



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
AdAmi Project

On accounts for the year  
ended

31<sup>st</sup>. December 2020

Charity no  
(if any)

1179605

Set out on pages

One and Two

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Alex A Clements*

Date:

5<sup>th</sup>. June 2021.

Name:

Rev'd. A. A. Clements MA, ACIB, FCIE

Relevant professional  
qualification(s) or body  
(if any):

Fellow Association of Charity Independent Examiners.  
15 Carleton Road, Great Knowley, Chorley PR6 8TQ.



# Trustees' Annual Report for the period

Period start date

Period end date

From

To

## Section A

## Reference and administration details

Charity name AdAmi Project

Other names charity is known by

Registered charity number (if any) 1179605

Charity's principal address 1 Trillo Avenue

Rhos on Sea, Colwyn Bay

Conwy

Postcode

LL28 4NS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kirsty Wood	Chair		
2	Brett Moreton	Treasurer		
3	Emily-Anne Tunnacliffe	Trustee		
4	Polly Blenkin	Trustee		
5	Rumbidzai Ndungwani	Trustee	25 August 2020	
6	Dr Aba Lisa Graham	Trustee	01 September 2020	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year



**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document	Constitution
How the charity is constituted	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods	Self-appointed

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

None
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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The objects of the CIO are:

- (i) To advance the education of children and young adults in Sierra Leone, particularly those affected by pregnancy and early motherhood, by providing and assisting in the provision of facilities for education.
- (ii) The prevention or relief of poverty in Sierra Leone through the provision of shelter, food, health, education and other charitable services as the trustees from time to time deem appropriate.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In 2020 we worked in close partnership with our local implementing partner Movement for Education and Advocacy Network Salone (MEANS) to provide tailored and holistic support to over 80 young mothers in Bo and Kenema district, Sierra Leone. Key activities included: 1) the provision of scholarships to return to school or pursue vocational training; 2) one-to-one and group mentoring to help the young mothers to grow in confidence and self-esteem, and to set and work towards life goals; 3) family mediation support to help rebuild relationships that have broken down and to ensure that the young mothers have a safe place to call home; 4) support to set-up and run petty trading businesses, helping them to earn an income whilst they learn; 5) childcare solutions to ensure that they are able to attend school regularly and concentrate on their studies; 6) wider support and interventions including grassroots community engagement and awareness raising activities.

We confirm that the trustees have had regard to the Charity Commission's guidance on public benefit.

#### **Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Safeguarding is of utmost importance to the AdAmi Project and we believe that we share this responsibility alongside our local partners. We require all local partners to have a robust safeguarding policy in place. The local partner is also required to submit details of any safeguarding incident to us within the monthly narrative report which they submit. We are pleased to report that no serious safeguarding incidents were reported in 2020.

The AdAmi Project also has its own safeguarding policy, most recently updated in August 2020, and should trustees/volunteers/supporters visit the work in Sierra Leone they are required to review and comply with our safeguarding policies and procedures. They may also be required to undergo a DBS check depending on the nature of their contact with beneficiaries (i.e. one on one engagement).



**Summary of the main achievements of the charity during the year**

Despite the uncertainties and challenges caused by the Covid-19 pandemic, 2020 was a successful year for the AdAmi Project. Key achievements are detailed below:

**Supporting young mothers to return to education or take their first steps towards employment:** this year we supported 84 young mothers through our holistic programme of support. 44 of the girls continued their formal education and 40 pursued workplace apprenticeships (see below). All of the girls also benefited from wider support including weekly one-to-one mentoring, childcare support and family mediation and reunification activities. An end of year evaluation exercise showed overwhelmingly positive results from the programme: on average, girls reported a fourfold growth in confidence levels; all of them maintained peaceful relationships with their families where previously they had been estranged; and every girl was successful in overcoming the financial barriers to attending school through the provision of scholarships and material support.

**Launch of a new workplace apprenticeship programme:** at the beginning of the year we launched a new workplace apprenticeship programme. This programme gives the girls the opportunity to spend 18 months receiving on-the-job training in a local workplace, in vocations including auto-mechanics and tailoring. The girls are also supported with childcare, transport and mentoring. With up to 60% of youth in the country being outwith formal employment, we aim to empower the girls to find long-term sustainable employment after the course.

**Supporting young mothers through the pandemic:** in an attempt to curb the spread of Covid-19, schools throughout the country were closed from March to September. We knew that this long period of school closures would leave already vulnerable girls even more at risk of abuse and exploitation and so quickly drew up a plan to keep them engaged. Over the period, we supported over 40 young mothers to continue their learning with study timetables and guidance from their mentors, and by facilitating small group study sessions. We also bought the girls radios so they could tune in to lessons over the radio.

**The formation of a new AdAmi Girls Network:** this year, plans were made for a new AdAmi Girls Network to support young mothers in their own grassroots advocacy efforts, with the goal of raising awareness and support for their rights as well as tackling the huge stigma that they face in their communities. Plans to formally launch the network were unfortunately put on hold due to the pandemic.

**Building our team:** this year we welcomed two new Trustees onto our Board: Dr Lisa Aba Graham and Rumbidzai Ngungwani. Dr Graham is a Sierra Leonean-Ghanian medical doctor who works at a women's health clinic in Freetown, whilst Rumbi is a Zimbabwean public health specialist working for Clinton Health Initiative in Sierra Leone. We are proud that 50% of our current trustees live and work in Sierra Leone, greatly enhancing our knowledge and influence as an organisation within the country.

**Registration of AdAmi Project in Sierra Leone:** this year we successfully registered the AdAmi Project as a national NGO and separate entity in Sierra Leone. We have set up an office and appointed volunteer Bethany Davies, who lives permanently in Bo town with her family, as Country Director. We will begin implementing our work through AdAmi Project Sierra Leone in 2021, as well as maintaining our



partnership with local NGO Movement for Education and Advocacy Salone. This is an exciting development for the AdAmi Project, enabling us to increase our presence and impact in Sierra Leone.

**Fundraising success and income growth:** this year we saw an increase in our income and diversification of our income base. The majority of our income was raised through charitable trusts and foundations. We would like to thank the following funders who made donations to our work this year: the Zochonis Charitable Trust, Gwyneth Forrester Trust, Waterloo Foundation, Bryan Guinness Charitable Trust, Mirianog Trust, Tula Trust, Pat Newman Memorial Trust, Rhiannon Trust and Sydney E Franklin Deceased's New Second Charity. We would also like to thank a number of individuals who donated generously during the year.

**Transforming lives:** as a volunteer-led charity, what keeps us all motivated is the change that our work creates in the lives of otherwise vulnerable and marginalised young mothers. 17 year old Bilksu, for example, lost her mother at a young age and when she became pregnant, her life was shaken once again. Her uncle threw her out of the house and her classmates began to bully her at school, making her feel so embarrassed and ashamed that she stopped going to class. With no family to turn to, she moved in with a friend in a nearby town. With the support of the AdAmi Project, Bilksu is now back at school, where she is in the first year of Secondary School, and has reliable childcare for her daughter Isha, now nearly two, while she studies. Bilksu dreams of becoming a nurse one day, so that she can help other young mothers like her.



## Section E Financial review

### Brief statement of the charity's policy on reserves

The charity's policy is to maintain reserves at an appropriate level throughout the period which should be equivalent to three months' worth of budgeted project costs.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

#### Restricted funding - AdAmi Policy

When submitting fundraising proposals AdAmi will generally give an indication of what the funding could be used for. When receiving subsequent grants, unless it is explicitly stated that the funds are to be restricted for a particular purpose, AdAmi assumes the funds are for general use.

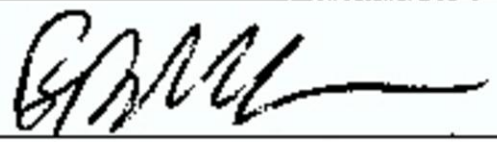

## Section F Other optional information

During 2018 the AdAmi Project received three start up loans amounting to £1796.79 from Kirsty Wood, Trustee and Chair. This funding was made to enable the charity to commence its work in anticipation of grants being received at later dates. There is no fixed repayment plan in that these loans are to be repaid in the short to medium term and the arrangement is that when the charity becomes financially stable with say cash in the bank of £25,000, that the funder may choose to invite repayment in whole or in part from the charity'.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	BRETT MORETON	KIRSTY WOOD
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	4/6/21	





# Receipts and payments accounts

CC16a

For the period  
from

To

## Section A Receipts and payments

A1 Receipts	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
T&F	17,400	23,480	-	40,880	25,180
Individuals	1,768	-	-	1,768	388
Corporate Donations	-	-	-	-	2,170
Events	-	-	-	-	3,728
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	19,168	23,480	-	42,648	28,476
A2 Asset and investment sales, (see table)	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,168	23,480	-	42,648	28,476
A3 Payments					
Programme - MEANS	15,341	10,220	-	25,561	15,555
Programme - Admin SL	6,400	-	-	6,400	-
Admin	163	-	-	163	183
Travel	375	-	-	375	877
Assets	541	-	-	541	-
Fundraising	-	-	-	-	857
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	22,818	10,220	-	33,038	14,538
A4 Asset and investment purchases, (see table)	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	22,818	10,220	-	33,038	14,538
Net of receipts/(payments)	-	12,930	-	9,280	14,537
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,181	-	-	16,181	1,844
Cash funds this year end	15,235	12,930	-	28,165	16,181



Signed by one or two trustees on behalf of all the trustees

Signature

*[Handwritten Signature]*

Print Name

*[Handwritten Name: Kirsty Wood]*

*[Handwritten Name: Brett Morgan]*

Date of approval

*[Handwritten Date: 4/10/21]*

*[Handwritten Date: 4/10/21]*

## B2 Liabilities

Loan to Kirsty Wood

Fund to which liability relates

Amount due (optional)

When due (optional)

1,737
-
-
-
-

## B4 Assets retained for the charity's own use


Fund to which asset belongs

Cost (optional)

Current value (optional)

-
-
-
-
-
-
-
-
-
-

## B3 Investment assets


Fund to which asset belongs

Cost (optional)

Current value (optional)

-
-
-
-
-

## B2 Other monetary assets


(agree balances with receipts and payments account(s))

Unrestricted funds to nearest £

Restricted funds to nearest £

Endowment funds to nearest £

-
-
-
-
-
-

## B1 Cash funds

Cash at bank
Total cash funds

Unrestricted funds to nearest £

Restricted funds to nearest £

Endowment funds to nearest £

12,532
-
-
-
12,532

12,930
-
-
-
12,930

-
-
-
-

## Section B Statement of assets and liabilities at the end of the period