



# Trustees' Annual Report for the period

	Period start date		Period end date	
From	31	January	2021	To 31 January 2022

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address   
  
  
 Postcode

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carla Ann Dawson	Chair		The Jorja-Rose Foundation
2	Lee Dawson			The Jorja-Rose Foundation
3	Stephanie Marie Holecza			The Jorja-Rose Foundation
4	Jennifer Marie Blair			The Jorja-Rose Foundation
5	Annette Yvonne Gilbert			The Jorja-Rose Foundation
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19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	CIO Foundation Constitution
How the charity is constituted <i>(eg. foundation, association, company)</i>	Foundation
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Elected by trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees will be attending further trustee training courses held by Nottingham Community Voluntary Service in the coming months to ensure our charity understands and fully adheres to all expectations and regulations required of all charities. These are being held remotely due to the ongoing pandemic but are found extremely useful. Nottingham Community and Voluntary Service have been a great source of advice for us as an upcoming and generally new charity. This year we will be learning through them how to apply for grants and trusts which we feel we are ready to do after running efficiently for three years now. Newly appointed trustees and volunteers will need criminal record checks. We continue our registration with the Fundraising regulator to ensure all our charity fundraising adheres to the policies and guidelines set, to maintain good ethical fundraising. We have attended online workshops through these also to ensure we remain up to date and utilise all information being offered. We have accepted the Charity Governance Code and are working towards its principles. We have taken the decision not to adopt the suggestion that trustees should not serve for more than 9 years as we see it is counterproductive to our purposes.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Our objects include providing support and services for children and their families diagnosed with cancer in Nottingham's queens medical centre as well as support for families of bereaved children within Nottingham. We raise awareness and advance education for childhood cancers, specifically brain tumours which is the disease that took our Jorja-Rose.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Our Toiletry and activity packs remain our most useful and consistent means of support to our families staying in hospital. We have maintained our contact with hospital wards and have now added another ward to our deliveries. Feedback from staff tells us that the packs are really popular and found very useful. We aim to deliver to each ward on E floor at Queens medical centre by the end of the year.

This year we were thrilled to be able to once again offer our family's and working staff a Christmas dinner on Christmas day. This was something we really missed last year and were disappointed we were unable to offer due to the restrictions of the pandemic. This year however we delivered over 50 pub cooked dinners to the wards which were greatly received.

We have maintained our relationship and remain member charities with Brain Tumour Research in a bid to further our understanding and education as well as to create links with other charities which share the same objectives as ourselves.

We have attended online meetings and workshops to enable us to continue our relationship despite of the pandemic as well as collaborate together for important fundraising dates and events.

Newsletters are continued to be sent out weekly which assists us in keeping up to date and learning new information regarding research and parliamentary news.

We are excited to have begun a new project to extend our advancing education objective.. We are currently creating a range of informative but child friendly books explaining Cancer and its treatments and procedures. Through experience as well as research we have discovered a massive scarcity of books of this type. We believe they would be found extremely useful and benefit the understanding and mental health of patients as well as their families. These will be dispatched when necessary by hospital staff upon diagnosis.

**Additional details of objectives and activities (Optional information)**

We have no investments or loans as we aim to keep the charity accounts as simple as we possibly can. All money donated should and will benefit our families, improve life in hospital and/or raise awareness and further education and research into brain cancer.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Toiletry and activity packs have been delivered upon request which we are told are found extremely useful and we have now added another ward to our deliveries. This year we have also gifted bulk lots of fidget toys and sweet cones as extra treats for the children.

Over 50 Christmas dinners were delivered across the three wards on Christmas day which has been our largest total yet.

We have resumed public fundraising gradually as the pandemic has caused so much uncertainty in recent times. We did manage a few events and it was great to begin engaging with our supporters again. Going forward as restrictions ease further we are confident and excited to regain regular fundraising events.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We will retain sufficient funds to function effectively. We will not accrue reserves greater than 30% of annual income with a maximum reserve of £5000.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

This year we were lucky to have been chosen by Persimmon Homes to receive a £5000 donation which has been so greatly appreciated. After a dreadful financial year last year this has helped substantially. We initially applied for a larger donation to fund a holiday home for families however this wasn't possible this year. The smaller donation however will fund daytrips and holidays to a sensory caravan we are pleased to have found to partner with us upon availability.

We were able to organise a small number of fundraising events raising our annual total further.

We continue to be registered with the fundraising regulator and make every effort to comply with the standards set. We ensure that the code of fundraising practice is kept at all times and urge members of the public fundraising on our behalf to adhere to this also.

We have not received any complaints this year. Our complaints procedure is available via the fundraising regulator

Our expenditure has supported our objectives as all monies spent has benefited either our families or our bid to raise awareness and advance education and research.

We do not pay any wages for employment.

We do not hold any investments.



## Section F

## Other optional information

The Jorja-Rose Foundation was established following the death of my daughter to an aggressive brain tumour in 2017. During our lengthy stays in hospital I of course gained insight to the needs of the wards. Our achievements and future goals are all born from this insight. We work directly with the hospital to ensure our donations and gifts are delivered to benefit those in need.

This year has been slightly easier than last regarding restrictions and the pandemic, however I feel we still felt quite reserved and worried about large fundraising events. We have slowly begun reintroducing ourselves to the public and we are confident in the success of future events.

Everything we do is in memory of Jorja-Rose and we strive to follow policies and procedures properly to ensure the continuation of her legacy. We have many exciting ideas which we cannot wait to put into action including our information book project, monthly pop up bereavement cafes as well as events and outings for our families receiving treatment. We hope the pandemic continues to improve and we can really excel in our plans for the future of The Jorja-Rose Foundation and further our support for the hospital and families facing the struggles of a childhood cancer diagnosis.



## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>C. Dawson</i>	<i>A. Gilbert</i>
Full name(s)	CARLA DAWSON	ANNETTE GILBERT
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE
Date	30/1/22	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity name  
The Jorja-Rose Foundation

No. (if any)  
176036

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
31.01.2021

To

Period end date  
31/01/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Charity fundraisers	508	-	-	508	
Sponsorships		-	-		540
Public donations	1,400	-	-	1,400	380
Paypal giving		-	-		386
Business Donations	5,000	-	-	5,000	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>6,908</b>	<b>-</b>	<b>-</b>	<b>6,908</b>	<b>1,306</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,908</b>	<b>-</b>	<b>-</b>	<b>6,908</b>	<b>1,306</b>
<b>A3 Payments</b>					
Cost of voluntary receipts:		-	-		
Fundraising costs	313	-	-	313	212
Costs of charitable Activities:		-	-	-	-
Hospital toiletry packs	459	-	-	459	723
Hospital activity packs	115	-	-	115	631
Education and Travel		-	-		35
Computer, printing and advertising	144	-	-	144	158
Hospital Christmas dinners	250	-	-	250	-
	-	-	-	-	-
<b>Sub total</b>	<b>1,281</b>	<b>-</b>	<b>-</b>	<b>1,281</b>	<b>1,759</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,281</b>	<b>-</b>	<b>-</b>	<b>1,281</b>	<b>1,759</b>
<b>Net of receipts/(payments)</b>	<b>5,627</b>	<b>-</b>	<b>-</b>	<b>5,627</b>	<b>- 453</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>1,440</b>	<b>-</b>	<b>-</b>	<b>1,440</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>7,067</b>	<b>-</b>	<b>-</b>	<b>7,067</b>	<b>1,440</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	End of year balance		-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	7,067		-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	None			
<b>B4 Assets retained for the charity's own use</b>	Charity Uniform	fundraising costs	221	-
	Collection Tubs	fundraising costs	233	-
	Microphone	fundraising costs	20	-
	Serving trolley	hospital activities	50	-
	Leaflet stand	advertising	10	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	None			

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>E. Dawson</i>	CARLA DAWSON	30/1/22
<i>IA Culbert</i>	ANNETTE GILBERT	30/1/22