

Registered Charity Number: 1179514

The Sunday Centre

Annual report and unaudited financial statements

For the year ended 31 December 2023



The Sunday Centre

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The Sunday Centre
Legal and administrative information

Charity number
1179514

Trustees

Stephen Clark	Chair	Deceased September 23
Kelly Lingard	Chair	Elected as Chair 12/11/2023
Peter Herbert	Treasurer	
Michael Burston	Deputy Chair, Secretary, communications, volunteer co-ordinator	
Victor Mujakachi		
Robert Freeman		
Katarzyna Paciorek		
Lucy Howson	Joint Kitchen lead	
Eleanor Poxton	Joint Kitchen lead	
Jane Doyle	Joint Kitchen	Appointed 10/07/23
Alyson Evans		Appointed 10/07/23
Laura Morris		Appointed 02/09/23

Principal office

The Sunday Centre c/o Victoria Hall Methodist Church,
Norfolk Street
Sheffield
S1 2JB.

Correspondence address

78 Palm Grove Court
Thorne
Doncaster
DN8 4ED

Accountants

Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

**The Sunday Centre
Trustees' annual report
For the year ended 31 December 2023**

The Trustees present this Annual Report and Financial Statements of the Charity for the year ended 31 December 2023.

Objectives, activities and public benefit

The objects of The Sunday Centre are:

- To provide a safe, friendly, welcoming place and a meal for homeless and other people in need to come and congregate on a Sunday afternoon.
- To provide signposting to other agencies and projects who can help our service users.
- To work with other agencies and projects to improve help for homeless and other people in need in Sheffield.
- To provide a good quality volunteering experience to our volunteers.

The charity aspires to meet the needs of Sheffield's men and women who are homeless, rootless, marginalised and anyone in need on Sundays throughout the year. In 2023 we only closed for Easter Sunday and between Christmas Day and New Years Day. The Sunday Centre's user group is diverse and includes not only local homeless and other people in need but also refugees, asylum seekers, and new arrivals in the city.

The Sunday Centre endeavours to provide a safe place for people on the streets to come on a Sunday when the majority of other projects in the city centre are closed. This has immediate benefits for service users and also makes a contribution towards reducing risk to our service users and, from some, reduces their risk of anti-social behaviour i.e. they are in a safe managed space

We are not a project that is set up to do one to one work but if we can advise or signpost, we do. We have good information about sources of professional help and support in the city (e.g. medical help, advice about housing, substance mis-use services) and can direct service users to those sources of help effectively.

In setting the objectives and planning the activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Achievements and Performance during the Financial year

The major news of the year (though definitely not an achievement) was that 2023 saw the very sad passing of Steve who died in September. His place as Chair of The Sunday centre has been taken by Kelly Lingard.

Last year we also saw the introduction of add-on services, such as the Wicker Pharmacy who came to carry out a vaccination programme for the hard-to-reach cohort that we see. This included Covid and Flu vaccinations, which were very successful. In total 54 individuals we vaccinated over the first two sessions of which 13 were from the NFA category.

As part of the initiative with the Wicker Team, their visit also prompted:

- 2 x individuals to attend Wicker Pharmacy the following week to organise emergency supply of medication that they had ran out of as they had not been able to operate the online ordering system for medication because they were out of the area and of no fixed abode in Sheffield.
- 1 individual attended at the Wicker Pharmacy drop in for a Flu vaccination as they did not want vaccinating at the Sunday Centre
- The opportunity to hand out healthy living information – alcohol consumption, staying well over winter, medication support/queries answered.

**The Sunday Centre
Trustees' annual report
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Achievements and Performance during the Financial year (continued)

The feedback back from Wicker Pharmacy was that it was very successful and they are wanting, at some point, to come back and offer other health based provision such as blood pressure monitoring and/or a minor ailments clinic. So fingers crossed for that.

We also had visits from the Sheffield Parish Nursing Project, who are based at St Matthew's church, who offered our guests health advice, referral, and crisis support.

Meals on Sunday

In 2023 we saw a large increase in the numbers of people that we serve and are now regularly serving between 110 to 130 people per week, sometimes more. We are also giving out a much larger number of takeaway bags – often up to 120.

We believe that a variety of factors have led to the increase in numbers we are seeing. The numbers of rough sleepers have increased significantly in the city, the cost-of-living crisis has also had a big impact on our guests, and these things have in turn had an impact on people's lives and health.

We are still finding that approximately 33% of the people who come to us on a Sunday don't want to come inside for a meal for a variety of reason. We therefore continue to provide both an indoor seated meal service and a takeaway at the door service.

This year has seen us increase the number of takeaway bags from 80 to, by the end of the year, 120 bags. With an average of 115 meals prepared per week. Therefore, including guests who were able to have two meals, we handed out over 5,500 meals. Whenever we ran out of boxed meals we were able to provide sandwiches that were very kindly donated by Claremont Hospital each Sunday.

We endeavor to provide a meal that is as nutritious and balanced. As well as a hot meal, each guest receives a takeaway bag that contains a boxed drink, biscuits, cake, choc treat, two pieces of fruit (i.e. a banana and orange), and bread and butter.

Volunteers

During 2023 we hosted a total of 214 different volunteers up to the end of December 2023.

Over the entire year we provided a total of 1307 volunteer opportunities. And, assuming that each opportunity was for a nominal 2.5 hours (i.e. from 12:30pm to 3pm each Sunday) volunteers gave us a total of 3267.5 hours.

During 2023, 187 students from the two Sheffield universities - Sheffield Hallam and University of Sheffield, signed up as regular volunteers.

It is fair to say that we couldn't provide the service that we do without the participation of the students.

The Sunday Centre
Trustees 'annual report - continued
For the year ended 31 December 2023

Future Plans

After receipt of sufficient funds from donor, The Paul Grant Foundation, early in 2024 the plan is to refurbish the main store room that is opposite the lower floor kitchen. The plan is to not only bring it up to current food hygiene standards but to make sure that it is proof against any future increases in the standards required.

As the current chest freezer is showing its age, there is also an intention to replace it by an upright freezer.

Reserves policy

The Sunday Centre aims to maintain reserves at a level that covers running costs for 12 months. This equates to approximately £20,000 per year.

Free reserves as at 31 December 2023 were £54,284 (2022: £25,733)

Structure, governance and management

The Sunday Centre was registered as a Charitable Incorporated Organisation (CIO) by the Charity Commission on 10 August 2018.

The governing document was updated on 11 December 2023 for minor operating procedures.

The Sunday Centre is run by a voluntary management committee who are elected every two years at the Annual General Meeting. Management committee members have no beneficial interest in the organisation and are not remunerated.

No relationships with related parties exist.

Declaration

The trustees declare that they have approved the Trustees 'annual report above and signed on behalf of the trustees by:



Trustee name: MICHAEL BURSTON

Date: 20-06-2024

Independent examiner's report to the trustees of The Sunday Centre ("the Charity")

I report to the trustees on my examination of the accounts of the Charity for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S Cochrane

Susan Cochrane FCA DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

Date: 20/06/2024

The Sunday Centre

Receipts & payments account For the year ended 31 December 2023

	Notes	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £	Unrestricted 2022 £
Receipts					
Grants and donations	2	56,272	1,000	57,272	31,167
Total receipts		56,272	1,000	57,272	31,167
Payments					
Consultancy costs		-	-	-	267
Administrative expenses		144	-	144	422
Food for lunch club		18,654	-	18,654	15,790
Clothing & Toiletries		721	-	721	3,943
Rent		6,990	-	6,990	5,368
Insurance		366	-	366	344
Sundry expenses		192	1,000	1,192	612
Independent examination		654	-	654	-
Total payments		27,721	1,000	28,721	26,746
Net receipts/(payments)		28,551	-	28,551	4,421
 Cash funds brought forward		 25,733	 -	 25,733	 21,312
Cash funds carried forward		54,284	-	54,284	25,733

There was no restricted income or expenditure during the 2022 financial year.

The Sunday Centre

Statement of assets and liabilities As at 31 December 2023

	2023 £	2022 £
Cash assets		
Bank	53,284	25,733
	53,284	25,733
	2023 £	2022 £
Debtors		
	-	-
	-	-
	2023 £	2022 £
Liabilities		
Independent examination fee	630	654
	630	654

Approved by the trustees on 9th June '24. and signed on their behalf by:

Kelly Lingard.
Klingard
Chair.

Trustee

The Sunday Centre

Notes to the accounts

For the year ended 31 December 2023

1 Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year.

In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2 Grants & donations

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Sheffield City council	-	-	-	1,928
Facey Family Foundation	2,000	-	2,000	2,000
Harry Bottom Charitable Trust	3,000	-	3,000	2,000
The Freshgate Trust Foundation	-	-	-	3,000
St Agatha's Trust	650	-	650	0
Queen Victoria and Johnson Memorial Trust	1,000	-	1,000	2,000
Paul Grant Trust	5,000	-	5,000	7,500
The J G Graves Charitable Trust	2,000	-	2,000	2,000
Sheffield Town Trust	1,500	-	1,500	-
Cutlers Company Charitable Trust	2,000	-	2,000	1,000
Arnold Clarke	-	1,000	1,000	-
SYCF Cost of Living Grant	7,500	-	7,500	-
SCC Ward pot	2,355	-	2,355	-
SCC & SYP Crime Reduction Initiative	10,770	-	10,770	-
Irwin Mitchell Charities Foundation	5,000	-	5,000	-
Donations	12,497	-	12,497	9,739
	55,272	1,000	56,272	31,167

There were no restricted grants and donations in 2022.

3 Restricted funds

	Funds b/fwd £	Receipts £	Payments £	Transfers £	Funds c/fwd £
Feed a family of 4	-	1,000	(1,000)	-	-
	-	1,000	(1,000)	-	-

Feed a family of 4

Funding for the "Feed a family of 4" recipe booklet.

Prior year comparison	Funds b/fwd £	Receipts £	Payments £	Transfers £	Funds c/fwd £
Help Us Help	2,130	-	(2,130)	-	-
Feed a family of 4	-	2,120	(2,140)	20	-
	2,130	-	(2,130)	-	-

The Sunday Centre

Notes to the accounts

For the year ended 31 December 2023

4 Trustees' remuneration, expenses and benefits

The charity trustees were not paid or received any other benefits from employment in the year (2022: £nil) neither were they reimbursed expenses during the year (2022: £nil). No other charity trustee received payment for professional or other services supplied to the charity (2022: £nil).

5 Related party transactions

There were no related party transactions in the year.