



# Trustees' Annual Report for the period

From		Period start date			To		Period end date		
		Day	Month	Year			Day	Month	Year
		01	04	2021			31	03	2022

## Section A

## Reference and administration details

Charity name

Dementia Together Wirral

Other names charity is known by

Registered charity number (if any)

1179533

Charity's principal address

9 Redcar Road

Wallasey

Merseyside

Postcode

CH45 8LY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Allan Grogan	Chair		
2	Helen White	Treasurer		
3	Barbara Baker	Fundraising Lead	Until 30 <sup>th</sup> April 2021	
4	Anthony Boote			
5	Sharon Bird			
6	Samuel Mannion		From 1st June 2021	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Board election by simple majority

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Existing documents are available in both digital and analogue form. Trustee induction pack given and accepted prior to election.

Organisational chart for structure at March 2022 is attached.

No formal relationships exist at present, such co-operation is ad hoc.

Individual risk assessment is undertaken for events and venues.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The object of the charity is:

'To relieve the needs of those living with dementia, their carers and former carers in the Wirral by providing activities and services directed at supporting them in maintaining their social life within the community.'

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Dementia Together Wirral continues to achieve its stated charitable object with the continuation and expansion of its services by offering memory cafes, music / singing groups, craft group, walking group and days-out groups involving coach and narrowboat trips. In November 2021, an activity box loan scheme was introduced to ease the conditions caused by the pandemic. This scheme continued by involving volunteers to assemble the materials and to deliver a box to the house-bound with monthly rotation to maintain the users' interest. This was well received particularly during lockdowns

The easing of the pandemic restrictions allowed for slow resumption of services with covid precautions being observed by Dementia Together Wirral even though some were lifted in March 2020.

Some venues and activities changed as a result of the pandemic but overall, the services offered were expanded therefore serving more people.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

No formal policy is held by Dementia Together Wirral in respect of seeking funds. This is done on an ad hoc basis usually in response to specialised advertisements or general mail where the charity matches the conditions required for such funding.

No formal policy is held by Dementia Together Wirral in respect of investment. A nominal cash reserve of £5,000 is allocated to cover unseen eventualities or closure run-down services.

Dementia Together Wirral is volunteer led employing one part-time Administrator, who was replaced during the year. A full induction procedure exists for all new volunteers who have direct access at all levels. Volunteers are encouraged to comment, criticise, and contribute to the well-being of the charity and its users for the benefit of all. Gratitude is also due to the venue operators who allow us to use their premises without charge.

**Summary of the main achievements of the charity during the year**

The period 2021 to 2022 covered by this report has proved frustrating in the main as persons living with dementia did not comprehend the difficulties of managing the infection risks associated with covid and socialising. Their carers were magnificent in maintaining their charges where necessary at activities and events as same started up again. The charity maintained a logging in system for all attendees in order to support the NHS Track and Trace system where necessary.

Work continued producing an improved website and social media platforms were introduced to improve coverage which resulted in many new 'faces' at activities sadly acknowledged as replacing those who were no longer capable or available to re-join them.

Fortunately, some restrictions on funding from two parties for specific activities were released for general use as their intent could not be fulfilled within their stipulated time frame. These funds helped the charity to issue hampers at Christmas and other treats for the house-bound amongst other more general expenditure.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

As previously stated, Dementia Together Wirral has no formal policy on reserves but has allocated a cash reserve for eventualities in the sum of £5,000

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Dementia Together Wirral receives no formal funding from any official body. The charity relies on grants, public donations gained at activities, events and, sadly bequests.

Without the generous donations to date, Dementia Together Wirral would not have achieved its spread so quickly to help those that benefit from the services.

No investment policy is held, however Dementia Together Wirral has allocated a cash reserve of £5,000 held against eventualities.

## Section F

## Other optional information

In the period 2021 to 2022 covered in this Trustees' Annual Report, no reportable incidents occurred.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Allan Gerald Grogan

Position (eg Secretary, Chair, etc)

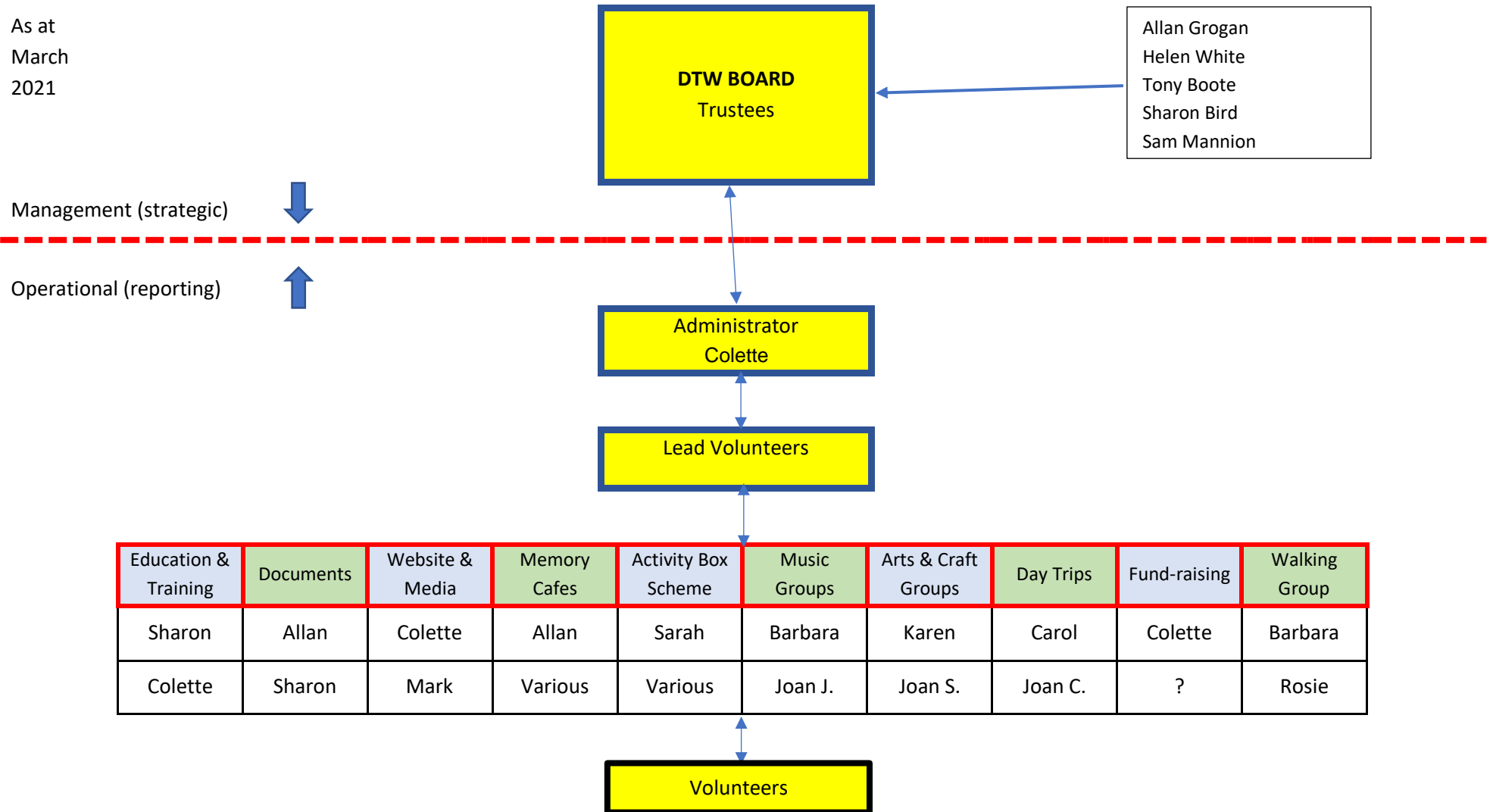
Chair

Date

30th October 2022

## Operational structure of Dementia Together Wirral

As at  
March  
2021



## **Independent Examiner's Report**

**to the trustees of Dementia Together Wirral (Charity Number 1179533)**

**on accounts for the year ended 31 March 2022**

### **Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the CIO" {Charitable Incorporated Organisation}) for the year ended 31 March 2022.

As the charity trustees of the CIO, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

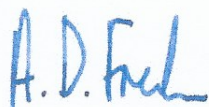
I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



30 October 2022

A D French FCA  
Hailwood & Co  
Chartered Accountants and Registered Auditors  
392-394 Hoylake Road  
Moreton  
Wirral  
CH46 6DF



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Dementia Together Wirral

1179533

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2021

To

31/03/2022

### Section A Receipts and payments

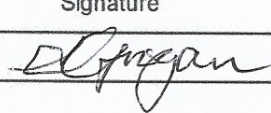
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations Individuals	7,993	-	-	7,993	2,470
Donations Organisations	2,006	-	-	2,006	16,621
Donations Other	1,858	-	-	1,858	319
Collections	622	-	-	622	-
Restricted Funding - Hemby	-	-	-	-	-
Restricted Funding - Camelia	-	-	-	-	-
Restricted Funding - Postcode	-	-	-	-	-
Restricted Funding - Rotary	-	-	-	-	1,600
Restricted Funding - Hobson	-	-	-	-	-
Restricted Funding - Community Fund	-	8,180	-	8,180	-
Unrestricted Funding	-	-	-	-	600
Fund Raising	4,902	-	-	4,902	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>17,381</b>	<b>8,180</b>	<b>-</b>	<b>25,561</b>	<b>21,609</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>17,381</b>	<b>8,180</b>	<b>-</b>	<b>25,561</b>	<b>21,609</b>
<b>A3 Payments</b>					
Purchases - Capital	200	-	-	200	537
Purchases - Consumables	-	-	-	-	763
Purchases - Fund Raising	-	-	-	-	10
Premises Rental	231	-	-	231	-
Professional Fees	973	-	-	973	306
Insurance	234	-	-	234	184
Hire - Events	4,227	273	-	4,500	606
Advertising & Stationery	921	-	-	921	958
Restricted Funding - Hemby	-	82	-	82	10
Restricted Funding - Camelia	-	981	-	981	-
Restricted Funding - Postcode	-	-	-	-	-
Restricted Funding - Hobson	-	-	-	-	-
Restricted Funding - Rotary	-	318	-	318	1,282
Restricted Funding - Community Fund Co-op	-	-	-	-	-
Expenses	2,973	-	-	2,973	2,981
Administration	11,179	-	-	11,179	2,526
Float	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>20,938</b>	<b>1,655</b>	<b>-</b>	<b>22,593</b>	<b>10,162</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>20,938</b>	<b>1,655</b>	<b>-</b>	<b>22,593</b>	<b>10,162</b>
<b>Net of receipts/(payments)</b>	<b>- 3,556</b>	<b>6,525</b>	<b>-</b>	<b>2,969</b>	<b>11,447</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>32,426</b>	<b>6,645</b>	<b>-</b>	<b>39,071</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>28,870</b>	<b>13,170</b>	<b>-</b>	<b>42,040</b>	<b>11,447</b>

CCXX R1 accounts (SS)

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	HSBC Bank Balance	28,870	13,170	-
				-
		-	-	-
	<b>Total cash funds</b>	28,870	13,170	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptop	Unrestricted	437	-
	Printer	Unrestricted	100	-
	Gazebo	Unrestricted	200	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		ALLAN GROGAN	31/10/2022