



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st April 2022** Period start date To **30th April 2023** Period end date

Charity name: **ABBOTS HALL OUT OF SCHOOL CLUB**

Charity registration number: **1179588**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We provide childcare for children aged 4-16 attending Abbots Hall Primary Community School, Stowmarket, Suffolk before and after school during term time. During school holidays we run a holiday club offering child care for children aged 4-16 living in Stowmarket and surrounding areas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Club aims at complementing the school by providing a daily Breakfast Club before school and a daily Afterschool club after school till 6pm. This offer is available to all parents in need of child care before and after school to enable extended working hours and more flexible working for parents to earn extra income or further their careers.</p> <p>The Club offers a wide range of activities to engage children of all ages but serves no educational purpose, i.e. home work or teaching. Children attending the Club are also provided with breakfast and a snack for tea if they wish so. This is of particular benefit to children who were not fortunate enough to start the day with a breakfast.</p> <p>The Holiday Club during school holidays (not bank holidays) offer care from 7:30am to 6pm and follows a similar set up like the breakfast and after school club. The activities range across a wide variety of creative, mental and physical activities and games in and outdoors. Outdoor games (badminton, football, varieties of catch etc.), creative arts</p>

		<p>depending on season, guessing games, math games etc.</p> <p>The Club also supports the local council and offers sessions to families with support from the council. This way the Club enables the children to change from their normal routine and mix with other children of all ages.</p> <p>The Club works in close partnership with the Abbots Hall Community Primary School and regularly exchanges information and ideas.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Club declares that all members have read the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	n/a
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We as charity, manage to provide continuous support to the parents of Abbots Hall Community Primary School in Stowmarket as well as childcare during school holidays for the wider community in and around Stowmarket.</p> <p>Popularity of the Club has grown further throughout the year, particularly numbers in the Breakfast Club. Overall the numbers of families served increased by 20%</p> <p>Holiday Club has been attended well with up to 28 children per day. A variety of special events have undertaken, for example our popular presentations of an ambulance crew, visit of a police officer and the police dog.</p> <p>Opening up again fully since COVID restrictions were lifted was welcomed by all staff, children and families we serve and our attendance levels have increased but we have still kept some practices in place in the club such as group bubbles for different age ranges as we feel the younger children benefitted more with more targeted activities, this was initially introduced in 2021/22 but remains in place today.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising		

activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is not a profit making one and at the end of 2022/23 period we have a net gain of £2514.00
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity aims at holding three times the monthly cost as reserves, which should be an average of 18k GBP. This has been achieved this in the annual period. This reserve ensures that monthly fluctuations in income and expenditure can be dealt with without putting the charity at risk. Further this ensures that in the event that the charity had to be resolved all open items including redundancy payments can be done without problems.
Amount of reserves held	Para 1.22	£20633.22
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	C.I.O
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated and voted in at the annual AGM via majority vote of the current trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	ABBOTS HALL OUT OF SCHOOL CLUB
Other name the charity uses	
Registered charity number	1179588
Charity's principal address	WINDMILL ROOM ABBOTS HALL CP SCHOOL DANESCOURT AVENUE STOWMARKET SUFFOLK IP14 1QF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JANIE ROSE	CHAIR		Members of the charity
2	ANNE-MARIE SHORT	VICE CHAIR & TREASURER		Members of the charity
3	KIM DEACON	SECRETARY		Members of the charity
4	SEEMA MOSS			
5	PAUL MARTIN			
6	CHARMAINE MCCULLUM			
7	STUART MONK			
8	GILLIAN SHAW			
9	LEO COX			
10	ALEXANDRA COX			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A	N/A	N/A

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A	N/A	N/A

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
ACCOUNTANT	IAN GORHAM	257 Colchester Road, Ipswich, IP4 4SH

Name of chief executive or names of senior staff members (Optional information)

CATHERINE MARTIN (CLUB MANAGER)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

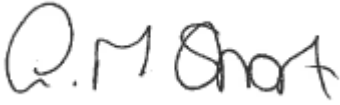
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

ANNE-MARIE SHORT	
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Position (eg Secretary,
Chair, etc)

VICE CHAIR & TREASURER	
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Date

27.6.2023

**Abbots Hall Out of School Club
(Reg No: 1179588)
Accounts for the year to 31st March 2023
Pages for the Charity Commission**

Independent Examiners Report to the Trustees of Abbots Hall Out of School Club (Reg No: 1179588)

I report on the accounts of the charity for the year-ended 31st March 2023, which are set out on the following pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

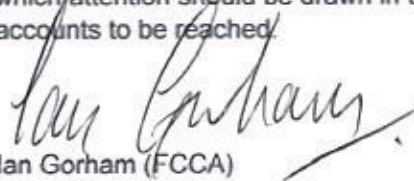
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 c the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Ian Gorham (FCCA)
257 Colchester Road
Ipswich
IP4 4SH

Date:

19/06/2023

Abbots Hall Out of School Club
(Reg No: 1179588)
Statement of Financial Activity Year-ended 31st March 2023

Recommended categories by activity	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Incoming resources						
Income and endowments from:						
Donations and legacies		-	-	-	-	-
Charitable activities		88,867	-	-	88,867	74,404
Other trading activities		-	-	-	-	-
Investments		117	-	-	117	191
Separate material item of income		-	-	-	-	4,125
Other		-	-	-	-	-
Total		88,983	-	-	88,983	78,720
Resources expended						
Expenditure on:						
Staff Costs	3	62,578	-	-	62,578	63,176
Rent		18,990	-	-	18,990	12,159
Advertising		315	-	-	315	-
Consumables		2,542	-	-	2,542	2,294
Office Costs		173	-	-	173	457
Professional Fees		940	-	-	940	964
Insurance		265	-	-	265	363
Repairs/Maintenance		156	-	-	156	-
External Activities		510	-	-	510	-
Other		-	-	-	-	-
Total		86,469	-	-	86,469	79,414
gains/(losses)		2,514	-	-	2,514	(693)
Net gains/(losses) on investments		-	-	-	-	-
Net income/(expenditure)		2,514	-	-	2,514	(693)
Extraordinary items		-	-	-	-	-
Transfers between funds		-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the		-	-	-	-	-
Other gains/(losses)		-	-	-	-	-
Net movement in funds		2,514	-	-	2,514	(693)
Reconciliation of funds:						
Total funds brought forward	6	25,158	-	-	25,158	25,851
Total funds carried forward		27,672	-	-	27,672	25,158

Abbots Hall Out of School Club
(Reg No: 1179588)
Balance Sheet as at 31st March 2023

	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
Current assets						
Sundry Debtors	4	-	-	-	-	1,845
Cash at bank and in hand		30,048	-	-	30,048	28,894
Total current assets		30,048	-	-	30,048	30,740
Creditors:						
amounts falling due within one year	5	(2,376)	-	-	(2,376)	(5,582)
Net current assets/(liabilities)		27,672	-	-	27,672	25,158
Total net assets or liabilities						
		27,672	-	-	27,672	25,158
Funds of the Charity						
Endowment funds (Note 27)		-	-	-	-	-
Restricted income funds (Note 27)		-	-	-	-	-
Unrestricted funds	6	27,672	-	-	27,672	25,158
Revaluation reserve		-	-	-	-	-
Total funds		27,672	-	-	27,672	25,158

These accounts were approved on behalf of the Management Committee and were signed on its behalf by:

	Signature	Print Name	Date of approval
Chair			
Treasurer			

Abbots Hall Out of School Club (Reg No: 1179588)
Notes to the Accounts
Year-ended 31st March 2023

Note

1 Accounting Policies

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting : Accounts for the year to 31st March 2021 16 July 2014 rather than the Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds represent those assets which must be held permanently by the charity, principally freehold land and buildings.

Abbots Hall Out of School Club (Reg No: 1179588)
Notes to the Accounts
Year-ended 31st March 2023

Note		2023	2022	
	Average number of employees	6	5	
	No employees received emoluments in excess of £20,000 p.a.			
4	Debtors	2023	2022	
	Sundry Debtors	-	1,845	
	Prepayments	-	-	
		<u>-</u>	<u>1,845</u>	
5	Creditors	2023	2022	
	Accruals	1,800	1,200	
	Pension	-	1,381	
	Taxes	576	3,001	
		<u>2,376</u>	<u>5,582</u>	
6	Movement in Funds			
		At 31/03/2022	Net movement in funds	At 31/03/2023
	Unrestricted funds			
	General fund	25,158	2,514	27,672
		<u>25,158</u>	<u>2,514</u>	<u>27,672</u>

Abbots Hall Out of School Club (Reg No: 1179588)
Notes to the Accounts
Year-ended 31st March 2023

Note

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains & losses £	Movement in funds £
Unrestricted funds				
General fund	88,983	(86,469)	-	2,514
Total Funds	88,983	(86,469)	-	2,514

Abbots Hall Out of School Club
(Reg No: 1179588)
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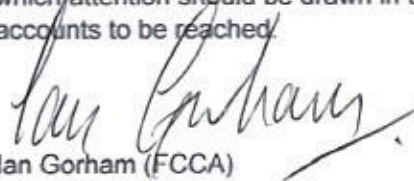
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	Signature	Print Name	Date of approval
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Treasurer			

Abbots Hall Out of School Club (Reg No: 1179588)
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Abbots Hall Out of School Club (Reg No: 1179588)
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	Pension	-	1,381	
	Taxes	576	3,001	
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6	Movement in Funds			
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