

# THE SUNDAY CENTRE

England & Wales · Charity number 1179514

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-08-10

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 78 Palm Grove Court  
Thorne  
Doncaster  
South Yorkshire  
DN8 4ED

**Phone** 07595381904

**Email** [sundaycentre@hotmail.co.uk](mailto:sundaycentre@hotmail.co.uk)

**Website** <https://thesundaycentre.org>

## Activities

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**Objects:** (1) THE OBJECTS OF THE SUNDAY CENTRE (CIO) ARE:THE RELIEF OF THOSE WHO ARE IN NEED BY REASON OF AGE, ILL-HEALTH, INCLUDING ADDICTION, DISABILITY, FINANCIAL HARDSHIP, INCLUDING HOMELESSNESS, OR AT RISK OF HOMELESSNESS, THROUGH INSECURE ACCOMMODATION, OR OTHER DISADVANTAGE IN PARTICULAR, BUT NOT EXCLUSIVELY BY:A. PROVIDING A SAFE, FRIENDLY, WELCOMING PLACE AND A MEAL ON A SUNDAY AFTERNOON; ANDB. WORKING WITH AND PROVIDING SIGNPOSTING TO, OTHER AGENCIES AND PROJECTS AS APPROPRIATE.

**Activities:** Our aim is to provide a meal to homeless and other people in need in a safe, welcoming environment.Our guests are Sheffield's homeless, rootless, marginalised and anyone in need. Our user group not only includes local homeless and other people in need but also refugees, asylum seekers and new arrivals in the city.

## Classification

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- **How:** Provides Services
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty
- **Who:** Other Defined Groups, The General Public/mankind

## Geography

- Sheffield City

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£31,466	£35,063	-	-
2023-12-31	£56,272	£28,721	-	-
2022-12-31	£31,167	£26,746	-	-
2021-12-31	£22,192	£23,499	-	-
2020-12-31	£17,367	£13,438	-	-

## Trustees

Name	Role	Appointed
<b>KELLY LINGARD</b>	Chair	2018-08-10
Catherine Alyson Evans		2023-07-10
Jane Clare Doyle		2023-07-10
Katarzyna Paciorek		2022-11-21
Laura Morris		2023-09-02
Lucy Howson		2021-09-04
MICHAEL JOHN BURSTON		2018-08-10
PETER Francis HERBERT		2018-08-10
ROBERT LYNTON FREEMAN		2018-08-10
VICTOR MUJAKACHI		2019-12-23

**THE SUNDAY CENTRE**

England & Wales - Charity number 1179514

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# Accounts

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**The King's Award  
for Voluntary Service**

**Registered Charity Number: 1179514**

**The Sunday Centre**

**Annual report and unaudited financial statements**

**For the year ended 31 December 2024**



## **The Sunday Centre**

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**The Sunday Centre**  
**Legal and administrative information**

**Charity number**  
1179514

**Trustees**

Kelly Lingard	Chair	
Peter Herbert	Treasurer	
Michael Burston	Deputy Chair, Secretary, communications, volunteer co-ordinator	
Victor Mujakachi		
Robert Freeman		
Katarzyna Paciorek		
Lucy Howson	Joint Kitchen lead	
Eleanor Poxton	Joint Kitchen lead	Resigned 29 December 2024
Jane Doyle	Joint Kitchen	
Alyson Evans		
Laura Morris		

**Principal office**

The Sunday Centre c/o Victoria Hall Methodist Church,  
Norfolk Street  
Sheffield  
S1 2JB.

**Correspondence address**

78 Palm Grove Court  
Thorne  
Doncaster  
DN8 4ED

**Accountants**

Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

**The Sunday Centre  
Trustees' annual report  
For the year ended 31 December 2024**

The Trustees present this Annual Report and Financial Statements of the Charity for the year ended 31 December 2024.

**Objectives, activities and public benefit**

The objects of The Sunday Centre are:

- To provide a safe, friendly, welcoming place and a meal for homeless and other people in need to come and congregate on a Sunday afternoon.
- To provide signposting to other agencies and projects who can help our service users.
- To work with other agencies and projects to improve help for homeless and other people in need in Sheffield.
- To provide a good quality volunteering experience to our volunteers.

The charity aspires to meet the needs of Sheffield's men and women who are homeless, rootless, marginalised and anyone in need on Sundays throughout the year. In 2024 we closed for Easter Sunday and for the month of August to allow volunteers a break and also to avoid the risk of too few volunteers being available in August to open safely.

As HARC were cutting back the days that they were open over the Christmas period, we decided to extend our opening days by opening on Saturday 28th and Sunday 29th December. The Sunday Centre's user group is diverse and includes not only local homeless and other people in need but also refugees, asylum seekers, and new arrivals in the city.

The Sunday Centre endeavours to provide a safe place for people on the streets to come on a Sunday when the majority of other projects in the city centre are closed. This has immediate benefits for service users and also makes a contribution towards reducing risk to our service users and, from some, reduces their risk of anti-social behaviour i.e. they are in a safe managed space

We are not a project that is set up to do one to one work but if we can advise or signpost, we do. We have good information about sources of professional help and support in the city (e.g. medical help, advice about housing, substance mis-use services) and can direct service users to those sources of help effectively.

In setting the objectives and planning the activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

**Achievements and Performance during the Financial year**

One of the points raised during the 2023 Food Safety Inspection was that *"The wall surfaces behind the pan shelves in the dry storeroom were scuffed and would benefit from painting. The unsealed wooden shelves should also be painted or varnished. - (S: Regulation EC 852/2004 Annex II Chapter I Para 1)"*

After receipt of sufficient funds from donor, The Paul Grant Foundation, in February 2024, the Sunday Centre undertook to refurbish the identified dry storeroom to resolve the point raised. The plan not only brought the storeroom up to current food hygiene standards but made sure that it is proof against any future increases in the standards required. Stapleton Buildings company (via The Foundry) were contracted to not only install catering grade shelving around the room but also to clad the walls with catering grade stainless steel behind the shelving.

### **Achievements and Performance during the Financial year (continued)**

At the same time as upgrading the storeroom, the opportunity of receiving sufficient funds from the Paul Grant Foundation was also taken to replace the existing chest freezer, which had been there longer than anyone could remember, with a new upright freezer.

Alongside improvement work to the kitchen fabric undertaken by The Foundry, this all contributed to our Food Safety Inspection grade being upgraded from 4 out of 5 in 2023 to 5 out of 5 rating in 2024.

As in 2023, the Wicker Pharmacy came along on two Sundays this year to carry out a flu & CoVid vaccination programme for the hard-to-reach cohort that we see as our guests.

Our major achievement for 2024 must be the fact that in November we were awarded the Kings Award For Voluntary Services (KAVS). Equivalent to an MBE, KAVS is the highest Award given to local voluntary groups in the UK, and is awarded for life.

During 2024, we ran for 48 sessions - mostly Sundays but also included the Saturday between Christmas & New Year. As other agencies in Sheffield had closed for the Christmas period including HARC having cut back the days that they were open, The Sunday Centre decided to fill the gap left by opening for two sessions - Saturday 28th, Sunday 29th December. We also ran a Walk & Talk session around the city centre on 1st January 2025 to provide those in the city centre who were struggling for food.

### **Meals on Sunday**

In 2024 we saw a further increase in the numbers of people that we serve and are now regularly serving up to 150 people per week, sometimes more.

There is a belief that a variety of factors have led to the increase in numbers we are seeing. The numbers of rough sleepers has increased significantly in the city, the cost-of-living crisis has also had a big impact on our guests, and these things have in turn had an impact on people's lives and health.

We are still finding that approximately 33% of the people who come to us on a Sunday don't want to come inside for a meal for a variety of reasons. We therefore continue to provide both an indoor, seated meal service and a takeaway at the door service.

This year has seen us increase the number of takeaway bags from 80 to, by the end of the year, 120 bags. And the kitchen team now prepare an average of 129 meals per week. Therefore, including guests who were occasionally able to have two meals, we handed out over 6,189 meals. Whenever we ran out of boxed meals we were able to provide sandwiches that were very kindly donated by Claremont Hospital each Sunday. We also hold a stock of Pot Noodles for very later arrivals.

We endeavour to provide a meal that is as nutritious and balanced. As well as a hot meal, each guest receives a takeaway bag that contains a boxed drink, biscuits, cake, choc treat, two pieces of fruit (i.e. a banana and orange), and bread and butter.

**Achievements and Performance during the Financial year (continued)**

Volunteers

During 2024 we hosted a total of 238 different volunteers up to the end of December 2024.

Over the entire year we provided a total of 1324 volunteer opportunities. And, assuming that each opportunity was for a nominal 2.5 hours (i.e. from 12:30pm to 3pm each Sunday) volunteers gave us a total of 3,310 hours.

During 2024, approximately 100 students from the two Sheffield universities - Sheffield Hallam and University of Sheffield, signed up as regular volunteers.

It is fair to say that we couldn't provide the service that we do without the participation of the students.

**Reserves policy**

The Sunday Centre aims to maintain reserves at a level that covers running costs for 12 months. This equates to approximately £20,000 per year.

Free reserves as at 31 December 2024 were £49,687.

**Structure, governance and management**

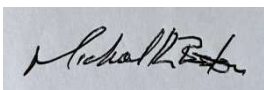
The Sunday Centre was registered as a Charitable Incorporated Organisation (CIO) by the Charity Commission on 10 August 2018.

The governing document was updated on 11 December 2023 for minor operating procedures.

The Sunday Centre is run by a voluntary management committee who are elected every two years at the Annual General Meeting. Management committee members have no beneficial interest in the organisation and are not remunerated.

**Declaration**

The trustees declare that they have approved the Trustees 'annual report above and signed on behalf of the trustees by:



M Burston  
Trustee

Date: 01 Sep 2025

## **Independent examiner's report to the trustees of The Sunday Centre ("the Charity")**

I report to the trustees on my examination of the accounts of the Charity for the year ended 31 December 2024.

### **Responsibilities and basis of report**

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*S Cochrane*

Signed:

*Susan Cochrane FCA DChA*  
Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

Date: 02 Sep 2025

## The Sunday Centre

### Receipts & payments account For the year ended 31 December 2024

	Notes	Unrestricted 2024 £	Restricted 2024 £	Total 2024 £	Unrestricted 2023 £
<b>Receipts</b>					
Grants and donations	2	18,486	12,980	31,466	56,272
<b>Total receipts</b>		<b>18,486</b>	<b>12,980</b>	<b>31,466</b>	<b>56,272</b>
<b>Payments</b>					
Consultancy costs		361	-	361	487
Administrative expenses		205	-	205	144
Food for lunch club		9,437	7,980	17,417	18,167
Clothing & Toiletries		764	-	764	721
Rent		9,566	-	9,566	6,990
Refurbishment costs		152	4,016	4,168	-
Repairs and renewals		240	984	1,224	-
Insurance		392	-	392	366
Sundry expenses		336	-	336	1,192
Independent examination		630	-	630	654
<b>Total payments</b>		<b>22,083</b>	<b>12,980</b>	<b>35,063</b>	<b>28,721</b>
<b>Net receipts/(payments)</b>		<b>(3,597)</b>	<b>-</b>	<b>(3,597)</b>	<b>27,551</b>
Cash funds brought forward		53,284	-	53,284	25,733
<b>Cash funds carried forward</b>		<b>49,687</b>	<b>-</b>	<b>49,687</b>	<b>53,284</b>

There was £1,000 of restricted income and £1,000 of restricted expenditure during the 2023 financial year.

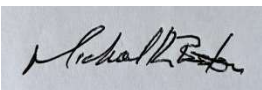
The Sunday Centre

Statement of assets and liabilities  
As at 31 December 2024

	2024 £	2023 £
<b>Cash assets</b>		
Bank	49,687	53,284
	<u>49,687</u>	<u>53,284</u>
	2024 £	2023 £
<b>Debtors</b>	-	-
	<u>-</u>	<u>-</u>
	2024 £	2023 £
<b>Liabilities</b>		
Independent examination fee	495	630
	<u>495</u>	<u>630</u>

Approved by the trustees on 01 Sep 2025

and signed on their behalf by:



M Burston  
Trustee

## The Sunday Centre

### Notes to the accounts

For the year ended 31 December 2024

#### 1 Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year.

In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

#### 2 Grants & donations

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Sheffield City council	-	3,980	3,980	-
Facey Family Foundation	2,000	-	2,000	2,000
Harry Bottom Charitable Trust	3,000	-	3,000	3,000
The Freshgate Trust Foundation	-	2,000	2,000	-
St Agatha's Trust	-	-	-	650
Queen Victoria and Johnson Memorial Trust	-	2,000	2,000	1,000
Paul Grant Trust	3,000	5,000	8,000	5,000
The J G Graves Charitable Trust	2,000	-	2,000	2,000
Sheffield Town Trust	-	-	-	1,500
Cutlers Company Charitable Trust	750	-	750	2,000
Arnold Clarke	-	-	-	1,000
The Talbot Trust	3,000	-	3,000	-
SYCF Cost of Living Grant	-	-	-	7,500
SCC Ward pot	-	-	-	2,355
SCC & SYP Crime Reduction Initiative	-	-	-	10,770
Irwin Mitchell Charities Foundation	-	-	-	5,000
Donations	4,736	-	4,736	12,497
	<b>18,486</b>	<b>12,980</b>	<b>31,466</b>	<b>56,272</b>

There was a £1,000 restricted grant in 2023.

#### 3 Restricted funds

	Funds b/fwd £	Receipts £	Payments £	Transfers £	Funds c/fwd £
General running costs fund	-	5,100	(5,100)	-	-
Refurbishment cost fund	-	5,000	(5,000)	-	-
Food costs fund	-	2,880	(2,880)	-	-
	<b>-</b>	<b>12,980</b>	<b>(12,980)</b>	<b>-</b>	<b>-</b>

##### General running costs fund

Funding provided to contribute towards the general running costs of the organisation.

##### Refurbishment cost fund

Funding to contribute towards the refurbishment costs of the storeroom.

##### Food costs fund

Funding to contribute towards the food costs of the organisation

## The Sunday Centre

### Notes to the accounts

For the year ended 31 December 2024

#### 3 Restricted funds (continued)

<i>Prior year comparison</i>	<i>Funds b/fwd £</i>	<i>Receipts £</i>	<i>Payments £</i>	<i>Transfers £</i>	<i>Funds c/fwd £</i>
<i>Feed a family of 4</i>	-	1,000	(1,000)		-
	<u>-</u>	<u>1,000</u>	<u>(1,000)</u>	<u>-</u>	<u>-</u>

#### 4 Trustees' remuneration, expenses and benefits

The charity trustees were not paid or received any other benefits from employment in the year (2023: £nil) neither were they reimbursed expenses during the year (2023: £nil). No other charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

#### 5 Related party transactions

There were no related party transactions in the year.

**THE SUNDAY CENTRE**

England & Wales - Charity number 1179514

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# Accounts

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**Registered Charity Number: 1179514**

**The Sunday Centre**

**Annual report and unaudited financial statements**

**For the year ended 31 December 2023**



## **The Sunday Centre**

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**The Sunday Centre**  
**Legal and administrative information**

**Charity number**  
1179514

**Trustees**

Stephen Clark	Chair	Deceased September 23
Kelly Lingard	Chair	Elected as Chair 12/11/2023
Peter Herbert	Treasurer	
Michael Burston	Deputy Chair, Secretary, communications, volunteer co-ordinator	
Victor Mujakachi		
Robert Freeman		
Katarzyna Paciorek		
Lucy Howson	Joint Kitchen lead	
Eleanor Poxton	Joint Kitchen lead	
Jane Doyle	Joint Kitchen	Appointed 10/07/23
Alyson Evans		Appointed 10/07/23
Laura Morris		Appointed 02/09/23

**Principal office**

The Sunday Centre c/o Victoria Hall Methodist Church,  
Norfolk Street  
Sheffield  
S1 2JB.

**Correspondence address**

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**Accountants**

Seven Hills Accountants Limited  
57 Burton Street  
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S6 2HH

**The Sunday Centre  
Trustees' annual report  
For the year ended 31 December 2023**

The Trustees present this Annual Report and Financial Statements of the Charity for the year ended 31 December 2023.

**Objectives, activities and public benefit**

The objects of The Sunday Centre are:

- To provide a safe, friendly, welcoming place and a meal for homeless and other people in need to come and congregate on a Sunday afternoon.
- To provide signposting to other agencies and projects who can help our service users.
- To work with other agencies and projects to improve help for homeless and other people in need in Sheffield.
- To provide a good quality volunteering experience to our volunteers.

The charity aspires to meet the needs of Sheffield's men and women who are homeless, rootless, marginalised and anyone in need on Sundays throughout the year. In 2023 we only closed for Easter Sunday and between Christmas Day and New Years Day. The Sunday Centre's user group is diverse and includes not only local homeless and other people in need but also refugees, asylum seekers, and new arrivals in the city.

The Sunday Centre endeavours to provide a safe place for people on the streets to come on a Sunday when the majority of other projects in the city centre are closed. This has immediate benefits for service users and also makes a contribution towards reducing risk to our service users and, from some, reduces their risk of anti-social behaviour i.e. they are in a safe managed space

We are not a project that is set up to do one to one work but if we can advise or signpost, we do. We have good information about sources of professional help and support in the city (e.g. medical help, advice about housing, substance mis-use services) and can direct service users to those sources of help effectively.

In setting the objectives and planning the activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

**Achievements and Performance during the Financial year**

The major news of the year (though definitely not an achievement) was that 2023 saw the very sad passing of Steve who died in September. His place as Chair of The Sunday centre has been taken by Kelly Lingard.

Last year we also saw the introduction of add-on services, such as the Wicker Pharmacy who came to carry out a vaccination programme for the hard-to-reach cohort that we see. This included Covid and Flu vaccinations, which were very successful. In total 54 individuals we vaccinated over the first two sessions of which 13 were from the NFA category.

As part of the initiative with the Wicker Team, their visit also prompted:

- 2 x individuals to attend Wicker Pharmacy the following week to organise emergency supply of medication that they had ran out of as they had not been able to operate the online ordering system for medication because they were out of the area and of no fixed abode in Sheffield.
- 1 individual attended at the Wicker Pharmacy drop in for a Flu vaccination as they did not want vaccinating at the Sunday Centre
- The opportunity to hand out healthy living information – alcohol consumption, staying well over winter, medication support/queries answered.

**The Sunday Centre  
Trustees 'annual report  
For the year ended 31 December 2023**

**Achievements and Performance during the Financial year (continued)**

The feedback back from Wicker Pharmacy was that it was very successful and they are wanting, at some point, to come back and offer other health based provision such as blood pressure monitoring and/or a minor ailments clinic. So fingers crossed for that.

We also had visits from the Sheffield Parish Nursing Project, who are based at St Matthew's church, who offered our guests health advice, referral, and crisis support.

**Meals on Sunday**

In 2023 we saw a large increase in the numbers of people that we serve and are now regularly serving between 110 to 130 people per week, sometimes more. We are also giving out a much larger number of takeaway bags – often up to 120.

We believe that a variety of factors have led to the increase in numbers we are seeing. The numbers of rough sleepers have increased significantly in the city, the cost-of-living crisis has also had a big impact on our guests, and these things have in turn had an impact on people's lives and health.

We are still finding that approximately 33% of the people who come to us on a Sunday don't want to come inside for a meal for a variety of reason. We therefore continue to provide both an indoor seated meal service and a takeaway at the door service.

This year has seen us increase the number of takeaway bags from 80 to, by the end of the year, 120 bags. With an average of 115 meals prepared per week. Therefore, including guests who were able to have two meals, we handed out over 5,500 meals. Whenever we ran out of boxed meals we were able to provide sandwiches that were very kindly donated by Claremont Hospital each Sunday.

We endeavor to provide a meal that is as nutritious and balanced. As well as a hot meal, each guest receives a takeaway bag that contains a boxed drink, biscuits, cake, choc treat, two pieces of fruit (i.e. a banana and orange), and bread and butter.

**Volunteers**

During 2023 we hosted a total of 214 different volunteers up to the end of December 2023.

Over the entire year we provided a total of 1307 volunteer opportunities. And, assuming that each opportunity was for a nominal 2.5 hours (i.e. from 12:30pm to 3pm each Sunday) volunteers gave us a total of 3267.5 hours.

During 2023, 187 students from the two Sheffield universities - Sheffield Hallam and University of Sheffield, signed up as regular volunteers.

It is fair to say that we couldn't provide the service that we do without the participation of the students.

**The Sunday Centre  
Trustees 'annual report - continued  
For the year ended 31 December 2023**

**Future Plans**

After receipt of sufficient funds from donor, The Paul Grant Foundation, early in 2024 the plan is to refurbish the main store room that is opposite the lower floor kitchen. The plan is to not only bring it up to current food hygiene standards but to make sure that it is proof against any future increases in the standards required.

As the current chest freezer is showing its age, there is also an intention to replace it by an upright freezer.

**Reserves policy**

The Sunday Centre aims to maintain reserves at a level that covers running costs for 12 months. This equates to approximately £20,000 per year.

Free reserves as at 31 December 2023 were £54,284 (2022: £25,733)

**Structure, governance and management**

The Sunday Centre was registered as a Charitable Incorporated Organisation (CIO) by the Charity Commission on 10 August 2018.

The governing document was updated on 11 December 2023 for minor operating procedures.

The Sunday Centre is run by a voluntary management committee who are elected every two years at the Annual General Meeting. Management committee members have no beneficial interest in the organisation and are not remunerated.

No relationships with related parties exist.

**Declaration**

The trustees declare that they have approved the Trustees 'annual report above and signed on behalf of the trustees by:



Trustee name: MICHAEL BURSTON

Date: 20-06-2024

**Independent examiner’s report to the trustees of The Sunday Centre (“the Charity”)**

I report to the trustees on my examination of the accounts of the Charity for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity’s trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (‘the Act’).

I report in respect of my examination of the Charity’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner’s statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S Cochrane

*Susan Cochrane FCA DChA*  
Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

Date: 20/06/2024

## The Sunday Centre

### Receipts & payments account For the year ended 31 December 2023

	Notes	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £	Unrestricted 2022 £
<b>Receipts</b>					
Grants and donations	2	56,272	1,000	57,272	31,167
<b>Total receipts</b>		<b>56,272</b>	<b>1,000</b>	<b>57,272</b>	<b>31,167</b>
<b>Payments</b>					
Consultancy costs		-	-	-	267
Administrative expenses		144	-	144	422
Food for lunch club		18,654	-	18,654	15,790
Clothing & Toiletries		721	-	721	3,943
Rent		6,990	-	6,990	5,368
Insurance		366	-	366	344
Sundry expenses		192	1,000	1,192	612
Independent examination		654	-	654	-
<b>Total payments</b>		<b>27,721</b>	<b>1,000</b>	<b>28,721</b>	<b>26,746</b>
<b>Net receipts/(payments)</b>		<b>28,551</b>	<b>-</b>	<b>28,551</b>	<b>4,421</b>
Cash funds brought forward		25,733	-	25,733	21,312
<b>Cash funds carried forward</b>		<b>54,284</b>	<b>-</b>	<b>54,284</b>	<b>25,733</b>

There was no restricted income or expenditure during the 2022 financial year.

**The Sunday Centre**

**Statement of assets and liabilities  
As at 31 December 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Cash assets</b>		
Bank	53,284	25,733
	<u><b>53,284</b></u>	<u><b>25,733</b></u>
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Debtors</b>		
	-	-
	<u>-</u>	<u>-</u>
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Liabilities</b>		
Independent examination fee	630	654
	<u><b>630</b></u>	<u><b>654</b></u>

Approved by the trustees on 9<sup>th</sup> June '24. and signed on their behalf by:

*Kelly Lingard.*  
*Klingard*  
*Chair.*

Trustee

**The Sunday Centre**

**Notes to the accounts**

**For the year ended 31 December 2023**

**1 Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year.

In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

**2 Grants & donations**

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Total Funds 2022 £
Sheffield City council	-	-	-	1,928
Facey Family Foundation	2,000	-	2,000	2,000
Harry Bottom Charitable Trust	3,000	-	3,000	2,000
The Freshgate Trust Foundation	-	-	-	3,000
St Agatha's Trust	650	-	650	0
Queen Victoria and Johnson Memorial Trust	1,000	-	1,000	2,000
Paul Grant Trust	5,000	-	5,000	7,500
The J G Graves Charitable Trust	2,000	-	2,000	2,000
Sheffield Town Trust	1,500	-	1,500	-
Cutlers Company Charitable Trust	2,000	-	2,000	1,000
Arnold Clarke	-	1,000	1,000	-
SYCF Cost of Living Grant	7,500	-	7,500	-
SCC Ward pot	2,355	-	2,355	-
SCC & SYP Crime Reduction Initiative	10,770	-	10,770	-
Irwin Mitchell Charities Foundation	5,000	-	5,000	-
Donations	12,497	-	12,497	9,739
	<u>55,272</u>	<u>1,000</u>	<u>56,272</u>	<u>31,167</u>

There were no restricted grants and donations in 2022.

**3 Restricted funds**

	Funds b/fwd £	Receipts £	Payments £	Transfers £	Funds c/fwd £
Feed a family of 4	-	1,000	(1,000)	-	-
	<u>-</u>	<u>1,000</u>	<u>(1,000)</u>	<u>-</u>	<u>-</u>

**Feed a family of 4**

Funding for the "Feed a family of 4" recipe booklet.

<i>Prior year comparison</i>	<i>Funds b/fwd £</i>	<i>Receipts £</i>	<i>Payments £</i>	<i>Transfers £</i>	<i>Funds c/fwd £</i>
<i>Help Us Help</i>	2,130	-	(2,130)	-	-
<i>Feed a family of 4</i>	-	2,120	(2,140)	20	-
	<u>2,130</u>	<u>-</u>	<u>(2,130)</u>	<u>-</u>	<u>-</u>

**The Sunday Centre**

**Notes to the accounts**

**For the year ended 31 December 2023**

**4 Trustees' remuneration, expenses and benefits**

The charity trustees were not paid or received any other benefits from employment in the year (2022: £nil) neither were they reimbursed expenses during the year (2022: £nil). No other charity trustee received payment for professional or other services supplied to the charity (2022: £nil).

**5 Related party transactions**

There were no related party transactions in the year.

**THE SUNDAY CENTRE**

England & Wales - Charity number 1179514

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# Accounts

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**Registered Charity Number: 1179514**

**The Sunday Centre**

**Annual report and unaudited financial statements**

**For the year ended 31 December 2022**



## **The Sunday Centre**

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Statement of assets and liabilities	7
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**The Sunday Centre**  
**Legal and administrative information**

**Charity number**

1179514

**Trustees**

Stephen Clark	Chair	Deceased September 23
Peter Herbert	Treasurer	
Michael Burston	Secretary, communications, volunteer co-ordinator	
Kelly Lingard	Interim Chair, Walk & talk lead	
Abigail Sherwin		Resigned 14/11/22
Lucy Howson		
Victor Mujakachi		
Robert Freeman		
Katarzyna Paciorek		Appointed 21/11/22
Eleanor Poxton	Kitchen lead	Appointed 21/11/22
Jane Doyle		Appointed 10/07/23
Alyson Evans		Appointed 10/07/23
Laura Morris		Appointed 02/09/23

**Principal address**

c/o Victoria Hall Methodist Church  
Norfolk Street  
Sheffield  
S1 2JB

**Independent Examiner**

Susan Cochrane, FCA  
57 Burton Street  
Sheffield  
S6 2HH

**The Sunday Centre  
Trustees' annual report  
For the year ended 31 December 2022**

The Trustees present this Annual Report and Financial Statements of the Charity for the year ended 31 December 2022.

**Objectives, activities and public benefit**

The objects of The Sunday Centre are:

- To provide a safe, friendly, welcoming place and a meal for homeless and other people in need to come and congregate on a Sunday afternoon.
- To provide signposting to other agencies and projects who can help our service users.
- To work with other agencies and projects to improve help for homeless and other people in need in Sheffield.
- To provide a good quality volunteering experience to our volunteers.

The charity aspires to meet the needs of Sheffield's men and women who are homeless, rootless, marginalised and anyone in need on Sundays throughout the year; closing only between Christmas Day and New Years Day. The Sunday Centre's user group is diverse and includes not only local homeless and other people in need but also refugees, asylum seekers, and new arrivals in the city.

The Sunday Centre endeavours to provide a safe place for people on the streets to come on a Sunday when the majority of other projects in the city centre are closed. This has immediate benefits for service users and also makes a contribution towards reducing risk to our service users and, from some, reduces their risk of anti-social behaviour i.e. they are in a safe managed space

We are not a project that is set up to do one to one work but if we can advise or signpost, we do. We have good information about sources of professional help and support in the city (e.g. medical help, advice about housing, substance mis-use services) and can direct service users to those sources of help effectively.

In setting the objectives and planning the activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

**Achievements and Performance during the Financial year**

Though Covid restrictions were slowly lifted during 2021, it wasn't until April 2022 that the Sunday Centre trustees felt that the time right to reopen as an indoor, sit-down meal service. The project therefore reopened on 3<sup>rd</sup> April 2022 offering two types of service - a sit-down meal service and (for those that didn't want to come inside) a takeaway meal service.

The number of guests slowly grew from an initial total of 50-60 guests until we were seeing 100+ before we handed over the reins to HARC at Christmas.

**The Sunday Centre  
Trustees' annual report  
For the year ended 31 December 2022**

**Achievements and Performance during the Financial year (continued)**

Meals on Sunday

For this financial year, we opened the project on 2<sup>nd</sup> January 2022 as a takeaway meal service and then on 3<sup>rd</sup> April we switched back to offering an indoor, sit-down meal service. At that point we continued to also offer a takeaway meal service for those guests who did not want to come inside.

Each week the Sunday Centre made up 80 takeaway bags and meals. From April, the bags were divided between those who preferred to sit inside and those who preferred to continue having a takeaway meal. Therefore, including guests who were able to have two meals, we handed out 4,000 meals.

We endeavour to provide a meal that is as nutritious and balanced. As well as a hot meal, each guest receives a takeaway bag that contains a boxed drink, biscuits, cake, choc treat, two pieces of fruit (i.e. a banana and orange), and bread and butter.

Walk & Talk

Though we were unable to continue with the Walk&Talk initiative of previous years, when the weather was at its hottest the Sunday Centre undertook occasional walks of the city centre in order to hand out hats, water and sun screen to people on the streets who were homeless and/or vulnerable and struggling with the heat.

Volunteers

Running a takeaway only service requires less volunteers than an indoor, sit-down meal service. But we were back up to requiring full numbers of volunteers once we reopened offering an indoor, sit-down meal service.

We therefore hosted a total of 66 different volunteers up to the end of March 2022 after which the number of different volunteers we hosted increased to 178.

Over the entire year we provided a total of 1201 volunteer opportunities. And, assuming that each opportunity was for a nominal 2.5 hours (i.e. from 12:30pm to 3pm each Sunday) volunteers gave us a total of 3002.5 hours.

During 2022, 60 students from the two Sheffield universities - Sheffield Hallam and uni of Sheffield, signed up as regular volunteers.

It is fair to say that we couldn't provide the service that we do without the participation of the students.

**The Sunday Centre**  
**Trustees' annual report - continued**  
**For the year ended 31 December 2022**

**Reserves policy**

The Sunday Centre aims to maintain reserves at a level that covers running costs for 12 months. This equates to approximately £20,000 per year.

Free reserves as at 31 December 2022 were £25,733 (2021: £21,312)

**Structure, governance and management**

The Sunday Centre was registered as a Charitable Incorporated Organisation (CIO) by the Charity Commission on 10 August 2018.

The Sunday Centre is run by a voluntary management committee who are elected each year at the Annual General Meeting. Management committee members have no beneficial interest in the organisation and are not remunerated.

**Declaration**

The trustees declare that they have approved the Trustees' annual report above and signed on behalf of the trustees by:



Trustee name: *Kelly Lingard (Interim Chair)*  
Date: *1 October 2023*

## **Independent examiner's report to the trustees of The Sunday Centre ("the Charity")**

I report to the trustees on my examination of the accounts of the Charity for the year ended 31 December 2022.

### **Responsibilities and basis of report**

As the charity's trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

*Susan Cochrane FCA*  
Seven Hills Accountants Limited  
57 Burton Street  
Sheffield  
S6 2HH

Date: 04/10/2023

**The Sunday Centre**

**Receipts & payments account  
For the year ended 31 December 2022**

	Notes	Unrestricted fund £	Total 2022 £	Unrestricted fund £	Restricted funds £	Total 2021 £
<b>Receipts</b>						
Grants and donations	2	31,167	31,167	22,192	2,120	24,312
<b>Total receipts</b>		<b>31,167</b>	<b>31,167</b>	<b>22,192</b>	<b>2,120</b>	<b>24,312</b>
<b>Payments</b>						
Consultancy costs		267	267	504	-	504
Administrative expenses		422	422	-	4,270	4,270
Food for lunch club		15,790	15,790	15,476	-	15,476
Clothing & Toiletries		3,943	3,943	-	-	-
Rent		5,368	5,368	7,185	-	7,185
Insurance		344	344	334	-	334
Sundry expenses		612	612	-	-	-
<b>Total payments</b>		<b>26,746</b>	<b>26,746</b>	<b>23,499</b>	<b>4,270</b>	<b>27,769</b>
<b>Net receipts/(payments)</b>		<b>4,421</b>	<b>4,421</b>	<b>(1,307)</b>	<b>(2,150)</b>	<b>(3,457)</b>
Transfers between funds	3	-	-	(20)	20	-
<b>Net movement in funds</b>		<b>4,421</b>	<b>4,421</b>	<b>(1,327)</b>	<b>(2,130)</b>	<b>(3,457)</b>
Cash funds brought forward		21,312	21,312	22,639	2,130	24,769
<b>Cash funds carried forward</b>		<b>25,733</b>	<b>25,733</b>	<b>21,312</b>	<b>-</b>	<b>21,312</b>

There was no restricted income or expenditure during the 2022 financial year.

**The Sunday Centre**

**Statement of assets and liabilities  
As at 31 December 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Cash assets</b>		
Bank	25,733	21,312
	<u>25,733</u>	<u>21,312</u>
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Debtors</b>	-	-
	<u>-</u>	<u>-</u>
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Liabilities</b>		
Independent examination fee	654	-
	<u>654</u>	<u>-</u>

Approved by the trustees on 01/10/23 and signed on their behalf by:

Klingard  
Kelly Klingard

Chair

**The Sunday Centre**

**Notes to the accounts**

**For the year ended 31 December 2022**

**1 Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year.

In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

**2 Grants & donations**

	Unrestricted fund £	Restricted funds £	Total 2022 £	Unrestricted fund £	Restricted funds £	Total 2021 £
Sheffield City council	1,928	-	1,928	1,386	-	1,386
Facey Family Foundation	2,000	-	2,000	2,000	-	2,000
Harry Bottom Charitable Trust	2,000	-	2,000	2,000	-	2,000
The Freshgate Trust Foundation	3,000	-	3,000	-	-	-
Queen Victoria and Johnson Memorial Trust	2,000	-	2,000	2,000	-	2,000
Paul Grant Trust	7,500	-	7,500	3,000	-	3,000
The J G Graves Charitable Trust	2,000	-	2,000	-	-	-
Cutlers Company Charitable Trust	1,000	-	1,000	-	-	-
Sheffield Church Burgesses	-	-	-	2,000	-	2,000
Sheffield Town Trust	-	-	-	2,000	-	2,000
Donations	9,739	-	9,739	7,806	2,120	9,926
	<b>31,167</b>	<b>-</b>	<b>31,167</b>	<b>22,192</b>	<b>2,120</b>	<b>24,312</b>

**3 Restricted funds**

<i>Prior year comparison</i>	<i>Funds b/fwd</i> £	<i>Receipts</i> £	<i>Payments</i> £	<i>Transfers</i> £	<i>Funds c/fwd</i> £
<i>Help Us Help</i>	2,130	-	(2,130)	-	-
<i>Feed a family of 4</i>	-	2,120	(2,140)	20	-
	<b>2,130</b>	<b>-</b>	<b>(2,130)</b>	<b>-</b>	<b>-</b>

**4 Trustees' remuneration, expenses and benefits**

The charity trustees were not paid or received any other benefits from employment in the year (2021: £nil) neither were they reimbursed expenses during the year (2021: £nil). No other charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

**5 Related party transactions**

There were no related party transactions in the year.

**THE SUNDAY CENTRE**

England & Wales - Charity number 1179514

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# Accounts

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# The Sunday Centre Sheffield

## Annual Report for the year ending 31/12/2021

Status: Final  
Date Issued: 31-05-2022

## Administrative Information

For the year from 01 January 2021 to 31 December 2021

## Management Committee

### Trustees

Steve Clark	Chair
Peter Herbert	Treasurer
Michael Burston	Secretary, Communications, Volunteer Co-Ordinator
Kelly Lingard	Walk&Talk Lead
Abigail Sherwin	
Laura Howson	
Robert Freeman	
Victor Mujakachi	
Lucy Howson	Joined as a trustee 04/09/2021

### Plus

Ellie Poxton	Kitchen Lead
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## Registered Office

% Victoria Hall Methodist Church  
Norfolk Street  
Sheffield  
S1 2JB

## Charity Number

1179514

## Independent Examiner

An independent examiner isn't required as The Sunday Centre's income is less than £25,000 per annum

## Committee's annual report For the year ended 31 December 2021

The management committee, who are the trustees of the charity, submit their annual report and the financial statements for the period 01/01/2021 to 31 December 2021 inclusive.

During the reporting period Howard Parry stepped down as a trustee to be replaced by Lucy Howson on 4<sup>th</sup> September 2021

### Structure, Governance and Management

The Sunday Centre was registered as a Charitable Incorporated Organisation (CIO) by the Charity Commission on 10<sup>th</sup> August 2018.

The Sunday Centre is run by a voluntary management committee who are elected each year at the Annual General Meeting. Management committee members have no beneficial interest in the organisation and are not remunerated.

### Objects and Activities

The objects of The Sunday Centre (CIO) are:

- To provide a safe, friendly, welcoming place and a meal for homeless and other people in need to come and congregate on a Sunday afternoon
- To provide signposting to other agencies and projects who can help our service users
- To work with other agencies and projects to improve help for homeless and other people in need in Sheffield
- To provide a good quality volunteering experience to our volunteers

The charity aspires to meet the needs of Sheffield's men and women who are homeless, rootless, marginalised and anyone in need on Sundays throughout the year; closing only between Christmas Day and New Years Day. The Sunday Centre's user group is diverse and includes not only local homeless and other people in need but also refugees, asylum seekers, and new arrivals in the city.

The Sunday Centre endeavours to provide a safe place for people on the streets to come on a Sunday when the majority of other projects in the city centre are closed. This has immediate benefits for service users and also makes a contribution towards reducing risk to our service users and, from some, reduces their risk of anti-social behaviour i.e. they are in a safe managed space

Though Covid restrictions were slowly lifted during 2021, The Sunday Centre trustees felt that the time was still not right to reopen as an indoor, sit-down meal service and, therefore, continued throughout 2021 to provide our guests with a takeaway meal service.

Though we, previously, would cater for up to 90 (and occasionally up to 100) guests each Sunday, we continued to see approximately 60 guests each Sunday and hand out 80+ takeaway meals bags.

We are not a project that is set up to do one to one work but if we can advise or signpost, we do. We have good information about sources of professional help and support in the city (e.g. medical help, advice about housing, substance mis-use services) and can direct service users to those sources of help effectively

The management committee have taken due note of the Charity Commission guidance on public benefit.

## Achievements and performance

### Meals on Sunday

For this financial year, we opened the project on 3<sup>rd</sup> January 2021. We then opened as a takeaway service each Sunday until 19th December 2021 after which we closed for Christmas and handed over the reins to Homeless And Rootless for Christmas (HARC).

This changed due to the Coronavirus pandemic and the social distancing rules imposed by the government. These meant that we were unable to continue providing a sit-down meal service. And we had to therefore shut as an indoor, sit-down meal service early March 2020 and instead switched to provide a takeaway service. However when the Government imposed a National Lockdown at the end of March we had to close completely.

Assuming an average of 55 guests per week for the 51 Sundays that we were opened as a takeaway service during the time period covered by this report we provided a total of 2,805 meals plus an additional 1275 second meals which guests either took home for friends and relations who couldn't make it to Victoria Hall or enjoyed the extra meal themselves.

We endeavour to provide a takeaway meal that is as nutritious and balanced as the sit-down meal we would otherwise have provided. Each takeaway bag therefore includes: a hot meal, boxed drink, biscuits, cake, choc treat, two pieces of fruit (i.e. a banana and orange), and bread and butter).

### Walk & Talk

As the CoVid restrictions were lifted and people returned from furlough to work, the number of people available to volunteer for the Walk & Talk initiative reduced. We also found that the people we met on the street were less in need of additional personal contact as the people they usually mixed with returned to the city centre.

The Sunday Centre therefore wound up the Walk & Talk initiative. However, during the autumn months we ran some training sessions for the University of Sheffield Helping Hands team. The students involved with this were undertaking a similar initiative to Walk & Talk.

### Volunteers

Running a takeaway service requires less volunteers than an indoor, sit-down meal service, however during the period covered by this annual report we have hosted 123 volunteers of which 24 were students from either University of Sheffield or Sheffield Hallam University.

It is fair to say that we couldn't provide the service that we do without the participation of the students.

### Reserves Policy

The Sunday Centre aims to maintain reserves at a level that covers running costs for 12 months. This equates to approximately £20,000 per year.

**Approval Of Annual Report**

The trustees declare that they have approved The Sunday centre's annual report for the financial reporting period 01 January 2021 to 31 December 2021.

Dated: \_\_\_\_\_

Signed on behalf of the trustees:

Print Name:

Position Held:

**Statement of Financial Activities**

**For the twelve months from 01 January 2021 to 31 December 2021**

- Note 1: Sheffield City Council Refund for Q2 & Q3 to cover Sunday Centre additional costs due to CoVid
- Note 2: Money paid to OML Media on behalf of Help Us Help to fund OML Media Communication work from funds received from SCC in 2020
- Note 3: Money for the explicit use of Kathryn Bliss "Feed a family of 4" recipe booklet as she didn't have a suitable bank account.
- Note 4: Equals Money In dedicated to Kathryn Bliss plus and additional £20 from Sunday Centre

# The Sunday Centre

## Sunday Centre Income & Expenditure 2021

<b>Balance (Start of Year)</b>	£24,768.72		Notes
<b>Liabilities (brought forward)</b>			
<b>Income</b>			
<b>Donations</b>	20,806.05		
<b>Collecting Tins</b>	0.00		
<b>COMF Fund (CoVid Spend Refund)</b>	1,385.88		Note 1
<b>Total Income</b>	<u>£22,191.93</u>		
<b>Expenditure</b>			
<b>SC Re-Imbursement Paid 2021</b>		14,970.52	
<b>PH Re-imburement</b>		42.60	
<b>MB Re-imburement</b>		797.08	
<b>Misc Management</b>			
<b>LG Time &amp; Expenses</b>		503.53	
<b>The Foundry (rent for hall)</b>		7,184.96	
<b>Total Expenditure</b>		<u>£23,498.69</u>	
<b>HelpUsHelp Comms Spend</b>			
<b>Monies In</b>	0.00		
<b>Monies Out (To OML Media)</b>		2,130.00	Note 2
<b>Feed A Family Of 4 For £2.00</b>			
<b>Monies In</b>		2,120.00	Note 3
<b>Monies Out (To Kathryn Bliss)</b>		2,140.00	Note 4
<b>Total Income</b>	24,311.93		
<b>Total Expenditure</b>	<u>27,768.69</u>		
<b>Balance (as at 31/12/21) - calculated</b>	£21,311.96		
<b>Balance (as at 31/12/21) - bank a/c</b>	<u>£21,311.96</u>		

**THE SUNDAY CENTRE**

England & Wales - Charity number 1179514

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# Accounts

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# The Sunday Centre Sheffield

## Annual Report for the year ending 31/12/2020

Status: Final  
Date Issued: 18-07-2021

## Administrative Information

For the year from 01 January 2020 to 31 December 2020

## Management Committee

Steve Clark	Chair
Peter Herbert	Treasurer
Michael Burston	Secretary, Communications, Volunteer Co-Ordinator
Howard Parry	Kitchen Lead
Kelly Lingard	Walk&Talk Lead
Abigail Sherwin	
Laura Howson	
Robert Freeman	
Victor Mujakachi	

## Registered Office

% Victoria Hall Methodist Church  
Norfolk Street  
Sheffield  
S1 2JB

## Charity Number

1179514

## Independent Examiner

An independent examiner isn't required as The Sunday Centre's income is less than £25,000 per annum

## Committee's annual report For the year ended 31 December 2020

The management committee, who are the trustees of the charity, submit their annual report and the financial statements for the period 01/01/2020 to 31 December 2020 inclusive.

### Structure, governance and management

The Sunday Centre was registered as a Charitable Incorporated Organisation (CIO) by the Charity Commission on 10 August 2018.

The Sunday Centre is run by a voluntary management committee who are elected each year at the Annual General Meeting. Management committee members have no beneficial interest in the organisation and are not remunerated.

### Objects and Activities

The objects of The Sunday Centre (CIO) are:

- To provide a safe, friendly, welcoming place and a meal for homeless and other people in need to come and congregate on a Sunday afternoon
- To provide signposting to other agencies and projects who can help our service users
- To work with other agencies and projects to improve help for homeless and other people in need in Sheffield
- To provide a good quality volunteering experience to our volunteers

The charity meets the needs of Sheffield's men and women who are homeless, rootless, marginalised and anyone in need on Sundays throughout the year; closing only between Christmas Day and New Years Day. The Sunday Centre's user group is diverse and includes not only local homeless and other people in need but also refugees, asylum seekers, and new arrivals in the city.

The Sunday Centre endeavours to provide a safe place for people on the streets to come on a Sunday when all other projects in the city centre are closed. This has immediate benefits for service users and also makes a contribution towards reducing risk to our service users and, from some, reduces their risk of anti-social behaviour i.e. they are in a safe managed space

Due to CoVid restrictions we are unable to offer an indoor, sit-down meal service and have therefore switched during 2020 to a takeaway meal service. Though we, previously, would cater for up to 90 (and occasionally up to 100) guests each Sunday, we are now seeing approximately 60 guests each Sunday and handing out 80+ takeaway meals bags.

We are not a project that is set up to do one to one work but if we can advise or signpost, we do. We have good information about sources of professional help and support in the city (e.g. medical help, advice about housing, substance mis-use services) and can direct service users to those sources of help effectively

The management committee have taken due note of the Charity Commission guidance on public benefit.

## Achievements and performance

### Meals on Sunday

For this financial year, we opened the project on 5th January 2020. From that date until CoVid meant we had to close, we served anywhere between 80 and 90 guests each Sunday.

This changed due to the Coronavirus pandemic and the social distancing rules imposed by the government. These meant that we were unable to continue providing a sit-down meal service. And we had to therefore shut as an indoor, sit-down meal service early March 2020 and instead switched to provide a takeaway service. However when the Government imposed a National Lockdown at the end of March we had to close completely.

From the start of April through to the end of July the Sunday Centre partnered with other Sheffield homeless charities under the Help Us Help umbrella (e.g. Cathedral Archer Project, Ben's Centre, St. Wilfred's, HARC, Wednesday Soup Kitchen, etc.) to provide meals to the places where Sheffield's homeless had been housed - see Help Us Help CoVid Response below. This ensured that the homeless community could also isolate during the CoVid pandemic.

As the pandemic eased and there was less need to provide meals where people were, the Sunday Centre reopened on 9th August 2020 providing hot meals as a takeaway service.

Assuming an average of 85 guests per week for the 11 Sundays that we were open as an indoor, sit-down meal service from the start of the year to 15th March inclusive and then for the 21 weeks we opened as a takeaway service during the time period covered by this report we provided a total of 2,535 meals.

Our kitchen staff cook enough meals for an anticipated 80 guests each Sunday.

For the sit-down meal service, we open the doors for the guests at 1:30pm each Sunday and then serve tea, coffee and soup until 2pm when we serve our guests a hot two course meal. Once the meal is out of the way we then go back to serving tea, coffee, etc. until about 3:15/3:30pm.

We endeavour to provide a takeaway meal that is as nutritious and balanced as the sit-down meal we would otherwise have provided. Each takeaway bag includes: a hot meal, boxed drink, biscuits, choc treat, two pieces of fruit (i.e. a banana and orange), and bread and butter).

### Help Us Help CoVid Response

From the 6th April 2020, we were involved along with other of Sheffield's homeless projects in delivering a "Meals on Wheels" service from the Cathedral Archer Project. This moved to a seven day per week service, as traditional services were unable to open, and this was a way of us overcoming these challenges together as a partnership

From 6/4/20-2/8/20 volunteers from The Sunday Centre were actively involved in preparing meals that could be delivered to locations that had been used to safely house Sheffield's homeless community. This totalled around 7,369 meals for the time period involved – some of which were breakfasts and lunches for a 'walk up' service for people using the Archer Project, and others were 'Meals on Wheels' taken out to people staying in supported accommodation/hostels.

From 3/8/20-4/9/20 the service was temporarily transferred to St Gabriel's Church in Greystones, where up to 28th August 564 lunches were made and taken out to the hostels and supported accommodation

# The Sunday Centre

## Walk & Talk

During the first CoVid lockdown, volunteers from the Sunday Centre bumped into people we knew from using our project and others we know such as Big Issue sellers. It was clear from conversations with these people that, in addition to the important practical problems CoVid was causing, there was a significant issue of loneliness and isolation.

The Sunday Centre decided to use some of our volunteers to see if we could make a positive effort to, in a small way, tackle this.

Starting on 3rd June 2020, two volunteers would meet at about 11.00 each day in the city centre and walked a route taking in some of the places we knew people who use our project (and other city centre services) tend to gather.

When they saw someone who might want to talk they approached them, checked that they did and had a conversation.

The main purpose of these encounters was to, in that small way, challenge the isolation and loneliness people who use services felt. Although there was scope for volunteers to provide some assistance it was not the aim of Walk and Talk and we have held to a firm line of not giving out money or food.

## Volunteers

Throughout the period covered by this annual report we have hosted 127 volunteers of which 40 were students from either University of Sheffield or Sheffield Hallam University. It is fair to say that we couldn't provide the service that we do without the participation of the students.

## Reserves Policy

The Sunday Centre aims to maintain reserves at a level that covers running costs for 12 months. This equates to approximately £20,000 per year.



Statement of Financial Activities

For the twelve months from 01 January 2020 to 31 December 2020

2020 Income & Expenditure

<b>Balance (Start of Year)</b>	£18,449.24		Notes
<b>Liabilities (brought forward)</b>			
		0.00	
<b>Income</b>			
<b>Donations</b>	17,367.69		
<b>Collecting Tins</b>	0.00		
<b>Total Income</b>	£17,367.69		
<b>Expenditure</b>			
<b>SC 2019 Expenses Re-Imbursed 2020</b>		1,536.05	Note 1
<b>SC Re-Imbursement Paid 2020</b>		7,624.83	
<b>PH Re-imburement</b>		32.51	
<b>MB Re-imburement</b>		441.92	
<b>Misc Management</b>			
<b>Big Issue Donation</b>		200.00	Note 2
<b>LG Time &amp; Expenses</b>		278.03	
<b>The Foundry (rent for hall)</b>		3,324.87	
<b>Total Expenditure</b>		£13,438.21	
<b>Liabilities (carried forward)</b>			
<b>SC Re-Imbursement Paid but not paid in</b>			
<b>The Foundry Invoices Paid but not paid in</b>			
<b>Total Liabilities (c/fwd)</b>		£0.00	
<b>HelpUsHelp Comms Spend</b>			
<b>Monies In</b>	4,000.00		Note 3
<b>Monies Out (To OML Media)</b>		1,610.00	Note 4
<b>Monies Carried F/wd to 2021)</b>		£2,390.00	
<b>Balance (as at 31/12/20) - calculated</b>	£24,768.72		
<b>Balance (as at 31/12/20) - bank a/c</b>	£24,768.72		

## The Sunday Centre

- Note 1: SC expenditure incurred in 2019 but not claimed for until after start of year 2020: - SC Claim No 2019/06
- Note 2: Donation to Big Issue North Hardship Fund To provide 50% cost of 4 Contactless payment machines
- Note 3: Money received From Sheffield City Council for the exclusive use of Help Us Help to fund OML Media Communication work
- Note 4: Money paid to OML Media on behalf of Help Us Help to fund OML Media Communication work e.