



**The King's Award  
for Voluntary Service**

**Registered Charity Number: 1179514**

**The Sunday Centre**

**Annual report and unaudited financial statements**

**For the year ended 31 December 2024**



## **The Sunday Centre**

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**The Sunday Centre**  
**Legal and administrative information**

**Charity number**  
1179514

**Trustees**

Kelly Lingard	Chair	
Peter Herbert	Treasurer	
Michael Burston	Deputy Chair, Secretary, communications, volunteer co-ordinator	
Victor Mujakachi		
Robert Freeman		
Katarzyna Paciorek		
Lucy Howson	Joint Kitchen lead	
Eleanor Poxton	Joint Kitchen lead	Resigned 29 December 2024
Jane Doyle	Joint Kitchen	
Alyson Evans		
Laura Morris		

**Principal office**

The Sunday Centre c/o Victoria Hall Methodist Church,  
Norfolk Street  
Sheffield  
S1 2JB.

**Correspondence address**

78 Palm Grove Court  
Thorne  
Doncaster  
DN8 4ED

**Accountants**

Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

**The Sunday Centre**  
**Trustees' annual report**  
**For the year ended 31 December 2024**

The Trustees present this Annual Report and Financial Statements of the Charity for the year ended 31 December 2024.

**Objectives, activities and public benefit**

The objects of The Sunday Centre are:

- To provide a safe, friendly, welcoming place and a meal for homeless and other people in need to come and congregate on a Sunday afternoon.
- To provide signposting to other agencies and projects who can help our service users.
- To work with other agencies and projects to improve help for homeless and other people in need in Sheffield.
- To provide a good quality volunteering experience to our volunteers.

The charity aspires to meet the needs of Sheffield's men and women who are homeless, rootless, marginalised and anyone in need on Sundays throughout the year. In 2024 we closed for Easter Sunday and for the month of August to allow volunteers a break and also to avoid the risk of too few volunteers being available in August to open safely.

As HARC were cutting back the days that they were open over the Christmas period, we decided to extend our opening days by opening on Saturday 28th and Sunday 29th December. The Sunday Centre's user group is diverse and includes not only local homeless and other people in need but also refugees, asylum seekers, and new arrivals in the city.

The Sunday Centre endeavours to provide a safe place for people on the streets to come on a Sunday when the majority of other projects in the city centre are closed. This has immediate benefits for service users and also makes a contribution towards reducing risk to our service users and, from some, reduces their risk of anti-social behaviour i.e. they are in a safe managed space

We are not a project that is set up to do one to one work but if we can advise or signpost, we do. We have good information about sources of professional help and support in the city (e.g. medical help, advice about housing, substance mis-use services) and can direct service users to those sources of help effectively.

In setting the objectives and planning the activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

**Achievements and Performance during the Financial year**

One of the points raised during the 2023 Food Safety Inspection was that *"The wall surfaces behind the pan shelves in the dry storeroom were scuffed and would benefit from painting. The unsealed wooden shelves should also be painted or varnished. - (S: Regulation EC 852/2004 Annex II Chapter I Para 1)"*

After receipt of sufficient funds from donor, The Paul Grant Foundation, in February 2024, the Sunday Centre undertook to refurbish the identified dry storeroom to resolve the point raised. The plan not only brought the storeroom up to current food hygiene standards but made sure that it is proof against any future increases in the standards required. Stapleton Buildings company (via The Foundry) were contracted to not only install catering grade shelving around the room but also to clad the walls with catering grade stainless steel behind the shelving.

### **Achievements and Performance during the Financial year (continued)**

At the same time as upgrading the storeroom, the opportunity of receiving sufficient funds from the Paul Grant Foundation was also taken to replace the existing chest freezer, which had been there longer than anyone could remember, with a new upright freezer.

Alongside improvement work to the kitchen fabric undertaken by The Foundry, this all contributed to our Food Safety Inspection grade being upgraded from 4 out of 5 in 2023 to 5 out of 5 rating in 2024.

As in 2023, the Wicker Pharmacy came along on two Sundays this year to carry out a flu & CoVid vaccination programme for the hard-to-reach cohort that we see as our guests.

Our major achievement for 2024 must be the fact that in November we were awarded the Kings Award For Voluntary Services (KAVS). Equivalent to an MBE, KAVS is the highest Award given to local voluntary groups in the UK, and is awarded for life.

During 2024, we ran for 48 sessions - mostly Sundays but also included the Saturday between Christmas & New Year. As other agencies in Sheffield had closed for the Christmas period including HARC having cut back the days that they were open, The Sunday Centre decided to fill the gap left by opening for two sessions - Saturday 28th, Sunday 29th December. We also ran a Walk & Talk session around the city centre on 1st January 2025 to provide those in the city centre who were struggling for food.

### **Meals on Sunday**

In 2024 we saw a further increase in the numbers of people that we serve and are now regularly serving up to 150 people per week, sometimes more.

There is a belief that a variety of factors have led to the increase in numbers we are seeing. The numbers of rough sleepers has increased significantly in the city, the cost-of-living crisis has also had a big impact on our guests, and these things have in turn had an impact on people's lives and health.

We are still finding that approximately 33% of the people who come to us on a Sunday don't want to come inside for a meal for a variety of reasons. We therefore continue to provide both an indoor, seated meal service and a takeaway at the door service.

This year has seen us increase the number of takeaway bags from 80 to, by the end of the year, 120 bags. And the kitchen team now prepare an average of 129 meals per week. Therefore, including guests who were occasionally able to have two meals, we handed out over 6,189 meals. Whenever we ran out of boxed meals we were able to provide sandwiches that were very kindly donated by Claremont Hospital each Sunday. We also hold a stock of Pot Noodles for very later arrivals.

We endeavour to provide a meal that is as nutritious and balanced. As well as a hot meal, each guest receives a takeaway bag that contains a boxed drink, biscuits, cake, choc treat, two pieces of fruit (i.e. a banana and orange), and bread and butter.

## **Achievements and Performance during the Financial year (continued)**

### Volunteers

During 2024 we hosted a total of 238 different volunteers up to the end of December 2024.

Over the entire year we provided a total of 1324 volunteer opportunities. And, assuming that each opportunity was for a nominal 2.5 hours (i.e. from 12:30pm to 3pm each Sunday) volunteers gave us a total of 3,310 hours.

During 2024, approximately 100 students from the two Sheffield universities - Sheffield Hallam and University of Sheffield, signed up as regular volunteers.

It is fair to say that we couldn't provide the service that we do without the participation of the students.

### **Reserves policy**

The Sunday Centre aims to maintain reserves at a level that covers running costs for 12 months. This equates to approximately £20,000 per year.

Free reserves as at 31 December 2024 were £49,687.

### **Structure, governance and management**

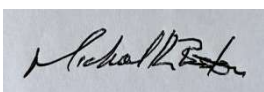
The Sunday Centre was registered as a Charitable Incorporated Organisation (CIO) by the Charity Commission on 10 August 2018.

The governing document was updated on 11 December 2023 for minor operating procedures.

The Sunday Centre is run by a voluntary management committee who are elected every two years at the Annual General Meeting. Management committee members have no beneficial interest in the organisation and are not remunerated.

### **Declaration**

The trustees declare that they have approved the Trustees 'annual report above and signed on behalf of the trustees by:



M Burston  
Trustee

Date: 01 Sep 2025

## **Independent examiner's report to the trustees of The Sunday Centre ("the Charity")**

I report to the trustees on my examination of the accounts of the Charity for the year ended 31 December 2024.

### **Responsibilities and basis of report**

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*S Cochrane*

Signed:

*Susan Cochrane FCA DChA*  
Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

Date: 02 Sep 2025

## The Sunday Centre

### Receipts & payments account For the year ended 31 December 2024

	Notes	Unrestricted 2024 £	Restricted 2024 £	Total 2024 £	Unrestricted 2023 £
<b>Receipts</b>					
Grants and donations	2	18,486	12,980	31,466	56,272
<b>Total receipts</b>		<b>18,486</b>	<b>12,980</b>	<b>31,466</b>	<b>56,272</b>
<b>Payments</b>					
Consultancy costs		361	-	361	487
Administrative expenses		205	-	205	144
Food for lunch club		9,437	7,980	17,417	18,167
Clothing & Toiletries		764	-	764	721
Rent		9,566	-	9,566	6,990
Refurbishment costs		152	4,016	4,168	-
Repairs and renewals		240	984	1,224	-
Insurance		392	-	392	366
Sundry expenses		336	-	336	1,192
Independent examination		630	-	630	654
<b>Total payments</b>		<b>22,083</b>	<b>12,980</b>	<b>35,063</b>	<b>28,721</b>
<b>Net receipts/(payments)</b>		<b>(3,597)</b>	<b>-</b>	<b>(3,597)</b>	<b>27,551</b>
Cash funds brought forward		53,284	-	53,284	25,733
<b>Cash funds carried forward</b>		<b>49,687</b>	<b>-</b>	<b>49,687</b>	<b>53,284</b>

There was £1,000 of restricted income and £1,000 of restricted expenditure during the 2023 financial year.



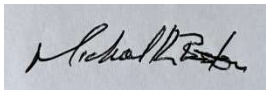
The Sunday Centre

Statement of assets and liabilities  
As at 31 December 2024

	2024 £	2023 £
<b>Cash assets</b>		
Bank	49,687	53,284
	<u>49,687</u>	<u>53,284</u>
	2024 £	2023 £
<b>Debtors</b>		
	-	-
	<u>-</u>	<u>-</u>
	2024 £	2023 £
<b>Liabilities</b>		
Independent examination fee	495	630
	<u>495</u>	<u>630</u>

Approved by the trustees on 01 Sep 2025

and signed on their behalf by:



M Burston  
Trustee

## The Sunday Centre

### Notes to the accounts

For the year ended 31 December 2024

#### 1 Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year.

In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

#### 2 Grants & donations

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Sheffield City council	-	3,980	3,980	-
Facey Family Foundation	2,000	-	2,000	2,000
Harry Bottom Charitable Trust	3,000	-	3,000	3,000
The Freshgate Trust Foundation	-	2,000	2,000	-
St Agatha's Trust	-	-	-	650
Queen Victoria and Johnson Memorial Trust	-	2,000	2,000	1,000
Paul Grant Trust	3,000	5,000	8,000	5,000
The J G Graves Charitable Trust	2,000	-	2,000	2,000
Sheffield Town Trust	-	-	-	1,500
Cutlers Company Charitable Trust	750	-	750	2,000
Arnold Clarke	-	-	-	1,000
The Talbot Trust	3,000	-	3,000	-
SYCF Cost of Living Grant	-	-	-	7,500
SCC Ward pot	-	-	-	2,355
SCC & SYP Crime Reduction Initiative	-	-	-	10,770
Irwin Mitchell Charities Foundation	-	-	-	5,000
Donations	4,736	-	4,736	12,497
	<b>18,486</b>	<b>12,980</b>	<b>31,466</b>	<b>56,272</b>

There was a £1,000 restricted grant in 2023.

#### 3 Restricted funds

	Funds b/fwd £	Receipts £	Payments £	Transfers £	Funds c/fwd £
General running costs fund	-	5,100	(5,100)	-	-
Refurbishment cost fund	-	5,000	(5,000)	-	-
Food costs fund	-	2,880	(2,880)	-	-
	<b>-</b>	<b>12,980</b>	<b>(12,980)</b>	<b>-</b>	<b>-</b>

##### General running costs fund

Funding provided to contribute towards the general running costs of the organisation.

##### Refurbishment cost fund

Funding to contribute towards the refurbishment costs of the storeroom.

##### Food costs fund

Funding to contribute towards the food costs of the organisation

## The Sunday Centre

### Notes to the accounts

For the year ended 31 December 2024

#### 3 Restricted funds (continued)

<i>Prior year comparison</i>	<i>Funds b/fwd £</i>	<i>Receipts £</i>	<i>Payments £</i>	<i>Transfers £</i>	<i>Funds c/fwd £</i>
<i>Feed a family of 4</i>	-	1,000	(1,000)		-
	<u>-</u>	<u>1,000</u>	<u>(1,000)</u>	<u>-</u>	<u>-</u>

#### 4 Trustees' remuneration, expenses and benefits

The charity trustees were not paid or received any other benefits from employment in the year (2023: £nil) neither were they reimbursed expenses during the year (2023: £nil). No other charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

#### 5 Related party transactions

There were no related party transactions in the year.