



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From: 1 November 2023 Period start date**

**To: 31 October 2024 Period end date**

**Charity name: Slough Fort Preservation Trust**

**Charity registration number: 1179652**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The preservation, conservation and management for the public benefit of the historic fortifications known as Slough Fort, located in the parish of Allhallows, within the Medway Unitary authority.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In preserving and restoring Slough Fort, our team of volunteers and Trustees are gaining valuable knowledge and skills as well the personal benefits, development, well-being and growth that volunteering brings. Added to this learning and understanding about the history of the Fort, has benefits for the members of the public that visit the Fort and for future generations. The main activities include applying for funding/grants, marketing the Fort, learning about the History of the Fort and the role it played, physical activities such as grounds maintenance, painting, decorating, cleaning, brick laying, lime washing, the list is endless. Also new income generating activities such as running events and the various tasks this entails.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard for the guidance issued by the Charity Commission and have undergone a Trustee Health check training this year to ensure we are undertaking the processes correctly and how we can develop as a Trust.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	NTL involvement, community service help.
Contribution made by volunteers	Para 1.38	Workdays, projects and general maintenance and restoration completed by volunteers
Other		Companies and youth groups undertaking workdays.

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	This last year has been busy again. Work continued to finish the western roadway, replacing the missing concrete gullies, which had to be recast. We refurbished the stairwells in the Fort, repairing, painting and limewashing them. Then following a grant from Veolia, we restored the old washrooms to an accessible toilet and shower room. This was a long project, walls had to be shot blasted, then the ceiling replaced with lathes and lime plaster, the doors replaced, a wall built and then finally the shower and toilet and accessories installed. Following a grant from Charles Burnett III, we repainted the roof of the Fort with special weatherproofing sealant, as it is 10 years since it was done before. It will help to keep the Fort casemates and rooms dry. It also paid for the rest of windows and some doors in the Fort, which has helped make the Fort watertight again.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Successful year as far as getting grants in and we finally found out we have been successful in our HLF Partnership grant, Whose Hoo. This will start in 2025 and take 2-3 years to complete.
Performance of fundraising activities against objectives set	Para 1.41	Events: We held a D-Day anniversary event this year on 6 <sup>th</sup> June, which was very successful and well attended, we had re-enactors there and also a singing duo. A lot of local people attended. We also had our Annual Open day, which was also very successful, with vehicles and re-enactors on site. Lastly the tours have been successful with the help of a member of the Haven staff undertaking all the Wednesday tours and Trustees running the Sunday tours. We have also have started to have Caravan rallies on the field, to bring in more income, this has proved successful and we have 6 booked for 2025, the word

		is getting out, that we are a brilliant venue for this. The Paranormal events continue to bring in, much needed income and we have had our most profitable year so far in 2024. We have had a few Scout groups stay with us as well and have a couple booked in already for 2025. We are always looking for different ways to bring in income but also bringing more people to the Fort.
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please see attached financial accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Various Grants and events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The main risk is lack of funding and Health and Safety on the site.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
----------------------------------	--	--

Type of governing document <i>Constitution</i>	Para 1.25	Constitution
How is the charity constituted? <i>As a CIO under the Companies Act 2006</i>	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trust looks at potential people that are interested in the Fort and we feel have skills that will be complimentary and useful to the development and running of the Fort.

#### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Provide them with Charity Commission guidance and promote training
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trust comprising of 7 trustees. We only have 6 at present. We work with Wheels of Time and also Palmerstone Fort Society as well as the Heritage Network, AIM, Involving Medway, MVA.
Relationship with any related parties	Para 1.51	Bourne Leisure/Haven owns the site and we have a 25-year lease for the site. They are extremely supportive of the project.
Other		

#### Reference and Administrative details

Charity name	Slough Fort Preservation Trust
Other name the charity uses	
Registered charity number	1179652
Charity's principal address	c/o Vart Sted, Allhallows Road, Lower Stoke, Rochester Kent ME3 9SL.

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Davis	Chair		SFPT
2	Keith Gulvin	Vice chair		SFPT
3	Daune Ashdown	Secretary/Treasurer		SFPT
4	Neil Ross			SFPT
6	Michael Ashdown			SFPT
7	Carol Cook		Resigned in June 2024	SFPT
8	Paul Marchant		Co-opted in September	SFPT
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this	N/a

falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	ACCSYS Ltd, Will Wood	F39   Innovation Centre Medway   Chatham   Kent   ME5 9FD

#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

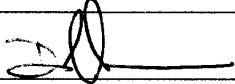
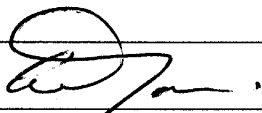
### Other optional information

--

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Daune Ashdown	Colin Davis
Position (eg Secretary, Chair, etc)	Secretary/Treasurer/Trustee	Chairman

Date 16/1/25

--



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Slough Fort Preservation Trust

On accounts for the year  
ended

31/10/2024

Charity no  
(if any)

1179652

Set out on pages

9 & 10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st October 2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

Signed:

*W. Wood*

Date:

14<sup>th</sup> January 2025

Name:

Mr William Wood FCA

Relevant professional  
qualification(s) or body  
(if any):

ICAEW – Member No. 9236144

Address:

F39 – F41 Innovation Centre Medway

Chatham, KENT

ME5 9FD

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





## Receipts and payments accounts

For the period  
from

01/11/2023

To

31/10/2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Income - General Maintenance	-		-	-	21,900
Income - Admin	-			-	153
Income - Donations	2,229			2,229	2,167
Income - Events	2,907			2,907	4,548
Income - Fort Hire	5,376		-	5,376	4,578
Income - Gift Aid	694		-	694	735
Income - Grant received	-	67,980	-	67,980	
Income - Merchandise	-		-	-	84
Income - From Tour Box	518			518	
Income - misc	-		-	-	316
Income - Volunteer	-		-	-	
<b>Sub total (Gross income for AR)</b>	<b>11,724</b>	<b>67,980</b>	<b>-</b>	<b>79,704</b>	<b>34,481</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>11,724</b>	<b>67,980</b>	<b>-</b>	<b>79,704</b>	<b>34,481</b>
<b>A3 Payments</b>					
Expense - Restricted Admin	-	6,665.94		6,666	4,359
Expense - Restricted General Maintenance	-	12,231		12,231	3,777
Expense - Restricted Merchandise	-	-		-	300
Expense - Restricted Marketing	-	991		991	2,536
Expense - Restricted Restoration	-	18,387		18,387	11,519
Expense - Restricted Events	-	20		20	
Expense - Restricted Volunteer	-	1,265		1,265	793
Expense - Restoration	2,035			2,035	2,496
Expense - Admin	1,234			1,234	1,390
Expense - Events	140			140	527
Expense - General Maintenance	2,144			2,144	766
Expense - Marketing	349			349	140
Expense - Merchandise	-			-	1,066
Expense - Misc	-			-	577
Expense - Volunteer	283			283	552
				-	
				-	
<b>Sub total</b>	<b>6,184</b>	<b>39,561</b>	<b>-</b>	<b>45,745</b>	<b>30,798</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>6,184</b>	<b>39,561</b>	<b>-</b>	<b>45,745</b>	<b>30,798</b>
<b>Net of receipts/(payments)</b>	<b>5,540</b>	<b>28,419</b>	<b>-</b>	<b>33,959</b>	<b>3,684</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>14,093</b>	<b>791</b>		<b>14,884</b>	<b>11,200</b>
<b>Cash funds this year end</b>	<b>19,633</b>	<b>29,210</b>	<b>-</b>	<b>48,843</b>	<b>14,884</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Bank balance	18,072	29,210	-
	Petty Cash balance	1,561	-	-
		-	-	-
	<b>Total cash funds</b>	<b>19,633</b>	<b>29,210</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Daune Ashdown	
		Colin Davis	