

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST
ANNUAL REPORT AND ACCOUNTS
FOR THE PERIOD ENDED 30 JUNE 2023**



**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST
REFERENCE AND ADMINISTRATION DETAILS
FOR THE PERIOD ENDED 30 JUNE 2023**

Charity Number 1179505

Principal Address Three Elms,
Langley Lower Green
Saffron Walden
Essex
CB11 4SD

Trustees Elected Trustees:
David Gaillard
Steven Whitehead
Robyn Vallance

Userbody Trustees:
Vaccant – Langley Parish Council
Sue Smith – Langley WI
Liz Cable – Langley Church Parochial Church Council

Co-opted Trustees:
Philip Rouse
Jane Knight

Building Advisor :
Bill Bampton

Elected Officers
Chairman: David Gaillard
Treasurer: Steve Whitehead
Secretary: Liz Cable

Accountant Williams & Co. Accountants
5 Overledges Road
Saffron Walden
Essex
CB11 3NB

LANGLEY COMMUNITY CENTRE AND SPORTS TRUST
TRUSTEES ANNUAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2023

Structure, governance and management

The Langley Community Centre and Sports Trust Trustees present their report and receipts and payments accounts as a charitable incorporated organisation (CIO) for the charity's period ended 30 June 2023.

The charity is constituted as a Charitable Incorporated Organisation registered with the Charity Commission since 9 August 2018.

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits. The trustees usually meet together on a monthly basis and are responsible for decisions taken in relation to the community facilities and activities provided by the charity, but also seek the views of volunteers. Our next Annual General meeting is scheduled for the 11th September 2023, when we will be electing Trustees and Officers for the next fiscal.

Andy Clarke (Chairman) resigned during the year due to work commitments and David Gaillard replaced him as Chairman.

The trustees were delighted to welcome Charlie Allen and Michele Sturgess onto the committee this year.

Objectives and activities

The objects of the CIO are to establish and run a village hall and to promote it for the benefit of the inhabitants of the parish of Langley ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The main activities are as follows:

1. To run and maintain the village hall
2. To promote and arrange social activities
3. To raise funds

The charities main objective is to run, maintain and promote its facilities for the benefit of the community. Providing a safe and welcoming environment where people can meet socially, improves the quality of life and welfare of villagers in what is a very rural and sometimes isolated village. Our main activities throughout the year have supported these aims.

We are grateful for the many hours volunteers have given. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

LANGLEY COMMUNITY CENTRE AND SPORTS TRUST
TRUSTEES ANNUAL REPORT continued
FOR THE PERIOD ENDED 30 JUNE 2023

Achievements and Performance

With annual activities resuming “normal service” after the previous disruption of the last few years we are delighted that the Village Hall is proving to be a valuable village resource.

It's been a historical year in which we celebrated the Queens Platinum Jubilee and also the Coronation of our new King and the hall has provided a lovely backdrop on which celebrations were held on the village green.

We have seen a steady increase in use of the hall and are now happy that revenue is covering our operating expenses.

Regular classes in the hall, attracting local residents continue to be diverse ranging from Sarah's art classes and include Pilates, Yoga, Langley Lunches, Craft classes and regular meetings of the WI, LPC and LCC&ST.

We have also benefitted from numerous larger functions such as weddings, birthdays and childrens parties.

The trustees were also delighted to be awarded a grant from RCCE under their “safe communities” initiative which allowed us to complete the installation of Bi-Fold doors in the hall, creating two separate spaces, increasing flexibility for hirers.

Our thanks go to The Parish Council, The Fete Committee, RCCE and all of the numerous organisations that have supported us throughout the year.

Financial Review

At the end of the period the cash at bank in unrestricted funds sat at £21,053 split between our 3 bank accounts, petty cash, a small float and some unbanked cheques.

The 100 Club account stands at £2,706. The split of funds was agreed at our committee meeting held on Monday 3rd July. With prize monies of £500 for June's draw to be accounted for, the final balance is £2,206. 80% of this will be paid to the Church fund with the balance going to the community centre. These transactions will be made on the 10th July and will appear in our next years accounts.

Operating income (discounting sale of equipment and monies received for damage to toilet door) was just ahead of operating expenses with highest operating expenses being Insurance, Cleaning and Electricity.

Insurance costs increased due to a re-valuation of the hall and whilst electricity costs are relatively high, we were shielded by the huge increases seen nationally due to our fixed rate deal negotiated prior to the war in Ukraine.

LANGLEY COMMUNITY CENTRE AND SPORTS TRUST
TRUSTEES ANNUAL REPORT continued
FOR THE PERIOD ENDED 30 JUNE 2023

Financial Review (continued)

Finally, we were awarded a grant from RCCE towards the fitting of Bi-Fold doors in the hall. The significant award of £10,324 is as a result of the 'Covid Safe Buildings Community Fund' and has allowed us to complete the project for the split of the hall. Final expenditure for the project amounted to £11,310.

Fundraising

As mentioned in last years report, the amount of monies raised for fundraising has reduced due to 80% of funds raised being directed to the Church reordering project. We did however benefit to the tune of £825 following popular events such as Burns night and Iranian nights held in the hall.

In addition we were supported once again with a generous donation from the Fete committee of £2,500 following a hugely popular village fete in August 2022.

Declaration

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees

Mr David Gaillard (Chair)
July 2023

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST
INDEPENDENT EXAMINER'S REPORT
FOR THE PERIOD ENDED 30 JUNE 2023**

I report to the trustees on my examination of the accounts for the period ended 30 June 2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under s145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under s124(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in accordance with section 130 of the Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mike North
ACIB
Wildacre
Langley Upper Green
Saffron Walden
Essex
CB11 4RU

August 2023

LANGLEY COMMUNITY CENTRE AND SPORTS TRUST
RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE PERIOD ENDED 30 JUNE 2023

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hall and Equipment Hire	8,171	-	-	8,171	7,316
Grants and Legacies	-	-	-	-	14,348
Interest	-	-	-	-	-
Fundraising Activities	3,325	-	-	3,325	5,290
Regular Giving	-	-	-	-	630
HMRC Gift Aid Claim Repayments	-	-	-	-	-
LCC&ST 100 Club	5,103	-	-	5,103	-
Sub total (Gross income for AR)	16,599	-	-	16,599	27,583
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,599	-	-	16,599	27,583
A3 Payments					
Cost of fundraising events	-	-	-	-	679
Other costs	11,479				
Insurance	811	-	-	811	725
Water & Sewage	563	-	-	563	173
Electricity	1,001	-	-	1,001	1,714
Waste disposal	379			379	340
Repairs & Maintenance	357	-	-	357	554
Printing, Stationary & computer supplies	49	-	-	49	336
Share of fundraising activities to Church	1,942	-	-	1,942	1,556
Telephone/Broadband	670	-	-	670	188
Accountancy	454			454	252
Cleaning Services	2,091			2,091	1,190
100 Club Prizes	2,190			2,190	66
Kitchen Supplies	119			119	127
Purchases				-	3,217
Miscellaneous	405	-	-	405	172
New Hall Project Expenses	170	-	-	170	1,068
Sub total	22,680	-	-	22,680	12,357

LANGLEY COMMUNITY CENTRE AND SPORTS TRUST
RECEIPTS AND PAYMENTS ACCOUNTS continued
FOR THE PERIOD ENDED 30 JUNE 2023

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
<i>Sub total</i>	-	-	-	-	-
<i>Total payments</i>	22,680	-	-	-	12,357

LANGLEY COMMUNITY CENTRE AND SPORTS TRUST
STATEMENT OF ASSETS AND LIABILITIES
FOR THE PERIOD ENDED 30 JUNE 2023

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Operating Account	17,407	-	-
	LCC&ST 100 Club Balance	2,706		-
	Cricket Account Balance	350	-	-
	Cash&Cheques to be banked	440	-	-
	Petty Cash&Float	150	-	-
	Total cash funds	21,053	-	-

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Outstanding Debtors	-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Casino Tables	Unrestricted funds	500	500
	Tables and Chairs	Unrestricted funds	3,800	3,800
	Electrical	Unrestricted funds	500	500
	Crockery	Unrestricted funds	500	500
	Projector Screen	Unrestricted funds	100	100
	Marquee	Unrestricted funds	1,000	1,000
	Crockery	Unrestricted funds	500	500
	Kitchen equipment	Unrestricted funds	750	750
	Lawnmower	Unrestricted funds	500	500
	Martrial Arts Equipment	Unrestricted funds	-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Outstanding creditors	Unrestricted funds	-	

LANGLEY COMMUNITY CENTRE AND SPORTS TRUST
STATEMENT OF ASSESTS AND LIABILITIES *continued*
FOR THE PERIOD ENDED 30 JUNE 2023

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

Signed by one or two
trustees on behalf of
all the trustees

Signature

Print Name

DAVID GAILLARD
STEVEN WHITEHEAD

Date of
approval

