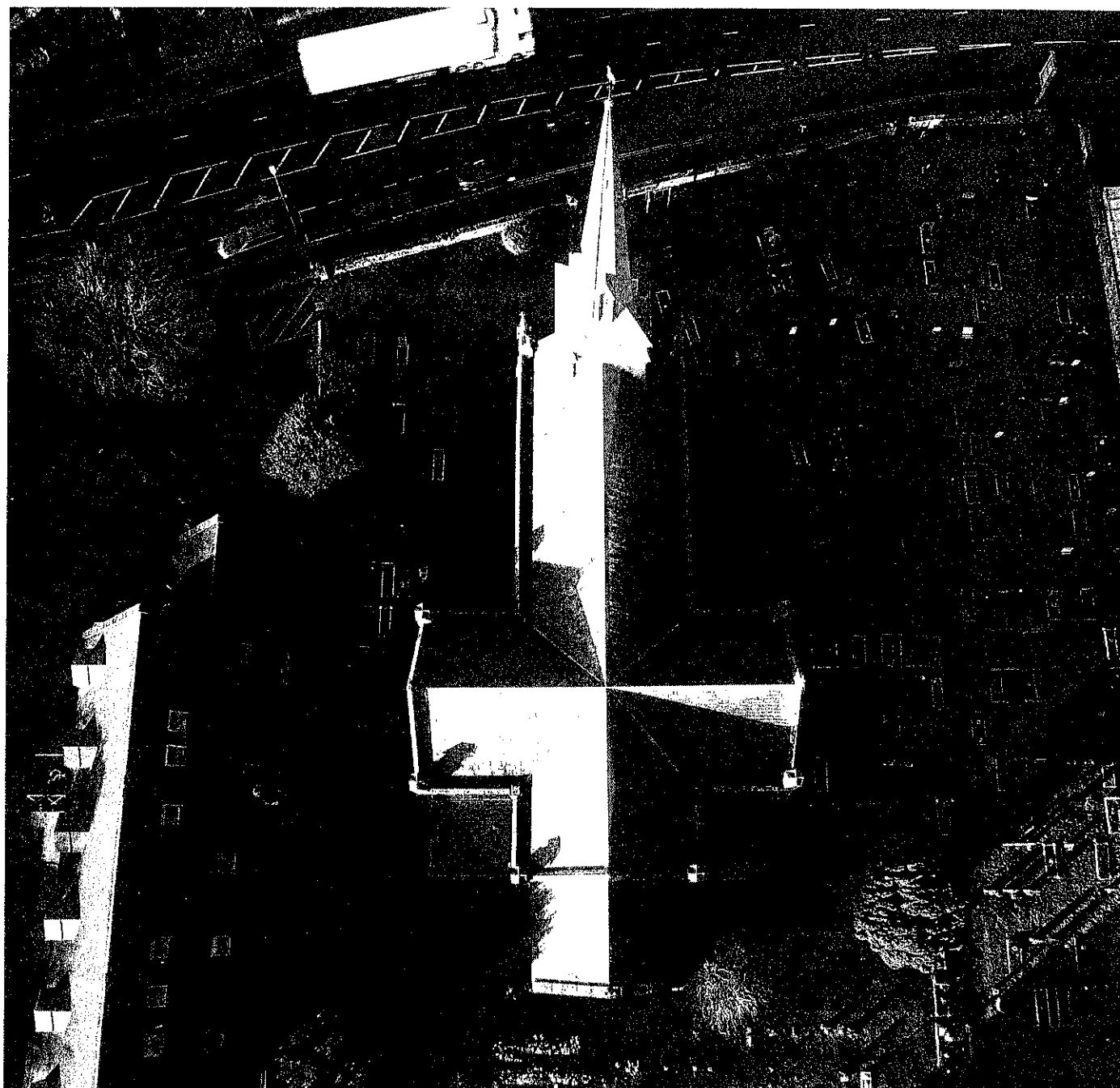
Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£102,733	£164,422	-	-
2023-12-31	£155,307	£164,592	-	-
2022-12-31	£136,334	£125,274	-	-
2021-12-31	£136,291	£92,883	-	-
2020-12-31	£105,657	£95,985	-	-

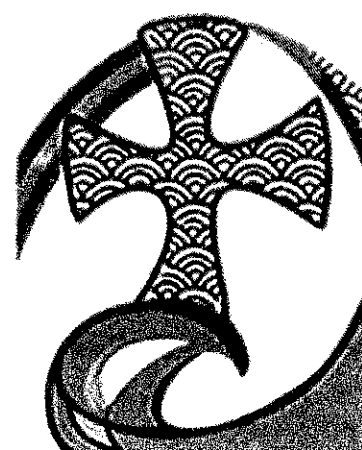
Trustees

Name	Role	Appointed
Rev ANNE MARJORIE DOWDESWELL	Chair	2014-11-14
BEVERLY ANNE MERRITT		2019-05-01
GEOFFREY NORMAN RAWCLIFFE		2019-05-01
IRENE ELIZABETH GOODMAN		2019-05-01
JOHN ANTHONY EDEN		2018-04-22
JULIA DAWN WARE		2019-05-01

Accounts



**Annual Report for 2024
for the Parochial Church Council
of St Martin's, Hereford
Part of the Benefice of
South Wye, Hereford**



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Parish Information

St. Martin's Church is situated in Ross Road, Hereford.

It is part of the Diocese of Hereford within the Church of England.

The correspondence address is

The Team Office 89 Ross Road, Hereford, HR2 7RJ.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission (Charity No. 1179658)

St. Martin's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Anne Dowdeswell, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church Centre complex of St. Martin's, Ross Road, Hereford, and our investment properties.

St Martin's PCC

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Martin's.

The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

In particular, we try to enable the people of South Wye to live out their faith as part of our parish community through: Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus; Provision of pastoral care for people living in the parish; Missionary and outreach work. To facilitate this it is important that we maintain the fabric of the Church of St. Martin's and the Church Centre.

Membership

PCC Membership

PCC members who have served at any time from 1st January 2024 until the date this report was approved are:

Ex Officio:	Reverend Anne Dowdeswell	Team Rector
	Reverend Lauren Bell	Curate
Churchwardens	Julia Ware	
	Irene Goodman	
Deanery Synod Rep	Bev Merrett	
Treasurer	John Eden	
Elected Members	Courteney Christer	Sue Cockroft
	John Eden	Gillian Farlow
	Irene Goodman	Bev Merritt
	Geoff Rawcliffe	Julia Ware
	Clive Wilce	Heather Williams

The PCC meet bi-monthly.

The Standing Committee has authority to transact business between meetings.

Reserves Policy

It is the policy of the PCC to hold a minimum of £10,000 as a General Reserve to cover running costs in the event of a major problem, another £10,000 in a Restricted Building Fund to meet anticipated building maintenance costs and unforeseen repairs, and a further reserve (3 months staff pay) to smooth out fluctuations in cash flow and meet emergencies.

Church Workers Pension Fund

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pension costs charged to the SoFA in the year are contributions payable by and on behalf of the eligible members of staff.

Safeguarding

The Safeguarding and Clergy Discipline Measure 2016, requires all clergy authorised to officiate; other relevant Church Officers (e.g. Church Wardens) and parochial church councils to have "due regard" to safeguarding policy and practice guidance issued by the House of Bishops.

A duty to have due regard to guidance means that a person under that duty is not free to disregard it but is required to follow such guidance unless there are cogent reasons for not doing so.

The PCC are committed to the Safeguarding policy, guidance and structures of the church of England and Diocese of Hereford.

The PCC has adopted a policy on the recruitment of ex-offenders.

Other Policies

The PCC has adopted the Diocese of Hereford guidance on Collections in Church at Funerals, Memorial Services, and Services of Thanksgiving.

The PCC has adopted a Health and Safety Policy. Our policy is to ensure, so far as is reasonably practicable, that our activities are carried out safely and do not pose a risk to the health of our employees, volunteers, congregation, visitors and others who may use the church, churchyard or any other building we are responsible for. This will be in accordance with good practice and any relevant statutory provisions where they apply. The Parochial Church Council (PCC) accepts its overall responsibility for this. We will ensure that adequate resources are made available to achieve this objective. Any decisions we make will have due regard for it.

The PCC has adopted a policy on Photography during church activities on premises owned by St Martin's PCC.

Members of the Electoral Roll following 2025 revision

SURNAME	CHRISTIAN NAME
1. ALEXANDER	Shirley
2. AUER	Frances Alexandria Ruth
3. BAYLISS	Brenda
4. BELL	Ethan
5. BIRD	Peter
6. BISHOP	Ann
7. COCKROFT	Susan Catherine
8. CHRISTER	Courteney Jade
9. CLARKE	Elizabeth Mary
10. CUMBES	Hudson
11. DAVIES	Gwendoline May 'Jean'
12. ECKLEY	Tina Marie
13. EDEN	Gaye Clare
14. EDEN	John Anthony
15. EDWARDS	Susan Sharon
16. EVANS	Shirley Jane
17. EVANS	Geoffrey William
18. FARLOW	Gillian
19. FRIEDLANDER	Laura Jane
20. GITTENS	Sarah Joan
21. GOODMAN	Irene Elizabeth
22. GOODMAN	Susan
23. GRIFFIN	Kimberley
24. HAMMETT	Sarah
25. HARDING	June Dawn
26. HARRIS	Margaret Jean
27. HARWOOD	Pauline Heather
28. HARWOOD	Victor

29. HEALEY	Irene Dorothy
30. HORNSEY	Cat
31. HUGHES	James
32. HUGHES	Samantha
33. HUGHES	Valerie Mary
34. HYDE	Leslie Martin
35. HYDE	Susan
36. JONES	Colin
37. JOSEPH	Joan
38. KENDAL	Shirley Ann
39. KENNETT-WISE	Pamela Jean
40. KENNETT-WISE	John Duncan
41. KNOX	Kieron Dale
42. KNOX	Angela Claire
43. LANE	Oenwen Olive Margaret
44. LIBBY	Ann Josephine
45. MAITLAND	Christopher
46. MAITLAND	Graciela Lucy
47. MASON	Doris Jean
48. MERRITT	Beverley Anne
49. MILES	Rebecca
50. MILES	Scott
51. MILLER	Christina Elizabeth
52. MUNN	Zoe
53. NICHOLLS	Joyce
54. PERKINS	Mary Helen
55. PRICE	Marlene Mary
56. PROBERT	Tina
57. RAWCLIFFE	Deanne Elizabeth
58. RAWCLIFFE	Geoffrey Norman

59. ROGERS	Margaret Doreen
60. SEYMOUR	Janet Ethel
61. SHARPE	Pamela
62. SPICER-SCOFIELD	Andrea
63. SPICER-SCOFIELD	Marie Louise
64. SHARLAND	Joan Margaret
65. SYMONDS	Angela
66. SYMONDS	Shirley Ann
67. TWIGGE	Patricia Anne
68. WARE	Julia Dawn
69. WILCE	Clive
70. WILCE	Susan
71. WILCOX	Sarah
72. WILLIAMS	Heather Elizabeth
73. WILSON	Bethan Catherine
74. ZOU	Qin Mei

Churchwardens' Report

January 2024 We reported on the work on the heating, the porch and the wall and it was agreed to apply for a faculty for Hereford Heating to install a new boiler, and to accept quotes from I J Preece for the porch and Joe Price for the wall. We told the PCC that we were on notice for a Quinquennial Inspection and it was agreed this should be done by Hook Mason.

March 2024 On Monday 18th March 2024 Revd Anne, Julia and Irene met with Deborah Johnson from Hook Mason who carried out the Inspection. We phoned and emailed Julian Lott who gave the quotation for the porch but he has not responded.

A coffee morning was held on 17th February when Dafydd, Sarah and Peter explained what was being done and what needed to be to be done in the future to be an Eco Church.

We noted that Christine would be missed from the office when she retires at the end of March. It was expected that the Afternoon Tea on 23rd March would be well attended as Christine was a valued friend to many.

July 2024 We attended a meeting for Treasurers and Churchwardens at the Homer Hub. We had been asked to share encouragements and difficulties and we shared that we were proud of Foodshare, Meals at St. Martin's, Bible Study and Coffee on Tuesday, After-School Club, Chill'n'Church, Foodshare and Communion on Fridays and Messy Church. We shared that we found the faculty process difficult and this was agreed by all others attending.

On 17th June we had lunch at the Bishop's Palace and on 19th June we attended the Archdeacon's Visitation when we were officially appointed Churchwardens.

At the APCM on 30th June Courteney Christer, Sue Cockroft and Heather Williams were appointed to the PCC and John Eden was elected Treasurer. We reported that all faculties had been approved and we were awaiting work to be start on the boiler, porch and wall.

September 2024 We are pleased to say the new boiler has been installed and the wall between the churchyard and the school has been repaired. Despite many phone calls to Julian Lott at IJ Preece & Son it proved very difficult to find out if and when they could do the work on the porch. Eventually I had an email to say that the soonest they could start would be February or March. After discussion we approached G B Builder and they were much more reliable. Their quote was £4055.04 including VAT and as well as the lime plastering and making good they will paint from floor to ceiling. They will also repair the part of the wall in the toilet that needs attention. We have accepted this quote and the work will start on 14th October. The quote from IJP was £3754.40 which didn't include painting the part above the repaired plastering.

In the light of all the money needed for all the work we would like to thank Sue and Jackie for an excellent quilt exhibition which was enjoyed by many visitors and raised a very needed amount of money.

Scott Richardson has begun working on the Churchyard and this is successful as he is doing a good job.

We are going to another meeting of Churchwardens and Treasurers on Wednesday 9th October at Homer Hub and Dean Sarah will be speaking to us. We now need to look at the findings of the Quinquennial Inspection but there aren't too many issues to be addressed this year.

We could do with additional Sacristan and coffee helpers on the rota, but we would like to express our thanks to everyone who lends a hand in any way. We would particularly like to mention Les and Hudson who make our job much easier on Sunday mornings.

November 2024 On Saturday 21st September the Eco Church Team arranged a special day for visitors to look round the churchyard and see the various things Peter had made. Unfortunately because of the heavy rain this event had to be held indoors. That afternoon a presentation was made to Bill in appreciation of all his work in keeping the churchyard in good condition for many years.

On 9th October we attended another meeting at Homer Hub where Dean Sarah was an inspirational speaker. After her talk she commended St. Martin's on the fact that there was always someone to answer the phone to arrange funerals and said that wasn't the case everywhere. She also praised Revd Anne and Revd Lauren for their good work before, during and after funerals.

On 20th October the church looked lovely with the Harvest flowers and we had a good congregation including the Uniformed Organisations. We had a Harvest Lunch on 27th October organised by John, Gaye and Marlene and this was appreciated by all who came.

As we come to the end of our time as Churchwardens we would like to thank everyone who helped us in any way and also for all the help given at St. Martin's.

*Irene Goodman
Julia Ware*

St Martin with St Francis PCC Receipts and Payments Account

For the period from 01 January 2024 to 31 December 2024

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Planned giving	13,791	—	—	—	13,791	15,150
Collections and other giving	3,507	—	—	—	3,507	3,436
Other voluntary receipts	9,350	—	6,702	—	16,052	54,908
Gift Aid recovered	4,986	—	—	—	4,986	5,798
Other receipts	1,473	112	—	—	1,585	7,271
Activities for generating funds	6,852	5,580	(662)	—	11,770	10,720
Investment Income	—	35,400	948	—	36,349	36,432
Receipts from church activities	2,648	12,041	—	—	14,689	21,589
Total receipts	42,609	53,134	6,989	—	102,733	155,307
Payments						
Cost of generating funds	1,513	—	—	—	1,513	1,112
Missionary and Charitable Giving	—	—	—	—	—	661
Parish Share	6,000	—	—	—	6,000	15,333
Clergy and Staffing costs	—	6,046	55,093	—	61,140	69,621
Church Running Expenses	11,200	13,798	25,931	—	50,930	44,789
Hall Running Costs	4,056	29,682	3,735	—	37,474	21,220
Church Repairs & Maintenance	—	6,974	—	—	6,974	660
Hall Repairs & Maintenance	—	—	—	—	—	10,794
New Building work	—	—	—	—	—	—
Governance Costs	—	—	—	—	—	400

Total payments	22,770	56,501	84,760	—	164,032	164,592
Excess of receipts over payments before transfer	19,838	(3,367)	(77,770)	—	(61,299)	(9,284)
<i>Transfers</i>						
Gross transfers between funds - in	34,935	41,500	72,737	—	149,173	174,140
Gross transfers between funds - out	(55,791)	(58,008)	(35,373)	—	(149,173)	(174,140)
Excess of receipts over payments before other gains	(1,017)	(19,875)	(40,406)	—	(61,299)	(9,284)
Net movement in funds	(1,017)	(19,875)	(40,406)	—	(61,299)	(9,284)
<i>Reconciliation of funds</i>						
All assets at 01 January 2024	676,314	11,745	81,837	—	769,896	779,180
All assets at 31 December 2024	675,297	(8,130)	41,430	—	708,597	769,896

St Martin with St Francis PCC

Statement of Assets and Liabilities (by code)

As at: 31 December 2024

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Tangible assets						
2931 : 27 Web Tree Avenue	242,298.00	—	—	—	242,298.00	242,298.00
2932 : 211 Ross Road	137,518.00	—	—	—	137,518.00	137,518.00
2933 : Parish Centre plus 3 flats	300,000.00	—	—	—	300,000.00	300,000.00
2935 : BU15 UHT FoodShare Van	—	—	2,210.00	—	2,210.00	3,710.00
Total	679,816.00	—	2,210.00	—	682,026.00	683,526.00

Current assets - Cash at bank and in hand

6501 : Lloyds Bank PCC current account	(5,830.75)	—	5,949.00	—	118.25	7,479.95
6502 : Lloyds Bank Roof current account	569.00	—	—	—	569.00	1,053.00
6503 : Nat West Bank properties current account	—	(5,867.80)	7,000.00	—	1,132.20	15,562.14
6504 : Nat West Bank WBN current account	—	(5,408.19)	6,628.92	—	1,220.73	5,690.07
6506 : Nat West FoodShare current account	182.00	—	10,286.45	—	10,468.45	30,026.99
6510 : CCLA (CBF) PCC Gen deposit account	404.98	—	3,939.57	—	4,344.55	15,980.37
6512 : CCLA (CBF) Properties deposit Account	2.12	0.36	89.55	—	92.03	87.57
6520 : Santander HSWTM Team Council Account	—	(460.53)	—	—	(460.53)	4,363.49

6525 : CCLA HSWTM Savings Account	153.68	—	5,686.10	—	5,839.78	6,064.23
6530 : Santander HSWTM Fees Account	—	3,606.00	2,336.00	—	5,942.00	1,074.00
Total	(4,518.97)	(8,130.16)	41,915.59	—	29,266.46	87,381.81
Liabilities - Agency accounts						
6699 : Agency collections	—	—	2,695.42	—	2,695.42	1,011.42
Total	—	—	2,695.42	—	2,695.42	1,011.42
Net total assets	675,297.03	(8,130.16)	41,430.17	—	708,597.04	769,896.39

Represented by

Unrestricted - General	675,297.03	—	—	—	675,297.03	676,314.09
Designated - Fees	—	3,629.20	—	—	3,629.20	445.20
Designated - Pension	—	6,636.61	—	—	6,636.61	1,047.48
Designated - WBN	—	(5,484.11)	—	—	(5,484.11)	(1,078.20)
Designated - office	—	(7,044.42)	—	—	(7,044.42)	3,368.73
Designated - prop	—	(5,867.44)	—	—	(5,867.44)	8,562.14
Restricted - FoodShare	—	—	12,377.69	—	12,377.69	33,436.23
Restricted - HSWTMRve	—	—	5,464.04	—	5,464.04	5,910.55
Restricted - Missioner	—	—	(572.00)	—	(572.00)	(40.00)
Restricted - PCCRve	—	—	14,611.63	—	14,611.63	18,025.39
Restricted - Payroll	—	—	3,093.55	—	3,093.55	17,391.61
Restricted - PropRve	—	—	7,089.55	—	7,089.55	7,085.45
Restricted - Reserves	—	—	(517.98)	—	(517.98)	(517.98)
Restricted - StFrancis	—	—	(116.31)	—	(116.31)	545.76
Total	675,297.03	(8,130.16)	41,430.17	—	708,597.04	769,896.39

Clergy Report on 2024

Services and Liturgy

Occasional Offices

Across 2024 32 adults and children were baptised at St Martin's, 3 marriages were celebrated and 24 funerals were conducted in church, with a further 20 funerals at the crematorium and 25 committal only services. Some of those committal only services were combined with memorial services. The slow decline in occasional offices reflects national trends, but is a concern because of the implications for our mission in our community as well as the financial implications.

Special Services

Our Holy Week, Easter and Christmas Services were generally well attended. One innovation was 'Ashes on the Go' on Ash Wednesday which was positively received by those passing by our 'ashing station' on the Old Bridge. We welcomed St Martin's School, The Hereford Academy and Lakeside nursery to Christmas services and Lauren lead Christmas assemblies at Riverside. The Harvest Festival was, as usual, very busy, and our Harvest gifts were shared with FoodShare and Monday Meals. Riverside held Harvest and Easter services and assemblies at St Martin's.

The Trefoil Guild held a memorial service at St Martin's. Our usual pattern of Remembrance services across Armistice Day and the Remembrance weekend, this year also included a service for the dedication of the new standard of the Regimental Association of the SAS.

Weekday Services

Messy Church has continued to grow in confidence as a new cohort of families have joined. Thursday Communion at St Martin's and Friday services at Belmont Community Centre have very small but faithful congregations. During the year we started to take monthly services at Hampton Grange and Gwen Walford nursing homes during the local vacancy, as several former congregation members are resident there.

Sunday Services

Our Sunday congregations still have not returned to pre-covid levels, but we have welcomed several new regulars which is heartening.

Mission and community

Schools and Young People

Our relationships with local schools continue to strengthen. Lauren's role as governor at Riverside has resulted in lots of visits to St Martin's as well as opportunities for her to lead assemblies and contribute to RE lessons.

Afterschool Club at St Martin's School, run with Putson Baptist Church, supported by David, Sue and Julia is usually fully booked. The Summer of 2024 saw a large group of our Chill'n'church members leave school and, therefore the group. It is lovely to see these young people moving into jobs, further education and training, still eager to talk whenever we meet them, several of whom occasionally join our on-line services and with a strong assurance that their church is there for them whenever they may need it. Hudson continues to grow in confidence as a server.

FoodShare and Meals

The FoodShare team of staff and volunteers has taken on new challenges and the project is a really important contribution to our local community. As part of the preparation for David moving on from the project, Catherine Hornsey and Graham Matthews, both established volunteers, were taken on for 6 months as a part time job share by FoodShare to work on the future plans for the project. Their employment was fully funded by a grant.

Winter of Wellness Funding allowed FoodShare to run a set of Community Lunches and Summer picnics for local families.

There was a lovely turnout for our Harvest Lunch and many thanks are due to John, Gaye and Marlene.

Community Engagement

Young at Heart continues to meet and provide important opportunities for fellowship as well as for some very competitive quizzing!

St Martin's was full on the 2nd August for a concert by Surrey Police Band and friends raising funds for SSAFA Herefordshire. The concert commemorated Violette Szabo and it was a special privilege to welcome Tania Szabo. His Majesty's Lord Lieutenant of Herefordshire, Edward Harley CBE presented RAF veteran John Cary with the Nuclear Test Medal. Other guests included the High Sheriff of Herefordshire Patricia Churchward, Mayor of Hereford Cllr Kevin Tillet and chair of Herefordshire Council Roger Philips. We were also full for a concert in October featuring the Swansea Bay Ladies Choir and organised by Mayor Kevin Tillet in support of his mayoral charities, including FoodShare.

The St John the Baptist Church, Hereford part of the Johannine Syriac Orthodox Church have started to use St Martin's regularly and we are looking forward to this becoming a strong and long lasting relationship.

Prayer and Spirituality

Bible Studies followed Tom Wright's guide to the book of Acts and the York study *Caring for Creation* as well as an Alpha course.

In response to requests we started to include some surnames in the prayer lists that are used in our church intercessions of both the sick and those who have died, where appropriate permissions have been given and recorded.

Safeguarding

In response to queries about text messaging between church members of different generations and other concerns about internet safety, we ran an article from the Diocesan Safeguarding team in the newsletter and the magazine. This covers a range of online safety issues including the risk of scamming. There is also a reminder that conversations between adults and children or young people within the church setting need to be public – and this includes text or message conversations.

Bev's dedicated work as our Safeguarding Lead has continued to make a significant contribution to this essential area of our work.

Staffing

Two major changes to the staffing at St Martin's happened in 2024. Christine Cook retired in March after nearly two decades supporting the ministry of the South Wye Team. An afternoon tea and presentation to thank Christine for her hard work was full of old friends and new.

After many years of careful and dedicated work, Bill Evans retired as our gardener. We are enormously grateful to Bill for his hard work, his kindness and gentleness with visitors and the bereaved and his help with so many tasks beyond his role. A presentation was made to Bill as part of the Churchyard Celebration Day.

Sharron Brown increased her hours from 12 to 20 hours per week. Kirsty Weaver started as Financial Administrator working 12 hours per week, half in the office and half at home. Barry Stevens is now employed by the Diocesan Chaplaincy team in his role as Chaplain to the Academy. Scott Richardson has started as Sexton (gardener) at 15 hours per week.

Minutes of the Vestry Meeting held in St Martin's on the 30th June 2024 following the Parish Eucharist

Present: Rev Anne Dowdeswell, Rev Lauren Bell, Rev Julia Ware, Deanne Rawcliffe, Geoff Rawcliffe, Bev Merritt, Doreen Rogers, Rev Jackie Neville, Pat Twigge, Dafydd Jones, Peter Bird, June Harding, Gillian Farlow, Ann Bishop, Jean Davies, Clive Wilce, sue Wilce, Marion Wilce, Michael Ranyard, Joan Joseph, Shirley Evans, Heather Williams, GW Evans, Susan Goodman.

Apologies: Irene Goodman

Prayers the meeting opened with prayer

Minutes of Previous Meeting

The Rector was in the chair, opened the meeting and welcomed everyone to the first part of the meeting - the 'Annual Vestry' meeting, which all residents of the ecclesiastical parish are entitled to attend.

Minutes of the 2022 APM All agreed, no matters arising .

Prop: SW Sec: JD All agreed

Nominations for the Office of Churchwarden

There were two valid nominations :

Julia Ware (proposed by Irene Goodman / seconded Jean Davies)

Irene Goodman (proposed by Les Hyde / seconded Julia Ware)

Clive Wilce proposed re-election of both churchwardens, and the proposal was seconded by Sue Cockroft and carried unanimously.

The Rector thanked Julia and Irene for their service and commitment over the last year.

Minutes of the Annual Parochial Church Meeting held in St Martin's on the 30th June 2024 following the Vestry Meeting

Present: Rev Anne Dowdeswell, Rev Lauren Bell, Rev Julia Ware, Deanne Rawcliffe, Geoff Rawcliffe, Bev Merritt, Doreen Rogers, Rev Jackie Neville, Pat Twigge, Dafydd Jones, Peter Bird, June Harding, Gillian Farlow, Ann Bishop, Jean Davies, Clive Wilce, sue Wilce, Marion Wilce, Michael Ranyard, Joan Joseph, Shirley Evans, Heather Williams, GW Evans, Susan Goodman.

Apologies: Irene Goodman

Minutes of previous meeting (ANNUAL PAROCHIAL MEETING OF THE PARISH OF S MARTIN (SOUTH WYE) HEREFORD held on Sunday 23rd April 2023, following the Parish Eucharist

Present : Revv Anne Dowdeswell, Lauren Bell all PCC members (except Gillian Farlow) and seven members of the congregation

Apologies: Gillian Farlow, Joan Joseph, Sue Goodman

The vestry meeting closed and....

The Rector opened the Annual Parochial Church Meeting for 2023.

The Rector referred attendees to the Report and Accounts booklet circulated prior to this meeting. The accounts had already been approved by the PCC and the PCC now presented them to this meeting for information.

Minutes of the Previous Meeting :

Found on pages 22/23 of the annual report document. There were no errors, omissions or matters arising. John Eden proposed the minutes be accepted and all were in favour. The Rector signed off the minutes of the 2022 APCM Treasurer's Report : The auditor has signed of the accounts and the certification is attached. In the absence of GF, the Rector covered the main points in Gillian Farlow's report, including clarifying restricted funds and free reserves. There being much grant and trust income for the Foodshare project. Planned giving is down on previous years, as is rental income, due to a void on Flat 3, which has now been re-let. Gillian thanked her helpers, including money-counters and Bonus Ball administrators. A question about fundraising activities was put - the term is applied in accounts to all income not defined in any other way (eg grants/contracts/bequests) it is the normal income stream for the charity - hall hire, lettings etc etc Geoff Rawcliffe proposed and Irene Goodman

seconded the approval of the accounts, and a message and gift be transmitted to our Independent Examiner, who is happy to continue for a further year.

The re-appointment of our Independent Examiner was agreed by all present.
 Churchwardens' Report - Irene Goodman presented the report of the Churchwardens and thanked everyone for their support for the church. There were no questions put to the Churchwardens.

Incumbent's Report The Rev Anne Dowdeswell referred to her report, circulated in advance, and thanked everyone who helps to keep the parish show 'on the road'. Following the fire, the Foodshare team re-assembled the hall kitchen and organised the catering equipment. Funding for this area of work and demand for the provision has grown significantly. Chill and Church has seen really good growth and some attendees are coming to other activities. Core group area Academy students, but there are other sources. AD thanked Bev Merritt for her hard work on safeguarding, which was a significant piece of work for the parish. AD thanked everyone involved in maintaining the life and witness of the church in South Wye - there are many 'unsung' heroes, to whom AD expressed our thanks. AD said that we will be renewing the Electoral Roll during this year, in time for the 2024 APCM.

Election of PCC Valid Nominations and consents have been received for the following persons to serve on the S Martin's PCC in 2023/24:

John Eden	Irene Goodman	Geoff Rawcliffe	
Gillian Farlow	Clive Wilce	Julia Ware	Bev Merritt

Deanne Rawcliffe proposed re-election of all persons nominated, being listed above. The proposal was seconded by Jean Davies and approved by all present.

Election of Sidesmen : S Martin's does not appoint to this role.

Elections to Deanery Synod: Bev Merritt agreed to continue to serve in this role. There are further vacancies, to which invitations to those on the Electoral Roll was made. Clive Wilce proposed and Julia Ware seconded the nomination of Bev Merritt as Deanery Synod representative.

Safeguarding Officer : Bev Merritt to continue in this role, the meeting content for her to continue.

The Rector thanked everyone for their attendance, and the meeting closed with the Grace at 11.25am

No matters arising, the minutes were accepted as a true and accurate record of the meeting. Proposed JW, seconded SW, all in favour

Financial Report on 2023

The most significant issues with our financial situation in 2023 were around staffing. Most notably, our PCC treasurer Gillian Farlow retired from her post in August. Gillian's careful stewardship of our funds, as well as her management and oversight of some very significant pieces of work including registration with the Charity Commission and the difficulties of the Covid years have made an important contribution to all that we have been able to do during the 7 years of her tenure. I would like to extend my personally thanks to Gillian, along with those of the PCC and the wider Church community. It has proved very challenging to recruit a new Treasurer to the PCC and I hope that this role can be filled at the APCM. For the last months of 2023 our various bank accounts were managed by a mixture of staff and volunteers and I am very grateful to them all for their hard work, which was made much easier by the careful handover and planning undertaken by Gillian. As an overview of the financial situation for 2023: Receipts for the year were nearly £20,000 higher than in 2022 but most of this was as specifically designated grant funding for the FoodShare project and the Academy Chaplaincy. Planned giving and collections were down on the previous year. Along with everyone else, our costs increased over the year. Staffing costs increased. Both Barry and David were employed for the whole year, but these costs were budgeted for and met by grant and designated funding. The PCC pays all staff at least the UK living wage. Energy prices and insurance costs increased. A new boiler was installed in the hall, a budgeted cost, but significant at over £10,000. The PCC took the decision to reduce our Parish Offer to £15,000 for the year. Our total payments were £42,428 higher than in 2022. We ran at an operating loss of £7,394 for 2023 - plainly not a sustainable situation. Many thanks to everyone involved in fundraising, including Sue Cockcroft, Pam Sharpe, Heather Williams, Jackie Nevill, Marlene Price and many others.

Anne Dowdeswell

The financial report and accounts were presented, although the accounts had still to be audited and would be presented to the PCC when they returned from the auditor. It was noted that plate donations at baptisms and weddings had decreased. The PCC had reduced their Parish Offer. A new financial administrator Kirsty Weaver had been appointed. Thanks were expressed to everyone who had helped with fundraising over the year and to all those who had taken up new roles. The PCC's thanks were expressed to Gillian Farlow for her work as treasurer. In response to questions from the meeting it was confirmed that the PCC's properties had been revalued in 2022 and that FoodShare funds are within PCC funds and are ringfenced for FoodShare.

Churchwardens' and Fabric Report for 2023

2023 was a busy year as we had to consider upgrades to the church fabric which involved seeking faculties, but we also had many encouragements.

In January Barry Steven began as Chaplain to the Hereford Academy and started playing his part at St Martin's. In May we gathered to celebrate the King's Coronation. This was shown on screen in church and the day and the refreshments were enjoyed by all who attended. On 24th June we had a Big Clean day and as well as everyone working very hard, we had a very good time together. The Spring Fair on 17th June was a success in spite of the rain and raised £500 for church funds.

On 29th June Bishop Richard came to St Martin's and confirmed Hudson Cumbes, Jayden Colwell-Harding (members of Chill'n'Church) and Jean Mason. In true St Martin's style we had amazing refreshments afterwards and we would like to thank Marlene and all her helpers for all they do on these occasions.

We are fortunate that David Bland is able to do PAT testing for us and this was done in July as was the renewal of our five year Electricity Safety Certificate.

In July we began to prepare for the process of applying for faculties for replacing the boiler in the church and making good the plaster and decorating the porch. A quote was accepted for the porch from Julian Lott of IJ Preece and Son Ltd of £2799 & VAT. The quote from Hereford Heating for the new boiler was £6782 (including a deposit of £660 already paid.) We applied for faculties but were asked to look into Eco options and this delayed things, and meant a lot of time meeting surveyors from Greenlands of Tredegar and Caplor and speaking to Forest Eco Services and the Efficient Energy Centre. As expected, all the Eco options were very expensive and very much more than we could afford, so we continued with the faculty application to install a new gas boiler.

We sent photos and measurements of the work needed on the porch and began work on the faculty for this. The wall between the churchyard and St Martin's School was damaged on the school side and a quote for £500 was given by Joe Price Building Service for repairing this. Thankfully this doesn't require a faculty. In August we were very sorry to hear that Gillian was reluctantly resigning as PCC Treasurer. She had been excellent in this role and we thank her for all her dedication and time spent in balancing the accounts and finding new ways to raise money over her seven years in this role.

Harvest was on the 17th September and the uniformed organisations attended. The flowers were beautiful and we thank those who helped with the arrangements then and on other occasions through the year. We're grateful to

Jackie who was in charge of the Christmas Fair on 25th November. Once again many people helped on the day and we'd like to thank them all.

Chill'n'Church, FoodShare and Meals on Monday and Messy Church were and are very encouraging. Many thanks to all who are involved in the running of these activities. Safeguarding is a strength at St Martin's and we are greatly indebted to Bev for all her hard work in keeping us up to date, compliant and well informed. We are grateful to all who help in any way at St Martin's and are glad to have Rev'd Anne and Rev'd Lauren to lead us.

*Irene Goodman
Julia Ware*

During discussion of the Churchwardens' report as presented by Julia it was confirmed that the plastering had received an Archdeacon's certificate, that the boiler replacement would come before the next DAC meeting and that the churchyard wall would be repaired during the school summer break.

Rev Anne thank Julia and Irene for their hard work over the last year which made such a difference to the running of the church.

Clergy Report on 2023

Services and Liturgy

Occasional Offices Over 2023 44 children and 3 adults were baptised at St Martin's, 8 weddings were conducted and 27 funerals were held at the church, with further 30 funeral services at the crematorium and 30 committal only services. It was an absolute joy to be present at St Martin's on Thursday 29th June to celebrate as Jean Mason, Jayden Colwell-Harding and Hudson Cumbes were confirmed by Bishop Richard. Thank you to everyone who helped with the service and the party afterwards. We have noticed an increase in 'ashes only' requests – families who have had a civil celebrant at the funeral or an unattended 'direct' cremation and now would like to inter the ashes at St Martin's. We always offer committal prayers but if the family would prefer, we are happy to simply witness a committal undertaken by the family or funeral director. Almost without exception they ask for committal prayers, and often for more 'ceremony' – readings or prayers in church first, for example. Anecdotally, over 10% of cremations at Hereford Crematorium are now 'direct' cremations, with no one in attendance and no service or ceremony.

Special Services Christmas and Easter services were back to a relatively straightforward pattern and attendance was slightly increased over previous years.

The Harvest service was well supported and thanks are due to David and everyone who helped to run the services as Lauren and I both had Covid. Reformation Sunday was marked by a special service, supported by Hereford Church Singers. The All Souls Memorial Service attracted a larger than usual congregation, perhaps because people were contacted by email or text rather than the usual letter. The Chill'n'Church team lead a service at St Martin's on the 23rd July based on the story of the prodigal son.

Weekday Congregations Small, but significant congregations met at the fortnightly communion Service at Belmont Community Centre and the weekly Thursday service at St Martin's. Messy Church continued to evolve through the year with new families involved and a leadership team growing in confidence and skill at sharing their faith.

Mission and Community

Schools and Young People We welcomed the Primary Schools back to St Martin's, with Christmas services for St Martin's Primary School as well as the Academy Carol Service. and visits from both KS 1 and KS 2 from St Martin's, BlackMarston and Riverside Schools. Experience Easter was offered again. Lauren became a governor at Riverside Primary School and is successfully strengthening our links with the school. I continue to work as a member of the Local Governing Board at The Hereford Academy. Barry Stevens started in his new role as Chaplain at the Academy and writes about the first year of work in this report. Lauren also lead lunchtime sessions at the Academy through the year. The Academy received a 'Good' grading in a SIAMs inspection and the report specifically mentioned that "The partnership with the local church is mutually beneficial and contributes highly to the flourishing of pupils and adults." Bible Club at St Martin's Primary School continued to be fully booked and is a valuable partnership with Putson Baptist Church. Chill and Church offers an important opportunity to build strong relationships with young people from our community. Under Lauren's leadership the group continues to develop.

FoodShare and Meals FoodShare has grown and evolved through the year. Need continues to grow - as does the enthusiasm and energy of the group of volunteers managed by David to meet the task. Monday Meals and Sunday Lunches supported by the Winter of Wellness fund have built community and opportunity to offer pastoral support.

Community Engagement Older members of our church community are supported through the Young at Heart group and Tuesday Coffee and Toasties continued to be valued by people from across the generations. During 2023 the community housed people seeking asylum at the Three Counties Hotel and Jackie Nevill has written in this report about her experiences supporting the residents. Huge thanks to all of the cleaners and clearers who helped with the Big Clean on Saturday 24th June at St Martin's. It was great to see so many enthusiastic helpers make the place shine.

Prayer and Spirituality The Tuesday Bible Study group continues. Members of the congregation have also engaged with online study sessions.

Safeguarding Through the year Bev Merritt has worked incredibly hard as our Safeguarding Officer. Risk Assessments, safer recruitment and training at different levels for those involved with different areas of work have all been put in place and we are hugely grateful for all of Bev's hard work. We are continuing to work through the safeguarding and safer recruitment process with our volunteers.

Staffing An SLA with the Diocese of Birmingham to provide our payroll services was entered into in 2023 and has been very successful. David's contract with the Diocese of Hereford finished and from the first of February he was employed by the parish as our Community Pastor, focussing on the FoodShare work, AfterSchool Club and Messy Church. The demand for FoodShare services continued to increase as the supplies available from supermarkets decreased. The amount bought in through FareShare has increased slightly to compensate. The Academy Chaplaincy project started at the beginning of the year. Our ministry team currently comprises Barry Stevens Lifelinks Chaplain at the Academy, David Bland Community Pastor, Lauren Bell Curate and myself as Team Rector, supported by volunteer lay ministry from many members of the congregation and by Jackie Nevill and Michael Ranyard who both have PTO. Permission to Officiate (PTO) is renewed annually.

Events and Fundraising The Spring Sale at St Martin's on Sat 17th June helped us to raise over £500 for church funds. The Summer Fete was blighted by the rain, but as always a hard working team rallied around and we raised about £700. On a day when lots of other events were cancelled due to the weather, that was an achievement. Many thanks to everyone, especially the new and first-time volunteers and to Putson Baptist Church for their kind loan of the marquees. The Christmas Fair at St Martin's was held on the 25th November. So much hard

Arabella is our new Organ Scholar, playing the organ during our Sunday services as well as for occasional offices.

Events and Fundraising

The schedule of Fundraising Events through the year made a significant impact on the financial situation of the Church. As well as the Spring Fair, Summer Fete and Christmas Fair, we added a Jumble Sale early in the year, Afternoon Teas and a Harvest Lunch. Sue Cockcroft and Jackie Neville organised *Quilty Pleasures* an exhibition of wonderful quilts. We are hugely grateful to everyone who contributed to our fundraising events in 2024.

Ecochurch

The Eco Church Coffee morning, held at St. Martin's in February went very well and everyone who attended learnt a lot. Appalling weather meant that we weren't able to welcome many people to our Churchyard Celebration Day, which was a great shame, the EcoChurch team had pulled out all the stops and their hard work, especially the amazing habitat enhancements in the churchyard are still worth a visit. The 'bug hotel' - more of a Bug Ritz really - in particular is a wonderful addition. The EcoChurch team worked hard through the year in order to achieve Bronze accreditation, which arrived at the beginning of 2025. We are hugely grateful to the group of volunteers who have been busily weeding and tidying the flower beds and verges: Sue, Do, Bev, James, Pauline, Cubs and Scouts and the Eco Church Team.

In Memoriam

We were saddened by the death of Rev Clive Evans, and privileged to host his funeral in November. Clive was a good friend to many in our congregation and community as well as a faithful servant to the church in South Wye over many years. We continue to keep Linda and the family in our prayers. May he rest in peace and rise in glory.

Thanks

My thanks and gratitude are due to all those who continue to enable the ministry and mission of this Church. Lauren, Jackie, Barry, Sharron, Kirsty, Irene, Julia, Bev, John and Marlene as well as many others, PCC members, the EcoChurch Team and all those who join rotas and volunteer in so many ways. Thank you all.

*Anne Dowdeswell
Team Rector*

APCM for Calendar Year 2024
St Martin's, Ross Road, Hereford
Sunday 4th May 2025

Vestry Meeting Agenda

Prayers

Minutes of Previous Meeting

Election of Wardens

APCM Agenda

Minutes of previous meeting

Treasurer's Report

Churchwardens' and Fabric Report included in Annual Report

Clergy Report included in Annual Report

Electoral Roll included in Annual Report

Election of PCC members

Deanery Synod Representation

Safeguarding Officer

Appointment of External Examiner

A.O.B

work, in organising, baking, creating, selling, cooking and much more enabled us to raise the wonderful sum of £1600.

Thanks

Huge thanks on behalf of the whole PCC and Congregation are due to Gillian Farlow for her dedication and hard work as treasurer to St Martin's PCC over the last 7 years. As well as moving to online banking and bringing our properties, administrative and fees accounts together into our Return of Parish Finance, she also managed our registration with the Charity Commission and their annual reporting processes in addition to those of the Diocese. Gillian has worked hard to ensure that the PCC is informed and in a position to make informed decisions about our financial situation. Gillian has also taken on a multitude of administrative and practical tasks on behalf of the PCC with her customary calm and clarity. The methodical and practical approach that Gillian took to managing the transfer of her responsibilities is typical of the way that she tackled the role of treasurer. As well as the PCC, I owe her a personal debt of gratitude for her support over the last 7 years. Thank you Gillian. My thanks are due to so many people. To our Churchwardens, Irene and Julia, whose continued support enables the ministry of the parish to continue to grow through the year. Christine and Sharron provide both pastoral as well as administrative support, as the first point of contact for the team. Lauren's ministry has continued to grow and flourish as her pastoral and spiritual gifts have blessed so many people. Jackie Nevill serves the parish with huge devotion both as a priest and as an organiser. David's work with FoodShare, community engagement, Messy Church and Bible club has continued to grow in his new role as Community Pastor. Barry's first year as Lifelinks Chaplain has built relationships with young people and their families. John Eden's work as musical director makes such a difference to the quality of worship that we are able to offer. I am grateful to the whole PCC, our congregations and wider church family, especially those who have joined recently or started new voluntary roles. Thank you all for your support and prayers.

*Anne Dowdeswell
Team Rector*

Although it was not a 2023 item, thanks were expressed to Bill for all of his hard work in the churchyard. Gillian expressed thanks to Anne for her work.

Electoral Roll

Members of the Electoral Roll during any part of 2023 and until the APCM are:

- 1 AUER Frances Alexandria Ruth
- 2 BAYLISS Brenda Rosemary
- 3 BIRD Qin-Mei Zou
- 4 BIRD Peter
- 5 BISHOP Ann
- 6 CHRISTER Courteney
- 7 CLARKE Elizabeth Elizabeth
- 8 COCKROFT Susan Catherine
- 9 CUMBES Hudson
- 10 DAVIES Gwendoline May (JEAN)
- 11 DITCHFIELD Margaret Rose
- 12 EDEN John
- 13 EDWARDS Susan Sharon
- 14 ENGLISH Marion Rose
- 15 EVANS Shirley Jane
- 16 EVANS Geoffrey William
- 17 FARLOW Gillian Elizabeth
- 18 GILBERT Dorothy Zoela
- 19 GITTENS Catherine Grace Elizabeth
- 20 GITTENS Sarah Joan
- 21 GOODMAN Susan
- 22 GOODMAN Irene Elizabeth
- 23 GWYNNE Caroline Ellen
- 24 HAMMETT Sarah Jane
- 25 HARDING June Dawn
- 26 HARWOOD Pauline Heather
- 27 HARWOOD Victor
- 28 HEALEY Irene Dorothy
- 29 HORNSEY Catherine
- 30 HUGHES Valerie Mary
- 31 HYDE Leslie Martin
- 32 JONES Dafydd John
- 33 JOSEPH Joan
- 34 KENNETT-WISE John Duncan
- 35 KENNETT-WISE Pamela Jean
- 36 LEESON Nora Betty

- 37 LEWIS Sarah Louise
- 38 LIBBY Ann Josephine
- 39 MARSHALL Paul Zee
- 40 MASON Doris Jean
- 41 MC.CARTHY Claire Deanne
- 42 MERRELL Michelle Lynne
- 43 MERRITT Beverly Anne
- 44 MORRIS Ann Elizabeth
- 45 MUSSELL Irene Christabel
- 46 NEVILL Jackie
- 47 PEMBRIDGE Elizabeth Mary
- 48 PRICE Marlene Mary
- 49 RANYARD Susan
- 50 RAWCLIFFE Deanne Elizabeth
- 51 RAWCLIFFE Geoffrey Norman
- 52 RICKERS Barbara Joan
- 53 RICKERS William Kendall
- 54 ROGERS Margaret Doreen
- 55 SEYMOUR Janet Ethel
- 56 SHARLAND Joan Margaret
- 57 SHARPE Pamela
- 58 SPICER SCOFIELD Andrea Joy
- 59 SPICER SCOFIELD Marie Louise
- 60 TALBOYS Margaret Edith
- 61 TREHERNE Dianne Margaret
- 62 TWIGGE Patricia Anne
- 63 WALKINGTON Claire
- 64 WARD Gillian Mary
- 65 WARE Julia Dawn
- 66 WATKINS Debra Georgina
- 67 WIGGINS Gaye Clare
- 68 WILCE Clive Anthony
- 69 WILCE Marion Elsie Jean
- 70 WILCE Susan Caroline
- 71 WILCOX Sarah
- 72 WILLIAMS Heather Elizabeth
- 73 WOODCOCK Alison

The Electoral Roll was presented and thanks were given to Irene for her work as Roll Secretary. Jackie Neville would be removed from the Roll as retired clergy.

Election of PCC members

Valid nominations having been received, the following were elected en bloc as lay members of the Parochial Church council:

Clive Wilce	Julia Ware	Gillian Farlow
Courtney Christer	Heather Williams	Irene Goodman
Sue Cockroft	John Eden	Bev Merritt
Geoff Rawcliffe		

Proposed JW, seconded DR, all in favour.

Deanery Synod Representation

Bev having stepped down as Deanery Synod Rep, no representative was elected.

Safeguarding Officer

Bev Merritt presented the current safeguarding report and was able to say that 98% of the actions were 'green'. Bev was thanked for her hard work in this vital area and agreed to continue in the role of Parish Safeguarding Officer

Treasurer

John Eden was elected as PCC Treasurer and thanked for his willingness to undertake the role.

Proposed GF, seconded GR, all in favour

Appointment of External Examiner

Jane Hicks was thanked for her work examining the accounts and would be asked if she was prepared to undertake the role for another year.

The meeting closed with the Grace

St Martin with St Francis PCC

Analysis of income and expenditure

Selected period: 01 January 2024 to 31 December 2024

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Receipts						
<i>Planned giving</i>						
0101 - Gift Aid - Bank	840	—	—	—	840	1,195
0105 - PGS Tax Efficient	7,110	—	—	—	7,110	7,240
0110 - Gift Aid - Envelopes	2,775	—	—	—	2,775	3,280
0201 - Other planned giving	3,065	—	—	—	3,065	3,435
Planned giving Totals	13,791	—	—	—	13,791	15,150
<i>Collections and other giving</i>						
0301 - Loose plate collections	2,620	—	—	—	2,620	2,138
0401 - Regular gift days	—	—	—	—	—	—
0501 - One-off Gift Aid gifts	887	—	—	—	887	1,297
Collections and other giving Totals	3,507	—	—	—	3,507	3,436
<i>Other voluntary receipts</i>						
0410 - Giving through church boxes	—	—	—	—	—	—
0550 - Donations appeals etc	—	—	—	—	—	366
0560 - Donations to Missioner	—	—	—	—	—	—
0563 - FoodShare donations	15	—	1,867	—	1,882	2,028
0565 - Donations for Flowers	121	—	—	—	121	68
0570 - Churchyard donations	30	—	—	—	30	100
0701 - Legacies	—	—	—	—	—	—
0801 - Recurring grants	—	—	—	—	—	—
0861 - HDBF Chaplain Support	—	—	6,743	—	6,743	31,649
08A1 - Non-recurring one-off grants	2,000	—	4,835	—	6,835	20,250
0903 - Tuesday Coffee donations	440	—	—	—	440	445
Other voluntary receipts Totals	2,606	—	13,446	—	16,052	54,908
<i>Gift Aid recovered</i>						
0601 - Tax recoverable on Gift Aid	4,986	—	—	—	4,986	5,798
Gift Aid recovered Totals	4,986	—	—	—	4,986	5,798
<i>Other receipts</i>						
0555 - donations to St Martins	1,452	0	—	—	1,452	1,289
0901 - Other funds generated	21	111	—	—	132	156
1310 - Insurance claims	—	—	—	—	—	5,824
1320 - Surplus - sales of fixed assets	—	—	—	—	—	—
Other receipts Totals	1,473	112	—	—	1,585	7,271
<i>Activities for generating funds</i>						
0851 - Commonwealth War Grave Commission	740	—	—	—	740	740
0905 - Gift Day Donations	—	—	—	—	—	—
0910 - rummage sales etc	3,518	—	—	—	3,518	3,541
0913 - Sale of postcards	—	—	—	—	—	13
0915 - Craft sales	—	—	—	—	—	—
0920 - Online Sales	—	—	—	—	—	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
0925 - SumUp fees	—	—	—	—	—	(8)
0930 - Bonus Ball Income	1,801	—	—	—	1,801	1,708
0950 - St Francis lunch club	—	—	(195)	—	(195)	34
0960 - Young@Heart	40	—	—	—	40	76
0970 - Meals@stmartins	—	—	—	—	—	—
0980 - Lovely Lunches	—	—	—	—	—	200
1220 - Bookstall sales - fund raising	—	—	—	—	—	—
1240 - Church hall lettings - fund raising	309	4,389	—	—	4,698	3,558
1250 - Magazine income - advertising	—	832	—	—	832	550
1260 - Parish magazine sales	—	359	—	—	359	307
1270 - Narthex Rent	—	—	—	—	—	—
Activities for generating funds Totals	6,409	5,580	(195)	—	11,794	10,720
Investment Income						
1001 - Dividends	—	—	—	—	—	—
1020 - Bank and building society interest	—	0	948	—	949	986
1030 - Rent from lands or buildings	—	—	—	—	—	—
1032 - rent flat one	—	5,400	—	—	5,400	5,346
1034 - rent flat two	—	6,000	—	—	6,000	6,100
1036 - rent flat three	—	7,800	—	—	7,800	7,800
1038 - rent 211 ross road	—	8,400	—	—	8,400	8,400
1040 - rent 27 webtree	—	7,800	—	—	7,800	7,800
Investment Income Totals	—	35,400	948	—	36,349	36,432
Receipts from church activities						
1101 - Fees for weddings and funerals	928	6,608	—	—	7,536	11,934
1151 - St Martins PCC Office Support	—	—	—	—	—	—
1152 - Bullinghope PCC Office Support	—	1,658	—	—	1,658	1,476
1153 - Dewsall with Callow PCC Office Support	—	—	—	—	—	—
1154 - Dinedor w Holme Lacy PCC Office Support	—	—	—	—	—	(671)
1155 - Little Dewchurch w Ballingham PCC Office	—	—	—	—	—	(1,476)
1160 - Team Office Support Misc	—	3,771	—	—	3,771	6,789
1165 - Printing Receipts	—	3	—	—	3	23
1170 - Travel Receipts	—	—	—	—	—	—
1205 - Sacristy income	69	—	—	—	69	115
1210 - Bookstall sales to promote objectives	—	—	—	—	—	—
1225 - Saxon Hall FoodShare	—	—	—	—	—	560
1227 - St Martins After Sch Club via Putson Ch	1,140	—	—	—	1,140	2,340
1230 - Church hall lettings - objectives	—	—	—	—	—	59
1235 - Sunday Coffee donations	487	—	—	—	487	439
1300 - Church Maintenance Income	—	—	—	—	—	—
1305 - Hall Maintenance Income	—	—	—	—	—	—
Receipts from church activities Totals	2,624	12,041	—	—	14,665	21,589
Receipts Grand totals	35,399	53,134	14,199	—	102,733	155,307

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Payments						
<i>Cost of generating funds</i>						
1701 - Fees paid to fund raisers	—	—	—	—	—	—
1710 - Costs of applying for grants	—	—	—	—	—	—
1720 - Costs of stewardship campaign	163	—	—	—	163	81
1730 - Costs of fetes & other events	550	—	—	—	550	330
1735 - Bonus Ball Expenditure	775	—	—	—	775	700
1740 - Investment management costs	—	—	—	—	—	—
1745 - Card Reader fees	25	—	—	—	25	—
1750 - Card Reader cost	—	—	—	—	—	—
2510 - Bookstall costs	—	—	—	—	—	—
<i>Cost of generating funds Totals</i>	1,513	—	—	—	1,513	1,112
<i>Missionary and Charitable Giving</i>						
1801 - Giving to missionary societies	—	—	—	—	—	345
1830 - Giving - relief and development agencies	—	—	—	—	—	316
1850 - Home mission	—	—	—	—	—	—
1870 - Secular charities	—	—	—	—	—	—
1880 - Meals@StMartins	—	—	—	—	—	—
<i>Missionary and Charitable Giving Totals</i>	—	—	—	—	—	661
<i>Parish Share</i>						
1901 - Stipends quota	—	—	—	—	—	—
1910 - Ministry parish share etc	6,000	—	—	—	6,000	15,333
<i>Parish Share Totals</i>	6,000	—	—	—	6,000	15,333
<i>Clergy and Staffing costs</i>						
2001 - Assistant staff costs	—	—	—	—	—	16
2020 - HSWTM Team Expenses	—	—	—	—	—	—
2050 - Salary of parish administrator	—	—	10,962	—	10,962	10,058
2055 - Salary of Office Assistant	—	—	6,932	—	6,932	5,829
2060 - HMRC NIC & Tax	—	—	5,372	—	5,372	10,744
2065 - Pension Contributions	—	6,046	—	—	6,046	4,454
2070 - BDBF Payroll Charges	—	—	375	—	375	631
2075 - B Stevens Chaplain Pay	—	—	12,005	—	12,005	22,389
2080 - DBland Community Pastor Pay	—	—	15,448	—	15,448	13,584
2085 - FoodShare Admin Assistant	—	—	3,997	—	3,997	1,912
2090 - salary of Missioners	—	—	—	—	—	—
2101 - Working expenses of incumbent	—	—	—	—	—	—
2120 - Council tax	—	—	—	—	—	—
2130 - Parsonage house expenses	—	—	—	—	—	—
2140 - Water rates - vicarage	—	—	—	—	—	—
2145 - Parsonage - water	—	—	—	—	—	—
2150 - Vicar's telephone	—	—	—	—	—	—
2272 - FoodShare Admin Pay	—	—	—	—	—	—
2370 - Visiting speakers / locums	—	—	—	—	—	—
<i>Clergy and Staffing costs Totals</i>	—	6,046	55,093	—	61,140	69,621

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Church Running Expenses						
2170 - Education	—	—	—	—	—	—
2201 - Parish training and mission	35	—	—	—	35	—
2240 - Kinrade grant (hardship fund)	—	—	532	—	532	557
2250 - Messy Church	85	—	—	—	85	94
2260 - FoodShare expenses	—	—	11,926	—	11,926	3,729
2264 - Greening the City Grant	—	—	35	—	35	248
2265 - Lets Talk Community Fund Grant Expenses	—	—	—	—	—	—
2266 - Aldi Gd Neighbour Grant Expenses	—	—	—	—	—	1,000
2267 - HCC Coronation Picnic Gr expenses	—	—	—	—	—	382
2268 - Co-op Grant Expenses	—	—	—	—	—	1,778
2269 - Eveson Trust Grant Expenses	—	—	—	—	—	—
2270 - Hub Grant expenses	—	—	—	—	—	—
2271 - Connexus Grant Expenses	—	—	158	—	158	—
2273 - Tesco Grant Expenses	—	—	—	—	—	956
2274 - Faith New Deal Grant Expenses	—	—	—	—	—	662
2275 - Sustainability Grant Expenses	—	—	—	—	—	—
2276 - Winter of Wellness	—	—	660	—	660	821
2280 - FoodShare Van Expenses	—	—	—	—	—	320
2285 - BU15 UHT Van Depreciation	—	—	1,890	—	1,890	1,890
2301 - Church running - insurance	—	2,089	—	—	2,089	5,070
2302 - Verger Fees	—	—	—	—	—	—
2303 - Organist fees	3,380	—	—	—	3,380	1,950
2310 - Church office - telephone	—	1,468	—	—	1,468	1,612
2315 - Church Office - internet	—	312	—	—	312	272
2317 - Church Office Maintenance Contracts	—	1,143	—	—	1,143	1,858
2320 - Organ / piano tuning	—	—	—	—	—	—
2330 - Church maintenance	4,333	1,537	—	—	5,871	296
2331 - Cleaning	—	—	—	—	—	—
2335 - Pest Control	815	—	—	—	815	771
2340 - Upkeep of services	1,336	355	—	—	1,691	1,954
2350 - Upkeep of churchyard	273	500	—	—	773	58
2352 - churchyard labour	—	—	9,315	—	9,315	6,796
2354 - churchyard refuse	1,626	—	—	—	1,626	1,229
2356 - churchyard equipment incl maintenance th	542	—	—	—	542	91
2358 - churchyard consumables	18	—	—	—	18	146
2359 - Cost of Flowers	199	—	—	—	199	170
2360 - Administration	—	—	—	—	—	45
2361 - Office Insurance	—	383	—	—	383	389
2362 - Office Printing Costs	—	3,464	—	—	3,464	2,707
2363 - Office Supplies	—	1,882	—	—	1,882	869
2364 - Stamps	150	617	—	—	767	527
2365 - First Aid supplies	—	42	—	—	42	—
2366 - Safeguarding cost	—	—	—	—	—	9
2401 - Church running - electric	(3,661)	—	—	—	(3,661)	3,364
2410 - Church running - gas	2,065	—	—	—	2,065	2,156
2420 - Church running - water	—	—	—	—	—	—
2430 - Church running - oil	—	—	—	—	—	—
2440 - Church running - heating and lighting	—	—	—	—	—	—
2501 - Magazine expenses	—	—	—	—	—	—
2940 - UKSPF Community Grant	—	—	1,802	—	1,802	—
Church Running Expenses Totals	11,200	13,798	26,321	—	51,320	44,789

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Hall Running Costs						
2515 - fire related costs	—	—	—	—	—	—
2520 - Hall running - oil	—	—	—	—	—	—
2530 - Hall running - electricity	4,056	9,750	—	—	13,806	4,661
2540 - Hall running - gas	—	2,142	—	—	2,142	578
2550 - Hall running - insurance	—	4,780	—	—	4,780	1,462
2560 - Hall running - maintenance	—	2,187	—	—	2,187	1,043
2562 - hall cleaners wages	—	—	3,735	—	3,735	3,592
2564 - hall cleaning materials	—	507	—	—	507	319
2566 - hall window cleaning	—	201	—	—	201	180
2570 - Other PCC Property costs	—	35	—	—	35	968
2571 - Flat One running costs	—	986	—	—	986	965
2572 - Flat Two running costs	—	1,375	—	—	1,375	955
2573 - Flat three running costs	—	1,433	—	—	1,433	1,593
2574 - 211 Ross Road running costs	—	2,279	—	—	2,279	1,546
2575 - 27 Webtree running costs	—	1,732	—	—	1,732	1,809
2580 - Hall running - water	—	2,270	—	—	2,270	1,544
2590 - Hall running - heating and lighting	—	—	—	—	—	—
Hall Running Costs Totals	4,056	29,682	3,735	—	37,474	21,220
Church Repairs & Maintenance						
2701 - Church major repairs - structure	—	—	—	—	—	—
2710 - Church major repairs - installation	—	6,974	—	—	6,974	660
2720 - Church interior and exterior decorating	—	—	—	—	—	—
Church Repairs & Maintenance Totals	—	6,974	—	—	6,974	660
Hall Repairs & Maintenance						
2801 - Hall + major repairs - structure	—	—	—	—	—	—
2820 - Hall + major repairs - installation	—	—	—	—	—	10,794
2830 - Hall + interior and exterior decorating	—	—	—	—	—	—
2840 - Other PCC prop upkeep-use 2570	—	—	—	—	—	—
2842 - Upkeep Flat one-use 2571	—	—	—	—	—	—
2844 - Upkeep flat two-use 2572	—	—	—	—	—	—
2846 - Upkeep Flat three-use 2573	—	—	—	—	—	—
2848 - Upkeep 211 ross rd-use 2574	—	—	—	—	—	—
2850 - Upkeep 27 Web Tree-use 2575	—	—	—	—	—	—
2860 - Upkeep Car Park	—	—	—	—	—	—
Hall Repairs & Maintenance Totals	—	—	—	—	—	10,794
New Building work						
2901 - New building parsonage house	—	—	—	—	—	—
2910 - New building house for curate	—	—	—	—	—	—
2920 - New building Church	—	—	—	—	—	—
2930 - New building Hall	—	—	—	—	—	—
New Building work Totals	—	—	—	—	—	—

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<i>Governance Costs</i>						
2601 - Governance costs examination/audit fee	—	—	—	—	—	400
<i>Governance Costs Totals</i>	—	—	—	—	—	400
Payments Grand totals	22,770	56,501	85,150	—	164,422	164,592

There may be minor discrepancies in the totals if the pence are not being shown

Independent Examiner's Report on the accounts

Section A

Independent Examiner's Report

Report to the trustees of:

ST MARTINS

Parochial Church Council

On accounts for the year ended:

2024

Charity number (if any):

1179658

Set out on pages:

(remember to include the page numbers of additional sheets)

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention (*other than that disclosed below**) which gives me reasonable cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord with the accounting records, or
- statutory fees were not accounted for correctly.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

D Hicks

Date:

01/07/2025

Name:

DEBORAH JANE HICKS

Relevant professional
qualification(s) or body (if
any):

CIPFA (Chartered Institute Public Finance & Accountancy)

Address:

Orchard End
Wabery Lane
Lower Bullingham
Hereford HR2 6ER

Accounts

St Martin with St Francis PCC
Receipts and Payments Account

For the period from 01 January 2023 to 31 December 2023

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Planned giving	14,925.59	—	225.00	—	15,150.59	17,716.54
Collections and other giving	3,416.30	—	20.00	—	3,436.30	4,492.39
Other voluntary receipts	6,039.15	9,218.12	39,651.43	—	54,908.70	40,025.85
Gift Aid recovered	5,798.29	—	—	—	5,798.29	5,706.04
Other receipts	1,370.48	75.92	5,824.80	—	7,271.20	2,611.48
Activities for generating funds	5,918.87	4,416.80	384.87	—	10,720.34	11,741.62
Investment Income	560.78	35,446.00	425.96	—	36,432.74	33,109.18
Receipts from church activities	796.05	18,075.72	2,718.00	—	21,589.77	20,930.35
Total receipts	38,825.51	67,232.36	49,250.06	—	155,307.93	136,333.45
Payments						
Cost of generating funds	1,112.05	—	—	—	1,112.05	975.97
Missionary and Charitable Giving	661.48	—	—	—	661.48	128.72
Parish Share	15,333.35	—	—	—	15,333.35	20,000.04
Clergy and Staffing costs	16.65	4,454.13	65,150.42	—	69,621.20	25,617.53
Church Running Expenses	11,963.90	13,655.77	19,169.99	—	44,789.66	37,732.34
Hall Running Costs	3,042.00	13,797.23	4,381.01	—	21,220.24	20,008.98
Church Repairs & Maintenance	660.00	—	—	—	660.00	—
Hall Repairs & Maintenance	—	5,457.98	5,336.40	—	10,794.38	20,375.80
New Building work	—	—	—	—	—	—
Governance Costs	100.00	200.00	100.00	—	400.00	435.00
Total payments	32,889.43	37,565.11	94,137.82	—	164,592.36	125,274.38
Excess of receipts over payments before transfer	5,936.08	29,667.25	(44,887.76)	—	(9,284.43)	11,059.07
Transfers						
Gross transfers between funds - in	29,734.71	43,570.16	100,835.83	—	174,140.70	72,129.09
Gross transfers between funds - out	(52,955.19)	(80,889.59)	(40,295.92)	—	(174,140.70)	(72,129.09)
Excess of receipts over payments before other...	(17,284.40)	(7,652.18)	15,652.15	—	(9,284.43)	11,059.07
Net movement in funds	(17,284.40)	(7,652.18)	15,652.15	—	(9,284.43)	11,059.07
Reconciliation of funds						
All assets at 01 January 2023	693,598.49	19,397.47	66,184.86	—	779,180.82	768,121.75
All assets at 31 December 2023	676,314.09	11,745.29	81,837.01	—	769,896.39	779,180.82

St Martin with St Francis PCC
Statement of Assets and Liabilities (by code)
As at: 31 December 2023

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Tangible assets						
2931 : 27 Web Tree Avenue	242,298.00	—	—	—	242,298.00	242,298.00
2932 : 211 Ross Road	137,518.00	—	—	—	137,518.00	137,518.00
2933 : Parish Centre plus 3 flats	300,000.00	—	—	—	300,000.00	300,000.00
2935 : BU15 UHT FoodShare Van	—	—	3,710.00	—	3,710.00	5,600.00
Total	679,816.00	—	3,710.00	—	683,526.00	685,416.00
Current assets - Cash at bank and in hand						
6501 : Lloyds Bank PCC current account	(9,298.00)	—	16,777.95	—	7,479.95	13,602.49
6502 : Lloyds Bank Roof current account	1,053.00	—	—	—	1,053.00	405.00
6503 : Nat West Bank properties current account	—	8,562.14	7,000.00	—	15,562.14	13,650.41
6504 : Nat West Bank WBN current account	4,000.31	(1,602.34)	3,292.10	—	5,690.07	535.34
6506 : Nat West FoodShare current account	182.00	—	29,844.99	—	30,026.99	35,841.04
6510 : CCLA (CBF) PCC Gen deposit account	404.98	—	15,575.39	—	15,980.37	15,279.21
6512 : CCLA (CBF) Properties deposit Account	2.12	—	85.46	—	87.57	83.91
6520 : Santander HSWTM Team Council Account	—	4,363.49	—	—	4,363.49	5,585.11
6525 : CCLA HSWTM Savings Account	153.68	—	5,910.55	—	6,064.23	8,782.31
6530 : Santander HSWTM Fees Account	—	422.00	652.00	—	1,074.00	4,010.00
Total	(3,501.91)	11,745.29	79,138.43	—	87,381.81	97,774.82
Liabilities - Agency accounts						
6699 : Agency collections	—	—	1,011.42	—	1,011.42	4,010.00
Total	—	—	1,011.42	—	1,011.42	4,010.00
Net total assets	676,314.09	11,745.29	81,837.01	—	769,896.39	779,180.82
Represented by						
Unrestricted - General	676,314.09	—	—	—	676,314.09	693,598.49
Designated - Fees	—	445.20	—	—	445.20	—
Designated - Pension	—	1,047.48	—	—	1,047.48	—

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Designated - WBN	—	(1,678.26)	—	—	(1,678.26)	461.95
Designated - office	—	3,368.73	—	—	3,368.73	5,585.11
Designated - prop	—	8,562.14	—	—	8,562.14	13,350.41
Restricted - Deposit	—	—	—	—	—	300.00
Restricted - FoodShare	—	—	33,436.23	—	33,436.23	41,441.04
Restricted - HSWTMRve	—	—	5,910.55	—	5,910.55	8,782.31
Restricted - Missioner	—	—	(40.00)	—	(40.00)	73.39
Restricted - PCCRve	—	—	18,025.39	—	18,025.39	15,504.21
Restricted - Payroll	—	—	17,391.61	—	17,391.61	—
Restricted - PropRve	—	—	7,085.45	—	7,085.45	83.91
Restricted - Reserves	—	—	(517.98)	—	(517.98)	—
Restricted - StFrancis	—	—	545.76	—	545.76	—
Total	676,314.09	11,745.29	81,837.01	—	769,896.39	779,180.82

Independent Examiner's Report on the accounts

Section A

Independent Examiner's Report

Report to the trustees of:

ST MARTINS

Parochial Church Council

On accounts for the year ended:

2023

Charity number (if any):

1179658

Set out on pages:

(remember to include the page numbers of additional sheets)

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

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Basis of independent
examiner's statement

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Independent examiner's
statement

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- the accounts do not accord with the accounting records, or
- statutory fees were not accounted for correctly.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

DJ Hicks

Date:

25/9/24

Name:

DEBORAH JANE HICKS

Relevant professional
qualification(s) or body (if
any):

CIPFA

Address:

Orchard End
Watery Lane
Lower Bullingham
Hereford HR2 6GR.

Accounts



**Annual Report and 2022 Accounts
for the Parochial Church Council
of St Martin's, Hereford
Part of the Benefice of
South Wye, Hereford**



Contents:

1 - 3	Parish and PCC Information, Membership and Policies
4,5	Electoral Roll
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Parish Information

St. Martin's Church is situated in Ross Road, Hereford. It is part of the Diocese of Hereford within the Church of England. The correspondence address is The Team Office 89 Ross Road, Hereford, HR2 7RJ. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission. St. Martin's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Anne Dowdeswell, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Centre complex of St. Martin's, Ross Road, Hereford, and our investment properties.

St Martin's PCC

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Martin's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. In particular, we try to enable the people of

South Wye to live out their faith as part of our parish community through: Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus; Provision of pastoral care for people living in the parish; Missionary and outreach work. To facilitate this it is important that we maintain the fabric of the Church of St. Martin's and the Church Centre.

Membership

PCC members who have served at any time from 1st January 2022 until the date this report was approved are:

Ex Officio:	Reverend Anne Dowdeswell	Team Rector
	Reverend Lauren Bell	Curate
Churchwardens	Julia Ware	
	Irene Goodman	
Deanery Synod Rep	Bev Merrett	
Secretary	John Eden	
Treasurer	Gillian Farlow	
Elected Members	Bev Merrett	Irene Goodman
	John Eden	Geoff Rawcliffe
	Gillian Farlow	Julia Ware
	Clive Wilce	

The PCC meet bi-monthly.

The Standing Committee has authority to transact business between meetings.

Reserves Policy

It is the policy of the PCC to hold a minimum of £10,000 as a General Reserve to cover running costs in the event of a major problem, another £10,000 in a Restricted Building Fund to meet anticipated building maintenance costs and unforeseen repairs, and a further reserve (3 months staff pay) to smooth out fluctuations in cash flow and meet emergencies.

Church Workers Pension Fund

The Scheme is considered to be a multi-employer scheme as described in

Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pension costs charged to the SoFA in the year are contributions payable by and on behalf of the only eligible member of staff.

Safeguarding

The Safeguarding and Clergy Discipline Measure 2016, requires all clergy authorised to officiate; other relevant Church Officers (e.g. Church Wardens) and parochial church councils to have "due regard" to safeguarding policy and practice guidance issued by the House of Bishops. A duty to have due regard to guidance means that a person under that duty is not free to disregard it but is required to follow such guidance unless there are cogent reasons for not doing so. The PCC are committed to the Safeguarding policy, guidance and structures of the church of England and Diocese of Hereford.

Electoral Roll 2022

Members of the Electoral Roll during any part of 2022 are:

- 1 AUER Frances Alexandria Ruth
- 2 BAYLISS Brenda Rosemary
- 3 BISHOP Ann
- 4 CLARKE Elizabeth
- 5 COCKROFT Susan Catherine
- 6 DAVIES Gwendoline May (JEAN)
- 7 DITCHFIELD Margaret Rose
- 8 EDEN John
- 9 ENGLISH Marion Rose
- 10 EVANS Shirley Jane
- 11 EVANS Geoffrey William
- 12 FARLOW Gillian Elizabeth
- 13 GILBERT Dorothy Zoela
- 14 GITTENS Catherine Grace Elizabeth
- 15 GITTENS Sarah Joan
- 16 GOODMAN Susan
- 17 GOODMAN Irene Elizabeth
- 18 GWYNNE Caroline Ellen
- 19 HAMMETT Sarah Jane
- 20 HARDING June Dawn
- 21 HARWOOD Pauline Heather
- 22 HARWOOD Victor
- 23 HEALEY Irene Dorothy
- 24 HUGHES Valerie Mary
- 25 HYDE Leslie Martin
- 26 JONES Dafydd John
- 27 JOSEPH Joan
- 28 KENNETT-WISE John Duncan
- 29 KENNETT-WISE Pamela Jean
- 30 LEESON Nora Betty
- 31 LEWIS Sarah Louise
- 32 LIBBY Ann Josephine
- 33 MARSHALL Paul Zee

- 34 MASON Doris Jean
- 35 MC.CARTHY Claire Deanne
- 36 MERRELL Michelle Lynne
- 37 MERRITT Beverly Anne
- 38 MORRIS Ann Elizabeth
- 39 MUSSELL Irene Christabel
- 40 NEVILL Jackie
- 41 PEMBRIDGE Elizabeth Mary
- 42 PRICE Marlene Mary
- 43 RANYARD Susan
- 44 RAWCLIFFE Deanne Elizabeth
- 45 RAWCLIFFE Geoffrey Norman
- 46 RICKERS Barbara Joan
- 47 RICKERS William Kendall
- 48 ROGERS Margaret Doreen
- 49 SAUNDERS Beris Pamela
- 50 SEYMOUR Janet Ethel
- 51 SHARLAND Joan Margaret
- 52 SHARPE Pamela
- 53 SPICER SCOFIELD Andrea Joy
- 54 SPICER SCOFIELD Marie Louise
- 55 TALBOYS Margaret Edith
- 56 TREHERNE Dianne Margaret
- 57 WALKINGTON Claire
- 58 WARD Gillian Mary
- 59 WARE Julia Dawn
- 60 WATKINS Debra Georgina
- 61 WIGGINS Gaye Clare
- 62 WILCE Clive Anthony
- 63 WILCE Marion Elsie Jean
- 64 WILCE Susan Caroline
- 65 WILCOX Sarah
- 66 WILLIAMS Heather Elizabeth
- 67 WOODCOCK Alison

Churchwardens' Report

In Spring 2022 it was good to be back to normal with steady numbers, the eucharist at the altar and the church open all week. Hudson, a member of Chill'n'Church was a great help as he attended the Sunday Services and was willing to lend a hand with the duties.

Sue Cockroft had a very successful coffee on 18th June and raised money for St Martins. Julia and Irene attended the Churchwardens' Visitation at St Peter's Church on 21st June and found it a very meaningful service.

In September Chill'n'Church members began taking part in Services and at the Pet Service they were very useful in keeping the animals in order. On 22nd September a number attended a First Aid Course arranged by David Bland.

Thirty people came to the church to watch the Queen's Funeral together. In November the hall opened again and thanks are due to those who sorted out the cupboards, washed crockery and cutlery and got everything ready for the various activities. The Uniformed Organisations attended the service on Remembrance Sunday and we had the usual Act of Remembrance in the Churchyard. This was very well attended.

As Pre-School Praise was only attended by one family and this spasmodically it was decided to discontinue.

At Christmas we had a successful Fair and Draw and once again Chill'n'Church members helped.

In January 2023 we had a Jumble Sale to raise money towards the new Hall Boiler.

On 5th March we met Barry Stevens who began his work as Chaplain at the Hereford Academy. We were delighted with the SIAMS report for the Academy and that the part played by St Martins was noted for its impact. Chill'n'Church prepared and led their own service and we hope this will be the first of many.

There was a lunch at the Bishop's Palace to mark the end of the Intergenerational Missioner Project and they shared ideas and various activities they had led. Fortunately David has now a new role as Community Pastor and is continuing Monday Meals, Food Share and Messy Church. He is also involved in helping those in the Three Counties Hotel.

Bible Studies continue on Tuesdays from 1-2 o'clock followed by Coffee Time, and then at 3.30 the Narthex becomes a 'Warm Space' and toasted sandwiches are served.

The Hall has now got a new boiler and water heater.

Thank you to all who help in any way at St Martins and thank you for your faithfulness in attending.

*Julia Ware
Irene Goodman
Churchwardens*

Treasurers Report

We started 2022 with such optimism. Just as we began to ease back into our pre-pandemic activities we had "the fire" which overshadowed everything else last year. The Parish Hall was closed until October whilst remedial works were undertaken; uninsured losses of over £20,000 were incurred due to a change in Fire Regulations. Luckily, we had £20,000 in Property Reserves to cover most of these extra costs. Now we must factor the cost of a new hall boiler (£12,500) into 2023 costings.

There was a surplus of £11,060 for the year, down from £43,408 in 2021. When we factor in the £28,000 in FoodShare Grant funding to be spent within the year this turns into a loss of nearly £17,000. Having spent over £20,000 on fire related costs this is not surprising.

Income:

Receipts for the year were virtually the same as 2021.

Planned Giving was down by £1,000.

Other Voluntary Receipts were up by £6,500 largely due to small FoodShare Grants.

Activities for Generating Funds were down by £7,000:

Gift Day down £1,100, Fundraising down by £820, Parish Hall hires down by £2,400.

Both Fundraising and Hall hire had already been decimated compared to pre-pandemic levels. We received a Grant of £1,200 from the Diocese towards the cost of heating this winter.

A Bonus Ball surplus of £1,300 augmented PCC funds in 2022 largely thanks to Sue Cockroft and her patient record keeping and gentle reminders. Thank you Sue.

Payments:

We increased our Parish Offer in 2022 to £20,000 compared to £16,000 in 2021. Church Running Expenses were up by £5,000 due to FoodShare Grants received and spent. The Hall Maintenance costs were up by £3,000 mainly due to incidental fire related costs.

Church Gas costs doubled from the previous year when we were under lockdown.

Extra costs were incurred upgrading Flat 3 during the 3 month period when it was unoccupied during a changeover of tenancy. We also received no income for the 3 months it was unoccupied.

The growth in our FoodShare activities is undoubtedly a wonderful thing and has increased the St Martin's profile and has been of great benefit to the South Wye community.

Thanks also to Pam Sharpe and Heather Williams for organising and distributing Draw tickets. Thank you also to Jackie Nevill and her team for the ever-popular Christmas Fair.

As long as we continue with our fundraising efforts and have no more major catastrophes I am hoping our finances will remain stable throughout 2023.

Finally, thank you for your continuing support and encouragement throughout the year. It has been very challenging and I really appreciate your kindness.

Gillian Farlow
Treasurer

Return of Parish Finance

January to December 2022

Parish ref :

180075

Parish :

Hereford: St Martin

INCOMING RESOURCES

Voluntary income / receipts		UNRESTRICTED (nearest £)	RESTRICTED (nearest £)
01	Tax efficient planned giving	17716	—
03	Collections at services	2885	—
04	All other giving and voluntary receipts, including special appeals (recurring and one-off)	4050	2402
06	Gift Aid recovered	5706	—
07	Legacies received (capital value)	—	—
08	Grants (include recurring and one-off)	18589	19400
TOTAL Voluntary income		48947	21802

Activities for generating funds

09	Gross income from fundraising activities	6090	—
----	--	------	---

Income from investments

10	Dividends, interest, income from property etc	32796	313
----	---	-------	-----

Church activities

11	Statutory fees retained by the PCC (weddings, funerals etc)	20378	—
12	Gross income from trading (e.g. hall lettings, magazine, bookstall). NOT fundraising.	5938	70

Other incoming resources

13	Other incoming resources / receipts not already listed	—	—
----	--	---	---

TOTAL INCOMING RESOURCES (from Financial Statements)

A	Unrestricted	114149
B	Restricted	22185
C	TOTAL	136334

Planned givers and legacies

14	Number of tax efficient planned givers	24
16	Number of new legacies received	0

Your diocese can supply notes to explain what each section is. These are consistent with the guidance provided in PCC accountability, 2017.

Contact (Phone or

Looking back across 2022, were there any exceptional circumstances or significant changes?

A fire in the Parish Hall resulted in closure of the Hall for most of 2022. Due to changes in Fire Regulations a cost of £13,000.
One member of staff is enrolled in the CWPf Pension Builder Scheme. Due to reductions in working hours staff have been depreciated by 25% in line with PCC policy. The FoodShare Current Account includes £26,000 Project S

If this form is NOT completed on behalf of the entire parish,
please list below the churches included.

618075 Hereford: St Martin

Deanery :
Hereford

Diocese :
Hereford

RESOURCES EXPENDED

UNRESTRICTED RESTRICTED

Costs of generating income		
17	Fund-raising activities (costs and payments)	976 —
Church activities		
18	Mission giving and donations	47 82
19	Diocesan parish share contribution	20000 —
20	Salaries, wages and honoraria	17513 8030
21	Clergy and staff expenses	75 —
Church expenses		
22	Church expenses: Mission and evangelism costs	— 10697
23	Church running expenses	24668 50
24	Church utility bills	2753 —
25	Costs of trading	20009 —
Major capital expenditure		
27	Major repairs to the church building	— —
28	Major repairs to the church hall or other PCC property, including redecoration	376 20000
29	New building work to the church, church hall, clergy housing or any other PCC property	— —
SUB-TOTAL for Church activities & expenses		86417 38859
99	Other outgoing resources / payments	— —

TOTAL RESOURCES EXPENDED (from Financial Statements)			
D	Unrestricted	86416	
E	Restricted	38858	
F	TOTAL	125274	

Cash and investment balances		
31	Cash and deposit balance as at 31st December	33180 60585
32	Investments as at 31st December	— —

Account basis: On which basis are your accounts prepared? (indicate ONE)		
30	RECEIPTS AND PAYMENTS ☒	ACCRUALS ☐

Date 06 Mar 2023

Name GILLIAN FARLOW

Position HON TREASURER

or E-mail)

ges that may have led to unusual figures? Please provide details in the box below.

we incurred uninsured losses of £22,000 wiping out Reserves. The Hall boiler now requires replacement at a further since the COVID restrictions, the overpayment of contributions resulted in a small refund. The FoodShare van has Specific Grand funding to be spent in 2023. Our Charity Commission Registration Number is .1179658.

Receipts and Payments Account

For the period from 01 January 2022 to 31 December 2022

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Planned giving	17,716	—	—	—	17,716	18,798
Collections and other giving	4,492	—	—	—	4,492	3,703
Other voluntary receipts	2,605	16,619	21,801	—	41,025	34,516
Gift Aid recovered	5,706	—	—	—	5,706	6,307
Other receipts	1,611	—	—	—	1,611	840
Activities for generating funds	5,205	6,535	—	—	11,741	18,223
Investment Income	—	32,796	313	—	33,109	34,554
Receipts from church activities	200	20,659	70	—	20,930	19,348
Total receipts	37,538	76,610	22,184	—	136,333	136,291
Payments						
Cost of generating funds	975	—	—	—	975	1,047
Missionary and Charitable Giving	47	—	81	—	128	975
Parish Share	20,000	—	—	—	20,000	15,999
Clergy and Staffing costs	—	17,587	8,030	—	25,617	25,400
Church Running Expenses	8,084	18,950	10,696	—	37,732	32,403
Hall Running Costs	156	19,852	—	—	20,008	16,616
Church Repairs & Maintenance	—	—	—	—	—	—
Hall Repairs & Maintenance	—	375	20,000	—	20,375	—
New Building work	—	—	—	—	—	—
Governance Costs	135	250	50	—	435	440
Total payments	29,398	57,017	38,858	—	125,274	92,883

Excess of receipts over payments before transfer	8,139	19,593	(16,673)	—	11,059	43,408
<i>Transfers</i>						
Gross transfers between funds - in	16,544	31,710	23,874	—	72,129	120,712
Gross transfers between funds - out	(23,296)	(48,414)	(417)	—	(72,129)	(120,712)
Excess of receipts over payments before other...	1,386	2,889	6,783	—	11,059	43,408
Net movement in funds	1,386	2,889	6,783	—	11,059	43,408
<i>Reconciliation of funds</i>						
All assets at 01 January 2022	692,211	16,508	59,401	—	768,121	724,713
All assets at 31 December 2022	693,598	19,397	66,184	—	779,180	768,121

St Martin with St Francis PCC
Statement of Assets and Liabilities (by code)
As at: 31 December 2022

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Tangible assets						
2931 : 27 Web Tree Avenue	242,298.00	—	—	—	242,298.00	242,298.00
2932 : 211 Ross Road	137,518.00	—	—	—	137,518.00	137,518.00
2933 : Parish Centre plus 3 flats	300,000.00	—	—	—	300,000.00	300,000.00
2935 : BU15 UHT FoodShare Van	—	—	5,600.00	—	5,600.00	7,490.00
Total	679,816.00	—	5,600.00	—	685,416.00	687,306.00
Current assets - Cash at bank and in hand						
6501 : Lloyds Bank PCC current account	13,377.49	—	225.00	—	13,602.49	12,108.32
6502 : Lloyds Bank Roof current account	405.00	—	—	—	405.00	482.00
6503 : Nat West Bank properties current account	—	13,350.41	300.00	—	13,650.41	30,482.00
6504 : Nat West Bank WBN current account	—	461.95	73.39	—	535.34	7,753.69
6506 : Nat West FoodShare current account	—	—	35,841.04	—	35,841.04	—
6510 : CCLA (CBF) PCC Gen deposit account	—	—	15,279.21	—	15,279.21	15,080.86
6512 : CCLA (CBF) Properties deposit Account	—	—	83.91	—	83.91	83.09
6520 : Santander HSWTM Team Council Account	—	5,585.11	—	—	5,585.11	6,177.49
6525 : CCLA HSWTM Savings Account	—	—	8,782.31	—	8,782.31	8,668.30

6530 : Santander HSWTM Fees Account	—	—	4,010.00	—	4,010.00	3,809.00
Total	13,782.49	19,397.47	64,594.86	—	97,774.82	84,644.75

Liabilities - Agency accounts

6699 : Agency collections	—	—	4,010.00	—	4,010.00	3,829.00
Total	—	—	4,010.00	—	4,010.00	3,829.00
Net total assets	693,598.49	19,397.47	66,184.86	—	779,180.82	768,121.75

Represented by

Unrestricted - General	693,598.49	—	—	—	693,598.49	692,211.67
Designated - Fees	—	—	—	—	—	(20.00)
Designated - WBN	—	461.95	—	—	461.95	168.93
Designated - office	—	5,585.11	—	—	5,585.11	6,177.49

Designated - prop	—	13,350.41	—	—	13,350.41	10,182.00
Restricted - Deposit	—	—	300.00	—	300.00	300.00
Restricted - FoodShare	—	—	41,441.04	—	41,441.04	13,088.41
Restricted - HSWTMRve	—	—	8,782.31	—	8,782.31	8,668.30
Restricted - Missioner	—	—	73.39	—	73.39	1,691.79
Restricted - PCCRve	—	—	15,504.21	—	15,504.21	15,080.86
Restricted - PropRve	—	—	83.91	—	83.91	20,083.09
Restricted - meals	—	—	—	—	—	489.21
Total	693,598.49	19,397.47	66,184.86	—	779,180.82	768,121.75

Team Rector's Report on 2022

In many ways, 2022 was the year of the fire! An overheating extractor fan started a fire in the void above the toilet ceiling. Mercifully the smoke detectors and fire alarms all worked and the residents in the flats evacuated safely. The remedial works were covered by our insurance, but unfortunately the cost of bringing our fire protection up to 2022 standards were not. The hall was out of use for much of the year as the works continued and the impact on our financial situation was considerable. We are grateful to everyone who worked on the hall, especially to Marlene, Rodney and Mick who worked so hard to enable us to reopen.

Mission and Community

Foodshare and Meals Under David Bland's leadership the Foodshare programme continues to develop and success with a number of grant applications has supported the work and enabled the parish to employ David as Community Pastor at the end of 2022 as the IM project drew to a close. A regular pattern of weekly sessions, at the Scout Hut and St Martin's on a Monday and at Belmont Community Centre on a Friday is augmented by the 'as and when' table at St Martin's which is stocked whenever there is produce available and the Community Fridge at Saxon Hall which is used for very short dated items . The chiller van enables the safe storage and distribution of more produce. We have also returned to offering hot meals on a Monday in the Hall, open to a wider group than the previous 'meals for the homeless' model and proving very welcome during the cost of living crisis. We have also registered as a 'Warm Space' and provided a range of extra sessions including cooking classes and pop up foodshares to meet local needs in tough financial times.

Community Engagement Riverside Primary School were able to come to St Martins to explore Baptism and think about what Christians believe and Lauren has become a governor at Riverside. Anne remains a governor at the Hereford Academy and has also joined the governing body of Blackmarston School.

Chill'n'Church Our youth group Chill 'n' Church has continued to meet weekly during term time and has steadily maintained and increased its student numbers, with now around 40 teenagers being registered with us. We continue to focus our games, crafts, and activities on the coming Sunday's lectionary although we do allow for other themes to be incorporated throughout the year.

Food and snacks are always appreciated by the group and it has been particularly wonderful to celebrate so many of their birthdays with them. The teenagers have grown to have a strong commitment to the youth group and confidently identify St. Martin's as being their church. In the summer we were able to host a lovely BBQ for Chill 'n' Church members and some of their family that could attend, the teenagers also enjoyed climbing up to and learning about the organ that evening, and we were greatly thankful to John Eden for doing this with them.

We were also extremely grateful for Sue Cockroft joining us as a core team volunteer and the teenagers really love her help and creativity too. Some Chill 'n' Church members also began to help out at other church events, such as the pet service and Christmas fayre, alongside helping with our Sunday morning worship as altar servers. During each week's youth group session we also continue to hold our daily night prayer service live on Facebook which the teenagers continue to join – and they often log in through the week too. The youth group has expressed enthusiasm for organizing some fundraising events to help towards ongoing costs and potential trips for Chill 'n' Church members.

School Chaplaincy Lauren maintained the Chaplaincy presence in the Hereford Academy through the year, running two lunchtime sessions each week and linking with Chill'n'Church. A Deanery based funding proposal enabled the parish to work towards recruiting and employing Barry Stevens as Chaplain from the beginning of 2023. As whole school collective worship resumed, Lauren and Anne regularly attended on Friday afternoons.

After School Club at St Martin's School Bible Club, a joint programme with Putson Baptist Church, continues to be very popular. Each week the children explore a Bible story through games and crafts. Great thanks are due to the volunteers who regularly support this group.

Young at Heart This friendship group has continued to meet twice monthly, once to enjoy a pub lunch together and with one meeting for games, talks and entertainment.

Tuesday Coffee The Tuesday afternoon coffee group meets each week and provides an important time of fellowship for members and visitors.

Newsletter The weekly newsletter is distributed to over 120 email addresses and 50 copies are delivered by hand or posted. It has enabled us to keep in touch with 'life events' families as well as more established members of our church family. Thank you to those who deliver newsletters each week.

Safeguarding

Through the year Bev Merritt has worked incredibly hard as our Safeguarding Officer. Risk Assessments, safer recruitment and training at different levels for those involved with different areas of work have all been put in place and we are hugely grateful for all of Bev's hard work.

Services and Liturgy

Sunday Services Sunday congregations remain below pre-lockdown levels but are gradually increasing. During 2022 we were able to develop a team of young servers as Cain, Dan and Hudson all offered their time on a Sunday morning. We are hoping that others may join them from the congregation and from Chill n Church and also that we may be able to find better robes for them.

Regular Services The fortnightly communion service at Belmont Community Centre has become established. Holding the service outside often enables people to participate who would not otherwise. Thursday morning Communion at St Martin's has a very small but faithful regular congregation.

Messy Church Through the year Messy Church has returned to something approaching pre-lockdown in style and the community of families that attend regularly are really forming into a congregation. During the summer a series of Messy church walks and picnics were very popular. A group from the Messy Church team attended the International Messy Church conference in Swanwick, which offered lots of inspiration and enthusiasm.

Seasonal Services Easter services were the first for 3 years where we were able to sing in Church and it was lovely to be able to welcome people to a complete set of services for the Triduum. The All Age Harvest Festival was well attended and it was great to welcome the uniformed organisations back again. At Francistide several members of Chill'n'church joined the congregation (two and four legged) for the Pet Service.

Our Act of Remembrance on after the main service on Remembrance Sunday, as well as the services at the War Memorial and in the churchyard on the 11th were very well attended once again. This year we inaugurated the new garden of remembrance for SAS veterans and 4 sets of ashes were interred in November.

At Christmas we enjoyed Carols at the Scout Hut and Belmont Community Centre as well as at St Martin's. The Crib service was well attended and 'midnight' mass at 8pm seemed to suit a lot of people.

Special Occasions Lauren was priested at Petertide and it was lovely that members of the congregation were able to join us in the Cathedral this year. On the 3rd July she presided at the Eucharist for the first time at a lovely and well attended joint service for the Benefice at St Peter's Bullinghope which was followed by a fabulous picnic.

St Martin's also hosted a joint service when Bishop Richard preached and presided on the 4th September.

Two national services, the service of thanksgiving for the Jubilee of Her Majesty the Queen and, at the end of the year her funeral service, were shown on a large screen in St Martin's with refreshments afterwards. People were glad to be able to join together to mark these two important although very different occasions.

2022 was the 40th anniversary of the Falklands conflict and this was marked at St Martin's by a number of events and services including a service of Thanksgiving, to which we welcomed family members bereaved by the conflict, veterans and their families, the Lord Lieutenant and a representative of the Falklands Islands government. We also welcomed a number of veterans groups to services through the year including the South Atlantic Medal association and the Welsh Guards.

Prayer and Spirituality

Night Prayer online continues to draw a congregation of more established and newer members of the church.

A Bible study group on Tuesday lunchtimes in St Martin's has become well established.

Events and Fundraising

The loss of the hall affected many of our fundraising activities. The Spring Fair was replaced by an Easter grand draw this year although we were able to return for the Christmas Fair, planned and organised by Jackie Nevill. We ran another gift day in August. Both Gillian Farlow and Sue Cockroft hosted coffee morning fundraisers and we are very grateful to them for their help with this as well as with the bonus ball and other regular fundraising efforts.

Hall Use and Users

Echo, who had been longterm hirers of the 'classroom' restructured their organisation and no longer needed to meet at St Martin's. As the team was evolving we took the opportunity to create a ministry team office and to reorganise the 'choir vestry' for hire as a meeting room, which has worked well so far.

Loss

During the year we were saddened by the deaths Geoff "Gus" Edwards, a stalwart of Scouting and Propus locally, Beris Saunders, a friend and faithful member of our churches for many years and of Sandra Ling a more recent member of our church family. We continue to keep their families in our prayers.

I would like to extend my personal thanks to everyone whose hard work enabled the ministry of the parish to grow this year. Christine and Sharron in the office, who provide so much pastoral as well as administrative support, Lauren whose priestly ministry has been so important, especially to the wedding couples, baptism families and funeral families to whom she ministers with such care, Jackie Nevill for her priestly and organisational skills and gifts which are so important to the benefice, David Bland for his continued work with FoodShare and outreach, Julia Ware and Irene Goodman whose work as Churchwardens is so vital to the life of the Church community, Gillian who has kept us financially secure through such a challenging year, John Eden who serves the parish both as a gifted Musical Director and as secretary to the PCC, all the members of the PCC, the congregations and the wider church family. Thank you all for your support and prayers.

*Anne Dowdeswell
Team Rector*

**APCM for Calendar Year 2021
St Martin's, Ross Road, Hereford
Sunday 8th May 2022**

Vestry Meeting Agenda

Prayers

Minutes of Previous Meeting

Election of Wardens

APCM Agenda

Minutes of previous meeting

Treasurer's Report	included in Annual Report
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Churchwardens' and Fabric Report	included in Annual Report
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Incumbent's Report	included in Annual Report
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Electoral Roll	included in Annual Report
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Election of PCC members

Sidesmen and Women

Deanery Synod Representation

Safeguarding Officer

Appointment of External Examiner

A.O.B

**Parish of S Martin, South Wye, Hereford Minutes of EASTER VESTRY
held on Sunday May 8th 2022, 10.45am,
in church following the Parish Eucharist**

Present : Revv Anne Dowdeswell, Lauren Bell: Irene Goodman, Jackie Nevill, Julia Ware, Ann Bishop, Jean Mason, Janet Seymour, Susan Goodman, Pam Sharpe, Bev Merritt, Heather Williams, D J Jones, Marlene Price, Joan Joseph, June Harding, Geoff Rawcliffe, Deanne Rawcliffe, Sue Cockroft, Julia Ware, Gillian Farlow, Clive Wilce, Marion Wilce, Gaye Wiggins, Jean Davies.

Apologies: John Eden

The Meeting opened with prayer.

The Minutes of the meeting held on Sunday 25th October 2021 at St Martin's Church were approved.

Election of Churchwardens

There were two nominations - **Irene Goodman** and **Julia Ware**, both consented to their nomination and continuation in office. The meeting **APPROVED** the election of Irene and Julia. AD thanked the wardens for the work they had done and continue to maintain parish and church life through the current COVID pandemic. Support regarding the reopening of the church to public worship was particularly appreciated.

The APCM for the Parish of S Martin, South Wye, Hereford followed immediately

**Minutes of ANNUAL PAROCHIAL MEETING for the Parish of S Martin,
South Wye held on Sunday May 8th 2022,
immediately following the Easter Vestry meeting.**

Present : Revv Anne Dowdeswell, Lauren Bell: Irene Goodman, Jackie Nevill, Julia Ware, Ann Bishop, Jean Mason, Janet Seymour, Susan Goodman, Pam Sharpe, Bev Merritt, Heather Williams, D J Jones, Marlene Price, Joan Joseph, June Harding, Geoff Rawcliffe, Deanne Rawcliffe, Sue Cockroft, Julia Ware, Gillian Farlow, Clive Wilce, Marion Wilce, Gaye Wiggins, Jean Davies.

Apologies: John Eden

1. The Rector opened the APCM, and the minutes of the meeting held on Monday May 10th 2021 were **APPROVED** and signed. Proposed: **Irene Goodman** Seconded: **Clive Wilce**. All in favour.

The Rector referred to the complete document, circulated in advance of the meeting, containing the Rector's Report, the Financial Report, including the Return of Parish Finance and the Independent Examiner's Report, and the Churchwardens' Report.

2. Treasurer's Report (pages 6 & 7 of Annual Report)

Gillian Farlow referred to her report, which showed St Martin's was in good financial position, having secured a number of grants from Herefordshire Council related to the COVID situation, and securing a number of savings related to ongoing expenditure. Gillian F thanked everyone in the parish for their support, both financial, and practical. We had built up sizeable reserves, and reported a healthy surplus to end of 2021 (£43000 - which included legacies) however, the 'rainy day fund' was now likely to be heavily drawn upon, following the Hall fire and associated uninsured losses. We also received £10k for the purchase and operation of a refrigerated vehicle to use in connection with FoodShare. The PCC had reduced its 'Parish Offer' during the COVID crisis, as trading was non-existent and income through services, events and fees were very much reduced. The Christmas Fayre, and the Bonus Ball scheme have been very useful sources of revenue, and continue to be so.

AD thanked Gillian for her hard work and perseverance throughout a very challenging period, and asked that the meeting :

- (a) Accept the Accounts (previously approved by the PCC)
 - (b) Note the Return of Parish Finance, to be submitted to the Diocese
- Outcome : **Accepted**, with no objections.

The meeting applauded GF's efforts.

3. Churchwardens' Report Irene Goodman referred to, and read the Churchwardens' Report as it appears on page 5 of the reports document. Outcome: **Accepted**, no objections.

AD thanked the Churchwardens for their help, support and commitment over the last year.

4. Rector's Report AD referred to her report, contained in the document previously circulated, page 15-19, and expressed thanks to those who worked

towards re-establishing clubs, activities and meeting as well as services, following the easing of restrictions. Precautions are still in place, especially around distribution of communion and movement within the building. Sue Goodman commented on Jo Child's leaving the Parish, where she had been well liked and was much missed. AD said that in a forthcoming Magazine, there would be a thank you note from Jo, which she has recently sent. AD commented that Jo's valedictory collection had been given to the St Martin's FoodShare project, as requested by her.

5. Electoral Roll The latest Electoral Roll is available and data submitted to the Diocese as part of the Annual Return. The number on roll is currently 69.

6. Election of PCC The following had valid and complete nomination forms submitted prior to the APCM: John Eden, Gillian Farlow, Irene Goodman, Geoff Rawcliffe, Julia Ware, Bev Merritt, Clive Wilce

It was proposed by **Sue Cockroft** and seconded by **Deanne Rawcliffe** that all nominees be elected 'en bloc' to serve for a further year.

Outcome: **All elected, all agreed, no abstentions.**

7. Sidesmen/women : This parish does not elect to this role

8. Deanery Synod Representative : Bev Merritt is content to continue, subject to the consent of the meeting.

Outcome : **All in favour/agreed**

9. Child Protection Representative (actually Child and Vulnerable Persons Officer) Bev Merritt has taken up the role and been trained at Diocesan Levels. (assumed role January 2022, upon retirement from her employment.) The meeting **approved** Bev Merritt continuing as CVPO for 2022/23.

10. External Examiner Jane Hicks, a Public Sector Accountant, has undertaken the Independent Examination of Accounts for 2021, and is content to continue for a further year. She had received a fee and donated 50% back to the Parish. The Meeting agreed to send flowers to thank Jane for her work and generosity. All **agreed** for her appointment for 2022.

11. Any other business

There being none...

Meeting closed with prayer at 11.25am

Accounts

**2021 Report and Accounts
for the Parochial Church Council
of St Martin's, Hereford
Part of the Benefice of
South Wye, Hereford**



2021 Report and Accounts for the Parochial Church Council of St Martin's Hereford

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19	Vestry and APCM Agendas	20-22	Minutes of 2021 Vestry & APCM

Parish Information

St. Martin's Church is situated in Ross Road, Hereford. It is part of the Diocese of Hereford within the Church of England. The correspondence address is The Team Office 89 Ross Road, Hereford, HR2 7RJ

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission. St. Martin's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Anne Dowdeswell, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Centre complex of St. Martin's, Ross Road, Hereford, and our investment properties.

St Martin's PCC

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Martin's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. In particular, we try to enable the people of South Wye to live out their faith as part of our parish community through: Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus; Provision of pastoral care for people living in the parish; Missionary and outreach work. To facilitate this it is important that we maintain the fabric of the Church of St. Martin's and the Church Centre.

Membership

PCC members who have served at any time from 1st January 2021 until the date this report was approved are:

<i>Ex Officio:</i>	Reverend Anne Dowdeswell <i>Team Rector</i>	
	Reverend Lauren Bell <i>Curate (July 2021 - present)</i>	
<i>Churchwardens</i>	Julia Ware	
	Irene Goodman	
<i>Deanery Synod Reps</i>	Bev Merrett	
<i>Secretary</i>	John Eden	
<i>Treasurer</i>	Gillian Farlow	
<i>Elected Members</i>	Bev Merrett	Irene Goodman
	John Eden	Geoff Rawcliffe
	Gillian Farlow	Julia Ware
<i>Co-opted Member</i>	Clive Wilce	

The PCC meet bi-monthly.

The Standing Committee has authority to transact business between meetings.

Reserves Policy

It is the policy of the PCC to hold a minimum of £10,000 as a General Reserve to cover running costs in the event of a major problem, another £10,000 in a Restricted Building Fund to meet anticipated building maintenance costs and unforeseen repairs, and yet another £8,600 (3 months staff pay) to smooth out fluctuations in cash flow and meet emergencies.

Church Workers Pension Fund

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pension costs charged to the SoFA in the year are contributions payable by and on behalf of the only eligible member of staff (2020: £1,410).

Electoral Roll

There are 69 members of the Electoral Roll

AUER	Frances Alexandria Ruth	HUGHES	Valerie Mary
BAYLISS	Brenda Rosemary	HYDE	Leslie Martin
BELL	Daphne N	JONES	Dafydd John
BISHOP	Ann	JOSEPH	Joan
CLARKE	Elizabeth	KENNETT-WISE	John Duncan
COCKROFT	Susan Catherine	KENNETT-WISE	Pamela Jean
DAVIES	Gwendoline May (Jean)	LEESON	Nora Betty
DITCHFIELD	Margaret Rose	LEWIS	Sarah Louise
EDEN	John	LIBBY	Ann Josephine
EDWARDS	Geoffrey Charles	MARSHALL	Paul
ENGLISH	Marion Rose	MASON	Doris Jean
EVANS	Shirley Jane	MC.CARTHY	Claire Deanne
EVANS	Geoffrey William	MERRELL	Michelle Lynne
FARLOW	Gillian Elizabeth	MERRITT	Beverly Anne
GILBERT	Dorothy Zoela	MORRIS	Ann Elizabeth
GITTENS	Catherine Grace Elizabeth	MUSSELL	Irene Christabel
GITTENS	Sarah Joan	NEVILL	Jackie
GOODMAN	Susan	PEMBRIDGE	Elizabeth Mary
GOODMAN	Irene Elizabeth	PRICE	Marlene Mary
GWYNNE	Caroline Ellen	RANYARD	Susan
HAMMETT	Sarah Jane	RAWCLIFFE	Deanne Elizabeth
HARDING	June Dawn	RAWCLIFFE	Geoffrey Norman
HARWOOD	Pauline Heather	RICKERS	Barbara Joan
HARWOOD	Victor	RICKERS	William Kendall
HEALEY	Irene Dorothy	ROGERS	Margaret Doreen

SAUNDERS	Beris Pamela
SEYMOUR	Janet Ethel
SHARLAND	Joan Margaret
SHARPE	Pamela
SPICER SCOFIELD	Andrea Joy
SPICER SCOFIELD	Marie Louise
TALBOYS	Margaret Edith
TREHERNE	Dianne Margaret
WALKINGTON	Claire
WARD	Gillian Mary
WARE	Julia Dawn
WATKINS	Debra Georgina
WIGGINS	Gaye Clare
WILCE	Clive Anthony
WILCE	Marion Elsie Jean
WILCE	Susan Caroline
WILCOX	Sarah
WILLIAMS	Heather Elizabeth
WOODCOCK	Alison

Churchwardens' Annual Report for 2021

Our report begins on January when Sunday services, Morning Prayer and Night Prayer were online. We are grateful to Rev'd Anne and the Missioners for keeping us in contact with one another during the Pandemic.

On 27th April, Tuesday afternoon coffee began again at De Koffee Pot and continued there, the Wye Inn or outside St Martin's Hall. This group now meets in the Narthex each Tuesday from 2-3:30pm. Messy Church began again on 17th September and it was lovely to see familiar families again. Our thanks to all who run this group. Pre-School Praise resumed on 4th October but as the children who had come before were now at school or nursery, those who came were new faces.

The Easter draw was successful and the day we gathered in the hall for afternoon tea was enjoyed not only for the lovely food but also the company. Once again thanks to all who made this possible and worked hard on the day and before.

Reverend Lauren was ordained on 4th July and joined us on the next Sunday. She has been a great help to Revd. Anne and has been a friend to us all and a very valuable and popular member of the team.

The Christmas Draw was a successful fundraiser and the hall was packed for the Christmas Fair.

The FoodShare has carried on as usual and is appreciated by many people.

In April we attended a Churchwardens' course on looking after the church building. With regard to the fabric of the church, the porch has been prepared and we are waiting for quotes to finish the work. The roof and gutters have been inspected by drone. The pump in the crypt has been replaced and is working well. The ground drains around the church which receive the water from the downpipes as well as the pump have been jetted. All the missing and faulty lightbulbs in the hall and the choir vestry have been replaced. The mouse man is still in attendance as part of a continuing contract.

In January 2022 there was a fire in the church hall which caused a lot of smoke damage. Although a lot is covered by insurance, some of the infrastructure was not up to current fire regulations and this has resulted in us having to foot a

large bill. This was one of the reasons for the Spring Draw to raise as much money as possible. There will be a need for more fundraising in the future.

Meals on Monday has had to be suspended and now soup and snacks are served at the door of the Narthex alongside FoodShare. In October Michael Ranyard retired from running Meals at St Martin's and David Bland took over. We would like to thank Michael and Sue for all they have done over the years.

In conclusion we are sure that you would like to join us in thanking Reverend Anne, Lauren, David and all who help in any way at St Martin's.

Irene Goodman & Julia Ware
Churchwardens

Treasurer's Report on 2021 Accounts

Even though the pandemic disruptions continued to overshadow much of 2021, by the end of the year restrictions had eased enough for us to enjoy Christmas with our loved ones. Church services had returned to a "new normal" and our church community could look forward to our group activities starting up again in the new year. Continuing with these positive thoughts, we ended the year with a substantial surplus of more than £43,000, largely due to several generous legacies and a number of Grants.

A "Restart" grant of £4,668 from Herefordshire Council was to compensate for the loss of hall lettings during the various lockdowns. In light of the building deficiencies uncovered after the January fire this money will be invaluable.

A £10,000 grant paid for the purchase costs of a refrigerated van for our busy FoodShare project. Several smaller grants are ringfenced for particular FoodShare schemes of which about £3,000 must be spent before this June. The FoodShare part of our activities is going from strength to strength.

Another factor contributing to our year end surplus was that our "Offer" to the Diocese in 2021 was £7,000 less than the previous year. They had required this "Offer" figure in June 2020 just as we were gradually easing out of our first brutal lockdown. Having no idea of the ongoing financial impact we, the PCC, took the conservative decision to reduce our "Offer".

When I compared our 2021 year end surplus and adjusted for legacies, grants and “Offer” reductions, the 2021 Surplus is £2,200 more than 2020 and £1,120 less than 2019 (pre-pandemic). So not a vast difference.

Because of the continuing restrictions in 2021 the only “in person” fund raising event we were able to enjoy together was the Christmas Fair. Thank you to Jackie Nevill and her team for all of their hard work. Everybody had a wonderful time and we raised £1,500.

The Gift Day in the summer raised £2,300. The regular raffles during the year also helped with our fundraising efforts. Thank you Pam Sharpe and Heather Williams for organising and distributing the tickets.

A Bonus Ball surplus of £1,500 went into PCC funds during 2021 thanks to Sue Cockcroft and her tireless record keeping all through the year.

Looking at the Statement of Assets and Liabilities the £3,829 under Liabilities/ Agency Accounts is all Wedding Deposits in the Fees Account and therefore not our money to spend.

In line with PCC policy we have increased our Reserves to £43,832 from £9,829. We have transferred most of the money from the CCLA Property Savings Account to our NatWest Property Current Account due to the danger of falling into “negative equity”.

We have also moved all of our Reserves into Restricted Reserve Funds (see page #2 of the Assets & Liabilities Statement).

Rounding up all of the above, I am hoping that the fact that we were able to build up our Reserves in 2021 means that we should now be in a position to pay for all of the associated expenses incurred after the fire in January. Several issues were raised by the Fire Inspectors after the incident and these must be rectified before we can reopen.

Finally, thank you for your patience, understanding and support during another challenging year.

Gillian Farlow
PCC Treasurer

Independent Examiner's Certificate for the PCC Accounts

Report to the trustees of: **ST. MARTINS**

Parochial Church Council

On accounts for the year ended: **2021**

Charity Number (if applicable): **1179658**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (*other than that disclosed below* *)

1. which gives me reasonable cause to believe that in, any material respect, the following requirements have not been met:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act;
 - to account for statutory fees correctly.
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: **DHicks**

Date: **6/3/22**

Name: **DEBORAH JANE HICKS**

Relevant professional
qualification(s) or body (if any):

C P F A (CHARTERED INSTITUTE OF PUBLIC FINANCE ACCOUNTANTS)

Address:

**ORCHARD END
WATERY LANE
LOWER BULLINGHAM
HEREFORD HR2 6ER**

Return of Parish Finance

January to December 2021

Parish ref :

180075

Parish :

Hereford: St Martin

INCOMING RESOURCES

		UNRESTRICTED	RESTRICTED
Voluntary income / receipts		(nearest £)	(nearest £)
01	Tax efficient planned giving	18799	—
03	Collections at services	2553	—
04	All other giving and voluntary receipts, including special appeals (recurring and one-off)	2090	2560
06	Gift Aid recovered	6308	—
07	Legacies received (capital value)	12500	—
08	Grants (include recurring and one-off)	5408	14598
TOTAL Voluntary income		47657	17158
Activities for generating funds			
09	Gross income from fundraising activities	7892	7
Income from investments			
10	Dividends, interest, income from property etc	34554	—
Church activities			
11	Statutory fees retained by the PCC (weddings, funerals etc)	19187	—
12	Gross income from trading (e.g. hall lettings, magazine, bookstall). NOT fundraising.	9837	—
Other incoming resources			
13	Other incoming resources / receipts not already listed	—	—
TOTAL INCOMING RESOURCES (from Financial Statements)			
A	Unrestricted	119127	
B	Restricted	17164	
C	TOTAL	136291	
Planned givers and legacies			
14	Number of tax efficient planned givers	31	
16	Number of new legacies received	3	

Your diocese can supply notes to explain what each section is. These are consistent with the guidance provided in PCC accountability, 2017.

P.
Contact (Phone or E

Looking back across 2021, were there any exceptional circumstances or significant change

We are continuing to feel the financial impact of the COVID 19 pandemic which has been partially offset by 3 ki
We have increased our Reserves in line with PCC policy and national guidelines.
A sole eligible member of staff is enrolled in the CWPF Pension Builder Scheme with pension costs of £1,410 ch
Our Charity Commission Registration Number is .1179658.

If this form is NOT completed on behalf of the entire parish,
please list below the churches included.

618075Hereford: St Martin

Deanery :
Hereford

Diocese :
Hereford

RESOURCES EXPENDED

UNRESTRICTED RESTRICTED

Costs of generating income		
17	Fund-raising activities (costs and payments)	1048 —
Church activities		
18	Mission giving and donations	430 545
19	Diocesan parish share contribution	16000 —
20	Salaries, wages and honoraria	16826 8574
21	Clergy and staff expenses	— —
Church expenses		
22	Church expenses: Mission and evangelism costs	— 4266
23	Church running expenses	27120 —
24	Church utility bills	1411 —
25	Costs of trading	16663 —
Major capital expenditure		
27	Major repairs to the church building	— —
28	Major repairs to the church hall or other PCC property, including redecoration	— —
29	New building work to the church, church hall, clergy housing or any other PCC property	— —
SUB-TOTAL for Church activities & expenses		79498 13385
99	Other outgoing resources / payments	— —

TOTAL RESOURCES EXPENDED (from Financial Statements)		
D	Unrestricted	79498
E	Restricted	13385
F	TOTAL	92883

Cash and investment balances		
31	Cash and deposit balance as at 31st December	28904 51912
32	Investments as at 31st December	— —

Account basis: On which basis are your accounts prepared? (indicate ONE)		
30	RECEIPTS AND PAYMENTS	☒ Y
	ACCRUALS	☐

Date 14 Mar 2022

Name GILLIAN FARLOW

Position HON TREASURER

E-mail)

es that may have led to unusual figures? Please provide details in the box below.

kind legacies and several council grants.

charged to the SOFA in 2021.

St Martin with St Francis PCC
Statement of Assets and Liabilities (by code)
As at: 31 December 2021

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Tangible assets						
2931 : 27 Web Tree Avenue	242,298.00	—	—	—	242,298.00	242,298.00
2932 : 211 Ross Road	137,518.00	—	—	—	137,518.00	137,518.00
2933 : Parish Centre plus 3 flats	300,000.00	—	—	—	300,000.00	300,000.00
2935 : BU15 UHT FoodShare Van	—	—	7,490.00	—	7,490.00	—
Total	679,816.00	—	7,490.00	—	687,306.00	679,816.00
Current assets - Cash at bank and in hand						
6501 : Lloyds Bank PCC current account	11,619.11	—	489.21	—	12,108.32	7,078.88
6502 : Lloyds Bank Roof current account	482.00	—	—	—	482.00	523.00
6503 : Nat West Bank properties current account	—	10,182.00	20,300.00	—	30,482.00	17,193.76
6504 : Nat West Bank WBN current account	294.56	168.93	7,290.20	—	7,753.69	2,975.33
6510 : CCLA (CBF) PCC Gen deposit account	—	—	15,080.86	—	15,080.86	78.54
6512 : CCLA (CBF) Properties deposit Account	—	—	83.09	—	83.09	9,082.80
6520 : Santander HSWTM Team Council Account	—	6,177.49	—	—	6,177.49	7,298.05
6525 : CCLA HSWTM Savings Account	—	—	8,668.30	—	8,668.30	666.64

6530 : Santander HSWTM Fees Account	—	(20.00)	3,829.00	—	3,809.00	5,049.00
Total	12,395.67	16,508.42	55,740.66	—	84,644.75	49,946.00
Liabilities - Agency accounts						
6699 : Agency collections	—	—	3,829.00	—	3,829.00	5,049.00
Total	—	—	3,829.00	—	3,829.00	5,049.00
Net total assets	692,211.67	16,508.42	59,401.66	—	768,121.75	724,713.00
Represented by						
Unrestricted - General	692,211.67	—	—	—	692,211.67	686,508.61
Designated - Fees	—	(20.00)	—	—	(20.00)	—
Designated - WBN	—	168.93	—	—	168.93	172.88
Designated - office	—	6,177.49	—	—	6,177.49	7,964.69
Designated - prop	—	10,182.00	—	—	10,182.00	25,976.56
Restricted - Deposit	—	—	300.00	—	300.00	300.00
Restricted - FoodShare	—	—	13,088.41	—	13,088.41	—
Restricted - HSWTMRve	—	—	8,668.30	—	8,668.30	—
Restricted - Missioner	—	—	1,691.79	—	1,691.79	2,762.45
Restricted - PCCRve	—	—	15,080.86	—	15,080.86	—
Restricted - PropRve	—	—	20,083.09	—	20,083.09	—
Restricted - meals	—	—	489.21	—	489.21	1,027.81
Total	692,211.67	16,508.42	59,401.66	—	768,121.75	724,713.00

St Martin with St Francis PCC
Receipts and Payments Account

For the period from 01 January 2021 to 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Planned giving	18,798	—	—	—	18,798	19,846
Collections and other giving	3,703	—	—	—	3,703	2,231
Other voluntary receipts	12,701	4,668	17,146	—	34,516	7,910
Gift Aid recovered	6,307	—	—	—	6,307	8,238
Other receipts	829	—	11	—	840	1,800
Activities for generating funds	8,537	9,679	6	—	18,223	16,250
Investment Income	2	34,551	—	—	34,554	34,085
Receipts from church activities	116	19,232	—	—	19,348	15,293
Total receipts	50,995	68,131	17,164	—	136,291	105,657

Payments

Cost of generating funds	1,047	—	—	—	1,047	1,157
Missionary and Charitable Giving	429	—	—	545	975	505
Parish Share	15,999	—	—	—	15,999	23,000
Clergy and Staffing costs	—	16,826	8,574	—	25,400	24,106
Church Running Expenses	9,276	18,861	4,265	—	32,403	25,897
Hall Running Costs	5	16,611	—	—	16,616	19,929
Church Repairs & Maintenance	—	—	—	—	—	725
Hall Repairs & Maintenance	—	—	—	—	—	—
New Building work	—	—	—	—	—	—
Governance Costs	140	300	—	—	440	663
Total payments	26,899	52,598	13,385	—	92,883	95,984
Excess of receipts over payments before transfer	24,096	15,532	3,779	—	43,408	9,672

Transfers

Gross transfers between funds - in	17,481	38,848	64,382	—	120,712	52,143
Gross transfers between funds - out	(35,875)	(71,986)	(12,850)	—	(120,712)	(52,143)
Excess of receipts over payments before other...	5,703	(17,605)	55,311	—	43,408	9,672
Net movement in funds	5,703	(17,605)	55,311	—	43,408	689,488

Reconciliation of funds

All assets at 01 January 2021	686,508	34,114	4,090	—	724,713	35,224
All assets at 31 December 2021	692,211	16,508	59,401	—	768,121	724,713

Team Rector's Report on 2021 for the South Wye Benefice

2021 was the second year when our lives, including our church and community lives were affected by the global pandemic of Covid-19. The extent of the impact on our community, especially on young people, will probably not all be clear for years to come, but we can be sure that some aspects of our church life have changed permanently. We entered January with onsite services once again suspended but through the year we have worked to safely (and legally) return to a more familiar pattern of on-site services and events. I've also returned to a more traditional format with this report, focussing a little more on our mission as a church and what we have been able to do, rather than what has been cancelled or postponed.

Mission and Community

Foodshare and Meals The Foodshare programme developed throughout the year and was successful with a number of grant applications to support the work. A regular pattern of weekly sessions has developed and is augmented by the 'as and when' table at St Martin's which is stocked whenever there is produce available. The team of volunteers is growing and right at the end of the year a chiller van was purchased, enabling the safe storage and distribution of more produce. Following Michael Ranyard's retirement from the administration of Monday Meals, David Bland took on this work. The shape of provision evolved through the year as restrictions changed. Many thanks are due to Michael and Sue for their dedication and hard work over the years.

Superstars Up to 70 Superstars monthly packs, themed around the Church year, were distributed during 2021, and when restrictions permitted we were able to fit in some on site events too. The craft packs were particularly welcomed by families with children at home for long periods whilst schools were closed.

Chill'n'Church In July we had a couple of trial sessions of Chill 'n' Church, our new youth group initiative. After a modest start it was decided that we would continue to hold the sessions weekly, during term time from September. Set up to be a space where all feel safe to express their identity and explore their beliefs and faith, it has been lovely to welcome them into the church where they feel comfortable and well-spirited. It has been a great delight to see the group continuing to increase in the number of attendees, with new faces

showing up weekly. Whilst we had a retained 4 or 5 members in the first few weeks as an extension of the Chaplaincy work at The Hereford Academy, we are now regularly seeing 20 plus turning up, from a few different schools. Each week we attempt to do crafts and games based upon the lectionary readings for the upcoming Sunday; it has shown to be an effective way to get the teenagers to engage with scripture and reflect on it within their own context and we would love to support this further. Within the Chill 'n' Church sessions we also hold our daily compline service live on Facebook. Intriguingly this has been an inspiring tool for the youth to interact with; they seem to particularly enjoy night prayer and it is wonderful to have them joining online whilst on other nights of the week. *(Lauren)*

Chaplaincy at the Academy Provision for Chaplaincy at the Hereford Academy developed through the year, guided by the school as to what they needed from us. Pre-recorded assemblies, online activities and on-site lunchtime sessions were offered at different times. Chill'n'Chat sessions lead to the development of Chill'n'Church. Through the year we worked on a funding proposal and application to be able to continue this Chaplaincy work after the end of the current IM project.

After School Club When after school activities were possible during the year, this joint programme with Putson Baptist Church at St Martin's School has continued and been very much welcomed by the children and the school.

PreSchool Praise Our group for families with very young children restarted in the Autumn with an entirely new group of children. It has been an especial joy to be able to offer this chance for fellowship to children who have been very isolated from other youngsters for most of their short lives.

Young at Heart Having spent a lot of time on Facebook and Zoom, through a period of 'Rule of 6" coffee meet-ups, as more restrictions began to lift and socialization with others became more appropriate, the friendship group Young at Heart were able to once again start regularly gathering in person together. Due to the effects of the pandemic and many people still feeling uneasy about mixing with others, the number of members has slightly decreased but every get together continues to be filled with such joy, support and laughter.

As a group it was decided that Young at Heart would meet twice monthly whilst it needed to adjust to a new pattern of meeting up. The first meeting is held on the first Thursday of each month and is currently lunch held at The Wye Inn. The second get together is currently held at the church on the third Thursday of the month, where there are opportunities for refreshments, to play games, quizzes and hear from guest speakers. (*Lauren*)

Tuesday Coffee Facebook Coffee and Rule of 6 get togethers also evolved into the new Tuesday afternoon coffee group, which is meeting regularly and providing an important time of fellowship for members.

Newsletter The weekly newsletter is now distributed to over 120 email addresses and 50 copies are delivered by hand or posted. It has proved a surprisingly useful way to keep in touch with 'life events' families as well as more established members of our church family.

Services and Liturgy

As we have moved between online, onsite and blended Sunday, weddings and funeral services in accordance with different levels of regulation, our primary objective has been to maintain the safety of those who attend church. We have worked within specific principles throughout the changes, some of which were nationally mandated by the government or the Church of England, whilst some were local decisions.

Some services were able to take place outside, including a Palm Sunday procession in the Churchyard and post service coffee was offered out of doors for a period. Sunday congregations remained below previous levels, but we have some new attenders on a Sunday and at the online Daily Offices. Families have been slow to return.

A new communion service was established at Belmont Community Centre and Tea Time Praise was re-established at the same venue.

We returned to onsite services in 2021 for Easter Sunday, although singing was not permitted in services for some time. Our online provision continued, evolving into a live streaming of the morning service on Facebook Live. We continue to explore funding opportunities that might allow us to improve the quality and accessibility of what we offer.

Baptisms and weddings were very varied through the year. There were periods when they were not possible and periods when what we could offer was extremely limited. As soon as it was permitted baptism bookings rocketed and we fitted in extra services wherever we could to accommodate the demand. Restrictions meant that we only had one family at each baptism and this has proved very popular and we will continue to do this whilst we can. Postponed weddings took place through the late Summer and Autumn. Funerals continued in Church through this year, although often restricted to 30 mourners, with masks worn in Church and no singing allowed.

Prayer and Spirituality

Morning and Night Prayer online have continued to draw a congregation of more established and newer members of the church. The overlap with Chill'n'Church has been a delightful and unexpected development.

Our 'Wye Lent' course was offered as an online group, as a study booklet and supported by online talks and resources aimed at different groups and individuals. There were reflection activities and questions for each week and crafts to make. Course resources were distributed to Superstars and Messy Church families and congregation members.

Events and Fundraising

During 2021 we evolved our policy of separating fundraising from fun, which started as a response to the restrictions of 2020. Spring and Christmas Draws, the bonus ball and the gift day formed the basis of our fundraising efforts, thanks to Pam and Heather and Sue. The Fun Day and Afternoon Tea in the Summer offered important chances for reconnection. The Christmas Fayre was a glorious combination of fun and fundraising, and huge thanks are due to Jackie for her organizing skills, to everyone who helped and attended, and to the Recycling Group for Santa and his gifts.

Hall Use and Users

Almost all of our hall users, except ECHO fell into categories that could not continue to meet. Echo filled some of these slots as they had to leave some of their other halls and spread out to accommodate social distancing. No bookings for one off events or parties were taken during the year. Plans for the hall have obviously been overtaken by events as we manage the consequences of the fire in early 2022.

Loss

For many of us 2021 started with the news of the tragically early death of Sian Mehlmann. Through the year we also lost several other members of the St Martin's family, including Glenys Hackett , Pat Baulch, Barbara Wiggins, Janet Evans and Yvonne Pegler. We remember them with grateful affection and continue to keep their families in our prayers.

Staffing

The PCC's employees worked in different ways through the different periods of restrictions. Bill's hours in the Churchyard did not change. Sharron was furloughed for a period and worked partly from home at other times. Christine mostly worked from home with some office based time and spent some time on flexi-furlough. Office hours were re-scheduled as restrictions lifted so that for most of the time only one member of staff would be in the office at a time. Huge thanks are due to all our staff for their flexibility and dedication as they bore the administrative workload of the parish under such difficult conditions.

Through the year the ministry of the parish was supported by so many people. Rev John Simpson provided holiday cover. Natalie Jennings joined us for a parish placement in April. Following her ordination as Deacon, Rev Lauren Bell joined us as Curate and has settled into her ministry, and the benefice, very well.

Sadly ill health meant that Rev Penny Littlewood stepped back from her work in South Wye and Jo Child left her role as Intergenerational Missioner. We are very grateful to Penny and Jo for all their work and care for the benefice which was very much valued and made a real difference to us all.

Thanks

Once again, I have so many thanks to give – to Lauren, Jackie, Penny, Jo, David and John for their ministry and support of our onsite and online services. To Gillian, Irene and Julia for their support and help in so many ways. To Christine and Sharron. To the members of this PCC and the congregation for your patience and prayer.

Thank you all, your support makes such a difference.

Anne Dowdeswell
Team Rector

APCM for Calendar Year 2021
St Martin's, Ross Road, Hereford
Sunday 8th May 2022

Vestry Meeting Agenda

Prayers

Minutes of Previous Meeting

pg21

Election of Wardens

APCM Agenda

Minutes of previous meeting

pg 21

Treasurer's Report

included in Annual Report

Churchwardens' and Fabric Report

included in Annual Report

Incumbent's Report

included in Annual Report

Electoral Roll

included in Annual Report

Election of PCC members

Sidesmen and Women

Deanery Synod Representation

Child Protection Representation

Appointment of External Examiner

A.O.B

Parish of S Martin, South Wye, Hereford

Minutes of EASTER VESTRY

held on Monday May 10th 2021, 7pm, via Zoom,

Present (in person) The Rev A Dowdeswell and J Eden (Sec)

(Zoom) Irene Goodman, Michael Ranyard, Jo Child, Phil Child, Jackie Nevill, Geoff Rawcliffe, Deanne Rawcliffe, Sue Cockroft, Julia Ware, Sarah Hammett, Gillian Farlow.

The Meeting opened with prayer.

The Minutes of the meeting held on Sunday 25th October 2020 at St Martin's Church were approved.

Election of Churchwardens

There were two nominations - **Irene Goodman** and **Julia Ware**, both consented to their nomination and continuation in office.

The meeting **APPROVED** the election of Irene and Julia.

AD confirmed the arrangements for swearing in of Churchwardens, which was necessarily different in the current circumstances. The Parish Priests had delegated authority to swear in elected Churchwardens for the new term of office. AD thanked the wardens for the work they had done and continue to maintain parish and church life through the current COVID pandemic. Support regarding the reopening of the church to public worship was particularly appreciated. The meeting closed at 7.15pm

Parish of S Martin, South Wye, Hereford

Minutes of ANNUAL PAROCHIAL MEETING

held on Monday May 10th 2021, 7pm

following the Easter Vestry, via Zoom

Present The Rev A Dowdeswell and J Eden (Sec) in person

(Zoom) Irene Goodman, Michael Ranyard, Jo Child, Phil Child, Jackie Nevill, Geoff Rawcliffe, Deanne Rawcliffe, Sue Cockroft, Julia Ware, Sarah Hammett, Gillian Farlow.

1. The Rector opened the APCM, and the minutes of the meeting held on 25th October 2020 were **APPROVED** and signed.

Proposed: Julia Ware Seconded: Sarah Hammett. All in favour.

The Rector referred to the complete document, circulated in advance of the meeting, containing the Rector's Report, the Financial Report, including the Return of Parish Finance and the Independent Examiner's Report, and the Churchwardens' Report.

2. Treasurer's Report Gillian Farlow referred to her report, which showed St Martin's was in good financial position, having secured a number of grants from Herefordshire Council related to the COVID situation, and securing a number of savings related to ongoing expenditure. There were savings across a number of budget headings, relating to the cessation of 'trading' / operation of the building as a place of worship etc. We have come through COVID with a positive and focussed attitude. Gillian F thanked everyone in the parish for their support, both financial, and practical.

AD thanked Gillian for her hard work and perseverance throughout a very challenging period, and asked that the meeting :

(a) Accept the Accounts (previously approved by the PCC)

(b) Note the Return of Parish Finance, to be submitted to the Diocese

Outcome : **Accepted**, with no objections

3. Churchwardens' Report Julia Ware referred to, and read the report as it appears on page 8 of the reports document.

Outcome: **Accepted**, no objections.

AD thanked the Churchwardens for their help, support and commitment over the last year.

4. Rector's Report AD referred to her report, contained in the document previously circulated, and expressed regret that a number of schemes of work that were developing and embedding in parish life were disrupted and suspended due to the COVID pandemic. It is to be hoped that these activities will resume when restrictions are lifted further. GR thanked the Rector for her hard work during the last year, keeping the 'show on the road' and seemingly working very long hours, often well into the evening!

5. Electoral Roll The latest Electoral Roll is available and data submitted to the Diocese as part of the Annual Return.

6. Election of PCC The following had valid and complete nomination forms submitted prior to the APCM:

John Eden, Gillian Farlow, Irene Goodman, Geoff Rawcliffe, Julia Ware
Bev Merritt was ex-officio by virtue of membership of Deanery Synod.

No nomination had been received for Clive Wilce, however it was agreed that, subject to his willingness to serve, he could be co-opted for the upcoming year and could be nominated in the usual way in 2022.

Outcome: All elected, all agreed, no abstentions.

7. Sidesmen/women : This parish does not elect to this role

8. Deanery Synod Representative : Bev Merritt is content to continue, subject to the consent of the meeting.

Outcome : All in favour/agreed

9. Child Protection Representative (actually Child and Vulnerable Persons Officer) Currently, this role vacant and responsibility falls to Incumbent, however, Bev Merritt has indicated that she would be prepared to explore and take up the role in January 2022, upon retirement from her employment. The meeting agreed that this would be an excellent outcome. The meeting **approved** Bev Merritt as CVPO from January 2022, or as soon as a practical thereafter.

10. External Examiner The External Examiner has intimated that she does not wish to continue in this role after this year (ie her Report for this year will be the last). AD asked for suggestions as to who might be approached: Clive Wilce said he could approach a neighbour who is an Accountant. Geoff Rawcliffe also knows an Accountant who may be willing to undertake this work. The issue was referred back to the PCC for resolution and determination.

11. Any other business Michael Ranyard suggested a vote for your favourite hymns Geoff Rawcliffe thanked John Eden and Gaye Wiggins for musical support for services and cheering up the worship at S Martins. Meeting closed with prayer at 7.28pm

Accounts

**2020 Report and Accounts
for the Parochial Church Council
of St Martin's, Hereford
Part of the Benefice of
South Wye, Hereford**



2020 Report and Accounts for the Parochial Church Council of St Martin's Hereford

Page

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3,4	Electoral Roll	5	Treasurer's Report
6,7	Rector's Report	8	Churchwardens' Report
9,10	Return of Parish Finance	11,12	Assets and Liabilities
13,14	Income and Expenditure	15,16	Independent Examiner's Cert
17,18	Team Rector's Report	19,20	2020 Lockdown Timeline

Parish Information

St. Martin's Church is situated in Ross Road, Hereford. It is part of the Diocese of Hereford within the Church of England. The correspondence address is The Team Office 89 Ross Road, Hereford, HR2 7RJ

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity registered with the Charity Commission.

St. Martin's Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Anne Dowdeswell, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church Centre complex of St. Martin's, Ross Road, Hereford, and our investment properties.

St Martin's PCC

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Martin's. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. In particular, we try to enable the people of South Wye to live out their faith as part of our parish community through: Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus; Provision of pastoral care for people living in the parish; Missionary and outreach work. To facilitate this it is important that we maintain the fabric of the Church of St. Martin's and the Church Centre.

Membership

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

<i>Ex Officio:</i>	Reverend Anne Dowdeswell <i>Team Rector</i>	
<i>Churchwardens</i>	Bruce Freeman (Jan 2020 - Oct 2020)	
	Julia Ware	
	Irene Goodman (Oct 2020 - present)	
<i>Deanery Synod Reps</i>	Bruce Freeman (Jan 2020 - Oct 2020)	
	Bev Merrett	
<i>Secretary</i>	John Eden	
<i>Treasurer</i>	Gillian Farlow	
<i>Elected Members</i>	Bev Merrett	Geoff Rawcliffe
	John Eden	Clive Wilce
	Gillian Farlow	Julia Ware
	Irene Goodman	

The PCC meet bi-monthly, during 2020 meetings were suspended during lockdown periods and essential business transacted by email.

The Standing Committee has authority to transact business between meetings.

Reserves Policy

It is the policy of the PCC to hold a minimum of £10,000 as a General Reserve to cover running costs in the event of a major problem, another £10,000 in a Restricted Building Fund to meet anticipated building maintenance costs and unforeseen repairs, and yet another £8,600 (3 months staff pay) to smooth out fluctuations in cash flow and meet emergencies.

Church Workers Pension Fund

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pension costs charged to the SoFA in the year are contributions payable by and on behalf of the only eligible member of staff (2020: £1,410).

2020 Electoral Roll

1. AUER Frances Alexandria Ruth
2. BAYLISS Brenda Rosemary
3. BELL Daphne N
4. BISHOP Ann
5. CHILD Joanne Michelle
6. COCKROFT Susan Catherine
7. DAVIES Gwendoline May (JEAN)
8. DITCHFIELD Margaret Rose
9. EDEN John
10. EDWARDS Geoffrey Charles
11. ENGLISH Marion Rose
12. FARLOW Gillian Elizabeth
13. FREEMAN Bruce Howard
14. FREEMAN Jill
15. GILBERT Dorothy Zoela
16. GITTENS Catherine Grace Elizabeth
17. GITTENS Sarah Joan
18. GOODMAN Susan
19. GOODMAN Irene Elizabeth
20. GWYNNE Caroline Ellen
21. HACKETT Glenys
22. HAMMETT Sarah Jane
23. HARDING June Dawn
24. HARWOOD Pauline Heather
25. HARWOOD Victor
26. HEALEY Irene Dorothy
27. HYDE Leslie Martin
28. JOSEPH Joan
29. KENNETT-WISE John Duncan
30. KENNETT-WISE Pamela Jean
31. LEESON Nora Betty

32. LEWIS Sarah Louise
33. MC.CARTHY Claire Deanne
34. MERRELL Michelle Lynne
35. MERRITT Beverly Anne
36. MORRIS Ann Elizabeth
37. MUSSELL Irene Christabel
38. PEGLER Yvonne
39. PEMBRIDGE Elizabeth Mary
40. RAWCLIFFE Deanne Elizabeth
41. RAWCLIFFE Geoffrey Norman
42. RICKERS Barbara Joan
43. RICKERS William Kendall
44. SAUNDERS Beris Pamela
45. SEYMOUR Janet Ethel
46. SHARLAND Joan Margaret
47. SHARPE Pamela
48. SPICER SCOFIELD Andrea Joy
49. SPICER SCOFIELD Marie Louise
50. TALBOYS Margaret Edith
51. TREHERNE Dianne Margaret
52. WARD Gillian Mary
53. WARE Julia Dawn
54. WATKINS Debra Georgina
55. WIGGINS Barbara Ann
56. WIGGINS Gaye Clare
57. WILCE Clive Anthony
58. WILCE Marion Elsie Jean
59. WILCE Susan Caroline
60. WILCOX Sarah
61. WILLIAMS Heather Elizabeth
62. WOODCOCK Alison

Treasurer's Report on 2020 Accounts

I think everybody is relieved to see the end of 2020. In spite of the lockdowns and associated COVID restrictions however, the Church finances are not as bad as we had expected. Although our Income dropped by more than £12,500 our expenditure was £18,000 less giving us a very healthy surplus of £9,672 at the end of 2020.

To more accurately reflect the Fixed Assets of the PCC we have now included the rental properties, using the Insurance values of the houses; the Parish Centre building and flats above was independently valued by a qualified Valuation Surveyor. For the sake of clarity, Item 01 on the Return of Parish Finance includes all planned giving and Item 14 is the total number of planned givers.

We received a grant of £5,000 from Herefordshire Council to compensate for the loss of income from hall lettings whilst the building was closed. The Missioners received a grant of £1,456 to cover the cost of the distribution of food via the FareShare Scheme.

Our staffing costs were nearly £6,000 less than 2019 partly due to the HMRC furlough scheme and partly due to the reduction of hours worked when the office was closed. Incidentally, in line with Church of England ethical policy, we increased the staff pay from the National Minimum Wage to the National Living Wage during 2020.

Our Plate collections were more than £4,000 less and our receipts from Fees were £6,700 less. These were both due to the lack of regular services in church, especially the "Life Events" (weddings, funerals and baptisms).

Whilst the Gift Day was an undoubted success it did not make up for the loss of all other fundraising events which are such an important part of our social calendar.

All 5 rental properties were occupied for virtually all of 2020 and no major repairs were required. We must bear in mind, however, that several routine maintenance projects will soon need attention. The regular income from our rental properties kept us afloat when other income sources were decimated. Furthermore, the regular income and tax back from the Parish Giving Scheme has been invaluable. Please join up if you haven't already.

Church running expenses were, in comparison, £5,500 less than the previous year with expenditure slightly down in each area. Hall running expenses showed a similar reduction. The surpluses of £1,200 from the Bonus Ball Scheme and £400 from the sale of the *Aspiration* magazines have been applied to the cost of the Missioners.

In conclusion I want to thank each and every one of you for your patience and support during this difficult year. I cannot do it alone. I am hoping, as I am sure you are, that 2021 will see us enjoying a “new normal”.

Gillian Farlow
PCC Treasurer

Team Rector's Report on 2020 for the South Wye Benefice

I usually try to shape this report around areas of the Church's work - mission, services and so on, but this year has changed so much of our work, other areas have merged or ceased altogether and so I have laid this out differently.

Difficult though it might be to believe, the first part of 2020 was relatively predictable and familiar. In January and February our regular groups met, our regular services continued and we planned for Lent and Holy Week. Looking back at our February edition of *Aspiration*, the annual programmes for Silver Threads, Lovely Lunches and other groups are laid out. Hindsight, in this case, really is 2020, isn't it? During this early part of the year we held very successful Superstars sessions and Messy Church and started to plan to increase meetings of the Tea-Time Praise service at Belmont to two services a month. The floods in February hit large parts of the parish and led to the Church being used as a collection point for donations from the community to support those in need. This led to a brief appearance for the Church on Songs of Praise.

At the beginning of March we had new guidance about new hygiene practices in Church services including hand washing and receiving in one kind only. Services continued for a while, and it was a huge privilege to host a Rainbow Service with the LGBTQ+ student group from the Hereford Academy and a meeting of the Hereford Diocese Inclusive Church Forum for an evening of discussion and prayers. For a couple of Sundays we were able to hold Communion Services in Church, supported by John Eden and Theo and worked out ways to make these available online.

On the 26th March I emailed the PCC following the Lockdown announcement from the Government. No services, including weddings, funerals and baptisms

could take place. Funeral ministry became very challenging as only graveside and crematorium services are still permitted with only a spouse/partner, children and parents present). Through the year, Church funerals became possible although with very restricted numbers present. There was a period between stricter Lockdown when Weddings were possible with restricted attendance and some of our postponed Weddings took place then, although most have postponed until 2021 or 2022. A few small baptism services took place during the same window in the late Summer and Autumn.

Sunday services were at first not allowed to take place in Church, but over the year restrictions lifted so that services could be recorded in Church, at first by the priest alone and then later with the help of a small group, for distribution on-line. On-site services later became possible for a while, before being suspended once again. We held on-site services at St Martin's on Christmas Eve and Christmas Day. I'd like to take this opportunity to thank the team who have made our on-site and online services possible, especially Theo, Jo Child and John Eden.

Keeping in touch with members of the congregation and the wider community became a priority through the year. A weekly newsletter was distributed by email and post and our pastoral care leaders and other members of the congregation checked in with people at home. An on-line coffee morning proved very popular.

Moving so much of our service and mission work online caused real issues for some people without internet access, but also created opportunities for some people to join our services who have been excluded by health or other issues. Morning and Night Prayer on Facebook Live have been very popular, and are attended by many more people than had ever attended onsite, which seems to reflect a national pattern.

During the year we worked to ensure that we continued to support the Messy Church and Superstars families. This evolved into monthly resources bags offering bible stories, related crafts and activities delivered to over 60 children. The Advent Course 'Why Christmas', written by members of the team, linked these resources with preaching, online reflections and teaching, encouraging a whole church approach to Bible study.

Community engagement continued in new ways, with the use of the hall during Lockdown 1 for a community group to provide hot meals to the vulnerable, the restarting of Monday Meals on a takeaway basis and the start of a FoodShare

scheme, amongst other things. The 'Lockdown Timeline' on pages 17 and 18 gives more details of some of our activities during 2020.

I cannot finish without thanking the whole congregation for your prayers and support over the last year. In particular, Gillian has worked tirelessly as treasurer to ensure that we survive this crisis financially. Jo and David have done amazing things in the area of mission. Christine and Sharron have balanced furlough with working from home. Our church wardens have been hugely supportive and helpful. Thank you all.

*Anne Dowdeswell
Team Rector*

Churchwardens' Report 2020

This report is going to be very different to previous reports. The pandemic struck early in 2020 the church was kept open for a while with various restrictions. But then we had to close down completely which meant no social gatherings or fundraising for the near future. But we did manage to organise a very successful St Martins gift day and a Christmas draw which kept everyone involved.

The church doors may have been closed a lot this year but Rev Anne, Jo and David have made sure the love of God is still reaching us all and many more people who don't come to church in person.

Technology has played a big part in the church this year. We have been able to see our Sunday services on-line as well as Bible studies for Advent & Lent. There have also been Reflections on Thursdays, Morning and Evening prayers and even coffee mornings on Zoom.

We said a sad farewell to Theo our Intern at the end of his placement with us, he was such a lovely person and joined in with us all very well.

We had some very sad news at Christmas that Sian one of our former interns had passed away. She was a lovely person and would have done great things.

At the delayed 2020 APCM. Irene Goodman was elected Churchwarden and Julia Ware was re-elected. Irene and I would like to thank Rev Anne, Jo & David for all their hard work and dedication to us all and everyone else who has taken part in the services.

*Irene Goodman
Julia Ware
Churchwardens*

Return of Parish Finance

January to December 2020

Parish ref :

180075

Parish :

Hereford: St Martin

INCOMING RESOURCES

		UNRESTRICTED	RESTRICTED
Voluntary income / receipts		(nearest £)	(nearest £)
01	Tax efficient planned giving	19846	—
03	Collections at services	1079	—
04	All other giving and voluntary receipts, including special appeals (recurring and one-off)	3991	318
06	Gift Aid recovered	8238	—
07	Legacies received (capital value)	—	—
08	Grants (include recurring and one-off)	5773	1456
TOTAL Voluntary income		38929	1774
Activities for generating funds			
09	Gross income from fundraising activities	6982	207
Income from investments			
10	Dividends, interest, income from property etc	34085	—
Church activities			
11	Statutory fees retained by the PCC (weddings, funerals etc)	15070	—
12	Gross income from trading (e.g. hall lettings, magazine, bookstall), NOT fundraising.	8611	—
Other incoming resources			
13	Other incoming resources / receipts not already listed	—	—
TOTAL INCOMING RESOURCES (from Financial Statements)			
A	Unrestricted	103676	
B	Restricted	1981	
C	TOTAL	105657	
Planned givers and legacies			
14	Number of tax efficient planned givers	48	
16	Number of new legacies received	0	

Your diocese can supply notes to explain what each section is. These are consistent with the guidance provided in PCC accountability, 2017.

F

Contact (Phone or

Looking back across 2020, were there any exceptional circumstances or significant change

The COVID 19 pandemic has significantly impacted both Income and Expenditure across all Bank Accounts. To more fully reflect the Assets of the PCC the current value of each of our properties has been included this year. A sole eligible member of staff is enrolled in the CWPF Pension Builder Scheme with pension costs of £1,410 cl. We are now registered with the Charity Commission, Registration Number 1179658.

If this form is NOT completed on behalf of the entire parish,
please list below the churches included.

618075 Hereford: St Martin

Deanery :
Hereford

Diocese :
Hereford

RESOURCES EXPENDED

	UNRESTRICTED	RESTRICTED
Costs of generating income		
17 Fund-raising activities (costs and payments)	1157	—
Church activities		
18 Mission giving and donations	30	476
19 Diocesan parish share contribution	23000	—
20 Salaries, wages and honoraria	15306	8750
21 Clergy and staff expenses	50	—
Church expenses		
22 Church expenses: Mission and evangelism costs	5	564
23 Church running expenses	23119	—
24 Church utility bills	2872	—
25 Costs of trading	19930	—
Major capital expenditure		
27 Major repairs to the church building	725	—
28 Major repairs to the church hall or other PCC property, including redecoration	—	—
29 New building work to the church, church hall, clergy housing or any other PCC property	—	—
SUB-TOTAL for Church activities & expenses	86194	9790
99 Other outgoing resources / payments	—	—
TOTAL RESOURCES EXPENDED (from Financial Statements)		
D	Unrestricted	86195
E	Restricted	9790
F	TOTAL	95985
Cash and investment balances		
31 Cash and deposit balance as at 31st December	40807	4090
32 Investments as at 31st December	—	—
Account basis: On which basis are your accounts prepared? (indicate ONE)		

30 RECEIPTS AND PAYMENTS



ACCRUALS



Date 23 Mar 2021

Name GILLIAN FARLOW

Position HON TREASURER

(or E-mail)

What factors that may have led to unusual figures? Please provide details in the box below.

Account first charged for the first time:
charged to the SOFA in 2020.

Statement of Assets and Liabilities (by code)
As at: 31 December 2020

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Tangible assets						
2931 : 27 Web Tree Avenue	242,298.00	—	—	—	242,298.00	—
2932 : 211 Ross Road	137,518.00	—	—	—	137,518.00	—
2933 : Parish Centre plus 3 flats	300,000.00	—	—	—	300,000.00	—
Total	679,816.00	—	—	—	679,816.00	—
Current assets - Cash at bank and in hand						
6501 : Lloyds Bank PCC current account	6,051.07	—	1,027.81	—	7,078.88	8,017.64
6502 : Lloyds Bank Roof current account	523.00	—	—	—	523.00	614.88
6503 : Nat West Bank properties current account	—	16,893.76	300.00	—	17,193.76	9,833.98
6504 : Nat West Bank WBN current account	40.00	172.88	2,762.45	—	2,975.33	1,763.87
6510 : CCLA (CBF) PCC Gen deposit account	78.54	—	—	—	78.54	78.21
6512 : CCLA (CBF) Properties deposit Account	—	9,082.80	—	—	9,082.80	9,059.06
6520 : Santander HSWTM Team Council Account	—	7,298.05	—	—	7,298.05	4,812.58
6525 : CCLA HSWTM Savings Account	—	666.64	—	—	666.64	663.82

6530 : Santander HSWTM Fees Account	—	—	5,049.00	—	5,049.00	2,083.00
6590 : Cash in hand	—	—	—	—	—	230.00
6595 : Petty Cash	—	—	—	—	—	115.97
6596 : Meals Cash	—	—	—	—	—	34.69
Total	6,692.61	34,114.13	9,139.26	—	49,946.00	37,307.70
6699 : Agency collections	—	—	5,049.00	—	5,049.00	2,083.00
Total	—	—	5,049.00	—	5,049.00	2,083.00
Net total assets	686,508.61	34,114.13	4,090.26	—	724,713.00	35,224.70
Represented by						
Unrestricted - General	686,508.61	—	—	—	686,508.61	7,582.65
Designated - WBN	—	172.88	—	—	172.88	543.16
Designated - office	—	7,964.69	—	—	7,964.69	5,476.40
Designated - prop	—	25,976.56	—	—	25,976.56	18,893.04
Designated - roof	—	—	—	—	—	243.88
Restricted - Deposit	—	—	300.00	—	300.00	—
Restricted - Missioner	—	—	2,762.45	—	2,762.45	1,188.63
Restricted - meals	—	—	1,027.81	—	1,027.81	1,296.94
Total	686,508.61	34,114.13	4,090.26	—	724,713.00	35,224.70

Receipts and Payments Account

For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Receipts						
Planned giving	19,666	180	—	—	19,846	20,484
Collections and other giving	2,231	—	—	—	2,231	6,566
Other voluntary receipts	1,104	5,032	1,774	—	7,910	5,047
Gift Aid recovered	8,238	—	—	—	8,238	7,964
Other receipts	1,735	64	—	—	1,800	1,382
Activities for generating funds	7,656	8,387	206	—	16,250	22,913
Investment Income	4	34,080	—	—	34,085	32,039
Receipts from church activities	74	15,219	—	—	15,293	21,906
Total receipts	40,711	62,965	1,980	—	105,657	118,303
Payments						
Cost of generating funds	1,157	—	—	—	1,157	1,637
Missionary and Charitable Giving	30	—	475	—	505	954
Parish Share	23,000	—	—	—	23,000	22,000
Clergy and Staffing costs	50	15,306	8,750	—	24,106	29,940
Church Running Expenses	8,123	17,210	564	—	25,897	36,969
Hall Running Costs	19	19,910	—	—	19,929	23,030
Church Repairs & Maintenance	725	—	—	—	725	—
Hall Repairs & Maintenance	—	—	—	—	—	—
New Building work	—	—	—	—	—	—
Governance Costs	100	563	—	—	663	250
Total payments	33,204	52,989	9,790	—	95,984	114,782

Excess of receipts over payments before transfer	7,506	9,975	(7,809)	—	9,672	3,521
Transfers						
Gross transfers between funds - in	13,638	28,840	9,664	—	52,143	48,633
Gross transfers between funds - out	(22,034)	(29,858)	(250)	—	(52,143)	(48,633)
Excess of receipts over payments before other...	(890)	8,957	1,604	—	9,672	3,521
Net movement in funds	678,925	8,957	1,604	—	689,488	11,448
Reconciliation of funds						
All assets at 01 January 2020	7,582	25,156	2,485	—	35,224	23,776
All assets at 31 December 2020	686,508	34,114	4,090	—	724,713	35,224

Independent Examiner's Certificate for the PCC Accounts

Report to the trustees of:

ST MARTINS

Parochial Church Council

On accounts for the year ended:

2020

Charity Number (if applicable):

**Respective responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

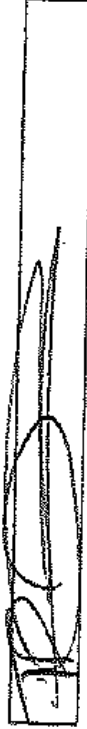
Independent examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below. *)~~

1. which gives me reasonable cause to believe that in, any material respect, the following requirements have not been met:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act;
 - to account for statutory fees correctly.
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:



Date:

24/03/2021

Name:

TRUDY WILLIAMS

Relevant professional qualification(s) or body (if any):

20+ YEARS EXPERIENCE BOOK KEEPING

Address:

79 SPRINGFIELD AVENUE
HEREFORD
HR2 7JJ

2020 Covid 19 Lockdown Timeline

March

- Churches closed to public worship 17th March
- Benefice Continuity Plan Completed
- 1st online South Wye service 22nd March
- Churches closed nationally
- 1st Newsletter 27th March
- 1st 'Rectory service' 29th March
- Online Messy Church – resources shared with Leominster
- Cosy Cuppa and Chat Facebook - online coffee morning and online Bingo
- At Home with Faith - online resources for families

April

- 5th April Youtube Channel launched
- Holy Week MTW Compline; Experience Easter Outside; the Easter Altar Online
- Maundy Thursday: Service and Meditation online
- Good Friday: All Age Service; Meditations on the Cross; Last Hour
- Easter Sunday: Dawn Service; Easter Eucharist
- Online Morning Prayer and Compline/Night Prayer M-S, 8am and 8pm
- April 15th Online Souperstars
- Rectors Rambles around St Martin's and Churchyard

May

- May 3rd Sunday service audio available over telephone
- May 10th Online service from Church again!
- Prayer Requests offered in Church
- My Perspectives, Daily Offices, Cosy Cuppa, At Home with Faith online

June

- 13th June Churches reopened for private prayer
- My Perspectives, Daily Offices, Cosy Cuppa, At Home with Faith online

July

- 2nd July My Perspectives – an online weekly reflection - launched
- 5th July – onsite public worship - online services continue
- My Perspectives, Daily Offices, Cosy Cuppa, At Home with Faith online

August

- 26th August Gift Day and Grand Draw
- Churchyard trails for families
- Onsite public worship - online services continue
- My Perspectives, Daily Offices, Cosy Cuppa, At Home with Faith online
- Pilgrim Paths online

September

- Introduction of Rule of Six - compliant coffee groups
- Onsite public worship - online services continue
- Harvest Festivals held outside
- PCC resumes meeting onsite
- My Perspectives, Daily Offices, Cosy Cuppa, At Home with Faith online
- Pilgrim Paths online

October

- Delayed APCMs held onsite
- Onsite public worship - online services continue
- My Perspectives, Daily Offices, Cosy Cuppa, At Home with Faith online
- Pilgrim Paths online
- *Superstars* craft bags distributed

November

- Lockdown reinstated
- Onsite Remembrance services cancelled - online provision
- Onsite Sunday services suspended - online provision
- *Superstars* craft bags distributed - linked to *Wye Christmas*
- *Wye Christmas* Advent course and linked online services

December

- Onsite Sunday services suspended - online provision
- Christmas Day and Christmas Eve onsite services
- Grand Draw online
- *Wye Christmas* Advent course and linked online services

