



Trustees' Annual Report for the period

Period start date		Period end date	
01	09	28	08
2019		2020	
From		To	

Section A Reference and administration details

Charity name

St Winefride's Preschool

Other names charity is known by

Registered charity number (if any) 1179493

Charity's principal address

St Winefrides school

Whitford street

Holywell

Postcode

CH87SN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Allsopp	Treasurer		
2	Laura Evans	Chair		
3	Leanne Cormack	Secretary		
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development of education of children in Wales, for the public benefit, by encouraging parents to understand and provide for their needs through high quality childcare provision.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

St Winefride's preschool is based within Holywell in the county of Flintshire. We are registered with CIW to provide daily sessions for up to 19 children from the age of 2. We offer flying start, Early entitlement and 30 hour free childcare funding. We have strong links with the school in which we are based and offer a planned curriculum in accordance with the foundation phase; this provides the children in our care with a solid start to their statutory education. Due to 'good' and 'excellent' achievements from Estyn we share our best practice with other settings in the area. We are also inspected regularly by CIW and QFA. All Staff maintain a good relationship with parents and the preschool operates an open door policy. The committee is run by parent volunteers and ensures all parents/carers have the opportunity to become involved. We hold a number of fundraising events throughout the year to raise funds for day to day running costs, salaries and new equipment for the children. We have 4 permanent members of staff who are qualified and experienced. Staff are encouraged to further develop their knowledge by attending relevant training. We welcome and support students from the local college who are undertaking childcare courses.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Sessions were run 5 days a week throughout the academic year for children aged 2-4 years. We currently have a waiting list of children who wish to attend our preschool. Staff attended training courses to ensure their knowledge is up to date.

Section E Financial review

Brief statement of the charity's policy on reserves

A reserve is held as a contingency should funding be cut in the future. Preschool do not currently pay rent to the school in which we are based, should this become an issue in the future it will be necessary to ensure funds are available to cover this expense. Funds also need to be available should a redundancy situation arise.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Helen Allsopp	Leanne Cormack
Full name(s)	Helen Allsopp	Leanne Cormack
Position (eg Secretary, Chair, etc)	Treasurer	Secretary
Date	09/09/2021	

St Winefride's preschool - Statement of income and expenditure 2019/20

	£
Playgroup and Nursery fees (inc childcare vouchers)	3,691.00
Flying start	28,452.50
30 Hour childcare offer	21,986.75
EET Funding	5,491.76
Fundraising & Donations	7,934.67
HMRC Grants - Furlough scheme	22,507.08
Snack income	400.50
Training refunds from FCC	290.00
Groundworks grant	500.00
Flintshire childcare offer grant	7,300.49
Uniform refunds from parents	40.75
Bank interest on reserve account	19.57
Bank interest on fundraising account	27.25

	£
Wages	54,246.40
HMRC	1,123.98
NEST Contributions	1,341.29
Petty cash expenditure	809.95
Agency costs	856.00
Equipment	4,176.03
Data protection	40.00
Accountancy fees	730.00
DBS Checks	256.00
Lanyards & Aprons	49.86
O2	178.07
Milk	14.82
Twinkl	71.16
Towergate Insurance	1,066.99
Donations to School for equipment, playground and school maintenance	30,036.65
PPA membership & Insurance & registers	48.75
Staff uniform	183.00
Training	73.00
Santander expenditure-Playground retaining wall (Wright Builders)	6,510.00

Sub total	<u>98,642.32</u>
Opening balance as at 29.08.19	20,935.55
Opening cash float (been banked into Santander)	55.95
Cash in hand 29.08.19	10,014.96
Deposit account balance (reserves) as at 29.08.19	13,046.71
Fundraising account balance as at 29.08.19	50.00
Santander account as at 29.08.19	
	<u>142,745.49</u>

Sub total	<u>101,811.95</u>
Closing balance as at 28.08.20	16,966.54
Closing cash float	0.05
Cash in hand 29.08.20	10,004.68
Deposit account balance (reserves) as at 29.08.20	13,500.65
Fundraising account balance as at 29.08.20	461.62
Santander account as at 29.08.20	
	<u>142,745.49</u>

I have examined the above income & expenditure account, and based on the accounting records and information provided to me, I have found them to be a true and fair view for the period from 29th August 2019 to 28th August 2020.

Rebecca Jones
Rebecca Jones A.C.M.A. C.G.M.A.
19 August 2021

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