



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/05/2023

Period start date To 30/04/2024

Period end date

Charity name: The Old Chapel Community Project

Charity registration number: 1179607

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a community building for the local population and when possible make grants to local charities and voluntary organisations.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ol style="list-style-type: none">1. Delivery of events, classes, talks.2. Open walk-in chat session one morning a week3. Establishment of regular clubs- film, book, games afternoon. Art classes for children
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have regularly consulted the guidance issued by the CC

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	During the period in which funds are being secured following the recent refurbishment of the building no grants have been made
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	All manpower input is made on a voluntary basis by the trustees and a

volunteers		wider group of “friends” of the Old Chapel.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>1. The Old Chapel was reopened as a community hall available to all in October 2021 and since then there have been a growing number of activities taking place. it is now established as a thriving village centre providing benefit to a wide range of residents.</p> <p>2. The installation of Wifi and an up-grade of our website have increased the appeal of the building</p> <p>3. Feedback via open days and questionnaires show that it has become a highly-valued facility for all age-groups within the community. A Chess club and electronic Gaming club have benefitted young teenagers.</p> <p>4. our charity supported an event to raise funds for the Friends of Gotherington school and the Vale Wildlife Hospital.</p> <p>5. Our charity gave support together with other organisations for a community defibrillator in the old phone box outside of our building</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Following a period of inactivity during the Covid pandemic of 2020-2021 we have re-established ourselves as a much-used community facility increasing our range of events to include a wider age-range of people – art classes for children and post-natal support group.
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Liquid funds £21,307 Net Assets £196434
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	infrastructure reserve £5K to cover any unforeseen infrastructure problems
Amount of reserves held	Para 1.22	£5K
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties about the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Income from hiring out the building on a commercial basis for a range of fitness and well-being activities. 2. Fundraising events for residents such as Open Days, monthly film club, monthly book club, chess club, gaming club, musical evenings and talks
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Charity maintains approximately £5k in its current account. All remaining funds are placed in a 90 day notice account with an organisation which is governed by FSCS regulations. The amount invested is reviewed annually.
A description of the principal risks facing the charity	Para 1.46	The principle low level risk facing the charity is the inability to encourage new trustees with the required skills to join the board.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Volunteers approved by the existing trustees are appointed in accordance with the constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Constitution Safeguarding policy
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Board of Trustees.Reporting to the Board are the following groups;Finance,Operations and Bookings,Events,Community Engagement, Building maintenance, Film Club.
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	The Old Chapel Community Project
Other name the charity uses	
Registered charity number	1179607
Charity's principal address	10, Malleson Road Gotherington GL52 9ER

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phil Aplin	Treasurer	Resigned 01.2024	
2	Emily Charnock	Bookings secretary		
3	Rod Churchill			
4	Gary Thompson			
5	Brian Davies			
6	Bev Osborne			
7	Jenny Ross			
8	Sylvia Stokes	Chairman		
9	John Whitehead	Finance officer	Appointed 06.2023	
10	Robert Cronin		Appointed 06.2023	
11	Holly Cronin		Appointed 06.2023	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	N/A	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

Position (eg Secretary,
Chair, etc)

--	--

Date

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Certificate of signing

Original document

Name: "The_Old_Chapel_Community_Project Unaudited_Financial_Statements at 30th April 2024.pdf"

Number of pages: 13

Document size (bytes): 64890

Document seal: cae191ba5c34cf6c33500d9da52797a1

Issuer

ADM Accountancy Services Ltd

Andrew Moss (andrew@admaccountancy.co.uk)

Electronic signature

Signer: John Whitehead (j_whitehead46@btinternet.com)

Signature: "john whitehead"

Browser: Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko)

Chrome/130.0.0.0 Safari/537.36

IP address: 2.223.229.109, 172.31.42.24

Timestamp: Fri Nov 01 2024 09:30:51 GMT+0000 (Coordinated Universal Time)

Receipt seal: 2a8ff8e0b85a26927e47226e6bcbef7f

Unaudited Financial Statements

The Old Chapel Community Project
For the year ended 30 April 2024

Prepared by ADM Accountancy Services Limited

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Reference and Administrative Details

The Old Chapel Community Project For the year ended 30 April 2024

Trustees

Beverly Osborne

Emily Charnock

Brian Davies

Philip Aplin

Sylvia Stokes

John Whitehead

Jennifer Ross

Gary Thompson

Rodney Churchill

Rob Cronin

Holly Cronin

Principal Office

10 Malleson Road, Gotherington, CHELTENHAM, Gloucestershire, GBR, GL52 9ER

Accountants

ADM Accountancy Services Limited

Unit 10 Homelands Commercial Centre

Vale Road

Bishops Cleeve

Cheltenham

GL52 8PX

Trustees Report

The Old Chapel Community Project For the year ended 30 April 2024

The Trustees present the annual report together with the financial statements of the charitable company for the year ended 30 April 2023.

Trustees

Beverly Osborne

Emily Charnock

Brian Davies

Philip Aplin

Sylvia Stokes

John Whitehead

Jennifer Ross

Gary Thompson

Rodney Churchill

Rob Cronin

Holly Cronin

Objectives, strategies and activities

The sole activity of the charity is providing a community hall.

Appointment of accountants

I approve the financial information which comprises the Profit and Loss account, the Balance Sheet and the related notes. I acknowledge my responsibility for the financial information, including the appropriateness of the applicable financial reporting framework as set out in the notes, and for providing ADM Accountancy Services Limited with all information and explanations necessary for their compilation.

.....

John Whitehead

On behalf of the trustees of The Old Chapel Community Project

31st October 2024

Accountants' Report

The Old Chapel Community Project For the year ended 30 April 2024

We report on the accounts of the charity for the period ended 30 April 2024 from the entity's accounting records and from information and explanations you have given us.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the accounts with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of the report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:

he accounts, including the revenue account and balance sheet, are in agreement with the accounting records kept by the society under s75 of the Co-operative and Community Benefit Societies Act 2014;

- Having regard only to, and on the basis of, the information contained in those accounting records, the revenue account and balance sheet comply with the requirements of the Co-operative and Community Benefit Societies Act 2014; and
- For the preceding period of account, the financial criteria for the exercise of the power conferred by section 84 were met in relation to the year.

ADM Accountancy Services Ld

Dated 31 October 2024

Statement of Financial Activities

The Old Chapel Community Project

For the year ended 30 April 2024

	NOTES	UNRESTRICTED FUNDS	2024	2023
Incoming Funds				
Income from donations and grants	3	237	237	344
Income from other trading activities	4	15,709	15,709	13,672
Total Incoming Funds		15,945	15,945	14,016
Outgoing Funds:				
Expenditure				
Cost of activities	5	24,935	24,935	25,137
Amortisation of website		550	550	46
Total Expenditure		25,485	25,485	25,183
Total Outgoing Funds:		25,485	25,485	25,183
Net movement in funds		(9,539)	(9,539)	(11,166)
Reconciliation of Funds				
Funds brought forward		205,226	205,226	216,392
Net movement in funds this year		(9,539)	(9,539)	(11,166)
Total Funds Carried Forward		195,686	195,686	205,226

Balance Sheet

The Old Chapel Community Project As at 30 April 2024

	NOTES	30 APR 2024	30 APR 2023
Fixed Assets			
Intangible assets		1,054	1,604
Tangible assets	8	175,553	184,209
Total Fixed Assets		176,607	185,814
Current assets			
Cash at bank and in hand		21,307	20,862
Total Current assets		21,307	20,862
Creditors: amounts falling due within one year			
Other creditors		1,000	1,000
Accruals and deferred income		480	450
Total Creditors: amounts falling due within one year		1,480	1,450
Net current assets (liabilities)		19,827	19,413
Total assets less current liabilities		196,435	205,226
Net Assets		196,435	205,226
Funds			
Unrestricted funds	9	196,434	205,226
Total Funds		196,434	205,226

For the financial period ending 30 April 2021 the society was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the society to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The members acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees, and authorised for issue on 21st July 2023 and signed on their behalf by:

John Whitehead

Notes to the Financial Statements

The Old Chapel Community Project

For the year ended 30 April 2024

1. Responsibilities of the Trustees

The Trustees are responsible for preparing the Annual Report and the Financial Statements in accordance with the applicable law and regulations. The Trustees are required to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the society and of its excess of expenditure over income for that year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the society will continue in business.

The Trustees are responsible for maintaining satisfactory systems of internal control and keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the society and enable them to ensure that the financial statements comply with the Co-operative and Community Benefit Societies Act 2014. They are also responsible for safeguarding the assets of the society and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

2. Accounting Policies

Basis of preparing the financial statements

The financial statements have been compiled on a basis which enables profits to be calculated in accordance with generally accepted accounting practice and which provides sufficient and relevant information to enable the completion of a tax return.

Income

Income is accounted for when sales are made.

Grants receivable

Grants are recognised when the society has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Intangible fixed assets

Intangible Assets are initially recorded at cost, less an subsequent accumulated depreciation and subsequent impairment losses.

Amortisation is provided, at the following annual rates in order to write off each asset over its estimated useful life.

Account	Method	Rate
Website	Straight Line	3 Years

Tangible fixed assets

Fixed Assets are initially recorded at cost, less an subsequent accumulated depreciation and subsequent impairment losses.

Depreciation is provided, at the following annual rates in order to write off each asset over its estimated useful life.

Account	Method	Rate
Office Equipment	Reducing balance	10%
Buildings	Straight Line	5%

Cash and cash equivalents

Cash and cash equivalents comprise of cash on hand and call deposits, and other short term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Investments

Fixed asset investments are stated at cost less any provision for diminution in value.

Fund Structure

Unrestricted income funds are general funds that are available for use at the Trustee's discretion in furtherance of the objectives of the society.

	2024	2023
3. Income from Donations and Grants		
Donations	237	344
Total Income from Donations and Grants	237	344
	2024	2023
4. Income from other Trading Activities		
Interest Income	374	-
Sales of goods and services	15,709	13,672
Total Income from other Trading Activities	16,083	13,672

	2024	2023
5. Expenditure on Trading Activities		
Cost of activities		
Events expenses	7,284	8,955
Rates	437	361
Light, Power, Heating	2,314	1,902
Donations given	242	-
Telephone & Internet	475	231
Postage, printing and stationery	20	126
Advertising & Marketing	98	-
Subscriptions	210	337
Insurance	707	641
Repairs & Maintenance	992	740
Cleaning	870	550
Audit & Accountancy fees	480	450
Legal Expenses	-	467
Depreciation Expense Buildings	10,027	10,027
Depreciation Expense Equipment	405	352
Total Cost of activities	24,561	25,137
Total Expenditure on Trading Activities	24,561	25,137

6. Trustees' remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the society during the year.

	2024	2023
7. Intangible Fixed Assets		
Website Cost		
Opening Balance	1,650	-
Additions	-	1,650
Total Website Cost	1,650	1,650
Amortisation		
Opening Balance	46	-
Amortisation in year	550	46
Total Amortisation	596	46
Total Intangible Fixed Assets	1,054	1,604
	2024	2023

8. Tangible Assets

Land and buildings		
Cost		
Opening Balance	203,053	200,533

	2024	2023
Additions	-	2,520
Total Cost	203,053	203,053
Depreciation		
Opening Balance	22,007	11,981
Charge in year	10,027	10,027
Total Depreciation	32,034	22,007
Total Land and buildings	171,019	181,046
Office equipment		
Cost		
Opening Balance	3,844	3,844
Additions	1,776	-
Total Cost	5,620	3,844
Depreciation		
Opening Balance	680	329
Charge in year	405	352
Total Depreciation	1,086	680
Total Office equipment	4,534	3,164
Total Tangible Assets	175,553	184,209

	2024	2023
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9. Funds

Unrestricted Funds		
Opening Balance	205,226	216,392
Net movement in funds	(8,792)	(11,166)
Total Unrestricted Funds	196,435	205,226
Total Funds	196,435	205,226

Depreciation Schedule

The Old Chapel Community Project

For the year ended 30 April 2024

NAME	COST	OPENING VALUE	PURCHASES	DISPOSALS	DEPRECIATION	CLOSING VALUE
Buildings						
Architects Fees re renovation	2,693	2,480	-	-	135	2,345
Building renovation works (including regs & fees)	5,537	5,099	-	-	277	4,822
Caroe & Partners - architects draft JCT Minor works contract	1,056	972	-	-	53	920
Caroe & Partners - Construction pase fee	3,900	3,591	-	-	195	3,396
Snape 2.5% retention	2,794	2,572	-	-	140	2,433
Snape Certificate 1	29,509	27,173	-	-	1,475	25,698
Snape Certificate 2	32,113	29,571	-	-	1,606	27,965
Snape certificate 3	47,328	43,581	-	-	2,366	41,215
The Old Chapel	50,745	40,596	-	-	2,537	38,059
Various renovation costs	7,589	6,988	-	-	379	6,609
Various Renovations 2021-2022	17,269	15,902	-	-	863	15,039
Total Buildings	200,533	178,526	-	-	10,027	168,499
Intangibles						
Website	1,650	1,604	-	-	550	1,054
Total Intangibles	1,650	1,604	-	-	550	1,054
Office Equipment						
Chairs	3,033	2,548	-	-	255	2,293
Dehumidifier	300	197	-	-	20	177
New Curtains & fittings	1,776	-	1,776	-	89	1,687
Tables	421	360	-	-	36	324
Vacuum	90	59	-	-	6	53
Total Office Equipment	5,620	3,164	1,776	-	405	4,534
Total	207,803	183,294	1,776	-	10,982	174,088