



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	04	2022		31	03	2023

Section A Reference and administration details

Charity name

Dementia Together Wirral

Other names charity is known by

Registered charity number (if any)

1179533

Charity's principal address

9 Redcar Road

Wallasey

Merseyside

Postcode

CH45 8LY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Allan Grogan	Chair		
2	Helen White	Treasurer	To 30 September 2022	
3	Anthony Boote			
4	Sharon Bird			
5	Sam Mannion		To 31 October 2022	
6	Tony Smith		From 1 November 2022	
7	Leah Morris		From 1 November 2022	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Colette Crofts - Secretary

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Selective interview followed by Board election with simple majority

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Existing documents are available in both digital and printed format. Prospective Trustee is familiarised with charity structure and personnel and given induction pack prior to election to Board/

Organisational chart showing structure at December 2022 is enclosed as attachment.

No formal relationships are in place, any requirement is usually ad hoc and informal.

A full risk assessment system for audit and is in place and rigorously followed.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of Dementia Together Wirral is:

'To relieve the needs of those living with dementia, their carers and former carers in the Wirral by providing activities and services directed at supporting them in maintaining their social life within the community.'

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Dementia Together Wirral continues to offer a wide range of events, activities, and services throughout the Wirral Peninsula region. Events include theatre visits and similar one-off entertainments. Activities offer a range of memory cafes, activity groups, music and singing groups, a walking group and day outings such as narrowboat and coach trips. Services include the continuation of the activity box loan scheme that was introduced for home-based users (Friends) and has expanded to being available to a wider audience since the pandemic.

Some activities and events have been changed to reflect the changes noted in demand and the retirement of some volunteers following the pandemic.

Trustees are aware of Charity Commission guidance in respect of having regard for the public benefit. Management is focussed on ensuring that 'services' offered are in line with the object declared in the constitution of Dementia Together Wirral. Monitoring is undertaken by use of attendance sheets; feedback being encouraged and audit system in place of events and activities reporting to quarterly Board meeting. All trustees are 'hands-on' concerning the running of the charity.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As Dementia Together Wirral expands, it was agreed to recruit a part-time fundraising consultant to introduce a more professional approach to the charity rather than the hitherto ad hoc attempts at securing funds by grant.

During the subject year, a formal reserve policy was introduced based on coverage of part-time salary staff of three months equivalent.

No investment policy was introduced as not believed necessary at time.

Being volunteer-led, Dementia Together Wirral trustees decided to recruit and employ a part-time Volunteer Coordinator to manage the day-to-day aspect of arranging the who, where and what cover for events and activities. A lone worker policy was introduced during the pandemic and was decided to be maintained for all the charity's offerings. The Coordinator was given authority for recruitment and induction of new volunteers later extended to arranging training courses for first-aid, safeguarding and dementia care, all being introduced successfully.

It is noted by the trustees that thanks are due to suppliers and providers of venues for events and activities without whose generosity the charity would incur unmanageable costs to provide the same level of service.

Summary of the main achievements of the charity during the year

The main achievement during the subject year was that of recovery following the resumption of services allowing users (Friends) to return to a semblance of norm within the community by way of sharing time and experience together in warm, controlled, sociable environment.

Additional café venues were introduced to spread the wider reach of the charity and help more people. Closer ties with other bodies, both charity and official, were used to publicise Dementia Together Wirral as all having memory issues are welcome. Membership increased during the year.

Social media became a more prominent method for advertising the offerings by the charity resulting in more attendees for the activities which are advertised by an issued monthly calendar, both on-line and postal for those not familiar with the internet.

The possible high spot for the year was the Christmas Lunch resulting in some 48 diners enjoying a festive three course meal in decorous surroundings. Attractions included raffle, draw for hampers and other items.

Section E

Financial review

Brief statement of the charity's policy on reserves

As mentioned above in response to 'investment policy'. Dementia Together Wirral has a general reserve of £6,000 based on the approximate sum required to cover the three part-time employees' salaries. A formal reserves policy is being prepared.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Dementia Together Wirral receives no funding from any official source. Income is reliant on grants along with collections, and public and in memoriam donations.

Income from funding has enabled Dementia Together Wirral to expand services and support its beneficiaries. Having no assets and low overhead costs allows most of any funding to be used for the betterment of the lot of those affected by dementia.

No investment policy is in place at present.

Section F

Other optional information

No reportable incidents occurred during the subject year, April 2022 to March 2023.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Allan Gerald Grogan

Position (eg Secretary, Chair, etc)

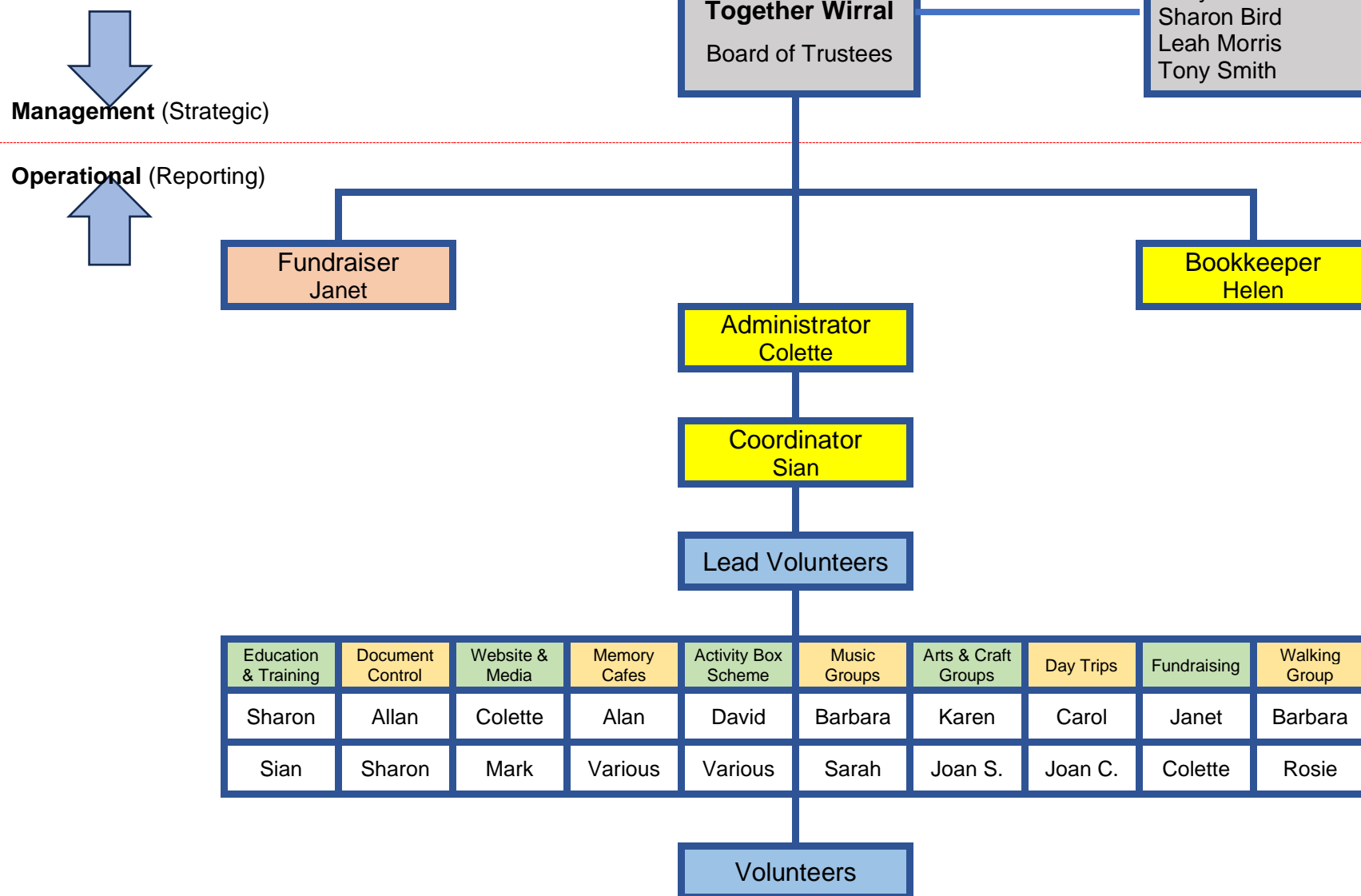
Chair

Date

28th December 2023

Organisational structure

as at December 2022





CHARITY COMMISSION
FOR ENGLAND AND WALES

Jointly made by: **CCXX R2 accounts (SS)** 01/01/2022 to 31/12/2022

Receipts and payments accounts			
For the period from	01/01/2022	To	31/12/2022

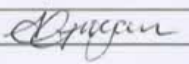
CC16a

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations Individuals	13,690	-	-	13,690	7,993
Donations Organisations	600	-	-	600	2,006
Donations Other	-	-	-	-	1,858
Event Fundraising	2,327	-	-	2,327	-
Community Groups	3,198	-	-	3,198	-
Collections	-	-	-	-	622
Restricted Funding - Dowager Countess	-	4,000	-	4,000	-
Restricted Funding - Lord Leverhulme	-	3,000	-	3,000	-
Restricted Funding - ADW Fund	-	7,500	-	7,500	-
Restricted Funding - Awards for All	-	7,750	-	7,750	-
Restricted Funding - Gould Family	-	2,000	-	2,000	-
Restricted Funding - Hemby Trust	-	2,500	-	2,500	-
Restricted Funding - Community Fund	-	-	-	-	8,180
Unrestricted Funding	-	-	-	-	-
Fund Raising	-	-	-	-	4,902
Sub total (Gross income for AR)	19,815	26,750	-	46,565	25,561
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,815	26,750	-	46,565	25,561
A3 Payments					
Purchases - Capital Equipment	781	-	-	781	200
Staff Salaries	16,286	-	-	16,286	11,179
Fundraising Consultancy	3,074	-	-	3,074	-
Premises Rental (storage)	1,282	-	-	1,282	231
Professional Fees/Subscriptions	1,182	-	-	1,182	973
Insurance	179	-	-	179	234
Entertainers/Room Hire	1,139	-	-	1,139	4,500
Volunteer Expenses	3,617	-	-	3,617	2,973
Advertising & Office Expenses	2,558	-	-	2,558	921
Theatre/Coach/Boat Trips	7,015	-	-	7,015	-
Christmas Party	1,261	-	-	1,261	-
Purchases for Cafes/Groups/Fundraising	96	-	-	96	-
Restricted Funding - Hemby	-	-	-	-	82
Restricted Funding - Camelia	-	-	-	-	981
Restricted Funding - Rotary	-	-	-	-	318
Restricted Funding - Dowager Countess	-	2,239	-	2,239	-
Restricted Funding - Lord Leverhulme	-	1,979	-	1,979	-
Restricted Funding - ADW Fund	-	1,000	-	1,000	-
Restricted Funding - Awards for All	-	125	-	125	-
Restricted Funding - Gould Family	-	-	-	-	-
Restricted Funding - Hemby Trust	-	-	-	-	-
Float	525	-	-	525	-
Sub total	38,995	5,344	-	44,339	22,593
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	38,995	5,344	-	44,339	22,593
Net of receipts/(payments)	-	21,406	-	2,226	2,969

A5 Transfers between funds	4,990	-	4,990	-	-	-
A6 Cash funds last year end	28,870		13,170	-	42,040	39,071
Cash funds this year end	14,680		29,586	-	44,266	42,040

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	<div>HSBC Bank Balance - Unrestricted Cash Funds</div> <div>HSBC Bank Balance - Designated Cash Reserve</div> <div>Total cash funds</div> <div>(agree balances with receipts and payments account(s))</div>	<div>8,680</div> <div>6,000</div> <div>14,680</div>	<div>29,586</div> <div>-</div> <div>29,586</div>	<div>-</div> <div>-</div> <div>-</div>
B2 Other monetary assets	<div>Details</div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>
B3 Investment assets	<div>Details</div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Fund to which asset belongs</div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Cost (optional)</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>Current value (optional)</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>
B4 Assets retained for the charity's own use	<div>Details</div> <div>Laptop</div> <div>Printer</div> <div>Gazebo</div> <div>3 x Laptops</div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Fund to which asset belongs</div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Cost (optional)</div> <div>437</div> <div>100</div> <div>290</div> <div>781</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>Current value (optional)</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>
B5 Liabilities	<div>Details</div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Fund to which liability relates</div> <div></div> <div></div> <div></div> <div></div> <div></div>	<div>Amount due (optional)</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div> <div>-</div>	<div>When due (optional)</div> <div></div> <div></div> <div></div> <div></div> <div></div>
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			ALLAN GROGAN	05/02/23

Independent Examiner's Report

to the trustees of Dementia Together Wirral (Charity Number 1179533)

on accounts for the year ended 31 March 2023

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the CIO" (Charitable Incorporated Organisation)) for the year ended 31 March 2023.

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

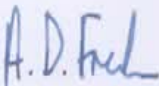
I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



20 September 2023

A D French FCA
Hailwood & Co
Chartered Accountants and Registered Auditors
392-394 Hoylake Road
Moreton
Wirral
CH46 6DF