

**Clark Foundation**  
**Report and Audited Financial**  
**Statements**  
**31 March 2023**

## Clark Foundation

### Reference and administrative details

For the year ended 31 March 2023

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<b>Status</b>	The organisation is a charitable incorporated organisation, registered on 22 August 2018.	
<b>Charity number</b>	1179639	
<b>Registered office</b>	40 High Street Street Somerset BA16 0EQ	
<b>Trustees</b>	Gloria J Clark Richard Clark Judith E Derbyshire Peter Drew Sebastian Edwards Martin Lovell	
		(Appointed 2 November 2023)
<b>Grants committee (in addition to trustees)</b>	Julian Hargood Paul Wakefield	
<b>Key management personnel</b>	Susie Mercer	Trust Manager
<b>Principal bankers</b>	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ	
<b>Auditors</b>	Godfrey Wilson Limited Chartered accountants and statutory auditors 5th Floor Mariner House 62 Prince Street Bristol BS1 4QD	
<b>Investment advisers</b>	Legal and General Investments PO Box 6080 Wolverhampton WV1 9RB	

## **Clark Foundation**

### **Reference and administrative details**

**For the year ended 31 March 2023**

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<b>Solicitors</b>	Chubb Bulleid 10 Leigh Road Street Somerset BA16 0HA
<b>Chartered surveyors</b>	Cooper and Tanner LLP The Agricultural Centre Standerwick Frome Somerset BA11 2QB

## **Clark Foundation**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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The trustees present their annual report and the financial statements for the year ended 31 March 2023. The financial statements comply with the Constitution and Statement of Recommended Practice – Accounting and Reporting by Charities (effective from January 2019).

### **Structure, management and governance**

#### **Objectives**

The Clark Foundation was originally established under a trust deed in 1959, to assist persons afflicted by old age, ill health, accident or infirmity and in the provision of facilities for education, recreation, leisure and social welfare. The persons to benefit must be in need of assistance and preference may be given to employees of C&J Clark Limited (C&J Clark) and its subsidiaries, ex-employees and their families. The Clark Foundation converted to a CIO (no. 1179639) in 2019 and is governed by a constitution dated 22 August 2018.

#### **Trustees**

Trustees who served during the year were as follows:

- Gloria J Clark
- Richard Clark
- Judith E Derbyshire
- Peter Drew
- Martin Lovell

The trustees are self-appointing. C&J Clark has the right to appoint and remove one trustee should it so wish.

Newly appointed trustees are briefed on the objectives of the trust and details contained in the constitution. Trustees keep themselves up to date with current legislation through the use of information from the Charities Commission and that provided by their solicitors, auditors and accountants.

Trustees take advice from an investment manager, auditors and solicitors as required. Trustees' remuneration and expenses are detailed in note 6 to the accounts.

The trustees have the power to appoint the Grants Committee and may ask C&J Clark to recommend employees to be put forward for appointment to the Grants Committee. The trustees review the recommendations and make the appointments to the Grants Committee.

Members of the Grants Committee who served during the past year were:

- Gloria J Clark
- Richard Clark
- Judith E Derbyshire
- Peter Drew
- Julian Hargood
- Martin Lovell
- Paul Wakefield

## **Clark Foundation**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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##### **Organisational structure**

Day to day management of the Clark Foundation is delivered by the Trust Manager, Susie Mercer, on behalf of the trustees.

Trustees have delegated the grant making process of the Foundation to the Grants Committee. The Grants Committee meets on a quarterly basis and makes decisions in accordance with a budget set by trustees within a three year plan. The Trust Manager provides the members of the Committee with applications submitted by third parties, supported by recommendations made by the Trust Manager in advance of each meeting.

##### **Trustees Risk Register**

The risk assessment undertaken in March 2020 was reviewed and updated in 2022. Trustees consider that adequate controls are in place to remove, minimise or mitigate risks to the Foundation.

##### **Objectives and activities**

##### **Objectives and strategy**

The Foundation seeks to satisfy the objectives as stated in the constitution referred to above.

During the year ending 31 March 2023, the principal aim of the Foundation was to continue to receive, review and approve quality grant applications in line with the objectives of the charity. The objectives of the charity, as stated in the constitution, have been interpreted by trustees, so as to generally make grants to organisations which are close to significant numbers of C&J Clark employees or ex-employees. This includes organisations overseas which are near to where there are employees in companies manufacturing shoes for C&J Clark.

Trustees agree a three year plan which sets out the levels of grants based on projected investment return. This plan includes a budget that the Grants Committee works to when awarding grants. Some grants are dependent on beneficiaries meeting certain conditions. This means that some grants may not be paid in the financial year in which they are awarded and a small number of grants may be withdrawn altogether.

##### **Grant making policy**

Grants are made on the following general bases:

- to objects which are charitable;
- to organisations which are located in areas where there are significant numbers of employees or ex-employees of C&J Clark and its subsidiaries;
- preferably for one-off capital projects or for organisation start-up costs; and
- local elements only of national appeals and not general national appeals.

The Clark Foundation advertises grant availability to C&J Clark employees through the C&J Clark internal communications network. This includes contributions to 'In Store' - a weekly digital newsletter sent to all retail stores – and other social media channels operated by the company. The Trust Manager liaises with local organisations who advise groups on grant availability. Periodically, the Trust Manager contacts organisations and councils who could benefit from a grant in areas where grants are awarded. The Trust Manager liaises with Somerset Community Foundation, Spark Somerset and Cumbria Community Foundation to ensure they are aware of support that the Clark Foundation can give.

## **Clark Foundation**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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The Trust Manager reviews the grant applications received and sifts out the applications that do not satisfy the geographical criteria and the charitable objects of the Foundation. The remaining accepted applications are split on a monetary basis. Accepted applications that are £1,000 or less are approved and paid by the Trust Manager and reported to the Grants Committee. Applications for grants over £1,000 are considered at the quarterly Grants Committee meeting. At this meeting, an application is either approved for payment or a grant is offered subject to certain conditions being met, or it is refused. Grants awarded are monitored against the annual budget.

#### **Public benefit**

Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities and setting the grant making policy for the year.

The Clark Foundation provides public benefit through the provision of grants to a wide range of organisations with charitable status both in the UK and overseas. Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to guidance published by the Charities Commission.

#### **Achievements and performance**

During the year the Foundation paid 86 grants totaling £298,215 to a wide variety of community organisations including schools, hospitals, hospices, village halls, churches, heritage projects and arts centres. 41 of these were awarded in the previous financial year and have a cumulative value of £188,340. These grants support other fund-raising efforts by the organisations applying for the grants.

#### **Land holdings**

All land holdings have now successfully been transferred to the charity.

Work continues in relation to leasing the car parking land at Coxmead to Strode College.

Westmoreland and Furness Council (the successor authority to South Lakes District Council) has agreed to amend the lease for land at Netherfield in Kendal to include the car park adjacent to the Football Club and to subsequently sub-let the car park to the Football Club.

#### **Financial review**

The results for the year are shown on page 13.

The main objectives of the Foundation have been met through the year, by the Grants Committee offering 94 grants totalling £379,200. As at 31 March 2023, 49 of these grants, totalling £269,325 have not been paid within the year. In addition, three grants from 2021/22 totalling £104,000 remain unpaid, totalling £373,325 included in creditors. Within the year, 7 grants totalling £80,250, were withdrawn.

The resources expended within the Statement of Financial Activities amounts to £347,491. The principal funding sources of the Foundations are listed investment income of £215,745. The unlisted investments – namely the shares in C&J Clark – have returned no income.

## **Clark Foundation**

### **Report of the trustees**

#### **For the year ended 31 March 2023**

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In 2019 the Foundation moved to setting its grant availability based on a 'total return' model. In May 2021 Trustees undertook an assessment of the impact this has had on the value of those assets managed by Legal & General. A 'light touch' repeat of this exercise in 2022 concluded that operating a 'total return' policy had, in the short-term, met trustees' objectives and that Trustees could, for the time being, continue the total return policy subject to an annual assessment of the impact.

#### **Investments**

Information relating to changes in investments is given in Note 10 to the accounts.

#### **Investment policy**

There are no restrictions in the constitution placed on investment policy. Trustees make investments in accordance with Charity Law.

#### **Investment performance**

The Foundation holds two kinds of investments: shares in C&J Clark and an investment portfolio, managed by Legal & General.

#### **C&J Clark shares**

The charity made an unrealised gain of £215,337 on the unlisted investment in C&J Clark shares following increase in the share value from £1.76 to £1.97. This valuation was carried out as at 31 May 2023 by BDO and is considered to be the fair value as it is closest to the balance sheet date.

#### **Legal & General managed investment portfolio**

This portfolio returned investment income of £215,745 during the year and was valued at £10,744,062 at year end. Dividends are held/accumulated within the fund and give rise to additional growth.

The investments are held in a single multi-asset fund and have declined in value during the year after a period of sustained growth.

#### **Reserves policy**

All of the charity's reserves are unrestricted. In general, it holds an amount of between £100,000 and £200,000 in its cash account. Reserves held in the Legal & General Multi Asset Fund can, in normal trading conditions, be sold quickly and converted to cash as needed to pay grants.

#### **Going concern**

As the Clark Foundation is a grant making charity with relatively low running costs we are able to flex our expenditure in line with our income. Trustees therefore consider that the charity is a going concern for a period of at least 12 months from the date on which these financial statements are approved.

#### **Plans for the future**

The trustees agree a three-year plan on a rolling basis and aim to spend investment return generated by the Clark Foundation investments, less the costs associated with running the charity. Any underspend from previous years is carried forward. The planned grants budget for 2023/24 is £476,000. Trustees will continue to actively publicise grant availability to encourage grant applications.

## **Clark Foundation**

### **Report of the trustees**

**For the year ended 31 March 2023**

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#### **Fundraising policy**

The Clark Foundation does not engage in any direct fundraising from members of the public and does not employ fundraisers. The trustees are, however, aware of the code of fundraising practice and will ensure that the charity will comply with the code should it undertake any fundraising activities.

#### **Disclosure of information to auditors**

The trustees who held office at the date of approval of this trustees' report confirm that, so far as they are each aware, there is no relevant audit information of which the Charity's auditors are unaware; and each trustee has taken all the steps that he/she ought to have taken as a trustee to make himself/herself aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

#### **Statement of responsibilities of the trustees**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charity for the year. In preparing those financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website where applicable. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.



## **Clark Foundation**

### **Report of the trustees**

**For the year ended 31 March 2023**

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#### **Auditors**

Godfrey Wilson Limited were re-appointed as auditors to the charity during the year and have expressed their willingness to continue in that capacity.

Approved by the trustees on 1 December 2023 and signed on their behalf by:

*Gloria J Clark*

Gloria Clark - Chair

## **Independent auditors' report**

### **To the trustees of**

#### **Clark Foundation**

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#### **Opinion**

We have audited the financial statements of Clark Foundation (the 'charity') for the year ended 31 March 2023 which comprise the statement of financial activities, balance sheet, statement of cash flows and the related notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

## **Independent auditors' report**

### **To the trustees of**

#### **Clark Foundation**

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In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report. We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

#### **Responsibilities of the trustees**

As explained more fully in the trustees' responsibilities statement set out in the trustees' report, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

#### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The procedures we carried out and the extent to which they are capable of detecting irregularities, including fraud, are detailed below:

## **Independent auditors' report**

### **To the trustees of**

#### **Clark Foundation**

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(1) We obtained an understanding of the legal and regulatory framework that the charity operates in, and assessed the risk of non-compliance with applicable laws and regulations. Throughout the audit, we remained alert to possible indications of non-compliance.

(2) We reviewed the charity's policies and procedures in relation to:

- Identifying, evaluating and complying with laws and regulations, and whether they were aware of any instances of non-compliance;
- Detecting and responding to the risk of fraud, and whether they were aware of any actual, suspected or alleged fraud; and
- Designing and implementing internal controls to mitigate the risk of non-compliance with laws and regulations, including fraud.

(3) We inspected the minutes of trustee meetings.

(4) We enquired about any non-routine communication with regulators and reviewed any reports made to them.

(5) We reviewed the financial statement disclosures and assessed their compliance with applicable laws and regulations.

(6) We performed analytical procedures to identify any unusual or unexpected transactions or balances that may indicate a risk of material fraud or error.

(7) We assessed the risk of fraud through management override of controls and carried out procedures to address this risk. Our procedures included:

- Testing the appropriateness of journal entries;
- Assessing judgements and accounting estimates for potential bias;
- Reviewing related party transactions; and
- Testing transactions that are unusual or outside the normal course of business.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. Irregularities that arise due to fraud can be even harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

## **Independent auditors' report**

### **To the trustees of**

#### **Clark Foundation**

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#### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

*Godfrey Wilson Limited*

Date: 4 December 2023

#### **GODFREY WILSON LIMITED**

Chartered accountants and statutory auditors

5th Floor Mariner House

62 Prince Street

Bristol

BS1 4QD

# Clark Foundation

## Statement of financial activities

For the year ended 31 March 2023

	Note	2023 Total £	2022 Total £
<b>Income from:</b>			
Investments	2	217,162	183,677
Other income	3	<u>23,213</u>	<u>23,567</u>
<b>Total income</b>		<u>240,375</u>	<u>207,244</u>
<b>Expenditure on:</b>			
Charitable activities		<u>347,491</u>	<u>532,867</u>
<b>Total expenditure</b>	4	<u>347,491</u>	<u>532,867</u>
<b>Net expenditure before gains / (losses)</b>		(107,116)	(325,623)
Gains / (losses) on investments		<u>(390,030)</u>	<u>1,893,302</u>
<b>Net movement in funds</b>	6	(497,146)	1,567,679
<b>Reconciliation of funds</b>			
Total funds brought forward		<u>13,161,006</u>	<u>11,593,327</u>
<b>Total funds carried forward</b>		<u><u>12,663,860</u></u>	<u><u>13,161,006</u></u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. All income and expenditure are unrestricted in both years.

## Clark Foundation

### Balance sheet

As at 31 March 2023

	Note	£	2023 £	2022 £
<b>Fixed assets</b>				
Tangible fixed assets	9		<b>99,622</b>	99,712
Investments	10		<b><u>12,764,124</u></b>	<u>13,224,222</u>
			<b>12,863,746</b>	13,323,934
<b>Current assets</b>				
Debtors	11	<b>101,954</b>		91,487
Cash at bank and in hand		<b><u>77,339</u></b>		<u>123,895</u>
		<b>179,293</b>		215,382
<b>Creditors: amounts falling due within 1 year</b>	12	<b><u>(379,179)</u></b>		<u>(378,310)</u>
<b>Net current liabilities</b>			<b><u>(199,886)</u></b>	<u>(162,928)</u>
<b>Net assets</b>			<b><u>12,663,860</u></b>	<u>13,161,006</u>
<b>Funds</b>				
Unrestricted general funds			<b><u>12,663,860</u></b>	<u>13,161,006</u>
<b>Total funds</b>			<b><u>12,663,860</u></b>	<u>13,161,006</u>

Approved by the trustees on 1 December 2023 and signed on their behalf by:

*Gloria J Clark*

Gloria Clark - Chair

# Clark Foundation

## Statement of cash flows

For the year ended 31 March 2023

	2023 £	2022 £
<b>Cash provided by / (used in) operating activities:</b>		
<b>Net movement in funds</b>	<b>(497,146)</b>	1,567,679
Adjustments for:		
Depreciation	92	92
Losses / (gains) on investments	390,030	(1,893,302)
Dividends, interest and rent from investments	(217,162)	(183,677)
(Increase) / decrease in debtors	(10,467)	8,444
Increase in creditors	869	254,269
<b>Net cash used in operating activities</b>	<b>(333,784)</b>	(246,495)
<b>Cash flows from investing activities:</b>		
Dividends, interest and rent from investments	217,162	183,677
Proceeds from the sale of investments	275,000	250,000
Purchase of investments	(204,932)	(173,829)
Purchase of tangible fixed assets	(2)	-
<b>Net cash provided by investing activities</b>	<b>287,228</b>	259,848
<b>(Decrease) / increase in cash and cash equivalents in the year</b>	<b>(46,556)</b>	13,353
Cash and cash equivalents at the beginning of the year	123,895	110,542
<b>Cash and cash equivalents at the end of the year</b>	<b>77,339</b>	123,895

The charity has not provided an analysis of changes in net debt as it does not have any long term financing arrangements.



## **Clark Foundation**

### **Notes to the financial statements**

**For the year ended 31 March 2023**

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#### **1. Accounting policies**

##### **a) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Clark Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **b) Going concern basis of accounting**

The accounts have been prepared on the assumption that the charity is able to continue as a going concern. The trustees have considered the impact of this issue on the charity's current and future financial position. The charity holds substantial unrestricted net assets of £12,633,860 and the trustees therefore consider that the charity is a going concern for a period of at least 12 months from the date on which these financial statements are approved.

##### **c) Income**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

##### **d) Investment income**

Interest on funds held on deposit, dividends and other investment income are included when receivable and the amount can be measured reliably by the charity. This is normally upon notification of the amounts paid or payable by the bank or investment managers.

##### **e) Funds accounting**

The charity holds unrestricted general funds only.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

##### **f) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes attributable VAT which cannot be recovered.

Expenditure on raising funds are those costs incurred in managing the investments to raise investment income.

Charitable activities include expenditure associated with grant making and include both the direct costs and support costs related to these activities.

## **Clark Foundation**

### **Notes to the financial statements**

**For the year ended 31 March 2023**

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#### **1. Accounting policies (continued)**

##### **g) Allocation of support and governance costs**

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

Support costs include overheads and have been allocated to activity cost categories on a basis consistent with the use of resources by allocating on the basis of time spent and other costs by their usage.

Support and governance costs have been allocated in full to charitable activities on the basis that the majority of staff time is spent managing grant making activities.

##### **h) Grants payable**

Grants authorised by the grants committee are included in the Statement of Financial Activities. Grants which have been authorised by the grants committee but not yet paid, are accrued in the balance sheet and included within creditors falling due within one year or after one year (as appropriate).

##### **i) Fixed assets**

Eight plots of land are included in the balance sheet at a nominal value of £1 each, as long leases have been granted on the land and buildings at a peppercorn rent. The trustees do not believe that it is appropriate to include these assets at cost. One plot of land has been included at deemed cost as it is rented out as part of the charity's activities.

The land held has not been depreciated.

Computer equipment has been depreciated on a 5 year straight line basis.

##### **j) Listed and unlisted investments**

Investments listed or traded on a recognised stock exchange are stated at fair value at the reporting date, which is deemed to be their market value. Any gain or loss, whether realised or unrealised, is taken to the Statement of Financial Activities.

Unlisted investments have been revalued to reflect valuations carried out by BDO at a date closest to the balance sheet date, which is deemed to be their fair value. Any gain or loss, whether realised or unrealised, is taken to the Statement of Financial Activities.

##### **k) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### **l) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1. Accounting policies (continued)**

**m) Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

**n) Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**o) Pension costs**

The charity operates a defined contribution pension scheme for its employees. There are no further liabilities other than that already recognised in the SOFA.

**p) Accounting estimates and key judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

The key sources of estimation uncertainty that have a significant effect on the amounts recognised in the financial statements are described below:

**Valuation of unlisted investments**

The charity holds unlisted investments in the shares of C&J Clark Limited, a private limited company. Valuations are currently carried out by the company on an annual basis under a process set out in the company's Articles. As at 31 May 2023, the shares were valued at £1.97 per share. As there were no other share valuations carried out closer to the balance sheet date, the May 2023 price has been used to value the shareholding at 31 March 2023.

**Clark Foundation**

**Notes to the financial statements**

**For the year ended 31 March 2023**

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**2. Investment income**

	<b>2023</b>	2022
	<b>£</b>	£
Investments listed on a recognised stock exchange	<b>215,745</b>	182,319
Rental and other income	<b>1,417</b>	1,358
	<b><u>217,162</u></b>	<u>183,677</u>

**3. Other income**

	<b>2023</b>	2022
	<b>£</b>	£
Salary recoveries	<b>23,204</b>	23,558
Other income	<b>9</b>	9
	<b><u>23,213</u></b>	<u>23,567</u>

# Clark Foundation

## Notes to the financial statements

For the year ended 31 March 2023

### 4. Total expenditure

	Charitable activities £	Support and governance costs £	2023 Total £
Grants payable to institutions (note 15)	298,950	-	<b>298,950</b>
Staff costs (note 7)	35,393	-	<b>35,393</b>
Payroll costs	220	-	<b>220</b>
Miscellaneous expenses	229	-	<b>229</b>
Insurance	-	2,284	<b>2,284</b>
Repairs	3,500	-	<b>3,500</b>
Coxmead expenses	195	-	<b>195</b>
Legal and professional fees	-	998	<b>998</b>
Auditors' remuneration	-	5,630	<b>5,630</b>
Depreciation	-	92	<b>92</b>
<b>Subtotal</b>	<b>338,487</b>	<b>9,004</b>	<b>347,491</b>
Reallocation of support and governance costs	<u>9,004</u>	<u>(9,004)</u>	<u>-</u>
<b>Total</b>	<u><b>347,491</b></u>	<u><b>-</b></u>	<u><b>347,491</b></u>

Total governance costs in the year were £6,628 (2022: £4,814)

### Prior period comparative

	Charitable activities £	Support and governance costs £	2022 Total £
Grants payable to institutions (note 15)	487,490	-	487,490
Staff costs (note 7)	34,528	-	34,528
Payroll costs	335	-	335
Miscellaneous expenses	3,164	106	3,270
Insurance	-	2,131	2,131
Coxmead expenses	207	-	207
Legal and professional fees	-	44	44
Auditors' remuneration	-	4,770	4,770
Depreciation	-	92	92
<b>Subtotal</b>	<b>525,724</b>	<b>7,143</b>	<b>532,867</b>
Reallocation of support and governance costs	<u>7,143</u>	<u>(7,143)</u>	<u>-</u>
<b>Total</b>	<u><b>532,867</b></u>	<u><b>-</b></u>	<u><b>532,867</b></u>

## Clark Foundation

### Notes to the financial statements

#### For the year ended 31 March 2023

##### 5. Grant commitments

Grants payable to institutions:

	2023	2022
	£	£
Grant commitments brought forward	372,590	118,050
Grants committed during the period	379,200	487,490
Grants paid during the year	(298,215)	(232,950)
Withdrawn grants from prior periods	(80,250)	-
Grant commitments carried forward	373,325	372,590

A detailed list of grants payable to institutions can be found in note 15.

Grants withdrawn in the period are due to beneficiaries not meeting certain conditions.

##### 6. Net movement in funds

This is stated after charging:

	2023	2022
	£	£
Depreciation	92	92
Trustees' reimbursed expenses	Nil	Nil
Trustees' remuneration	Nil	Nil
Auditor's remuneration (excluding VAT)		
▪ Audit services	5,000	4,250

No remuneration or expenses were paid to the trustees for their services as trustees in either year.

##### 7. Staff costs and numbers

Staff costs were as follows:

	2023	2022
	£	£
Salaries and wages	32,484	31,817
Pension costs	2,909	2,711
	35,393	34,528

No employee earned more than £60,000 during the current or prior year.

## Clark Foundation

### Notes to the financial statements

#### For the year ended 31 March 2023

#### 7. Staff costs and numbers (continued)

The key management personnel of the charity comprise the trustees and the Trust manager. The total employee benefits paid to the key management personnel during the year were £21,485 (2021: £19,744). Employees receive a discount at C&J Clark of 33.33% for up to 20 pairs of shoes per year. As this is a percentage discount the amount relating to this is difficult to quantify and is not disclosed within total employee benefits.

	<b>2023</b>	2022
	<b>No.</b>	No.
Average head count	<u><b>2.0</b></u>	<u>2.0</u>

#### 8. Taxation

The charity is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

#### 9. Tangible fixed assets

	Computer equipment £	Freehold land and property £	<b>Total £</b>
<b>Cost</b>			
At 1 April 2022	459	99,414	<b>99,873</b>
Additions	<u>-</u>	<u>2</u>	<u><b>2</b></u>
At 31 March 2023	<u>459</u>	<u>99,416</u>	<u><b>99,875</b></u>
<b>Depreciation</b>			
At 1 April 2022	161	-	<b>161</b>
Charge for the year	<u>92</u>	<u>-</u>	<u><b>92</b></u>
At 31 March 2023	<u>253</u>	<u>-</u>	<u><b>253</b></u>
<b>Net book value</b>			
<b>At 31 March 2023</b>	<u><b>206</b></u>	<u><b>99,416</b></u>	<u><b>99,622</b></u>
At 31 March 2022	<u>298</u>	<u>99,414</u>	<u>99,712</u>

## Clark Foundation

### Notes to the financial statements

For the year ended 31 March 2023

#### 10. Investments

	2023 £	2022 £
Market value at 1 April 2022	13,224,222	11,407,091
Additions at cost	204,932	173,829
Disposal proceeds	(275,000)	(250,000)
Net (losses) / gains	<u>(390,030)</u>	<u>1,893,302</u>
Market value at 31 March 2023	<u>12,764,124</u>	<u>13,224,222</u>

#### Investments comprise:

	2023 £	2022 £
<b>Market value</b>		
Unlisted investments - C&J Clark Limited ordinary shares	2,020,062	1,804,725
Listed investments - Legal and General	<u>10,744,062</u>	<u>11,419,497</u>
	<u>12,764,124</u>	<u>13,224,222</u>

The unlisted investments in C&J Clark Limited are revalued based on annual valuations of the shares by BDO, Chartered Accountants. The valuation incorporated in the accounts relates to the valuation as of 31 May 2023, the valuation closest to the balance sheet date.

At 31 May 2023, the value of unlisted investments was £2,020,061 at £1.97 per share (2022: £1.76 per share at 1 July 2022.)

Listed investments held by Legal and General are shown at the market value at the balance sheet date.

#### 11. Debtors

	2023 £	2022 £
Accrued income	81,807	70,994
Prepayments	386	352
Other debtors	<u>19,761</u>	<u>20,141</u>
	<u>101,954</u>	<u>91,487</u>



# Clark Foundation

## Notes to the financial statements

For the year ended 31 March 2023

### 12. Creditors: amounts due within 1 year

	2023 £	2022 £
Accruals	5,854	5,720
Grants payable	373,325	372,590
	<u>379,179</u>	<u>378,310</u>

### 13. Financial instruments at fair value

	2023 £	2022 £
Financial assets measured at fair value	<u>12,764,124</u>	<u>13,224,222</u>

Financial assets measured at fair value comprise listed and unlisted investments.

### 14. Related party transactions

Organisation	Connection to Clark Foundation	Receivable during the year ( <i>prior</i> <i>year</i> ) £	Outstanding at year end ( <i>prior year</i> ) £
WSC 1908 Trust	Gloria Clark, Richard Clark, Judith Derbyshire, Peter Drew and Martin Lovell (trustees) are trustees.	14,439 (14,201)	14,439 (14,201)
C&J Clark Limited Employees 1922 Trust	Gloria Clark, Richard Clark, Judith Derbyshire, Peter Drew and Martin Lovell (trustees) are trustees.	3,938 (2,702)	3,938 (2,702)
Roger and Sarah Bancroft Clark Charitable Trust	Martin Lovell (trustee) is a trustee.	5,251 (6,919)	1,383 (3,238)

Richard Clark, a trustee, is also a trustee of Victoria Field Charity. During the year the charity paid a grant of £1,850 to Victoria Field Charity (2022: £nil). At year end there were no outstanding balances.

## Clark Foundation

### Notes to the financial statements

#### For the year ended 31 March 2023

#### 15. Grants payable to institutions

During the year, 94 (2022: 89) new grants were awarded to 94 institutions (2022: 89).

	2023 £	2022 £
<b>Aged:</b>		
2022: 1 Grant less than or equal to £1,000	-	500
<b>Arts:</b>		
Dunster Festival	2,500	-
Kendal Brewery Arts Centre	25,000	-
Minehead Museum	25,000	-
Somerset Film & Video	6,000	15,000
Wells City Band	6,000	-
6 (2022: 7) Grants less than or equal to £1,000	4,250	3,150
Chard Museum	-	5,000
Coniston Institute & Ruskin Museum	-	5,000
Curzon Cinema Clevedon	-	10,000
Glastonbury Antiquarians Ltd	-	10,000
Mendip District Council	-	5,000
Octagon Theatre	-	100,000
Quaker Tapestry Museum	-	20,000
Royal West of England Academy	-	25,000
	<b>68,750</b>	<b>198,150</b>
<b>Children / Youth</b>		
Barton St David Scout Group	1,500	-
2 (2022: 6) Grants less than or equal to £1,000	850	2,900
	<b>2,350</b>	<b>2,900</b>
<b>Countryside:</b>		
Lake District Mobility	2,000	-
Paddington Farm Trust	4,000	-
Somerset Wildlife Trust	60,000	-
South Somerset District Council	3,000	-
4 (2022: 1) Grants less than or equal to £1,000	2,325	500
Carymoor Environmental Trust	-	2,000
Secret World Wildlife	-	2,000
	<b>71,325</b>	<b>4,500</b>
<b>Education:</b>		
Cheeky Chimps	5,000	-
Kingsbury Episcopi Primary School	(4,000)	4,000
Somerscience Trust	2,500	-
St Joseph's RC Primary School, Wells	3,000	-
The Mendip School	(35,000)	35,000
11 (2022: 6) Grants less than or equal to £1,000	5,500	2,700
Cartmel Priory C of E School	-	10,000
	<b>(23,000)</b>	<b>51,700</b>

## Clark Foundation

### Notes to the financial statements

For the year ended 31 March 2023

#### 15. Grants payable to institutions (continued)

	2023 £	2022 £
<b>Family</b>		
Somerset Community Foundation	30,000	-
2 (2022: Nil) Grants less than or equal to £1,000	1,400	-
	<b>31,400</b>	-
<b>Medicine:</b>		
BIBIC	4,000	-
Grand Appeal	7,500	-
RUH Bath	5,000	5,000
Southmead Hospital	(15,000)	15,000
St John Ambulance	7,500	-
St Luke's Hospice, Plymouth	2,500	-
6 (2022: 5) Grants less than or equal to £1,000	3,460	3,850
Growing Well, Cumbria	-	2,000
St Mary's Hospice, Ulverston	-	2,000
Weston Hospicecare	-	20,000
	<b>14,960</b>	<b>47,850</b>
<b>Religious buildings:</b>		
Brent Knoll Parish Council	2,250	-
East Pennard Church	5,000	-
Emmanuel Church WSM	5,000	-
Moorlinch Church Hall	1,500	-
North Petherton PCC	1,500	-
St Pauls Church, Weston super Mare	3,000	-
St Peter & St Paul, Wincanton	7,000	-
Trustees of St Cleers Chapel, Somerton	10,000	-
2022: 1 Grant less than or equal to £1,000	-	1,000
Bridgwater Baptist Church	-	15,000
Muchelney PCC	-	7,500
St. George's Parish Centre	-	5,000
St. Mary's Church, Glastonbury	-	10,000
St. Mary's, Bridgwater	-	2,000
St. Peter & St. Paul, Bishops Hull	-	10,000
St. Michael's, Othery	-	5,000
West Huntspill PCC	-	10,000
	<b>35,250</b>	<b>65,500</b>

## Clark Foundation

### Notes to the financial statements

For the year ended 31 March 2023

#### 15. Grants payable to institutions (continued)

	2023 £	2022 £
<b>Welfare:</b>		
Ashcott Playing Fields	5,000	-
Ashill Parish Council	2,000	-
Barton St David Village Hall & Playing Field	5,000	-
Bridgwater Cricket Club	5,000	-
Broadway Parish Council	5,000	-
Caryford Comm Hall	(25,000)	25,000
Catcott Playing Fields	1,875	-
Faulkland Parish Council	3,000	-
Lydford on Fosse Parish Council	1,400	-
Merriott Tithe Barn	5,000	-
Netherfield Cricket Club	10,000	-
North Curry Sport	3,000	-
Puriton Parish Council	10,000	-
Shapwick and Polden Cricket Club	4,000	-
Shapwick Parish Council	20,000	-
Spaxton Cricket Club	5,000	-
Stepping Out Somerset	6,000	-
Stoke St Gregory Parish Council	3,000	-
Victoria Field Charity	1,850	-
Victoria Indoor Bowling	12,000	-
Wiveliscombe Parish Council	2,000	-
Yarlington Village Hall	2,500	-
Youth Network, Glastonbury	2,000	-
14 (2022: 17) Grants less than or equal to £1,000	8,290	10,480
ARK at Egwood	-	4,000
Brewham Village Hall	-	4,000
Cheddar Village Hall	-	5,000
Evercreech Parish Council	-	2,000
Horton Playing Fields	-	5,000
Long Sutton Cricket Club	-	4,000
Mendip Citizens Advice Bureau	-	1,860
North Cadbury Village Hall	-	1,300
Over & Nether Compton Memorial Hall	-	3,000
RNLI Minehead	-	15,000
Stricklandgate House, Kendal	-	4,250
The Minehead Shed	-	5,000
Wedmore Playing Fields	-	10,000
Wells Vineyard Christian Fellowship	-	2,500
Wembdon Village Hall	-	7,000
Westfield Community Association	-	4,000
Wiveliscombe Pool	-	3,000
	<b>97,915</b>	<b>116,390</b>
<b>Total grant expenditure</b>	<b>298,950</b>	<b>487,490</b>