

PETERSFIELD COMMUNITY ASSOCIATION

PETERSFIELD COMMUNITY ASSOCIATION

REGISTERED CHARITY NUMBER 1179587

**ACCOUNTS
and
TRUSTEES REPORT**

FOR THE YEAR ENDED 31 MARCH 2023



PETERSFIELD COMMUNITY ASSOCIATION
REGISTERED CHARITY NUMBER 1179587

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

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CHARITY INFORMATION

Trustees:	Mrs E (Liz) Moss – Chair Mr Mike Park – Buildings Manager Mrs Lyndsey Gilbey Mrs Gill Jolly Ms Liz Payze Mr Roger Pendell Mr Colin Smith (Rtd 5.5.22) Mr Laurie Redstone – Temp Treasurer May Mr Bill Organ Mr John Edwards Mrs Emma Cordingley (Rtd 27.1.23) Mr Luc Blais (4.11.22) – Treasurer
Charity Number:	1179587
Principal Office:	Petersfield Community Association The Centre Love lane Petersfield Hampshire GU31 4BW
Independent Examiner:	Mr G R Beer MA (Cantab) FCA 4, Chilgrove House, Marden Way Petersfield Hampshire GU31 4PU
Bankers:	Natwest Bank 38 High Street Alton Hants GU34 1BF

PETERSFIELD COMMUNITY ASSOCIATION

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Petersfield Community Association has existed as a charity since 25/5/71.

In 2018 the Charitable Trust (301916) was changed to a Charitable Incorporated Organisation (CIO) and given a new charity number 1179587

A committee of trustees was set up under a foundation constitution. Trustees elect all officers. The day-to-day management is delegated to a part-time manager.

The named Officers of the Association together with the Centre Manager form a Senior Management Team (SMT), which usually meets when matters arise that cannot wait until a full committee meeting is convened.

Trustee Management meetings occurred on 5 May, 5 August, 4 November 2022 and 27 January 2023.

Outside representatives were Cllr B Bentley, East Hants District Town Council, Cllr J Deane, Petersfield Town Council.

The AGM was held on 23 September 2022.

Objectives (public benefit)

The objectives of the Association, as laid out in the constitution are:

To promote the benefit of the inhabitants of Petersfield and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with object of improving the conditions of life for the said inhabitants.

To maintain and manage the Community Centre in furtherance of these objects.

Activities

The rooms of the community centre are hired out to groups and clubs from Petersfield and the surrounding area, in accordance with the objectives.

Staff and Volunteers

The office (open weekday mornings) was staffed by a salaried manager and a total of 4 volunteers during the year. A caretaker and assistant caretakers were also employed for cleaning and some maintenance.

PETERSFIELD COMMUNITY ASSOCIATION**TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023 (CONTINUED)****ACHIEVEMENTS AND PERFORMANCE****Usage of the centre 2022-2023**

	2022-23	2021-22
No. of Bookings taken for year (4 rooms plus kitchen)	2798	2311

Number of Hirers of Rooms in Centre	2022-23	2021-22
Regular (most weekly or more, all at least monthly)	55	68
Occasional (less than monthly)	18	19
Casual (once only)	40	28
Total No. of hirers	113	115

Groups Using the Centre

Age Concern Lunch Club	Japanese Book Club	Petersfield Photographic Society
Alitex	Junior Phoenix	Petersfield Stitchers
Ancient Order of Foresters	Kindwell Ltd	Petersfield Womens Institute
Art Life	Kitbags Live On	Philatelic Federation
Balance Therapy	Kowasabi Japanese Community School	Phoenix Friends
Barnardos	Kumon Maths & English	Pilates Groups
Bereavement Counselling Charity	Liss Forest Ballet	Private booking - child's party x 10
Beth Svarovska Pilates	Little City UK	Private booking - adult events x 3
Bicycle Buddies	Little First Aid Company	Private Dance Practice
Bluebird Care	Meritts Meadow	Regent Street Antiques
Bobbie's Yoga	Migrant Help	Restorative Yoga
Bowmen of Petersfield	Milly Grace Pilates	Sailors Linedanz Club
Bridge Practice	Mini First Aid	Smokefree Hampshire
Broadway Park	Monkey Music	Solent NHS Pulmonary Rehab
Co Dependents Anonymous	NFS Mediation	Solent Stamps
Create	Pact Christmas Dinner	Stop Domestic Abuse
Dementia Friendly Petersfield	Papercraft	Stroke Support
Dog Training Society	Petersfield & Area Liberal Democrats	Surrey Community Action
Draw with George	Petersfield & District Angling Club	Tai Chi Groups (x 2)
	Petersfield & District Beekeepers Association	
East Hants Conservative Association	Petersfield & District Philatelic Society	Tapestry Chorus
Fiddlesticks Music	Petersfield Academy of Dance	The Arts Society
Friday Bridge Group	Petersfield Bridge Club	The Square Strummers
Friends of Petersfield Heath	Petersfield Climate Action Network	TJays Fun 4 All
Friends of Petersfield Hospital	Petersfield Conservative Association	U3A (21 groups over the year)
Gaming Group	Petersfield Jazz & Blues	UnluckyAtMidnight
Gerald Pilkington First Aid	Petersfield Lions	Upholstery
Green A Team	Petersfield Mens Shed	Watercolour Improvers
Hampshire County Federation of WI	Petersfield Music Festival	Weight Watchers
Hampshire Healthy Families	Petersfield Photographic Society	Women of This Town
Hidden Hearing	Petersfield Ramblers	WWA Studios
History Group	Petersfield Society of Special Needs	Young Farmers Clubs
Hope Church		Zumbathon

PETERSFIELD COMMUNITY ASSOCIATION

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023 (CONTINUED)

CHAIR'S REPORT: 2022-2023

It has been a very good year since re-opening after Covid (which has had a lingering impact upon the centre). Most of our customers returned although a few groups had to close. New groups were welcomed and our hiring income has improved although it has yet to reach pre Covid levels.

Our new Treasurer is actively in seeking a better rate of interest for our reserves. There seems to be a problem for Trustees of a Community Association to get a rate equivalent to personal investors. Hopefully this will be resolved shortly. In the meantime, our finances are healthy and well managed.

The Exhibition room ceiling was replaced early in the new year and is a great success being on one level, clean and bright. The Centre is well maintained with painting and decorating being carried out regularly. A new cleaning machine was purchased, this is a highly efficient piece of kit and the floors look very good. We are frequently praised for the appearance of the Centre.

We have improved our emergency equipment by fitting an external defibrillator to the building. We are also grateful to Broadway Park for donating an emergency wheelchair.

Staff.

Our two temporary cleaners who job share have proved to be a success and will continue until Coco returns later this year. Richard continues to fulfil his role as caretaker and handyman, we are very lucky to have him and thank him for his work. He is responsible for the excellent appearance of the Centre.

Emma's day to day running of the Centre is exemplary, her hard work and knowledge of all things Centre-based are much appreciated. It is her intention to reduce her hours by one half day which will give us an opportunity to train up a new deputy manager.

The volunteers are a valuable part of the Association, and help us run the Centre smoothly.

Committee Members.

We had to say goodbye to Emma Cordingley whose commitments elsewhere unfortunately meant she had to resign.

Colin Smith stepped down after many years of service, our grateful thanks to him. Luc Blais joined us as Treasurer, his financial experience is enormous and he has made a huge impact already.

The Vice chair's role remains unfilled. Succession has been discussed as several members are coming to the end of their service in the next year or so and cannot be re-elected. We are starting a recruitment campaign and encouraging volunteers from our larger hiring groups.

Committee meeting and AGMs have occurred as normal and are well attended.

It is with pride and pleasure that I can say our Centre and its staff is well organised and run with great efficiency. The activities and accommodation offered are wide and varied and attract many people from the local community.

PETERSFIELD COMMUNITY ASSOCIATION

MAINTENANCE OF PREMISES

Maintenance and improvements to the Centre and its land is the responsibility solely of the Petersfield Community Association and is carried out under the supervision of the House Manager, Mike Park, a member of the committee, along with the Centre Manager.

Comprehensive Risk Assessments and a Fire Risk Assessment of the building are carried out annually by the Manager under the supervision of the House Manager.

Minor day-to-day maintenance issues are handled by the Centre Manager and Caretaker.

In the year under report, the following repairs and improvements were carried out:

The building continues to need regular maintenance such as:

Boilers servicing and repairs

Annual checks on Fire Alarm, fire equipment and emergency lighting – a new fire alarm panel was fitted.

Annual checks on CCTV and security system

Deep clean of carpets and flooring

Annual hedge trimming

The roof on the main dome was replaced, as was the exhibition room ceiling.

An AED was fitted to the outside of the building (also for community use) and an emergency wheelchair provided.

PETERSFIELD COMMUNITY ASSOCIATION
TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023 (CONTINUED)

FUND RAISING

The Association has no regular revenue support from any Local Government body. Occasional donations and legacies provide welcome assistance when they occur but cannot be considered a reliable source of income. The Association depends on raising the necessary funding to meet all the running expenses of the centre through hire charges and internal fundraising activities.

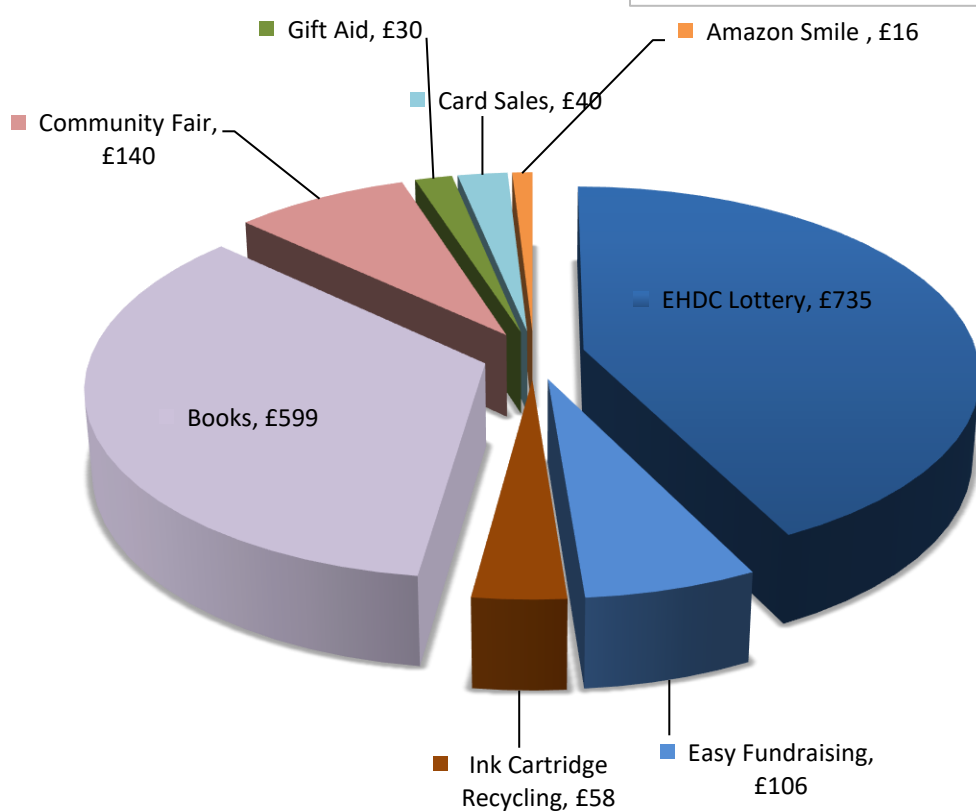
The Community Fair is organised by the Stroke Support Group and run jointly with us. Most money raised goes to them, although table hire and some donations also come to us.

EHDC Lottery
 Easy Fundraising
 Ink Cartridge Recycling
 Books
 Community Fair
 Gift Aid
 Card Sales
 Amazon Smile
 Total

Notes:

1. Clothes Bank forgot to send payment for year but it is coming shortly
2. Amazon Smile has now stopped donations though Easy Fundraising also gives % of online sales to us (if used)
3. A Tesco grant of £500 was also a factor since people had to vote for us but is not included in chart

Fund Raising 2022-23



Total £1724

PETERSFIELD COMMUNITY ASSOCIATION

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023 (CONTINUED)

FINANCIAL REVIEW – LUC BLAIS

Overview

We have achieved a good financial year in 2022 - 2023. Our Total Income were still below the pre-covid levels at £65,400 compared to £80,626 in 2019. Despite this lower revenue, our deficit was only £304 (before Unrestricted Funds), reflecting the tight financial control on expenditures. During the year, a thorough review of all financial and non-financial standard operating policies and procedures has been conducted. The conclusion is that they are complete, regularly updated and following the highest standards applicable to our organisation.

We really appreciate the support of the following organisations:

EHDC - grant of £1600 for an Automated External Defibrillator (AED)

Tesco - grant towards a new commercial Hoover

Southern Water - grant towards fuel costs

U3A - grant towards the AED

And special thanks to our anonymous donor sending us £10 a month throughout the year.

Income

The main source of income is from hiring, where we achieved £56,734 (£47,028 last year LY) from our valued customers. We also received £4,105 in Grants and Other Income (£17,181 LY mainly due to the support received during covid). All other incomes were in line with the previous year.

Expenditure

Our expenditure totaled £65,703 (£47,430 LY). This large increase in expenses relates to major works completed during the year. We make sure our premises are kept in excellent condition and invested £36,058 towards roof repairs and refurbishing of the Exhibition room, using £20,757 of Restricted Funds reserves to mitigate the impact. Our salaries and wages were up by 8% to £30,472 (£28,212 LY) in line with the Civil Service pay scales.

Future Expenditure / Income

After 5 years without increasing the room rates, the Trustees have decided to increase them by 5%. This was deemed necessary to compensate for the large energy costs we are facing.

We are still planning additional major works for the roof, in future years, expected at around £50,000.

We have sufficient reserves to fund this over the years to come.

Staff Pensions

The centre continues to make the necessary contributions.

Reserves

The Association is privileged to have Unrestricted Funds of £132,354 and to be the owner of the land and premises which should ensure its long-term stability.

Independent Examiner

We are grateful for the excellent services from Mr GR Beer, our Chartered Accountant, who examined our accounts and certified that they are accurate.

TRUSTEES ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2023 (CONTINUED)

Financial Review, Investment Policy and Reserves

Reserves Policy

Unrestricted funds are needed:

- a. To provide funds which can be designated to specific projects to enable these projects to be undertaken at short notice and
- b. To cover administration fund-raising and support costs without which the charity could not function.

The trustees consider it prudent that unrestricted reserves should be sufficient:

- a. To cover one year's administration, fund-raising and support costs;
- b. To provide a pool equal to 10% of the average charitable expenditure over the preceding years from which funds can be designated to specific projects.

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

PETERSFIELD COMMUNITY ASSOCIATION

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES
ON THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023**

I report to the trustees on my examination of the accounts of Petersfield Community Association for the year ended 31 March 2023.

Responsibilities and Basis of Report

As the trustees of the Charity you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (“the Act”).

I report in respect of my examination of the Charity’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)b of the 2011 Act.

Independent examiner’s statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1.accounting records were not kept in respect of the Charity as required by section 130 of the Act; or

2 the accounts do not accord with those records; or

3.the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a “true and fair view” which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

G R Beer MA FCA
4, Chilgrove House
Marden Way
Petersfield, Hampshire GU31 4PU

2023

PETERSFIELD COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	2023.....				2022.....			
Note	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Totals 2023 £	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Totals 2022 £
Incoming Resources								
Hiring	56,734	0	0	56,734	47,028	0	0	47,028
Storage	1,790	0	0	1,790	1,582	0	0	1,582
Vending	557	0	0	557	251	0	0	251
Fund Raising	1,724	0	0	1,724	1,721	0	0	1,721
Grants and other Income	2,505	1,600	0	4,105	17,181	5,500	0	22,681
Interest	120	0	0	120	11	0	0	11
Legacy & Donations	309	0	0	309	528	6,257	0	6,785
Damage Account	61	0	0	61	80	0	0	80
Total resources incoming	63,800	1,600	0	65,400	68,382	11,757	0	80,139
Resources Expended								
Vending	886	0	0	886	322	0	0	322
Fund Raising	0	0	0	0	0	0	0	0
M & R Internal	5,004	1,599	0	6,603	4,237	2,158	0	6,395
M & R External	1,368	0	0	1,368	1,324	0	0	1,324
Projects	15,301	20,757	0	36,058	995	0	0	995
Licences & Subscriptions	599	0	0	599	2,019	0	0	2,019
Salaries & Wages	30,472	0	0	30,472	28,212	0	0	28,212
Overheads	10,474	0	0	10,474	10,321	0	0	10,321
Total resources expended	64,104	22,356	0	86,460	47,430	2,158	0	49,588

PETERSFIELD COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023 (Continued)

	2003 -----				2002			
Note	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Totals 2023 £	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Totals 2022 £
Net Incoming resources / (resources expended)	(304)	(20756)	0	(21,060)	20,952	9,599	0	30,551
Transfer between funds	1	(1)	0	0	(11,158)	11,158	0	0
Funds brought forward at 1 April 2022	132,657	20,757	1,253,385	1,406,799	122,863	0	1,253,385	1,376,248
Funds carried forward at 31 March 2023	<u>£132,354</u>	<u>0</u>	<u>£1,253,385</u>	<u>£1,385,739</u>	<u>£132,657</u>	<u>20,757</u>	<u>£1,253,385</u>	<u>£1,406,799</u>

PETERSFIELD COMMUNITY ASSOCIATION
BALANCE SHEET
AS AT 31 MARCH 2023

		2023.....				2022.....			
	Note	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Totals 2023 £	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Totals 2022 £
Fixed Assets									
Tangible Assets	2	0	0	1,253,385	1,253,385	0	0	1,253,385	1,253,385
Investments – NS&I		129,032	0	0	129,032	118,155	20,757	0	138,912
Total Fixed Assets		<u>129,032</u>	<u>0</u>	<u>1,253,385</u>	<u>1,382,417</u>	<u>118,155</u>	<u>20,757</u>	<u>1,253,385</u>	<u>1,392,297</u>
Current Assets									
Debtors and prepayments		973	0	0	973	1,868	0	0	1,868
Petty Cash		95	0	0	95	272	0	0	272
NatWest Current Account		4,871	0	0	4,871	16,190	0	0	16,190
Total Current Assets		<u>5,939</u>	<u>0</u>	<u>0</u>	<u>5,939</u>	<u>18,330</u>	<u>0</u>	<u>0</u>	<u>18,330</u>
Creditors Amounts falling due within one year	9	<u>(2,617)</u>	<u>0</u>	<u>0</u>	<u>(2,617)</u>	<u>(3,828)</u>	<u>0</u>	<u>0</u>	<u>(3,828)</u>
Net Current Assets		<u>3,322</u>	<u>0</u>	<u>0</u>	<u>3,322</u>	<u>14,502</u>	<u>0</u>	<u>0</u>	<u>14,502</u>
Net Assets		<u>£132,354</u>	<u>0</u>	<u>£1,253,385</u>	<u>£1,385,739</u>	<u>£132,657</u>	<u>£20,757</u>	<u>£1,253,385</u>	<u>£1,406,799</u>
The Funds of the Charity:									
Unrestricted Funds	8	132,354	0	0	132,354	132,657	0	0	132,657
Restricted Funds		0	0	0	0	0	20,757	0	20,757
Endowment Fund	8	<u>0</u>	<u>0</u>	<u>1,253,385</u>	<u>1,253,385</u>	<u>0</u>	<u>0</u>	<u>1,253,385</u>	<u>1,253,385</u>
Total Charity Funds		<u>£132,354</u>	<u>0</u>	<u>£1,253,385</u>	<u>£1,385,739</u>	<u>£132,657</u>	<u>£20,757</u>	<u>£1,253,385</u>	<u>£1,406,799</u>

We approve the attached accounts and confirm that we have made available all relevant records and information for their preparation.

Mrs E. Moss - Chairman 2023

Mr L.Blais – Treasurer 2023

The notes on pages 14 to 17 form part of these accounts.

PETERSFIELD COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

1.Accounting Policies

(a)Basis of preparation and assessment of going concern

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP):Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the charity is responsible in law.

The charity constitutes a public benefit entity as defined by FRS 102

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b)Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

(c)Income Recognition

All income and donations are recognized when received. Tax refunds are recognized when the incoming resource to which they relate is received. Grants and legacies are accounted for when the charity is legally entitled to the amounts due. Dividends are accounted for when receivable, interest is accrued. All other income is recognized when it is receivable. All incoming resources are accounted for gross.

(d)Expenditure Recognition

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the charity. All other expenditure is generally recognized when it is incurred and is accounted for gross.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (Continued)

(e) Tangible Fixed Assets

The Freehold Property being The Centre in Love Lane, Petersfield and adjoining land was transferred at nil cost from PCA Land Trustees. The Trustees had revalued The Centre at its insurance value in 2020 and it is now included as an Endowment Fund in the Balance Sheet. The land adjoining The Centre has not been revalued as a value for it has been unobtainable.

The Trustees consider that as The Centre property and adjoining land has a high residual value there is no need to charge depreciation on it in the year. This position will be reviewed at each year end in future.

(f) Pensions

The Charity has registered with NEST and employees have joined the defined contribution “money purchase” scheme and the charity’s contributions are shown in Note 3.

2. Tangible Assets

	Freehold Property £
Cost or estimated cost at 1 April 2022	1,253,385
Addition	0
Revaluation	0
At 31 March 2023	<u>1,253,385</u>
Accumulated depreciation at 1 April 2022	0
Charge for the year	0
At 31 March 2023	<u>0</u>
Net book value at 31 March 2023	<u>£1,253,385</u>
Net book value at 31 March 2022	<u>£1,253,385</u>

3. Taxation

The Trust is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023 (Continued)

4. Analysis of employee costs

	2023 £	2022 £
Salaries	30,220	27,994
Staff Pension costs	252	218
Social Security Costs	0	0
Total	<u>£30,472</u>	<u>£28,212</u>

No employee received emoluments of over £60,000 during the year (2022 – nil).

Average number employees for the year was 4 (2022 - 4).

Average number of full-time equivalent employees for the year was 2 (2022 – 2).

5. Legal and Professional costs

	2023 £	2022 £
Independent Examiner's Fees	400	400
Licenses	<u>212</u>	<u>1,710</u>

6. Donated Services

The trustees receive no remuneration for their services.

7. Commitments

The trustees have not committed to or authorized a capital purchase at the year end. (2022- nil)

8. Analysis of Fund Assets and Liabilities

	Unrestricted Funds £	Restricted Funds £	Expendable Endowment Fund £	Total £
Tangible Fixed Assets	0	0	1,253,385	1,253,385
Fixed Asset Investment	129,032	0	0	129,032
Current Assets	5,939	0	0	5,939
Current Liabilities	(2,617)	0	0	(2,617)
	<u>£132,354</u>	<u>£0</u>	<u>£1,253,385</u>	<u>£1,385,739</u>

The unrestricted funds of the charity may be applied for any charitable purpose at the discretion of the trustees.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023(Continued)

9.Creditors: Amounts falling due within one year.

	2023 £	2022 £
Trade Creditors	55	980
Key Money	920	905
Advance Bookings	338	714
Accruals	1,304	1,229
	<hr/>	<hr/>
	£2,617	£3,828
	<hr/>	<hr/>

PETERSFIELD COMMUNITY ASSOCIATION

	2023	2022
DEPARTMENTAL ANALYSES FOR THE YEAR ENDED 31 MARCH 2023		
	£	£
Hiring		
Main Hall Community Hire	8,365	5,802
Main Hall Business Hire	11,252	12,635
Club Room Community Hire	6,473	4,223
Club Room Business Hire	4,815	5,169
Committee Room Community Hire	4,704	2,791
Committee Room Business Hire	1,674	1,372
Exhibition Room Community Hire	12,093	9,059
Exhibition Room Business Hire	5,232	4,348
Kitchen Hire	2,126	1,629
	<u>£56,734</u>	<u>£47,028</u>
Fund Raising		
East Hampshire Lottery	735	959
Easy Fund Raising	106	149
Eco Recycle	0	94
Inkjet Recycle	58	12
Amazon Smile	16	8
Card Sales	40	0
Books	599	446
Community Fair	140	0
Gift Aid Income	30	53
	<u>1,724</u>	<u>1,721</u>
Less: Fund Raising expenses	<u>(0)</u>	<u>(0)</u>
	<u>£1,724</u>	<u>£1,721</u>
Grants and other Income		
Furlough Grant	0	2,382
EHDC Retail and Leisure Grant	1,600	9,167
EHDC Lockdown Grant	0	8,000
EHDC Community Grant	218	0
Southern Water Grant	1,000	0
Tesco Community Fund	500	0
Petersfield Town Council Grant	0	1,500
Equipment Hire	309	264
Photocopying and Telephone	23	26
Cancellations	10	10
Wayleave	265	1,260
PAT Test Donations	0	8
Sanitary Vending Machine	0	4
Sound System	180	60
	<u>4,105</u>	<u>22,683</u>

PETERSFIELD COMMUNITY ASSOCIATION

DEPARTMENTAL ANALYSES FOR THE YEAR ENDED 31 MARCH 2023 (CONTINUED)

	2023 £	2022 £
M & R Internal		
Health & Safety	30	84
Window Cleaning	160	64
Interior General	376	1,069
Committee Room Maintenance	306	0
Main Hall Maintenance	112	0
Cleaning Materials	916	426
Toilets Maintenance	209	152
Boiler Maintenance	227	1,271
Cannon Hygiene	166	156
Electrical Legal	378	922
Electrical Spares & General	527	9
Equipment Specific	2,965	2,177
Kitchen Expenses	231	65
	<hr/> £6,603	<hr/> £6,395
M & R External		
Exterior General	0	129
Gardening	1,368	1,195
	<hr/> £1,368	<hr/> £1,324
Projects		
Toilets Redecoration	0	995
Roof Repairs	26,706	0
Suspended Ceiling Replacement	9,352	0
	<hr/> £36,058	<hr/> £995

PETERSFIELD COMMUNITY ASSOCIATION

DEPARTMENTAL ANALYSES FOR THE YEAR ENDED 31 MARCH 2023 (CONTINUED)

	2023 £	2023 £	2022 £	2022 £
Salaries & Wages				
Manager's Salary		14,632		13,512
Clerical		1,710		1,470
Caretaker's Salary		8,720		8,048
Assistant Caretaker's Salary		4,358		4,136
Handyman and Casual Labour		122		86
Payroll Expenses		678		742
Pension Contributions		252		218
		<u>£30,472</u>		<u>£28,212</u>
Licences & Subscriptions				
Licences		212		1,710
Subscriptions		387		309
		<u>£599</u>		<u>£2,019</u>
Overheads				
Security				
Kestrel Guards	350		258	
CIA Intruder & Fire Alarms	980		1,968	
Insurance	<u>1,226</u>	2,556	<u>1,471</u>	3,697
Post & Communication				
Website	72		72	
Postage & Carriage	(1)		66	
Telephone and Broadband	656		599	
Internet Protection	<u>0</u>	727	<u>82</u>	819
Office Expenses				
First Aid	1		24	
Printing & Stationery	447		413	
Training Costs	8		0	
Office Expenses	35		382	
Staff Refreshments	83		39	
Hospitality	57		49	
Computer Replacements	<u>212</u>	843	<u>35</u>	942
Electricity, Gas & Water				
Electricity	2,493		1,842	
Gas	1,936		1,877	
Water Rates	<u>1,202</u>	5,631	<u>712</u>	4,431
Sundries				
Council Tax	154		79	
Independent Examiner's Fee	400		400	
Bank Charges – Sum Up	11		(200)	
Volunteers Expenses	<u>153</u>		<u>153</u>	
		<u>718</u>		<u>432</u>
		<u>£10,475</u>		<u>£10,321</u>