

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST  
ANNUAL REPORT AND ACCOUNTS  
FOR THE PERIOD ENDED 30 JUNE 2021**

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST  
REFERENCE AND ADMINISTRATION DETAILS  
FOR THE PERIOD ENDED 30 JUNE 2021**

Charity Number      1179505

Principal Address    Three Elms,  
Langley Lower Green  
Saffron Walden  
Essex  
CB11 4SD

Trustees              Elected Trustees:  
Anne Rivett  
David Gaillard  
Steven Whitehead  
Robyn Vallance

Userbody Trustees:  
Andy Clark – Langley Parish Council  
Sue Smith – Langley WI  
Liz Cable – Langley Church Parochial Church Council  
Co-opted Trustees:  
Philip Rouse  
Jane Knight  
Building Advisor :  
Bill Bampton

Elected Officers  
Chairman: Andy Clark  
Treasurer: Steve Whitehead  
Secretary: Liz Cable

Accountant           Williams & Co. Accountants  
Pochards House  
Barnards Yard  
Saffron Walden  
Essex  
CB11 4EB

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD ENDED 30 JUNE 2021**

**Structure, governance and management**

The Langley Community Centre and Sports Trust Trustees present their report and receipts and payments accounts as a charitable incorporated organisation (CIO) for the charity's period ended 30 June 2021.

The charity is constituted as a Charitable Incorporated Organisation registered with the Charity Commission since 9 August 2018.

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits. The trustees usually meet together on a monthly basis and are responsible for decisions taken in relation to the community facilities and activities provided by the charity, but also seek the views of volunteers. Given the extraordinary year meetings were postponed following the outbreak of Covid19 but Trustees, elected officers and advisors communicated electronically and via telephone over the fiscal, following government guidelines. Our next Annual General meeting is scheduled for the 6th September 2021, when we will be electing Trustees and Officers for the next fiscal.

**Objectives and activities**

The objects of the CIO are to establish and run a village hall and to promote it for the benefit of the inhabitants of the parish of Langley ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The main activities are as follows:

1. To run and maintain the village hall
2. To promote and arrange social activities
3. To raise funds

The charities main objective is to run, maintain and promote its facilities for the benefit of the community. Providing a safe and welcoming environment where people can meet socially, improves the quality of life and welfare of villagers in what is a very rural and sometimes isolated village. Our main activities throughout the year have supported these aims.

We are grateful for the many hours volunteers have given. Without this valuable contribution of time, energy and expertise we would not have been able to achieve so much.

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST**  
**TRUSTEES ANNUAL REPORT continued**  
**FOR THE PERIOD ENDED 30 JUNE 2019**

### **Achievements and Performance**

2020-2021 has been a very challenging year with the pandemic affecting the entire financial year. Income had dried up prior to the start of the year and didn't resume until May 2021 but on a positive note, the income we did generate has proved to us that the New Hall will be very popular with the local and surrounding communities.

Whilst the Pandemic has created many challenges, the support we have had from local government in the way of financial grants have bridged the gap in operating income, allowing us to cover our overheads and also complete the fit out of the hall.

Consequently the management team, supported by ongoing volunteering support have been able to fully complete the New Hall project, giving the community a facility to be proud of.

Practical completion was achieved on the 24th November 2020, which triggered the start of the defects and liability period which ends on the 23rd November 2021.

### **Financial Review**

At the end of the period the cash at bank in unrestricted funds sat at £11,454 including a small petty cash reserve events float.

The New Village Hall fund sits at £5,670.82 at the period end.

The final completion of the hall was completed with the help of loans pledged by committee members to the value of £8,000 that were repaid following receipt of the Covid support grants.

Total expenditure for the build amounts to £223,722, of which £42,655 was incurred in this year with the outstanding spend on the cleaners sink to be made in the next fiscal.

The 100 Club account stands at £2,152.93, although end of year prize monies and the final split between the community centre and church has yet to be made. These adjustments will now be made in the next years accounts.

Operating income, whilst showing positive signs of recovery fell well short of operating expenses to the tune of £3,566 but thankfully this was compensated for by Covid business support grants of £19,456 received during the year.

### **Fundraising**

Due to the restrictions imposed by the Pandemic, no fundraising activities took place throughout the year.

Gifts and Donations (including regular givers & donations) £900

100 Club – to be carried forward to next year

HMRC Gift Aid - £282

Grants – Covid Support - £19,456

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST  
TRUSTEES ANNUAL REPORT *continued*  
FOR THE PERIOD ENDED 30 JUNE 2021**

**Declaration**

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees

Andrew Alfred Clark (Chair)  
August 2021

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST  
INDEPENDENT EXAMINER'S REPORT  
FOR THE PERIOD ENDED 30 JUNE 2021**

I report to the trustees on my examination of the accounts for the period ended 30 June 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under s145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under s124(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. accounting records were not kept in accordance with section 130 of the Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mike North  
ACIB  
Wildacre  
Langley Upper Green  
Saffron Walden  
Essex  
CB11 4RU

**August 2021**

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST**  
**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE PERIOD ENDED 30 JUNE 2021**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hall and Equipment Hire	780	-	-	780	1,986
Grants and Legacies	19,457	-	-	19,457	148,536
Interest	-	-	-	-	5
Fundraising Activities	-	-	-	-	6,444
Regular Giving	900	-	-	900	18,584
HMRC Gift Aid Claim Repayments	283	-	-	283	2,432
LCC&ST 100 Club	-	-	-	-	2,530
<b>Sub total (Gross income for AR)</b>	<b>21,419</b>	<b>-</b>	<b>-</b>	<b>21,419</b>	<b>180,517</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>21,419</b>	<b>-</b>	<b>-</b>	<b>21,419</b>	<b>180,517</b>
<b>A3 Payments</b>					
Cost of fundraising events	-	-	-	-	1,496
Insurance	634	-	-	634	434
Water & Sewage	312	-	-	312	131
Electricity	1,423	-	-	1,423	920
Waste disposal	318			318	
Repairs & Maintenance	354	-	-	354	93
Printing, Stationary & computer supplies	409	-	-	409	111
Share of fundraising activities to Church	-	-	-	-	286
Legal expenses	-	-	-	-	320
Accountancy	240			240	240
Cleaning Services	31			31	543
Membership Fees	66			66	96
Kitchen Supplies	816			816	
Refreshments				-	-
Miscellaneous	1,187	-	-	1,187	-
New Hall Project Expenses	42,656	-	-	42,656	181,066
<b>Sub total</b>	<b>48,446</b>	<b>-</b>	<b>-</b>	<b>48,446</b>	<b>185,735</b>

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST**  
**RECEIPTS AND PAYMENTS ACCOUNTS** *continued*  
**FOR THE PERIOD ENDED 30 JUNE 2021**

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b><i>Sub total</i></b>	-	-	-	-	-
<b><i>Total payments</i></b>	48,446	-	-	-	185,735

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE PERIOD ENDED 30 JUNE 2021**

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Operating Account	3,312	-	-
	LCC&ST 100 Club Balance	2,153		-
	New Village Hall Account Balance	5,671	-	-
	Cash&Cheques to be banked	240	-	-
	Petty Cash&Float	78	-	-
	<b>Total cash funds</b>	<b>11,454</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Outstanding Debtors	-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Casino Tables	Unrestricted funds	500	500
	Tables and Chairs	Unrestricted funds	3,800	3,800
	Electrical	Unrestricted funds	500	500
	Crockery	Unrestricted funds	500	500
	Projector Screen	Unrestricted funds	100	100
	Marquee	Unrestricted funds	1,000	1,000
	Crockery	Unrestricted funds	500	500
	Kitchen equipment	Unrestricted funds	750	750
	Lawnmower	Unrestricted funds	500	500
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Outstanding creditors	Unrestricted funds	-	

**LANGLEY COMMUNITY CENTRE AND SPORTS TRUST**  
**STATEMENT OF ASSETS AND LIABILITIES continued**  
**FOR THE PERIOD ENDED 30 JUNE 2021**

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

Signed by one or two  
trustees on behalf of  
all the trustees

Signature


Print Name

ANDREW ALFRED CLARK
STEVEN WHITEHEAD

Date of  
approval




