



Section A

Independent Examiner's Report

Report to the trustees/
members of

SLOUGH FORT PRESERVATION TRUST

On accounts for the year
ended

31st OCTOBER 2020

Charity no 1179652
(if any)

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2020.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

M. Lake

Date: 16/8/2021

Name:

MARTIN LAKE

Relevant professional
qualification(s) or body
(if any):

Address:

11, BROOKE DRIVE

GRAVESEND

KENT DA12 4XP



CHARITY COMMISSION
FOR ENGLAND AND WALES

Slough Fort Preservation Trust

1179652

Receipts and payments accounts

CC16a

For the period
from

01/11/2019

To

31/10/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
General Maintenance		89	-	89	69
Donations	268			268	123
Events	1,235			1,235	2,937
Fort Hire	2,425			2,425	2,452
Gift Aid	325			325	233
Grants		35,842		35,842	31,435
Merchandise	-			-	285
Miscellaneous	113			113	498
Volunteer					291
Sub total (Gross income for AR)	4,366	35,931	-	40,297	38,324
A2 Asset and investment sales, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,366	35,931	-	40,297	38,324
A3 Payments					
Restoration	374	29,495	-	29,869	13,058
Administration	6	2,887	-	2,893	7,966
General Maintenance	1,777	6,588	-	8,365	9,421
Merchandise		353	-	353	1,560
Marketing		37	-	37	178
Volunteer	81	2,666	-	2,747	1,047
Events			-	-	261
Miscellaneous	542		-	542	37
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
Sub total	2,780	42,034	-	44,814	33,538
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,780	42,034	-	44,814	33,538
Net of receipts/(payments)	1,586	6,103	-	4,517	4,786
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,708	17,370	-	20,078	-
Cash funds this year end	4,294	11,267	-	15,561	20,078

Section B Statement of assets and liabilities at the end of the period

	Unrestricted funds: to nearest £	Restricted funds: to nearest £	Endowment funds: to nearest £
Bank balance	4,080	11,267	-
Petty Cash balance	214	-	-
	-	-	-
Total cash funds:	4,294	11,267	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

	Unrestricted funds: to nearest £	Restricted funds: to nearest £	Endowment funds: to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

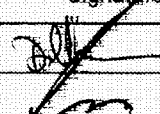

B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

	Fund to which liability relates	Amount due: (optional)	When due: (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature:	Print Name:	Date of approval:
	Daune Ashdown	16/8/2021
	Keith Gulvin	16/8/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1 November 2019 Period start date

To: 31 October 2020 Period end date

Charity name: Slough Fort Preservation Trust

Charity registration number: 1179652

Objectives and Activities

	SORP reference:	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The preservation, conservation and management for the public benefit of the historic fortifications known as Slough Fort, located in the parish of Allhallows, within the Medway Unitary authority.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In preserving and restoring Slough Fort, our team of volunteers and Trustees are gaining valuable knowledge and skills as well the personal benefits, development, well-being and growth that volunteering brings. Added to this learning and understanding about the history of the Fort, has benefits for the members of the public that visit the Fort and for future generations. The main activities include applying for funding/grants, marketing the Fort, learning about the History of the Fort and the role it played, physical activities such as grounds maintenance, painting, decorating, cleaning, brick laying, lime washing, the list is endless. Also new income generating activities such as running events and the various tasks this entails.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard for the guidance issued by the Charity Commission and have undergone a Trustee Health check training this year to ensure we are undertaking the processes correctly and how we can develop as a Trust.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference:	
Policy on grant making:	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	NTL involvement,, community service help.
Contribution made by volunteers	Para 1.38	Workdays and projects completed by volunteers
Other		

Achievements and Performance

	SORP reference:	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Restoration of the Fort has continued even through the problems that Covid-19 threw up.</p> <p>The main projects have been the restoration of the Guard Room. The room was cleared and the old floor taken up, several artefacts were found. The flooring was re-laid. Unfortunately due to Covid, the brick work to re install the cells was not completed as planned. Lathe and plaster ceilings were reinstated in the 3 rooms opposite the Guard room. We also were able to instate a volunteer recreation area in one of the casemates and had water and electric installed, to create a kitchen area. A lot of work was done to make the site Covid safe. Work was undertaken to instate a Community Orchard for use educationally and provide fresh fruit for vulnerable members of the community.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have completed a number of projects related to grants this year as detailed above.
Performance of fundraising activities against objectives set	Para 1.41	All of our events had to be cancelled due to Covid. We were able to undertake a few Sunday Tours between lockdowns. We have also received a good number of grants again this year, which was extremely useful and helped secure the future of the restoration.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please see attached financial accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional):

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Various Grants and events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	The main risk is lack of funding and Health and Safety on the site.
Other:		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document: (most used: royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association (CIO))	Para 1.25	CIO
Trustee selection methods, including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Trust looks at potential people that are interested in the Fort and we feel have skills that will be complimentary and useful to the development and running of the Fort.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Provide them with Charity Commission guidance and promote training
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Trust comprising of 7 trustees.
Relationship with any related parties	Para 1.51	Bourne Leisure owns the site and we have a 25-year lease for the site. They are extremely supportive of the project.
Other		

Reference and Administrative details

Charity name:	Slough Fort Preservation Trust
Other name the charity uses:	
Registered charity number:	1179652
Charity's principal address:	C/O Vart Sted, Allhallows Road, Lower Stoke, Rochester Kent ME3 9SL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Gulvin	Chair		SFPT
2	Colin Davis	Vice chair		SFPT
3	Daune Ashdown	Secretary/Treasurer		SFPT
4	Neil Ross			SFPT
6	Michael Ashdown			SFPT
7	Stuart Clack			SFPT
8	Justine O'Neill			SFPT
9	Martin Laws		Resigned at AGM November 2019	SFPT
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the	N/a

assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Martin Lake	111 BROOKS DRIVE, GRAVESEND, KENT
		DA12 4XP

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Daune Ashdown	
Position (eg Secretary, Chair, etc)	Secretary/Treasurer/Trustee	
Date	30/03/2021	