



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1 November 2022 Period start date

To: 31 October 2023 Period end date

Charity name: Slough Fort Preservation Trust

Charity registration number: 1179652

Objectives and Activities

| | SORP reference | |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | The preservation, conservation and management for the public benefit of the historic fortifications known as Slough Fort, located in the parish of Allhallows, within the Medway Unitary authority. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | In preserving and restoring Slough Fort, our team of volunteers and Trustees are gaining valuable knowledge and skills as well the personal benefits, development, well-being and growth that volunteering brings. Added to this learning and understanding about the history of the Fort, has benefits for the members of the public that visit the Fort and for future generations. The main activities include applying for funding/grants, marketing the Fort, learning about the History of the Fort and the role it played, physical activities such as grounds maintenance, painting, decorating, cleaning, brick laying, lime washing, the list is endless. Also new income generating activities such as running events and the various tasks this entails. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees have regard for the guidance issued by the Charity Commission and have undergone a Trustee Health check training this year to ensure we are undertaking the processes correctly and how we can develop as a Trust. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|------------------------|----------------|-----|
| Policy on grant making | Para 1.38 | N/A |

| | | |
|--|-----------|--|
| Policy on social investment including program related investment | Para 1.38 | NTL involvement, community service help. |
| Contribution made by volunteers | Para 1.38 | Workdays, projects and general maintenance and restoration completed by volunteers |
| Other | | Companies and youth groups undertaking workdays. |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | We have discovered and started clearing the 6-inch gun position at the eastern battery and recording is now in progress. The new fence line around the base of the Fort Glacis is in place and a footpath constructed, courtesy of the orchard Energy grant. At the western gun battery, the missing earth retaining wall has been reconstructed, bank re-instated and the roadway uncovered including the missing drainage gullies. Whilst doing this a cobbled entrance way has been uncovered with evidence of a gateway into the fort. The 9.2-inch gun position has been dug out revealing some interesting metal work and what we assume are recesses for the hydraulics of the gun. A replica gyn lift has been installed in the grounds for the visitors to view, missing window bars have been replaced in the main fort along with four new windows. Working with project Red Sands we also received an anti-aircraft gun originally from one of the Maunsell forts out in the Thames estuary. This is a restoration project for 2024. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|---|
| Achievements against objectives set | Para 1.41 | Successful year as far as getting grants in and a lot more work done of the Stage 2 of the Heritage Lottery Partnership Grant Whose Hoo. |
| Performance of fundraising activities against objectives set | Para 1.41 | Events: in May we had, as part of the lottery funding development stage a heritage festival. This was a free event and the Fort was packed with activities for the public to attend and take part in and was well attended. We also had a Pirate weekend with the Sheppey Pirates providing a living history event with displays that were enjoyed by all the visitors. Our open day was held in August this year and was well attended. We ended the year with |

| | | |
|---|-----------|---|
| | | a Ghost Story evening which was successful with the help of the 42 nd Reenactors. The Paranormal events continue to produce a steady income and we have had our best year yet. Also we trialled having weekend Caravan rallies, which will bring another stream of income. We hope to develop this next year. Lastly the tours have been successful again with the help of a member of the Haven staff undertaking all of the Wednesday tours. We invested in some more merchandise which is selling quite nicely. |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

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|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | Please see attached financial accounts |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | It is the Trustees' view that it is prudent to ensure that there are sufficient free reserves to provide financial flexibility and to enable the Charity to meet its commitments as they fall due. |
| Amount of reserves held | Para 1.22 | £14,884 |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Various Grants and events. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | N/A |
| A description of the principal risks facing the charity | Para 1.46 | The main risk is lack of funding and Health and Safety on the site. |
| Other | | |

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Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | The Trust looks at potential people that are interested in the Fort and we feel have skills that will be complimentary and useful to the development and running of the Fort. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | Provide them with Charity Commission guidance and promote training |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Trust comprising of 7 trustees. We only have 6 at present. We work with Wheels of Time and also Palmerstone Fort Society as well as the Heritage Network, AIM, Involving Medway, MVA. |
| Relationship with any related parties | Para 1.51 | Bourne Leisure/Haven owns the site and we have a 25-year lease for the site. They are extremely supportive of the project. |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Slough Fort Preservation Trust |
| Other name the charity uses | |
| Registered charity number | 1179652 |
| Charity's principal address | c/o Vart Sted, Allhallows Road, Lower Stoke, Rochester Kent ME3 9SL. |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------|---------------------|-----------------------------------|---|
| 1 | Colin Davis | Chair | | SFPT |
| 2 | Keith Gulvin | Vice chair | | SFPT |
| 3 | Daune Ashdown | Secretary/Treasurer | | SFPT |
| 4 | Neil Ross | | | SFPT |
| 6 | Michael Ashdown | | | SFPT |
| 7 | Carol Cook | | | SFPT |
| 8 | | | | |
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| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| | | |
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Funds held as custodian trustees on behalf of others

| | |
|--|-----|
| Description of the assets held in this capacity | N/a |
| Name and objects of the charity on whose behalf the assets are held and how this | N/a |

| | |
|---|-----|
| falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/a |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| Auditor | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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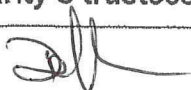
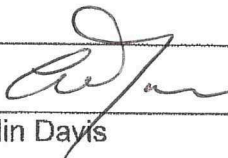
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | Daune Ashdown | Colin Davis |
| Position (eg Secretary, Chair, etc) | Secretary/Treasurer/Trustee | Chairman |
| Date | 2/3/24 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Slough Fort Preservation Trust

On accounts for the year ended

31/10/2023

Charity no
(if any)

1179652

Set out on pages

9 & 10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st October 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

During my examination I have discovered an error on the closing balances of the prior year that leads me to believe the balances were understated by £810. There are no such errors in the current year.

Signed:

W. Wood

Date:

12th March 2024

Name:

Mr William Wood FCA

Relevant professional
qualification(s) or body
(if any):

ICAEW – Member No. 9236144

Address:

F39 – F41 Innovation Centre Medway

Chatham, KENT

ME5 9FD

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Receipts and payments accounts

CC16a

For the period
from

01/11/2022

To

31/10/2023

Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|---|--------------------|------------------|------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | | |
| Income - Restricted General Maintenance | | 21,900 | - | 21,900 | - |
| Income - Admin | 153 | | | 153 | - |
| Income - Donations | 2,167 | | | 2,167 | 1,890 |
| Income - Events | 4,548 | | | 4,548 | 5,225 |
| Income - Fort Hire | 4,678 | | - | 4,678 | 3,274 |
| Income - Gift Aid | 735 | | - | 735 | 521 |
| Income - Grant received | | | - | - | 13,779 |
| Income - Merchandise | 84 | | - | 84 | - |
| Income - misc | 316 | | - | 316 | 26 |
| Income - Volunteer | | | - | - | - |
| Sub total (Gross income for AR) | 12,581 | 21,900 | - | 34,481 | 24,714 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 12,581 | 21,900 | - | 34,481 | 24,714 |
| A3 Payments | | | | | |
| Expense - Restoration | 2,496 | | - | 2,496 | |
| Expense - Restricted Admin | | 4,359 | | 4,359 | 9,778 |
| Expense - Restricted General Maintenance | | 3,777 | | 3,777 | 1,542 |
| Expense - Restricted Merchandise | | 300 | | 300 | 3,219 |
| Expense - Restricted Marketing | | 2,536 | | 2,536 | - |
| Expense - Restricted Restoration | | 11,519 | | 11,519 | 2,027 |
| Expense - Restricted Volunteer | | 793 | | 793 | 4,581 |
| Expense - Admin | 1,390 | | | 1,390 | 206 |
| Expense - Events | 527 | | - | 527 | 3,887 |
| Expense - General Maintenance | 766 | | - | 766 | 312 |
| Expense - Marketing | 140 | | - | 140 | 2,752 |
| Expense - Merchandise | 1,066 | | - | 1,066 | 689 |
| Expense - Misc | 577 | | - | 577 | 45 |
| Expense - Volunteer | 552 | | - | 552 | - |
| Expense - Restoration | | | - | - | 728 |
| Expense Volunteer | | | - | - | 864 |
| Cash Tour Box Transfer | | | - | - | 405 |
| Sub total | 7,514 | 23,284 | - | 30,798 | 31,034 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 7,514 | 23,284 | - | 30,798 | 31,034 |
| Net of receipts/(payments) | 5,068 | - 1,384 | - | 3,684 | - 6,319 |
| A5 Transfers between funds | | | | | |
| A6 Cash funds last year end | 9,025 | 2,175 | - | 11,200 | 17,519 |
| Cash funds this year end | 14,093 | 791 | - | 14,884 | 11,200 |

Section B Statement of assets and liabilities at the end of the period

Categories

Details

| |
|--------------------|
| Bank balance |
| Petty Cash balance |
| |

Total cash funds

(agree balances with receipts and payments account(s))

Unrestricted funds to nearest £

| |
|--------|
| 14,093 |
| - |
| - |
| 14,093 |

Restricted funds to nearest £

| |
|-----|
| 791 |
| - |
| - |
| 791 |

Endowment funds to nearest £

| |
|---|
| - |
| - |
| - |
| - |

B2 Other monetary assets

Details

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OK

Unrestricted funds to nearest £

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| - |
| - |
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| - |
| - |

OK

Restricted funds to nearest £

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| - |
| - |
| - |
| - |
| - |
| - |

OK

Endowment funds to nearest £

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| - |
| - |
| - |
| - |
| - |
| - |

B3 Investment assets

Details

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Fund to which asset belongs

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Cost (optional)

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Current value (optional)

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B4 Assets retained for the charity's own use

Details

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Fund to which asset belongs

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Cost (optional)

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| - |
| - |
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| - |
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Current value (optional)

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| - |
| - |
| - |
| - |

B5 Liabilities

Details

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|------------------------|
| Accounts Examining Fee |
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Fund to which liability relates

| |
|--------------|
| Unrestricted |
| |
| |
| |
| |

Amount due (optional)

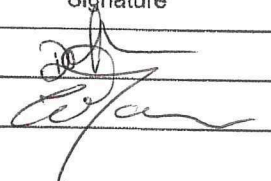
| |
|-----|
| 600 |
| - |
| - |
| - |
| - |

When due (optional)

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| |

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Daune Ashdown

Colin Davis

Date of approval