



Trustees' Annual Report for the period

	Period start date	Period end date
From	01 04 2021	To 31 03 2022

Section A Reference and administration details

Charity name

Switch Youth Services

Other names charity is known by

Registered charity number (if any)

1179544

Charity's principal address

34 A High Street

Maidstone

Kent

Postcode

ME14 1JH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Burbidge	Chair		
2	Marianne Webb			
3	Brian Clarke			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mark Chase - Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

32 policies in place to ensure the safeguarding and wellbeing of all young people, staff and volunteers
All staff and volunteers are DBS checked to ensure the safety of young people accessing the service
Regular trustees' meetings discussing financial overview and ongoing work to ensure sustainability of charity

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To support the personal and social development of young people
Engage with young people in a respectful manner that encourages reflection and understanding of their own and others behaviour and attitudes
Encourage young people to take responsibility for their own actions and choices
Support other agencies and therefore young people through collaborative partnerships

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Facilitate a youth café/drop in centre that places an emphasis on the wellbeing of young people
Build respectful relationships while maintaining professional boundaries with all young people so that the organisation operates as a fully inclusive charity
Offer support, advice and guidance in a non-directive manner so that young people choose the appropriate pathway for themselves and therefore take responsibility for their choices
Support young people transition from adolescence to adulthood through a variety of means including volunteering so that they become employment ready and take steps to independent and autonomous lives
Encourage young people to support the wider community as well as themselves and each other

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section E

Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Paul C Burbidge

Full name(s)

PAUL CHRISTOPHER BURBIDGE

Position (eg Secretary, Chair, etc)

Chair of Trustees

Date

27/01/23



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Switch Youth Services

No (if any)
1179544

Receipts and payments accounts

CC16a

For the period from

Period start date

01/04/2021

To

Period end date

31/03/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Charity Ball		-	-	-	
Café Sales		-	-	-	
Gifts, Donations & Sponsorship		-	-	-	
Asset sales		-	-	-	
Other SLA & Grants		-	-	-	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	-	-	-	-	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	-	-	-	-	-
A3 Payments					
Employment Expenses		-	-	-	
Premises Expenses		-	-	-	
Non-Premises Expenses		-	-	-	
Café Supplies		-	-	-	
Charity Ball		-	-	-	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	-	-	-	-	-
Net of receipts/(payments)	-	-	-	-	
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end		-	-	-	
Cash funds this year end	-	-	-	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	-	-	-
	Deposit Account	-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
			-	
			-	
			-	
		-		

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval	
Paul Burbidge	PAUL CHRISTOPHER BURBIDGE	27/1/23	