

THE OTTERY ST MARY HERITAGE SOCIETY CIO

England & Wales · Charity number 1179598

Details

Other names	THE OTTERY ST MARY HERITAGE SOCIETY
Status	Registered
Legal form	CIO
Registered	2018-08-20
Register	View on the Charity Commission register

Contact

Address
The Ottery St Mary Heritage Society
The Old Town Hall
The Flexton
Ottery St Mary
Devon
EX11 1DJ

Phone 01404813181

Email otteryheritage@gmail.com

Website www.otteryheritage.org.uk

Activities

Objects: 1. To educate the public in the geography, history, natural history and architecture of Ottery St Mary, Devon (the area of benefit) 2. To contribute to the conservation, protection, development and improvement of features of historic or public interest (in the area of benefit) 3. To collect, conserve, document, and where possible contextualise, display and/or make available for research and public enjoyment, artefacts, records or other items in our museum, at other public display locations and online as appropriate.

Activities: To educate the public in the geography, history, natural history and architecture of Ottery St Mary, Devon. To assist in the conservation, protection, development and improvement of features of historic or public interest in Ottery St Mary. To collect, conserve, document, display & make available for research, records & items in our museum, at public display locations & online as appropriate.

Classification

- **How:** Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** Education/training
- **Who:** The General Public/mankind

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£3,426	£5,321	-	-
2024-04-30	£7,221	£10,999	-	-
2023-04-30	£4,921	£10,989	-	-
2022-04-30	£5,303	£12,770	-	-
2021-04-30	£56,845	£56,624	-	-

Trustees

Name	Role	Appointed
Peter Rickard Shrubsall	Chair	2024-09-17
Alayne Pullman		2025-09-16
Arthur Roger Giles		2025-09-16
Denise Melhuish		2026-02-19
Ian Richard Hugh Greig		2025-09-25
Lynda Susan Murlewski		2023-09-19
Professor Richard John Wakeman FREng		2023-09-19
Rev Canon Dr John Edmund Hall		2026-02-19

Accounts

Ottery St Mary Heritage Society (CIO: 1179598)

Trustees' Annual Report – July 2025

Introduction

These past twelve months continue to be busy and somewhat evolutionary with changes to our Board of Trustees, developments in the museum and importantly an increase in our membership. I report here on many of the developments achieved and opportunities presenting themselves to the Board of Trustees since the last AGM.

Financial

The finances for the Society remain sound and through the continued astute management of our Treasurer and careful expenditure management, the Society remains in tight control. Clever investment allows us to fund some of the developments in the museum.

Membership and Meetings

Pleasingly, our membership numbers have risen again this year. I am delighted to report that we have seen higher turnouts this year to our members' meetings, both members and non-members. This is not only down to us publicising these events better but also to the quality of the speakers. Our new Trustee Alayne Pullman has already engaged some strong speakers for next year, continuing this trend.

The Journal

Lynda Murlewski has again produced this year's journals to great acclaim and I thank her here. They continue to be supported by knowledgeable and erudite contributors whom we thank sincerely. The journal demonstrates the integrity and academic standing of our Heritage Society. It is always such a good read.

Main Museum developments

Jo Smith, another new trustee, together with Denise Melhuish, worked hard during the winter break with Nigel Sadler, our curator, to produce a new display for the museum about how WW2 affected Ottery St Mary in recognition of the 80th anniversary of VE day. It is proving a popular addition to the appeal of the museum which is attracting more visitors this year.

David Venner has worked so hard to update the museum's software systems. We now have a more secure and accessible system, particularly our archiving database. This facility is crucial to logging our historical documents and artefacts but more especially in our work to achieve formal Museum Accreditation. A team led by Richard Wakeman, is embarking on this demanding accreditation process. Once achieved, it will enable the Society to apply for grants to make major improvements to the museum and help to attract even more visitors. It will put the museum on the national map attracting more visitors to the town.

The Board continues to work towards the possible purchase of the freehold of the Old Town Hall and I will keep the membership advised of important developments in our discussions with the Town Council, our landlords.

continued

King's School collaboration

The King's School has invited the Heritage Society to collaborate with them on the curation of the school archives. This will involve cataloguing and conserving the school's collection of artefacts, photographs and documents and will involve some of their alumni and Society volunteers as well as using the museum's archiving software mentioned above.

Trustees

The Trustees continue to work hard for the Society this year and we are again seeking new Trustees as two of our number have decided to retire after years of terrific contributions. June Harvey and Anne Edwards - Thank you so much both.

Finally, I would like to particularly thank the Trustees for their extraordinary effort again this year and their support in achieving so much. Likewise, the volunteers who help in stewarding the museum. Without them all, we could not run the Society or museum. Thank you.

Peter Shrubsall

Chair - Ottery St Mary Heritage Society

OTTERY ST MARY HERITAGE SOCIETY

ACCOUNTS for the year ending 30th April 2025

	2024-5	2023-4
1. Barclays General Purposes Account		
Income		
Subscriptions	£2202.00	£2074.00
Subscriptions cash	£211.00	
Sales	£146.10	£29.00
Visitors	£292.00	£101.00
Gift aid	£342.60	£293.06
Business loyalty	£3.62	£6.87
Misc	£229.49	£64.67
Donations	£0.00	£0.00
Total	£3426.81	£2568.60
Expenditure		
Stock +Adverts	£500.99	£0.00
Hall hire	£204.00	
Speakers	£605.00	£883.00
Journal printing	£396.00	£452.00
Admin	£590.72	£87.95
QNAP renewal	£1225.25	£0.00
Insurance	£297.49	£265.92
Other	£1356.53	£15.00
Transfer to museum acc	£0.00	£10.13
Bank Charges	£105.16	£140.70
Donations	£40.00	£60.00
Total	£5321.14	£1914.70
Net receipts	-£1894.33	£653.90
Opening balance	£4896.82	£4242.92
Closing balance	£3002.49	£4896.82

ACCOUNTS for the year ending 30th April 2025-1

2. Barclays Museum Account		
Income		
Water refund and Bank Rewards	£1.84	£9.67
Donations	£83.60	£2888.66
Cash Donations	£70.00	£1089.56
Misc Reimbursements	£274.87	£665.14
Receipts	£430.31	£4653.03
Expenditure		
Equip't displays	£500.99	£3009.31
Electricity	£1917.52	£1381.61
Water	£473.61	£544.22
Bank Charges	£105.16	£112.89
BT Internet	£337.09	£284.24
Barclaycard	£1.68	£35.96
Misc donatations/preservation/firecheck	£90.00	£5630.83
Total expenditure	£3426.05	£10999.06
Net receipts	-£2995.74	-£6346.03
Transfer to savings acc	£-10000.00	£0.00
Opening balance	£22451.97	£28798.00
Closing balance	<u>£9456.23</u>	<u>£22451.97</u>
3. Barclays Savings Account		
Income		
Transfer from Museum Acc	£10000.00	
Interest	£76.15	
Receipts	£10076.15	
Expenditure		
Reciepts	£0.00	
Opening Balance	£0.00	
Closing Balance	<u>£10076.15</u>	

OTHER ASSETS (Value at cost)**ACCOUNTS for the year ending 30th April 2025-2**

4. Flagstone Investment Management		
Investments		
35-day notice Acc	£85166.08	£89000.00
95-day notice Acc 1	£92324.68	£80000.00
95 day notice Acc 2	£92472.50	£85000.00
Balance available to invest	£1335.83	£2358.88
New Acc	£10034.88	
<u>Portfolio total</u>	<u>£281333.97</u>	<u>£256358.88</u>
Statement of Assets and Liabilities as of 30th April 2025		
Barclays General Purpose Acc	£3002.49	£4649.70
Barclays Museum Acc	£9456.23	£22451.97
Barclays Savings Acc	£10076.15	
Flagstone Inv	£281333.97	£256358.88
Cash	£805.00	£375.14
<u>Total Monetary Assets</u>	<u>£304673.84</u>	<u>£283835.69</u>

Notes: Flagstone Investment Management (Bequests and Grants for Museum) Interest and dividends are paid at three monthly intervals. They are not synchronised. Some are tracking investments and therefore fluctuate in returns. Due to the extensive refurbishment of the Museum many extra items have been purchased.

Books: The Collected Letters of Coleridge £395 (Nov 2001)
Coleridge's Father £840

LIABILITIES - There are no known liabilities.

5. NOTES TO ACCOUNTS 2025

5.1. GRANTS AND DONATIONS

At the 2006 Annual General Meeting, it was agreed that we should set up a Heritage Centre Fund into which people and organizations could donate monies for the express purpose of financing a permanent Heritage Centre/Museum for Ottery St Mary. These funds are now held by Flagstone Investment Management. The present fund continues to be invested, and the current figures are set out in section 3. The Barclays Museum Account was opened to manage the day-to-day income and expenditure.

Many of the donations were received from members. Our sincerest thanks to all those who have given so generously.

Mr C Roy Clark
Hon Treasurer

C. Roy Clark

Date

18th November 2025

Independent Examiner
Mr D Kohler

D Kohler

Date

18th November 2025

Accounts

OTTERY ST MARY HERITAGE SOCIETY CIO

Registered CIO Charity No 1179598

ACCOUNTS for the year ending 30th April 2024**1. General Purposes Fund (Barclays Account)**

INCOME RECEIPTS (£)	2024	2023
Subscriptions	2074.00	1,920.00
Stock Sales	29.00	142.80
Meetings Receipts/Visitors	101.00	86.50
Events. Coleridge Anniversary Lunch	000.00	1,472.00
Inland Revenue Charities	293.06	222.50
Flagstone Investments interest (See item 3.)	000.00	000.00
Business Loyalty Receipt	6.87	17.65
Miscellaneous	64.67	100.00
Donation & Grants & Revenue	000.00	96.75
Total Income	2568.60	4,058.20
DIRECT EXPENDITURE(£)	2024	2023
Sales Stock Purchases & Adverts	000.00	000.00
Meetings Hall Hire	248.00	
Cost of Speakers	635.00	883.00
Journal Printing costs	452.00	458.00
Admin Expenses	87.95	425.34
Printing New Publications	000.00	000.00
Capital Purchases	000.00	000.00
Insurance	265.92	250.43
Blue Plaque Scheme	000.00	000.00
Equipment maintenance	004.25	000.00
Miscellaneous & Other	000.00	460.74
Events – Coleridge Dinner	000.00	1478.40
Transfers to Museum Account	10.13	87.04
Bank Charges	140.70	175.41
Donations	60.00	106.75
Other	15.00	12.00
Total Expenditure	1,918.95	4,292.11

	2024	2023
NET Receipts for the period	649.65	-690.78
OPENING BALANCES	4242.92	5084.86
CLOSING BALANCES	4892.57	4394.08
Cash carried forward - £151.16		

2. Barclays Museum Account (Opened 5th February 2020)

FUND RECEIPTS (£)	2024	2023
Grant transfer from Current A/C	000.00	000.00
Water Refund & Bank Rewards	9.67	211.44
Donations inclusive from Barclaycard	2,888.66	328.15
Misc	665.14	236.40
Cash Donations	1,089.56	
From Main Account for Admin costs	000.00	87.04
Receipts for period	4,653.03	863.03
DIRECT EXPENDITURE (£)		
Museum purchases		000.00
Equipment, displays	3009.31	1680.79
Electric EDF	1381.61	1265.58
Water	544.22	118.78
Bank Charges	112.89	111.50
BT internet	284.24	399.79
Zoom & Smart Pay	000.00	164.31
Barclaycard	35.96	
Misc/ Donations, preservation, fire check	5630.83	2296.66
Cash		233.67
Total Expenditure	10,999.06	6,271.08
Net receipts for the period	-6346.03	-5,408.05
OPENING BALANCE	28,798.00	34,206.05
CLOSING BALANCE	22451.97	28,798.00

3. Flagstone Investment Management

FUND RECEIPTS (£)	2024	2023
Investments:		
Account 12m FTD	89,000.00	85,000.00
Notice account 90 days	80,000.00	80,000.00
Account 12m FTD	85,000.00	85,000.00
Balance available to invest	2,635.80	2358.88
Interest accrued	10,355.71	5336.52
Management fee reserve	643.33	633.53
Holding Account	3,279.13	
Total portfolio value	270,270.64	258,328.93

4. Statement of Assets and Liabilities as of 30th April 2024

MONETARY ASSETS (£)	2024	2023
General Purpose Funds		
Barclays Current <i>a/c</i>	4,649.70	4,242.28
Barclays Business Saving <i>a/c</i>	0000.00	0,000.00
Flagstone Investment Man.	270,270.64	258,328.93
Barclays Museum Account	22451.97	28,771.10
Cash	375.14	384.83
Total Monetary Assets	297,747.45	291,727.14

Notes: Flagstone Investment Management (Bequests and Grants for Museum)

OTHER ASSETS (Value at cost)

Due to the extensive refurbishment of the Museum many extra items have been purchased.

Books: The Collected Letters of Coleridge £395 (Nov 2001) + Coleridge's Father £840

LIABILITIES - There are no known liabilities.

5. NOTES TO ACCOUNTS 2024

5.1 GRANTS AND DONATIONS

At the 2006 Annual General Meeting, it was agreed that we should set up a Heritage Centre Fund into which people and organizations could donate monies for the express purpose of financing a permanent Heritage Centre/Museum for Ottery St Mary. These funds are now held by Flagstone Investment Management. The present fund continues to be invested and the current figures are set out in section 3. The Barclays Museum Account was opened to manage the day-to-day income and expenditure.

Many of the donations were received from members. Our sincerest thanks to all those who have given so generously.

C Roy Clark
Hon Treasurer

David Roberts
External Examiner

Ottery St Mary Heritage Society (CIO: 1179598)

Annual Trustees' Report – August 2024

Introduction

These past twelve months seem to have been the busiest of recent years with so many positive outcomes for the Society, yet with a few challenges to cope with too. I report here on many of the developments achieved and opportunities presenting themselves to the Board of Trustees since the last AGM.

Financial

The finances for the Society remain sound. Inflation has, of course, been challenging but via the astute management of our Treasurer and careful expenditure management, the Society remains in tight control. The bank has made this somewhat difficult this year but finally a good resolution has been achieved. We can, at last, accept payments and donations by card in the museum and make payments by BACS transfer.

Membership

Pleasingly, our membership numbers have remained steady this year. Turnout to our regular speaker meetings remains at about a quarter of our numbers, although a further quarter of the members live outside the Ottery St Mary area.

New Website and Facebook pages

At last we have shed the very old style website with a new more modern design. (www.otteryheritage.org.uk) It is also much more straightforward to update. The "Events" page in particular being so useful to announce any last-minute change of speaker! Jo Smith, who has been working so closely with the Board of Trustees, has launched a new Facebook page for us (Search "Ottery Museum") which we have been using to promote speaker meetings and make other announcements and news stories. Both of these modern publicity media are spreading the word of both the Society and the Museum. Our new website recently helped a Japanese academic interested in Ernest Satow to find our Society and arrange to visit Ottery.

Meetings

Our regular member meetings have proved challenging this year starting with the theft of our presentation equipment from a locked cupboard in The Institute. This included a laptop, a projector, two radio microphone systems and various presentation tools, connector leads and even extension leads. People generously helped us out, particularly Otter Vale Men's Probus by donating their radio mics. The other main challenge has been last minute cancellations by speakers, always on health grounds. Finding replacements was difficult but on the three occasions we managed to find generous speakers to step in. A subject change from "Poltimore House" to "Life with the Tiller Girls and Vernon Girls" was a dramatic change but enthusiastically received. A programme of speakers for 2025 is in development as I write - including contingency speakers. The most recent challenge being double booking of The Institute forcing us to use a cramped, noisy room instead of the main hall.

The Journal

Lynda Murlewski has produced this year's journals to great acclaim and I thank her here. They continue to be supported by knowledgeable and erudite contributors whom we thank sincerely. The

Journal demonstrates the integrity and academic standing of our Heritage Society. It is always such a good read.

Main Museum developments

Now the 25-year lease is in place, it gives a solid base upon which to develop the museum. The Museum Management team is currently putting together detailed plans to update the exhibits and displays for the winter closure along with longer term plans for much better use of the building, especially the rooms at ground level under the gallery. Great progress has been made with documenting the Society's collection too, giving us a better understanding of the provenance of the items we have. Local people have been generous with new donations this year including the recent Blackmore book, the 80th D-Day Anniversary flag and a 19th Century archive from the Ottery Foeffee Charity.

Before we opened in April, a new display cabinet was installed in the main gallery and immediately filled with Pixie Day artefacts to accompany the tremendous display by Phoebe Smith. Thanks go to Nigel Slater and his son, Frederick, Phoebe's mother Jo and all those interviewed who supported Phoebe in making this display so successful. It has attracted many visitors (including an enthusiastic group of Brownies!) to the museum - including on Pixie day. Many visitors came to the pre-Christmas late-night shopping evening in the town too; an event we will support again this year.

Before it reopened there were several safety enhancements undertaken in the museum along with many detailed decorative improvements. One of the biggest impacts though has been in the use of a large banner that is hung over the steps when the museum is open. This is clearly visible from the church steps and has helped us double the number of visits compared to the same period last year.

Trustees

All the Trustees have worked hard for the Society this year and we would very much like to strengthen the Board. We invite members to seriously consider joining us to help deliver the exciting plans for both the Society and Museum. People who have museum, IT, public relations, building management or general administration experience who can help us, even as a non-trustee volunteer, would be so welcome.

Finally, I would like to particularly thank the Trustees for their extraordinary effort this year and their support in achieving so much. Likewise, the volunteers who help in stewarding the Museum. Without them all, we could not run the Society or Museum. Thank you.

Peter Shrubsall

Chair - Ottery St Mary Heritage Society

Accounts

OTTERY ST MARY HERITAGE SOCIETY CIO

Registered CIO Charity No 1179598

ACCOUNTS for the year ending 30th April 2023**1. General Purposes Fund (Barclays Account)**

INCOME RECEIPTS (£)	2023	2022
Subscriptions	1,920.00	1,870.00
Stock Sales	142.80	000.00
Meetings Receipts/Visitors	86.50	46.97
Events. Coleridge Anniversary Lunch	1,472.00	000.00
Inland Revenue Charities	222.50	230.00
Flagstone Investments interest (See item 3.)	000.00	000.00
Business Loyalty Receipt	17.65	9.83
Miscellaneous	100.00	342.48
Donation & Grants & Revenue	96.75	2677.00
 Total Income	 4,058.20	 5,303.25
 DIRECT EXPENDITURE(£)	 2023	 2022
Sales Stock Purchases & Adverts	000.00	171.00
Meetings Hall Hire	253.00	
Cost of Speakers	585.00	838.00
Zoom Costs- now Museum A/c	000.00	496.00
Journal Printing costs	458.00	000.00
Admin Expenses	425.34	246.00
Printing New Publications	000.00	602.49
Capital Purchases	000.00	000.00
Insurance	000.00	60.00
Blue Plaque Scheme	250.43	000.00
Web Site Costs	000.00	000.00
Equipment maintenance	000.00	43.06
Miscellaneous & Other	000.00	70.00
Events – Coleridge Dinner	460.74	242.00
Transfers to Museum Account	1478.40	000.00
Bank Charges	87.04	10,667.00
Donations	175.41	173.10
Water	106.75	
Other	456.87	
	12.00	
 Total Expenditure	 4,748.98	 12,770.65

	2023	2022
NET Receipts for the period	-690.78	-7467.40
OPENING BALANCES	5084.86	
CLOSING BALANCES	4242.92	
Cash carried forward - £151.16		

2. Barclays Museum Account (Opened 5th February 2020)

FUND RECEIPTS (£)	2023	2022
Grant transfer from Current A/C	000.00	10,667.00
Water Refund & Bank Rewards	211.44	131.19
Donations	328.15	00,00
Cash	236.40	
From Main Account for Admin costs	87.04	
Receipts for period	863.03	10,798.19
 DIRECT EXPENDITURE (£)		
Museum purchases	000.00	1,106.94
Equipment, displays	1680.79	6,982.62
Electric EDF	1265.58	2,800.61
Water	118.78	404.84
Bank Charges	111.50	144.30
Zoom & Smart Pay	164.31	172.68
Internet	399.79	329.12
Misc/ Donations, preservation, fire check	2296.66	1266.34
Cash	233.67	
Total Expenditure	6,271.08	13,207.45
Net receipts for the period	-5,408.05	-2,409.26
OPENING BALANCE	34,206.05	36,615.31
CLOSING BALANCE	28,798.00	34,206.05

3. Flagstone Investment Management

FUND RECEIPTS (£)	2023	2022
Investments:		
Notice account 95 days	85,000.00	85,000.00
Notice account 90 days	80,000.00	80,000.00
18 months term account	85,000.00	85,000.00
Balance available to invest	2358.88	1,977.51
Interest accrued	5336.52	2,539.20
Management fee reserve	633.53	
Total portfolio value	258,328.93	254,516.71

4. Statement of Assets and Liabilities as of 30th April 2023

MONETARY ASSETS (£)	2023	2022
General Purpose Funds		
Barclays Current <i>alc</i>	4,242.28	5107.05
Barclays Business Saving <i>alc</i>	0,000.00	0,000.00
Cash	384.83	126.97
"Ring Fenced" Funds		
Flagstone Investment Man.	258,328.93	254,516.71
Barclays Museum Account	28,771.10	34,206.05
Total Monetary Assets	291,727.14	293,956.78

Notes: Flagstone Investment Management (Bequests and Grants for Museum)

OTHER ASSETS (Value at cost)

Due to the extensive refurbishment of the Museum many extra items have been purchased.

Books: The Collected Letters of Coleridge £395 (Nov 2001) + Coleridge's Father £840

LIABILITIES - There are no known liabilities.

5. NOTES TO ACCOUNTS 2023

5.1 GRANTS AND DONATIONS

At the 2006 Annual General Meeting, it was agreed that we should set up a Heritage Centre Fund into which people and organizations could donate monies for the express purpose of financing a permanent Heritage Centre/Museum for Ottery St Mary. These funds are now held by Flagstone Investment Management. The present fund continues to be invested and the current figures are set out in section 3. The Barclays Museum Account was opened to manage the day-to-day income and expenditure.

Many of the donations were received from members. Our sincerest thanks to all those who have given so generously.

C Roy Clark
Hon Treasurer

C. Roy Clark
3.8.23

David Roberts
External Examiner

David Roberts
3.8.23

External Examiners Unqualified Report

Independent Examiner's Report

I report on the accounts of Ottery St Mary Heritage Society for the year ended 30th April 2023
Which are set out on pages attached.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the presentation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedure specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedure undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view of the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act;

And

To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

Have been met; or

- (2) To which, in my opinion should be drawn in order to enable a proper understanding of the accounts to be reached.

Name and details

David Roberts

50 Claremont Field, Ottery St Mary, EX11 1NP

Retired Bank Manager

Signature


3. 8.23

Accounts

Ottery St Mary Heritage Society (CIO: 1179598)

Annual Trustees' Report – August 2022

This will be our twenty-third Annual Report as a Society, the fourth as a CIO; a report still influenced to some extent by the stubborn recurrence of the Covid-19 virus and its emerging variants in our community.

Annual General Meeting 2022

This year Trustees have again agreed to hold the AGM at our traditional venue, the Institute. However, still mindful of members' concerns over rising infection rates and the need for social distancing, we have agreed to retain the Postal Vote Facility as an alternative to attending the meeting. Last year this proposal proved highly popular with a total participation of **over 50%** of the membership.

Members' Monthly Meetings

From January to July 2021, due to Covid restrictions, members were only able to join our regular monthly meetings by Zoom conference call. But from October last year we decided to re-commence our meetings at the Institute, our traditional venue; a move which has received enthusiastic support from our members. A full calendar of monthly guest speakers is now published in the new Membership Card issued in September 2022.

Heritage Museum Open

After many months of closure, due to Covid restrictions coupled with an ambitious programme of redevelopment incorporating state-of-the-art displays, audio-visual and IT facilities, we are delighted to report that our brand new and modern Heritage Museum is now open.

Museum Curator Nigel Sadler, together with Chairman Peter Shrubbsall and his team of enthusiastic trustees are to be congratulated for their dedication and hard work to get the job done.

The success of this venture going forward will depend on the continued support of volunteer stewards from the membership and beyond.

Thank you all for your support.

Lease of the Old Town Hall

Negotiations are still under way to finalise arrangements with our landlords, the Ottery St Mary Town Council, for a 25 year lease of the Old Town Hall – structural repairs and upgrading of electrical installations coupled with revised fire regulations have

all played their part in delaying the necessary documentation. We are happy to report that these arrangements are now nearing completion.

Public Funding

We are most grateful for two District Council grants totalling £18,000 plus another grant of £2,667, all of which have assisted with the refurbishment and re-opening of the Museum.

Coleridge Anniversary Lunch 2021

Our traditional Coleridge Anniversary Lunch was scheduled for October 2021, but with Covid virus concerns still prevalent and the future uncertain, trustees took the decision to cancel the 2021 event.

A Joyous day of Celebration

Friday October 21st 2022 marks the 250th anniversary of the birth of Ottery's famous son, poet and philosopher Samuel Taylor Coleridge. It is the day we will witness the official unveiling of the Coleridge Statue at the Parish Church, the church bells will ring out across the Otter valley with many townsfolk and visitors in attendance.

To round off the day's proceedings there will be a Coleridge Anniversary Dinner on the Friday evening, held at the Tumbling Weir Hotel, 6.00pm for 6.30pm. Invitations are enclosed with the autumn issue of the Heritage Journal. Numbers to this event are limited and tickets are available by application.

Trustees

Our Society continues to be managed by a dedicated committee of Trustees, led by our enthusiastic chairman Peter Shrubbsall.

Two trustees are up for re-election this year, together with additional co-opted trustees to be voted in, so members are asked to complete the voting form included in this autumn issue of the Heritage Journal.

Thank You

Our sincere appreciation to you all for the support and enthusiasm you have shown in the past year and for your untiring efforts in the furtherance of the Society's aims. Thank you all.

'Floreot Ottregia'

THE TRUSTEES

Ottery St Mary Heritage Society

OTTERY ST MARY HERITAGE SOCIETY CIO

Registered CIO Charity No 1179598

ACCOUNTS for the year ending 30th April 2022**1. General Purposes Fund (Barclays Account)**

INCOME RECEIPTS (£)	2022	2021
Subscriptions	1,870.00	1,635.00
Stock Sales	00.00	452.66
Meetings Receipts	46.97	000.00
Events. Coleridge Anniversary Lunch (Cancelled due to Covid)	000.00	000.00
Cash	126.97	175.00
Inland Revenue Charities	230.00	000.00
Flagstone Investments interest (See item 3.)	0000.00	2,000.00
Business Loyalty Receipt	9.83	10.03
Miscellaneous	342.48	125.00
Cambridge & Counties Account – closed 08/02/21	0000.00	39,821.87
Closure of Nat West account – closed 21/01/21	0000.00	2,610.52
Donation & Grants	2677.00	10,015.00
Total Income	5,303.25	56,845.08
DIRECT EXPENDITURE (£)	2022	2021
Sales Stock Purchases & Adverts	171.00	00.00
Meetings Hall Hire	176.00	
Cost of Speakers	320.00	496.00
Zoom Costs- now Museum A/c	000.00	71.95
Storeroom rental (Old toilets)	00.00	52.00
Journal Printing costs	246.00	238.00
Admin Expenses (£38.27 paid by cash)	602.49	554.24
Printing New Publications	000.00	000.00
Capital Purchases	60.00	000.00
Insurance – Invoice received after April 2022	000.00	250.43
Blue Plaque Scheme	000.00	204.00
Web Site Costs (paid by cash)	43.06	71.84
Equipment maintenance	70.00	62.99
Coleridge Memorial Statue Donation	000.00	5,000.00
Rent of storerooms from Town Council	000.00	104.00
Miscellaneous & Other	242.00	433.56
Transfers Petty Cash to bank	00.00	125.00
Transfers to Museum Account	10,667.00	49,211.02
Bank Charges	173.10	
Total Expenditure	12,770.65	56,624.03

Accounts

Ottery St Mary Heritage Society (CIO: 1179598) Annual Trustees' Report – August 2021

This will be our twenty-second Annual Report as a Society, the third as a CIO; a report not only overshadowed by the ongoing Covid-19 virus restrictions which have seriously affected the activities of our Society, but also by the sad loss of our chairman Quentin Beddall who passed away in June. His untimely death has had a marked effect on us all; we shall miss him.

Annual General Meeting 2020

Last year, we were permitted to change the format of our September AGM from a physical meeting to a simple format conducted by post. This was enthusiastically supported by members with an attendance of over 100 registrations – by far our best attended AGM.

Annual General Meeting 2021

This year we shall return to our traditional venue, the Institute, for our September AGM to comply with the requirements of our Constitution. There will be no guest speaker.

However, the Trustees are mindful of members' possible concerns over rising infection rates and the need for social distancing, so we urge those members to again register their attendance by using the Postal Vote facility as an alternative to attending the meeting.

Members' Monthly Meetings

The lock-down seriously affected our regular monthly members' meetings at the Institute and the published programme of events was cancelled. However, from January to July 2021, with the co-operation of our panel of speakers, members were able to join our talks by Zoom conference call. Beginning October this year we intend to re-commence our meetings at the Institute and a full calendar of guest speakers is now published in the new Membership Card which members will receive on payment of their subscription for 2021/22.

Heritage Museum

Over the past twelve months, the Museum has remained closed whilst the Museum Project Group works on an ambitious programme of redevelopment incorporating state of the art displays, A/V and IT facilities.

Despite Covid and other delays, our brand new and modern Heritage Museum is now close to completion and Project Leaders Dr Michael Patrick and his wife Valerie, together with Curator Nigel Sadler are confident it will be open for previews by invitation later this year.

They are to be congratulated for their dedication and hard work. Official opening to the public is now scheduled for April 2022.

Lease of the Old Town Hall

Negotiations are still under way to finalise arrangements with our landlords, the Ottery St Mary Town Council, for a 25 year lease of the Old Town Hall – soon to be established as the permanent home for our newly branded Ottery Museum.

Coleridge Anniversary Lunch

The Coleridge Anniversary Lunch was scheduled for October this year, but with Covid virus concerns still prevalent and the future uncertain, trustees have taken the decision to cancel this event for the current year.

Plans for the October 2022 Coleridge Anniversary Lunch, his 250th birthday, are planned to coincide with the grand unveiling of the Coleridge Statue at the parish church the same weekend, so there will be many visitors and much to celebrate in the town.

Trustees

Our Society continues to be managed by an enthusiastic and dedicated committee of Trustees.

Two trustees are up for re-election this year, together with an additional co-opted trustee to be voted in, so members are asked to complete the voting form enclosed with this issue of the Journal.

The Chairman's Role

We are most grateful to Dr Michael Patrick who stepped into the role of acting chairman this year. He also hosted the Zoom meetings for Trustees and Members whilst continuing to steer the Museum Management Team, negotiate with the Town Council and specify, procure for, and develop, the museum facilities. He has agreed to stand for Chairman for the 2021-2022 year to enable museum reopening and general continuity, then handing over in September 2022 as he will be leaving Ottery for another part of Devon.

Thank You

Our sincere appreciation to you all for the support and enthusiasm you have shown in the past year and for your untiring efforts in the furtherance of the Society's aims.

Thank you all

'Floreath Ottregia'

**THE TRUSTEES
Ottery St Mary Heritage Society**

OTTERY ST MARY HERITAGE SOCIETY CIO

Registered CIO Charity No 1179598

ACCOUNTS for the year ending 30th April 2021**1. General Purposes Fund (Barclays Account)**

INCOME RECEIPTS (£)	2021	2020
Museum Donations & Grants (See Note 7.1)	10,015.00	735.00
Subscriptions	1,635.00	2,115.00
Stock Sales	452.66	12.86
Meetings Receipts		
Raffle, Visitors & Refreshments	000.00	217.45
Events. Coleridge Anniversary Lunch (cancelled due to Covid)	000.00	1,459.50
Petty Cash	175.00	360.00
Inland Revenue Charities	000.00	278.75
Flagstone Investments interest	2,000.00	19,000.00
Business Loyalty Receipt	10.03	28.00
Closure of Nat West account	2,610.52	
Miscellaneous	125.00	3,058.32
Cambridge & Counties Account Transfer in	39,821.87	20,000.00
Refund on water bill (Overpaid)	000.00	143.06
Total Income	56,845.08	47,432.94

DIRECT EXPENDITURE (£)

Museum Costs (See section 3 for 2021)		20,302.28
Railway Costs	000.00	792.40
Events and Visits (Coleridge Lunch etc)	0,000.00	1,412.25
Sales Stock Purchases & Adverts	00.00	86.00
Meetings		
Hall Hire	000.00	
Cost of Speakers	245.00	
Zoom costs	71.95	316.95
Storeroom rental (Old Toilets)	52.00	52.00
Journal Printing costs	238.00	327.00
Stationary, Printing, Postage, Room Hire	554.24	415.37
Printing New Publications	000.00	000.00
Capital Purchases	000.00	476.40
Insurance	250.43	250.43
Blue Plaque Scheme	204.00	00.00
Web Site Costs	71.84	43.06
Equipment maintenance	62.99	
Coleridge Memorial Statue Donation	5,000.00	
Rent of store rooms from Town Council	104.00	
Miscellaneous (Including bank charges)	433.56	1,147.42

DIRECT EXPENDITURE CONTINUED £	2021	2020
Transfers Petty Cash to bank	125.00	360.00
To Cambridge & Counties Bank & Barclays	0,000.00	20,000.00
To Museum Account	49,211.02	5,000.00
To Flagstone Investments (See below at 5.)	00,000.00	000,000.00
Total Expenditure	56,624.01	51,309.61
NET Receipts for the period	221.07	-3,876.67
OPENING BALANCES	27,461.27	31,337.94
CLOSING BALANCES	27,682.34	24,288.62

2. Amenities Section Account Nat West Accounts (Accounts closed)

INCOME RECEIPTS (£)	2021	2020
Interest	5.56	4.33
Total Income	5.56	4.33
DIRECT EXPENDITURE (£)		
Seat Provision & Repairs	000.00	000.00
Total Expenditure	000.00	000.00
Net Receipts for the period	5.56	[-107.19]
OPENING BALANCES	2,604.96	2,712.15
CLOSING BALANCES	2,610.52	2,604.96
£2610.52 transferred to Barclays Main account		

3. Barclays Museum Account (Opened 5th February 2020)

FUND RECEIPTS (£)	2021	2020
Initial deposit from Barclays A/C	0000	5,000
Grant transfer from Current A/C	10,000.00	300
Transfer from Cambridge & Counties A/C	39,000.00	20,000
Refund from Barclays		6
Credit for purchase	50.00	
Amazon Refund	159.99	
Bank loyalty rewards	1.03	
Donations	95.00	
Receipts for period	49,306.02	25,306.00
DIRECT EXPENDITURE (£)		
Equipment, displays & internet	29,197.84	
Electric EDF	3,364.45	
Water	79.25	
Bank Charges	102.75	
Total Expenditure	32,744.29	5252.42
Net receipts for the period	16,561.73	
OPENING BALANCE	20,053.58	0,000.00
CLOSING BALANCE	36,615.31	20,053.58

4. Cambridge & Counties Bank 120 Day Notice Business Saving Account (Opened on 11th March 2016) (Closed on 8th February 2021)

FUND RECEIPTS (£)	2021	2020
Transfer from Flagstone a/c	*39,821.87	20,000.00
Net interest (Estimated)	*Interest Included	1,009.06
Total income	39,821.87	21,009.16
WITHDRAWALS		
Transferred to Museum a/c	39,000.00	20,000.00
Transfer to Barclays main account	821.87	
Total receipt for period	39,821.87	1,009.16
CLOSING BALANCE	39,821.87	

5. Flagstone Investment Management

FUND RECEIPTS (£)	2021	2020
Investments:		
Notice account 95 days	85,000.00	95,000.00
Notice account 90 days	80,000.00	70,000.00
18 months term account	85,000.00	85,000.00
Balance held in abeyance	1,303.74	1,193.45
Interest accrued	1,588.78	2,101.78
Total portfolio value	252,892.52	253,295.23
Transfers		
Funds to Cambridge & Counties	00,000.00	20,000.00

6. Statement of Assets and Liabilities as at 30th April 2021

MONETARY ASSETS (£)	2021	2020
General Purpose Funds		
Barclays Current a/c	* 5114.04	27,461.27
Cheque not presented *	- 50.00	
New balance	5064.04	
Barclays Business Saving a/c	0,000.00	0,000.00
Cash	175.00	237.00
"Ring Fenced" Funds		
Flagstone Investment Man.	252,892.52	253,295.23
Barclays Museum Account	36,615.31	20,053.58
Total Monetary Assets	294,746.87	343,103.48

Notes : (1) Nat West Accounts CLOSED
 (2) Cambridge & Counties Account CLOSED
 (3) Flagstone Investment Management (Bequest for Museum)

OTHER ASSETS (Value at cost)

Due to the extensive refurbishment of the Museum many extra items have been purchased. If details are required a list is available on request.

Books : The Collected Letters of Coleridge £395 (Nov 2001) + Coleridge's Father £840

LIABILITIES – There are no known liabilities

7. NOTES TO ACCOUNTS 2021

7.1 GRANTS AND DONATIONS

As you will be aware we applied for a grant to the Heritage Lottery Fund under their “First World War” Then and Now” programme and were delighted to be awarded £5,200. This has allowed us to achieve our long held objective of publishing a Memorial Volume to commemorate the men from Ottery St Mary and district who made the ultimate sacrifice in the conflict. The book “Ottery’s Sacrifice 1914-1921” is now available from the ‘Curious Otter Book Shop’ in Ottery and at the meetings of the Society held each month. The Committee has authorised the launch of volume 2 of the Great War Project which will be on the people that had survived or contributed to the war effort at home.

7.2 THE AMENITIES SECTION

When the Ottery St Mary Amenities Society was absorbed into the Heritage Society, it was agreed that the financial assets of the Amenities Society would continue to be used in the furtherance of its stated objectives, “to provide and maintain public amenities for the people of Ottery St Mary”.

This year we have not had to provide any repairs or renovations to existing seats.

7.3 THE MUSEUM FUND

At the 2006 Annual General Meeting, it was agreed that we should set up a Heritage Centre Fund into which people and organisations could donate monies for the express purpose of financing a permanent Heritage Centre/Museum for Ottery St Mary. These funds are now held by Flagstone Investment Management. The present fund continues to be invested and the current figures are set out in section 6. The Barclays Museum Account was opened in order to manage the day to day income and expenditure.

Many of the donations shown above were received from members and included two bequests from deceased members. Our sincerest thanks to all those who have given so generously.

We have recently managed to obtain 2 Grants totalling £18,000 which have been allocated to the Museum Account to help with the refurbishment and the re-opening of the Museum.

C.Roy Clark
Hon Treasurer

David Roberts
External Examiner

External Examiners Unqualified Report

Independent Examiner's Report

I report on the accounts of Ottery St Mary Heritage Society for the year ended 30th April 2021

Which are set out on pages attached.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the presentation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedure specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the act, whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedure undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view of the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act;

And

To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

Have been met; or

- (2) To which, in my opinion should be drawn in order to enable a proper understanding of the accounts to be reached.

Name

David Roberts

Relevant professional qualification Retired Banker

Address 50 Claremont Field, Ottery St Mary EX111NP



19/8/21