

Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	01	04	2021		31	03	2022

Section A Reference and administration details

Charity name **ABBOTS HALL OUT OF SCHOOL CLUB**

Other names charity is known by

Registered charity number (if any) **1179588**

Charity's principal address **ABBOTS HALL CP SCHOOL
OUT OF SCHOOL CLUB**

WINDMILL ROOM,

DANESCOURT AVENUE

Postcode **IP14 1QF**

STOWMARKET

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ANNE-MARIE SHORT	Chair		Members of the charity
2	HANNAH DEAL	Secretary	Left the committee June 2021	
3	SEEMA JACQUELINE MOSS			
4	PAUL MARTIN			
5	SIMON ROUSE	Treasurer	April 2021-March 2022	Members of the charity
8	SUSANNE GOETZ	Treasurer	Left the committee March 2021	
9	Janie Rose			
10	CHARMAINE MCCULLUM			
11	Christopher Stephen Hunn	Secretary	June 2021-present day	Members of the charity
12	Stuart Monk		June 2021-present day	
13	Gill Shaw		June 2021-present day	
14	Kim Deacon		June 2021 – present day	
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Ian Gorham	257 Colchester Road, Ipswich, IP4 4SH

Name of chief executive or names of senior staff members (Optional information)

Catherine Martin (Operational Manager)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Nominated and voted in at the annual AGM via majority vote

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

General Charitable Purposes

All policies are available on the Club website
<https://abbotshallosc.co.uk/>

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

We provide child care for children aged 4-16 attending Abbots Hall Primary Community School, Stowmarket, Suffolk before and after school during term time. During school holidays we run a holiday club offering child care for children aged 4-16 living in Stowmarket and surrounding areas.

The Club aims at complementing the School by providing a daily Breakfast club before school and a daily afterschool club after school till 6pm. This offer is available to all parents in need of child care before and after school to enable extended working hours and more flexible working for parents to earn extra income or further their careers.

The Club offers a wide range of activities to engage children of all ages but serves no educational purpose, i.e. home work or teaching.

Children attending the Club are also provided with breakfast and a snack for tea if they wish so. This is of particular benefit to children who were not fortunate enough to start the day with a breakfast.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Holiday Club during school holidays (not bank holidays) offer care from 7:30am to 6pm and follow a similar set up like the breakfast and after school club. The activities range across a wide variety of creative, mental and physical activities and games in and outdoors. Outdoor games (badminton, football, varieties of catch etc.), creative arts depending on season, guessing games, math games etc.

The Club also supports the local council and offers sessions to families with support from the council. This way the Club enables the children to change from their normal routine and mix with other children of all ages.

The Club works in close partnership with the Abbots Hall Primary Community School and regularly exchanges information and ideas.

The Club declares that all members have read the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We as charity, manage to provide continuous support to the parents of Abbots Hall primary community school in Stowmarket as well as childcare during school holidays for the wider community in and around Stowmarket. Popularity of the Club has grown further throughout the year, particularly numbers in the Breakfast Club. Overall the numbers of families served increased by 20%

Holiday Club has been attended well with up to 28 children per day. A variety of special events have undertaken, for example our popular presentations of an ambulance crew, visit of a police officer and the police dog.

Opening up again fully since COVID restrictions were lifted was welcomed by all staff, children and families we serve and our attendance levels have increased but we have still kept some practices in place in the club such as group bubbles for different age ranges as we feel the younger children benefitted more with more targeted activities.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity aims at holding three times the monthly cost as reserves, which should be an average of 18k GBP. This has been achieved this in the annual period. This reserve ensures that monthly fluctuations in income and expenditure can be dealt with without putting the charity at risk. Further this ensures that in the event that the charity had to be resolved all open items including redundancy payments can be done without problems.

Details of any funds materially in deficit

none

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Please see annual report of accounts and please take into account we had a treasurer who was not a diligent as required but this has been resolved after they left the committee at the end of this financial year.

Section F

Other optional information

none

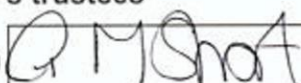
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ANNE-MARIE SHORT

Position (eg Secretary, Chair, etc)

CHAIR

Date

9.6.2022

**Abbots Hall Out of School Club
(Reg No: 1179588)
Accounts for the year to 31st March 2022
Pages for the Charity Commission**

Independent Examiners Report to the Trustees of Abbots Hall Out of School Club (Reg No: 1179588)

I report on the accounts of the charity for the year-ended 31st March 2022, which are set out on the following pages.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under Section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ian Gorham (FCCA)
257 Colchester Road
Ipswich
IP4 4SH



Date:





Abbots Hall Out of School Club
(Reg No: 1179588)
Statement of Financial Activity Year-ended 31st March 2022

Recommended categories by activity	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total funds £	Prior year funds £
Incoming resources						
Income and endowments from:						
Donations and legacies		-	-	-	-	-
Charitable activities		74,404	-	-	74,404	23,264
Other trading activities		-	-	-	-	-
Investments		191	-	-	191	-
Separate material item of income		4,125	-	-	4,125	25,165
Other		-	-	-	-	-
Total		78,720	-	-	78,720	48,429
Resources expended						
Expenditure on:						
Staff Costs	3	63,176	-	-	63,176	47,791
Rent		12,159	-	-	12,159	3,527
Advertising		-	-	-	-	240
Consumables		2,294	-	-	2,294	369
Office Costs		457	-	-	457	331
Professional Fees		964	-	-	964	820
Insurance		363	-	-	363	492
Repairs/Maintenance		-	-	-	-	-
Other		-	-	-	-	129
Total		79,414	-	-	79,414	53,698
Net income/(expenditure) before investment gains/(losses)		(693)	-	-	(693)	(5,269)
Net gains/(losses) on investments		-	-	-	-	-
Net income/(expenditure)		(693)	-	-	(693)	(5,269)
Extraordinary items		-	-	-	-	-
Transfers between funds		-	-	-	-	-
Other recognised gains/(losses):						
Gains and losses on revaluation of fixed assets for the charity's own use		-	-	-	-	-
Other gains/(losses)		-	-	-	-	-
Net movement in funds		(693)	-	-	(693)	(5,269)
Reconciliation of funds:						
Total funds brought forward	6	25,851	-	-	25,851	31,120
Total funds carried forward		25,158	-	-	25,158	25,851

Abbots Hall Out of School Club
(Reg No: 1179588)
Balance Sheet as at 31st March 2022

	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
Current assets						
Sundry Debtors	4	1,845	-	-	1,845	363
Cash at bank and in hand		28,894	-	-	28,894	27,304
Total current assets		30,740	-	-	30,740	27,667
Creditors:						
amounts falling due within one year	5	(5,582)	-	-	(5,582)	(1,815)
Net current assets/(liabilities)		25,158	-	-	25,158	25,852
Total net assets or liabilities		25,158	-	-	25,158	25,852
Funds of the Charity						
Endowment funds (Note 27)		-	-	-	-	-
Restricted income funds (Note 27)		-	-	-	-	-
Unrestricted funds	6	25,158	-	-	25,158	25,852
Revaluation reserve		-	-	-	-	-
Total funds		25,158	-	-	25,158	25,852

These accounts were approved on behalf of the Management Committee and were signed on its behalf by:

	Signature	Print Name	Date of approval
Chair		ANNE-MARIE SHOR	9.6.2022
Treasurer		SHOR	9.6.2022

Abbots Hall Out of School Club (Reg No: 1179588)
Notes to the Accounts
Year-ended 31st March 2022

Note

1 Accounting Policies

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Accounts for the year to 31st March 2021 16 July 2014 rather Pages for the Charity Commission Practice effective from 1 April 2005 which has since been withdrawn.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds represent those assets which must be held permanently by the charity, principally freehold land and buildings.

Abbots Hall Out of School Club (Reg No: 1179588)
Notes to the Accounts
Year-ended 31st March 2022

Note

The comparative figure for 2021 4

No employees received emoluments in excess of £20,000 p.a.

4 Debtors	2022	2021
Sundry Debtors	1,845	-
Prepayments	-	363
	<u><u>1,845</u></u>	<u><u>363</u></u>

5 Creditors	2022	2021
Accruals	1,200	600
Pension	1,381	177
Taxes	3,001	1,038
	<u><u>5,582</u></u>	<u><u>1,815</u></u>

6 Movement in Funds

	At 31/03/2021	Net movement in funds	At 31/03/2022
Unrestricted funds			
General fund	25,851	(693)	25,158
	<u><u>25,851</u></u>	<u><u>(693)</u></u>	<u><u>25,158</u></u>

Abbots Hall Out of School Club (Reg No: 1179588)
Notes to the Accounts
Year-ended 31st March 2022

Note

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains & losses £	Movement in funds £
Unrestricted funds				
General fund	78,720	(79,414)	-	(693)
Total Funds	78,720	(79,414)	-	(693)