

Charity number: 1179468

Company number: CE014815

Borth Community Hub
Trustees' Report and Financial Statements
for the year ended 31 March 2022

Borth Community Hub

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BORTH COMMUNITY HUB
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charitable Incorporated Organisation (CIO)

Charity number: 1179468

Company number: CE014815

Registered Office

Borth Community Hub
Clarach Road
Borth
Ceredigion
SY24 5LW

Trustees

Mrs Joy Cook
Mr Roy Walford Jones
Mrs Rona Dalton
Mr Ray Quant
Mr Hugh Hughes
Mrs Margaret Haynes
Ms Carol Bainbridge
Ms Jackie Bat-Isha (appointed July 2022)

Community Hub Manager

Mrs Helen Williams

Bankers

Barclays Bank Plc
9 – 10 Guildhall Square
Carmarthen
Carmarthenshire
SA31 1PW

Independent Examiner

Mark Baker FCCA
Davies Lewis Baker Ltd
31 Bridge Street
Aberystwyth
SY23 1QB

BORTH COMMUNITY HUB
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

Borth Community Hub (formerly Borth Family Centre) is a charitable incorporated organisation (CIO registered number 1179468) governed by its constitution. It was registered as a CIO on 06.08.18. In January 2021 the CIO changed its name to Borth Community Hub as this better reflects the wider work of the charity across the community.

The aims and objects of the charity are in Borth and surrounding districts in the North of Ceredigion.

Appointment of Trustees

Trustees are appointed as set out in the constitution of the charity. Professionals and service users within the community, who have a personal interest in the charity, are invited to join the management committee. Nomination forms are completed and applicants are voted onto the committee as appropriate. Committee members can also be co-opted when appropriate.

Trustee Induction and Training

As part of induction all trustees are DBS checked and shown the relevant documentation regarding the running of the Community Hub.

Organisation Structure

Trustees are consulted on all aspects of accounting, policies and procedures and involved in the decision-making regarding the day-to-day running of the centre and funding applications and the long term vision for the centre. The Manager is responsible for keeping order of files, office work and over-seeing all other day-to-day activities at the centre as well as the management of staff, accounts, funding applications and strategic planning.

Risk Management

Borth Community Hub conducts risk assessments before undertaking any activities or events and ensures that appropriate DBS checks are undertaken for those working with children or vulnerable adults. Financial risks have been reviewed and procedures put in place accordingly. A reserves policy has been established in line with the identified risks.

OBJECTIVES AND ACTIVITIES

The object of the charity is about prevention and early intervention.
The constitution states the objective is –

To advance education and protect and preserve emotional and psychological health by the provision of a community hub { including a family centre } for the support of those in need of such facilities. To establish the community hub and to maintain and manage the same { whether alone or in co-operation with any local authority or other person or body} in furtherance of these objects.

BORTH COMMUNITY HUB
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MARCH 2022

The aims of the Community Hub are to reduce loneliness and isolation, foster a sense of belonging and provide support sessions and meaningful activities which have a positive impact on health and wellbeing. The hub also provides a sign posting service for those who require additional support beyond the scope of Borth Community Hub.

The objectives for the next year are to continue to:-

- provide activities and advice in a suitable way depending on the needs of the community.
- Enhance the Youth Club focusing on young people's health and wellbeing.
- Enhance our activities and services for older adults particularly reducing isolation and loneliness for those who are physically unable to access the Hub and promoting health and wellbeing through a range of advice sessions and activities
- Continue to deliver and develop our Men's Shed Group
- Continue to deliver and develop our Family Centre sessions and services.
- Continue to deliver our Community Café and our Warm Welcome Space for as long as it is needed by the community.

Public Benefit

The charity serves the public by providing a service -

- to families with children aged 0-4 years (0-11 during school holidays) through Borth Family Centre activities.
- To young people aged 11 to 17 through Borth Youth Club
- To older adults through Borth Caring Community including our Dementia Friendly Group, Creative Older adult group and Walking4Wellbeing.
- To men through our Men's Shed group
- To the whole community through our weekly community café.

The centre also works closely with other like-minded organisations and therefore is able to sign-post families and individuals of all ages in need to other professionals. By providing this service we preserve and protect health and relieve stress within family relationships and households.

BORTH COMMUNITY HUB
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MARCH 2022

ACHIEVEMENT AND PERFORMANCE

This financial year Borth Community Hub received funding for a first full year from a People and Places National Lottery 3 year Grant.

An Awards4All Grant provided funds to continue with our additional support for older adults which we began during the pandemic. A grant from Moondance enabled us to recruit a financial and admin support worker/ volunteer co-ordinator for the first time.

We received funding from the Welsh Government as part of the Summer of Fun and Winter of Wellbeing projects. Funding was also received as part of the Welsh Government Pathfinder pilot project and from the W.G. Food Poverty Grant and from Young People Emotional Health and Wellbeing Grant.

Additional amounts of funding were also received from Families First, CAVO Small grants Recovery, CAVO Youth Led Grant and Cambrian Railways.

During this year we were able to undertake significant improvements to the Hub both inside and outside to improve accessibility reflecting the change from a Family Centre to a Community Hub. We were able to deliver additional services the need for which had come about as a result of the pandemic. Examples of this were our community Café came about to combat loneliness and isolation exacerbated by COVID restrictions and our Children's Clothes Bank.

We continued to deliver book and clothes bundles and food surplus as well as issuing Food Bank Vouchers. Older adults who were unable to access the Hub continued to receive Afternoon Tea at Home Cake Boxes.

Towards the end of the financial year we were allocated a Dolen Teifi Minibus in Borth. We also partnered with the Outdoor Partnership to provide activities for our Youth Club.

The charity continued to be managed by a team of Trustees drawn from a wide range of professions and backgrounds. The charity employed a Family Centre Manager, a Family Support Worker, Youth Workers, a Men's Shed Co-ordinator, Play Workers, an admin and financial support worker, cleaner and a Community Café leader and assistant.

Volunteers

We continued to expand our volunteer base building on our Walking4Wellbeing volunteer walk leaders and our MIDAS trained Minibus drivers.

BORTH COMMUNITY HUB
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MARCH 2022

FINANCIAL REVIEW

Reserves Policy

The trustees have reviewed the risks facing the organisation and have determined that reserves of between 3 – 6 months should be held in order to protect against the sudden/unexpected loss of funding or other unanticipated problems. This would equate to between £34,000 and £68,000. Reserves of £45,652 are held at present. Since the year end the trustees have designated £20,000 for the improvements to the insulation of the building and the insulation of more sustainable and affordable heating systems. The work is planned to take place over the next couple of years. Trustees review the reserves level at least annually and whenever new services are introduced.

The trustees approved this report on 9 January 2023. It is signed on their behalf by –

R Quant
Chair of Trustees

Borth Community Hub

Independent Examiner's Report to the Trustees of Borth Community Hub

I report on the accounts of Borth Community Hub Charitable Incorporated Organisation (the charity) for the year ended 31 March 2022, which are set out on pages 8 to 10.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustees' accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Mark Baker FCCA BSc (Econ.)
Davies Lewis Baker
Chartered Certified Accountants
31 Bridge Street, Aberystwyth, Ceredigion, SY23 1QB

Date: 26 January 2023

Borth Community Hub

Receipts and Payments Account for the year ended 31 March 2022

	year ended 31 March 2022			31 March
	Unrestricted	Restricted	Total	2021
	£	£	£	£
Receipts				
Donations and gifts	4,165	1,128	5,293	-
Grants	2,833	130,827	133,660	114,165
Covid support	-	-	-	23,000
Centre hire	330	-	330	100
Charitable activities	73	-	73	706
<i>Total receipts</i>	7,401	131,955	139,356	137,971
Payments				
Staff costs	36	105,772	105,808	57,251
Training	-	3,973	3,973	1,228
Travel and meetings	-	101	101	124
Other staff expenses	-	25	25	-
Creche and sundry sessions	-	520	520	3,347
Fun day costs	-	1,543	1,543	746
Lunch club	-	450	450	433
Outreach	-	175	175	421
Rent on leased premises	-	3,000	3,000	5,164
Hire of venue	-	773	773	350
Resources	-	5,546	5,546	8,802
Improvements to premises	-	16,283	16,283	-
Building repairs and maintenance	-	1,581	1,581	4,790
Utilities	-	2,065	2,065	2,429
Cleaning	-	170	170	123
Gardening	-	998	998	292
Professional fees	-	537	537	919
Accountancy	-	4,241	4,241	2,973
Insurance	-	1,563	1,563	1,111
Telephone	-	1,496	1,496	1,503
Stationery, computer and internet	-	2,133	2,133	1,213
General expenses	32	-	32	12
	68	152,945	153,013	93,231
Asset purchases - defibrillator	1,212	-	1,212	-
<i>Total payments</i>	1,280	152,945	154,225	93,231
<i>Net of receipts/payments</i>	6,121	(20,990)	(14,869)	44,740
Cash funds at 1 April 2021	42,630	51,984	94,614	49,874
<i>Cash funds at 31 March 2022</i>	48,751	30,994	79,745	94,614

Borth Community Hub
Statement of Assets and Liabilities
as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Assets				
Cash funds	48,751	30,994	79,745	<i>94,614</i>
Other monetary assets				
Debtors for hall hire	700	359	1,059	-
Grants receivable	-	14,872	14,872	-
Fixed assets				
Equipment (estimated market value)	15,000	-	15,000	<i>4,500</i>
Liabilities				
Creditors	-	(2,773)	(2,773)	<i>(10,731)</i>

The financial statements were approved by the trustees on 9 January 2023 and signed on their behalf by

H Hughes
Treasurer

Notes to the Accounts
for the year ended 31 March 2022

1. Summary of funds

	Opening	Receipts for	Payments for	Closing
	Balance	the year	the year	Balance
	1.4.21	2022	2022	31.3.22
	£	£	£	£
Unrestricted funds				
Youth, Emotional Health & Wellbeing	-	2,000	-	2,000
Youth Cymru Reachout	-	600	(36)	564
General fund	42,630	4,801	(1,244)	46,187
	42,630	7,401	(1,280)	48,751

Borth Community Hub
Notes to the Accounts
for the year ended 31 March 2022

1. Summary of funds (continued)

	Opening Balance 1.4.21 £	Receipts for the year 2022 £	Payments for the year 2022 £	Closing Balance 31.3.22 £
Restricted funds				
Big Lottery	40,909	55,982	(82,194)	14,697
Awards 4 All	-	9,976	(5,412)	4,564
Families First	3,528	4,000	(5,616)	1,912
Child development fund	-	5,828	(5,828)	-
Comic relief	878	-	-	878
Winter of wellbeing	-	2,030	(2,030)	-
Pathfinder	551	2,500	(2,500)	551
CCC additional funding	-	1,553	(1,553)	-
CAVO youth led grant	869	700	(691)	878
CAVO small grants	-	3,250	(3,250)	-
Dementia Friendly Group	207	-	-	207
Summer of fun	-	6,341	(6,341)	-
TAF course	-	-	(262)	(262)
Food Poverty	-	9,497	(24,107)	(14,610)
Moondance	-	18,368	(5,312)	13,056
Caring communities	2,814	-	-	2,814
Underspend 2022 CCC	-	322	-	322
Youth, Emotional Health & Wellbeing	-	10,000	(7,332)	2,668
Friend in Need	47	-	(37)	10
Lottery Covid	2,181	-	-	2,181
Cambrian Railways	-	480	(480)	-
Other	-	1,128	-	1,128
	51,984	131,955	(152,945)	30,994

Funds in deficit are on projects which receive grant funding in arrears of expenditure. The amount of the deficit represents expenditure not yet claimed or received from the grantor at the year end.

2. Trustee expenses

No remuneration was paid to the trustees, nor were any expenses reimbursed to them during the year to 31 March 2022 (2021: NIL).

3. Financial commitments

The charity has leased the premises of Borth Community Hub from Ceredigion County Council for a period of 25 years from 14 March 2018. As at 31 March 2022 the annual rent was £3,000 per year, subject to periodic rent reviews.