

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2024		31	03	2025

Section A

Reference and administration details

Charity name

ABBOTS HALL OUT OF SCHOOL CLUB

Other names charity is known by

Registered charity number (if any) 1179588

Charity's principal address

ABBOTS HALL CP SCHOOL
OUT OF SCHOOL CLUB

WINDMILL ROOM,

DANESCOURT AVENUE

Postcode IP14 1QF

STOWMARKET

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	LEO COX	Chair	5.7.2024 – present date	Members of the charity
2	ANNE-MARIE SHORT	Treasurer		Members of the charity
3	GILLIAN SHAW	Secretary	5.7.2024-present date	Members of the charity
4	PAUL MARTIN			
5	CHARMAINE MCCULLUM		Left the committee 5.7.2024	
6	MICHELLE SCOTT			
7	CAROLYNE PAINTER	Accountant		
8	JANIE ROSE	Vice Chair	5.7.24- present date	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Carolyn Painter	62 Bridge Street, Stowmarket IP14 1BP

Name of chief executive or names of senior staff members (Optional information)

Catherine Martin (Operational Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Nominated and voted in at the annual AGM via majority vote

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

General Charitable Purposes

All policies are available on the Club website
<https://abbotshallosc.co.uk/>

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

We provide child care for children aged 4-16 attending Abbots Hall Primary Community School, Stowmarket, Suffolk before and after school during term time and on all PD days but we are not open on Bank Holidays.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Club aims at complementing the school by providing a daily Breakfast club before school from 7.15am and a daily afterschool club until 6pm during term time only. This offer is available to all parents in need of child care before and after school to enable extended working hours and more flexible working for parents to earn extra income or further their careers.

The Club offers a wide range of activities to engage children of all ages but serves no educational purpose, i.e. home work or teaching. Children attending the Club are also provided with breakfast and a snack for tea if they wish so. This is of particular benefit to children who were not fortunate enough to start the day with a breakfast.

On PD Days at Abbots Hall CP School, the club offers care from 7:30am to 6pm and follows a similar set up to the breakfast and after school club. The activities range across a wide variety of creative, mental and physical activities and games in and outdoors. Outdoor games (badminton, football, varieties of catch etc.), creative arts depending on season, guessing games, math games etc.

This way the Club enables the children to change from their normal routine and mix with other children of all ages.

The Club works in close partnership with Abbots Hall Primary School and regularly exchanges information and ideas.

The Club declares that all members have read the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D	Achievements and performance
<p>Summary of the main achievements of the charity during the year</p>	<p>We, as a charity, manage to provide continuous support to the parents of Abbots Hall CP School before and after school as well as school PD Days.</p> <p>Due to the introduction of remote working for many parents, the popularity / need for the Holiday Club has slowed down throughout the year, coupled with increasing staff costs and running costs meant that we had to cease opening during the school holidays in September 2024 to ensure the longevity of the Club itself. However, the breakfast & after school clubs remain popular.</p> <p>During the PD Days the club has been attended well with up to 15 children per day. A variety of special events have been undertaken, for example our popular presentations of an ambulance crew, visits of a police officer and the police dog.</p>

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity aims at holding reserves funds to cover any potential staff redundancies along with enough to cover outstanding running costs which should be an average of approx. 14k GBP. This has been achieved in the annual period. This reserve ensures that monthly fluctuations in income and expenditure can be dealt with without putting the charity at risk. Further this ensures that in the event that the charity had to be resolved ,all open items including redundancy payments can be done without problems.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Please see annual report of accounts

Section F

Other optional information

none

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A.M. Short

Full name(s)

Anne-Marie Short

Position (eg Secretary, Chair, etc)

Treasurer

Date

24th November 2025

Abbot's Hall Out of School Club

(Reg. No: 1179588)

Accounts for the year to 31st March 2025

Pages for the Charity Commission

Independent Examiners Report to the Trustees of Abbot's Hall Out of School Club (reg. No: 1779588)

I report on the accounts of the charity for the year ended 31st March 2025 which are set out in the following pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act;
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the Charities Act; and
- State whether particular matters have come to my attention

Basis of independent examiners' report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- Accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- The accounts do not accord with those records; or
- The accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn to in this report in order to enable a proper understanding of the accounts to be reached.

Carolyn Painter (ACMA)
62 Bridge Street
Stowmarket
Suffolk
IP14 1BP

Date: 28.10.2025

Abbot's Hall Out of School Club (Reg. No: 1179588)

Notes to the Accounts

Year ended 31st March 2025

Recommended categories by activity

	Note	Unrestricted Funds £	Restricted Income funds £	Endowment funds £	Total funds £	Prior Year funds £
Incoming resources						
Income and endowments from:						
Donations and Legacies			-	-	-	-
Charitable activities		69,189	-	-	-	81,234
Other trading activities			-	-	-	-
Investments		231	-	-	-	238
Separate material item of income			-	-	-	-
Other			-	-	-	-
Total		69,420	-	-	-	81,472
Resources expended						
Expenditure on:						
Staff Costs	3	63,029	-	-	-	67,352
Rent		8,947	-	-	-	17,025
Advertising		139	-	-	-	303
Consumables		1,484	-	-	-	1,930
Office Costs		206	-	-	-	88
Professional fees		261	-	-	-	1,094
Insurance		267	-	-	-	266
Repairs/Maintenance			-	-	-	-
External activities			-	-	-	14
Other			-	-	-	40
Total		74,334	-	-	-	88,112

Gains/(Losses)	(4,914)	(6,640)
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Net gains/(losses) on investments						
Net Income/(expenditure)		(4,914)	-	-	-	(6,640)
Extraordinary items		-	-	-	-	-
Transfer between funds		(1,086)	-	-	-	-
Other recognised gains/(losses):			-	-	-	-
Gains and losses on revaluation of fixed assets		55	-	-	-	-
Other gains/(losses)		-	-	-	-	-
Net movement in funds		(5,945)	-	-	-	- 6,640

Reconciliation of funds:						
Total funds brought forward	6	21,032	-	-	-	27,672
Total funds carried forward		15,087	-	-	-	21,032

Abbot's Hall Out of School Club (Reg. No: 1179588)

Notes to the Accounts

Year ended 31st March 2025

	Note	Unrestricted Funds £	Restricted Income funds £	Endowment funds £	Total this year £	Total last year £
Current Assets						
Sundry Debtors						
Cash at bank and in hand		15,460				24,038
Total current assets		15,460				24,038
Creditors						
Amounts falling due within one year		(373)				(3,006)
Net current assets/(liabilities)						
Total net assets or liabilities		15,087				21,032
Funds of the Charity						
Endowment funds						
Restricted income funds						
Unrestricted funds		15,087				21,032
Revaluation reserve						
Total funds		15,087				21,032

These accounts were approved on behalf of the Management Committee and were signed on it's behalf by:

	Signature	Name	Date of approval
Chair			
Treasurer			

Treasurer

A.M. Short

Anne-Marie Short

24.11.2025

Abbot's Hall Out of School Club (Reg. No: 1179588)

Notes to the Accounts

Year ended 31st March 2025

Note

1 Accounting Policies

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 12) 'Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)'. Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a 'true and fair view' and have departed from the Charities (Accounts and Reports) Regulations 2008 only in the extent required to provide a 'true and fair view'. This departure has involved following the Accounting Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting for year ended 31st March 2024 in line with Government Guidance for Charity reporting and accounting post November 2016 (CC15d) updated (previous guidance March 2015 withdrawn on 10th October 2023)

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that all the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds represent those assets which must be held permanently by the charity, principally freehold land and buildings.

Abbot's Hall Out of School Club (Reg. No: 1179588)

Notes to the Accounts

Year ended 31st March 2025

Note		2025	2024
3	Average Number of Employees	6	6
	No employees received emoluments in excess of £20,000 p.a.		
4	Debtors	2025	2024
	Sundry Debtors	-	-
	Prepayments	-	-
		<u>-</u>	<u>-</u>
5	Creditors	2025	2024
	Accruals		2,544
	Pension		
	Taxes	373	462
		<u>373</u>	<u>3,006</u>
6	Movement in funds		
		Net movement	
		At 31/03/2024	At 31/03/2025
			in funds
	Unrestricted Funds		
	General Fund	21,032	15,087
		<u>21,032</u>	<u>15,087</u>

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Abbot's Hall Out of School Club (Reg. No: 1179588)

Notes to the Accounts

Year ended 31st March 2025

Note

Net movements in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains & Losses £	Movement in funds £
Unrestricted funds				
General fund	69,420	(74,334)	(1,031)	(5,945)
Total funds	<u>69,420</u>	<u>(74,334)</u>		<u>(5,945)</u>

Abbot's Hall Out of School Club

(Reg. No: 1179588)

Accounts for the year to 31st March 2025

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Treasurer			

Treasurer

A.M. Short

Anne-Marie Short

24.11.2025

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	Accruals		2,544
	Pension		
	Taxes	373	462
		<u>373</u>	<u>3,006</u>

6	Movement in funds	Net movement		
		At 31/03/2024	in funds	At 31/03/2025
	Unrestricted Funds			
	General Fund	21,032	5,945	15,087
		<u>21,032</u>		<u>15,087</u>

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