



Trustees' Annual Report for the period

Period start date		Period end date	
From	31 January 2022	To	31 January 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carla Ann Dawson	Chair		The Jorja-Rose Foundation
2	Lee Dawson			The Jorja-Rose Foundation
3	Stephanie Marie Holecza			The Jorja-Rose Foundation
4	Jennifer Marie Blair			The Jorja-Rose Foundation
5	Annette Yvonne Gilbert			The Jorja-Rose Foundation
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg. trust, association, company)	Foundation
Trustee selection methods (eg. appointed by, elected by)	Elected by trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are continuing to grow our confidence and support network as a generally new and upcoming charity and look to Nottingham Community and Voluntary Service as a great source for advice and training. We continue to attend workshops and training courses to enable us to build our knowledge and confidence working within the charity sector. Workshops include bid writing, trust and corporate fundraising as well as capital campaigns, project management and charity finance. These aid us greatly in ensuring we are following correct guidance and protocols expected of us.

We remain member charities with Brain Tumour Research and will continue to attend annual member party workshops which we find to be a great opportunity to network and learn from other charities that are further along than ourselves. We have met many wonderful and inspiring people through these workshops and we have the opportunity to tell our own story and further our support network.

Newly appointed trustees and volunteers will need criminal record checks. We continue our registration with the Fundraising regulator to ensure all our charity fundraising adheres to the policies and guidelines set, to maintain good ethical fundraising.

We have accepted the Charity Governance Code and are working towards its principles. We have taken the decision not to adopt the suggestion that trustees should not serve for more than 9 years as we see it is counterproductive to our purposes.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Our main objectives include providing support and services for children and their families diagnosed with cancer and undergoing treatment in Nottingham's Queens Medical Centre as well as supporting families of bereaved children within Nottingham.

We raise awareness and advance education for childhood cancers, specifically brain tumours which is the disease that took our Jorja-Rose.

We have continued to deliver our toiletry packs across many of the childrens wards at QMC. We are delighted to have broadened our support across even more wards this year. We now have a cupboard on ward E39 which is the childrens oncology ward which holds our toiletry pack stock which we replenish frequently throughout the year. We liaise with staff and parents to ensure the supplies we offer are useful and are often adding extra bits upon request to ensure we are providing what is actually needed for our families.

PASICS have continued to be our link with our families as they spend a lot more time on the wards and have direct contact with patients and their families, I feel they have much more insight to the needs within the hospital. We greatly appreciate their help for this as it can be mentally challenging at times on the wards for me personally.

We were thrilled to offer our family's and working staff a Christmas dinner on Christmas day. This has become somewhat of a tradition for us and we thoroughly enjoy being able to provide these along with extra treats gifts for families unable to enjoy Christmas at home

We have continued to spread awareness and gain support for our campaign which is extremely important to us all. We aim to fill a petition which will be sent to parliament in hopes to educate doctors further in spotting Papilledema (swelling of the optic nerve) as we believe this is vital in aiding the early diagnosis of brain tumours.

We continue to develop and improve our website which will hopefully enhance our networking and publicity as well as give us a solid platform to keep our followers updated and informed with what we are doing.

We continue to push for our idea to install a garden/ nature sensory area on grounds within Queens Medical Centre. This is something we have been wanting to achieve for a long time. We believe this will be a much valued and extremely useful facility as there are currently no such areas available to patients or their families. Confirmation is needed before some major fundraising action begins to ensure this dream of ours becomes a reality.

We also continue to work on the production of our informative children's books which will be given to families upon diagnosis or before procedures which aims to explain to children in a more childlike manner about cancer, procedures and machines. this is another important goal for us to achieve. However given the sensitivity and need to be biologically correct we are making sure all areas have been thoroughly checked by professionals before publication which is proving to take some time. We are working hard to find a publisher and writer to work with along side us to ensure these are of a high standard which has been a challenge, however this is a goal of ours we are adamant to achieve and hopefully we will find the right people to work with to ensure we do.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

We have no investments or loans as we aim to keep the charity accounts as simple as we possibly can. All money donated should and will benefit our families, improve life in hospital and/or raise awareness and further education and research into brain cancer.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

Our toiletry and activity packs have continued to be our most useful contribution to our families. We have donated hundreds this year once again and with the help of PASICS charity who work more directly on the wards we have distributed them across all children's wards and Billy's house, which houses families receiving treatment from out of Nottingham. We have also ensured a stock of gifts and activity equipment to be distributed by PASICS to patients/ families these will benefit. We have continued to add extra bits to our packs throughout the years. Pamper products including bathrobes, slippers, eye masks, ear plugs, hair brushes and aromatherapy oils have been added to our toiletry deliveries in hope to relieve some stress for parents and bring some relaxation onto the wards. I have personally attended aromatherapy courses to be able to offer aromatherapy directly to families as I feel the holistic benefits are massive and can help ease the stress and strain of hospital life. Delivering dinners to families unable to be home for Christmas as well as staff working on Christmas day has been another success. Over 70 Christmas dinners were delivered across 5 children's wards on Christmas day. We have continued to highlight the importance of our campaign to ensure doctors are able to spot papilledema in future patients presenting symptoms which may indicate a brain tumour. This we hope will decrease diagnosis time further leading to faster and more effective

Section D**Achievements and performance**

treatment.

We are looking forward to begin the planning and building of a garden/nature area on the grounds of Queens Medical Centre to provide patients, families and staff and outdoor area to enjoy when the opportunity arises to escape the ward for 5 minutes. We are hoping to be given final permission for this to go ahead and are excited to make our dream reality in the form of a beautiful area of escape from gruelling hospital life.

Section E**Financial review****Brief statement of the charity's policy on reserves**

We will retain sufficient funds to function effectively. We will not accrue reserves greater than 30% of annual income with a maximum reserve of £5000.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All funds this year were raised by fundraising. We have felt the effect of the cost of living crisis greatly this year and our income has reflected this, however we have still managed to achieve our goals and maintain our commitments. We ensure that the code of fundraising practice is kept at all times and urge members of the public fundraising on our behalf to adhere to this also.

We have not received any complaints this year. Our complaints procedure is available via the fundraising regulator

Our expenditure has supported our objectives as all monies spent has benefited either our families or our bid to raise awareness and advance education and research.

We do not pay any wages for employment.

We do not hold any investments.

Section F**Other optional information**

The Jorja-Rose Foundation was established following the death of my daughter to an aggressive brain tumour in 2017. During our lengthy stays in hospital I of course gained insight to the needs of the wards. Our achievements and future goals are all born from this insight. We work directly with the hospital and PASICS to ensure our donations and gifts are delivered to benefit those in need.

This year has been another difficult year financially and we haven't managed as many events as we had liked. This coming year however we are focused on events and bringing in donations as well as widening our publicity to ensure regular donations from our supporters.

Everything we do is in memory of Jorja-Rose and we strive to follow policies and procedures properly to ensure the continuation of her legacy.

We hope to achieve some big things in Jorja-Rose's name as well as keep up with the small things. We hope each year that we have made a difference to a family in need. As the years go by all we can do is continue to tell Jorja's story and strive to maintain the support we so gratefully receive. We hope to continue our service and support for our families and grow the charity further over the coming year with huge hopes that our biggest achievement yet is on its way.



Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C. Dawson</i>	<i>A Gilbert</i>
Full name(s)	CARLA DAWSON	A GILBERT
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE
Date	29/1/24	