

Charity number: 1179468

Company number: CE014815

Borth Community Hub
Trustees' Report and Financial Statements
for the year ended 31 March 2021

Borth Community Hub

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BORTH COMMUNITY HUB
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charitable Incorporated Organisation (CIO)

Charity number: 1179468

Company number: CE014815

Registered Office

Borth Community Hub
Clarach Road
Borth
Ceredigion
SY24 5LW

Trustees

Mrs Joy Cook

Mr Roy Walford Jones

Mrs Rona Dalton

Mr Ray Quant

Mr Hugh Hughes

Mrs Margaret Haynes

Rev Rebecca Evans – resigned 16 November 2020

Ms Carol Bainbridge – appointed 10 December 2020

Community Hub Manager

Mrs Helen Williams

Bankers

Barclays Bank Plc
9 – 10 Guildhall Square
Carmarthen
Carmarthenshire
SA31 1PW

Independent Examiner

Mark Baker FCCA
Davies Lewis Baker
31 Bridge Street
Aberystwyth
SY23 1QB

BORTH COMMUNITY HUB
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Borth Community Hub (formerly Borth Family Centre) is a charitable incorporated organisation (CIO registered number 1179468) governed by its constitution. It was registered as a CIO on 06.08.18. In January 2021 the CIO changed its name to Borth Community Hub as this better reflects the wider work of the charity across the community.

The aims and objects of the charity are in Borth and surrounding districts.

Appointment of Trustees

Trustees are appointed as set out in the constitution of the charity. Professionals and service users within the community, who have a personal interest in the charity, are invited to join the management committee. Nomination forms are completed and applicants are voted onto the committee as appropriate. Committee members can also be co-opted when appropriate.

Trustee Induction and Training

As part of induction all trustees are DBS checked and shown the relevant documentation regarding the running of the Community Hub.

Organisation Structure

Trustees are consulted on all aspects of accounting, policies and procedures and involved in the decision-making regarding the day-to-day running of the centre and funding applications and the long term vision for the centre. The Manager is responsible for keeping order of files, office work and over-seeing all other day-to-day activities at the centre as well as the management of staff, accounts, funding applications and strategic planning.

Risk Management

Borth Community Hub conducts risk assessments before undertaking any activities or events and ensures that appropriate DBS checks are undertaken for those working with children or vulnerable adults. Financial risks have been reviewed and procedures put in place accordingly. A reserves policy has been established in line with the identified risks.

OBJECTIVES AND ACTIVITIES

The object of the charity is about prevention and early intervention.

The constitution states the two objects as

- I. The preservation and protection of health and the relief of distress within family relationships by the provision of a resource and advice centre and by the education of the public in good parenting skills.
- II. The provision of facilities for recreation and other leisure time activities for and in the interests of social welfare with a view to improving conditions of life.

The charity works in partnership with parents and carers. It empowers them in order to better cope with family life and therefore gives their children and teenagers a better start in life.

BORTH COMMUNITY HUB
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MARCH 2021

The aims of the Community Hub are to ensure children and young people:-

- Have a flying start in life
- Have a range of education and learning opportunities
- Enjoy the best possible health, free from abuse
- Have access to play, leisure and cultural activities
- Are listened to and respected and have their identity recognised
- Have a safe home and community
- Are not disadvantaged by poverty

Older adults:-

- Have access to meaningful activities to enhance their quality of life, promote a sense of community and to promote good physical and mental health.

The objectives for the next year are to continue to:-

- provide activities and advice in a suitable way depending on the pandemic restrictions
- Enhance the Youth Club focusing on young people's health and wellbeing.
- Develop further outdoor sessions for all.
- Expand into a wider range of activities including a Men's Shed and a Dementia Friendly Group.

Public Benefit

The charity serves the public by providing a service to families with children aged 0-4 years (0-11 during school holidays) with free access to a wide variety of play activities, free accredited training/courses on parenting skills, free trips and outings, and an open door policy promoting equal opportunities for all families.

The centre also works closely with other like-minded organisations and therefore is able to sign-post families in need to other professionals. By providing this service we preserve and protect health and relieve stress within family relationships. Borth Community Hub also runs Borth Youth Club supporting health and wellbeing and Borth Caring Community supporting older adults including those with dementia.

BORTH COMMUNITY HUB
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MARCH 2021

ACHIEVEMENT AND PERFORMANCE

This financial year Borth Community Hub received funding for a third year from a People and Places National Lottery Grant.

Additional amounts of funding were also received from Families First, CAVO COVID Recovery, Caring Communities Protect and Repair, Friend in Need, Healthy Pre Schools, National Lottery Covid recovery, CAVO Youth Led Grant. Donations were also received from WAG Period Poverty and Aber Food Surplus. We also received generous donations from members of the community towards book bundles and clothes bundles for children and Christmas Boxes for elderly members of our community.

During this year we had to quickly adapt to the changing restrictions as a result of the pandemic. We moved many of our existing groups on line into virtual WhatsApp and Zoom groups. We also delivered a wide range of resources, actif packs, art activity packs, planters and bird feeders to families and elderly people.

As restrictions allowed we started to run outdoor sessions for older adults, young people and families. These consisted of -

- family beach play, forest school sessions as well as walk and talk sessions for new parents.
- youth club beach and walk and talk sessions
- Get together group for older adults under the Hub shelter.

Whilst at the same time continuing with delivery packs and on line courses and groups.

The Community Hub's fundraising was curtailed for the most part due to the pandemic but we did receive some donations from individuals. These also included the donations of toys, craft materials, books and children's clothes.

The charity continued to be managed by a team of Trustees drawn from a wide range of professions and backgrounds. The charity employed a Community Hub Manager, two Family Support Workers as well as two Youth Workers.

Volunteers

We expanded our volunteer base building on the emergency evacuation volunteer wardens. Volunteers have been invaluable in delivering the weekly Aber Food Surplus packs as well as the monthly Afternoon Tea at Home and other activity packs. Young Volunteers signed up to Wales Volunteering received some of the first certificates in Ceredigion.

BORTH COMMUNITY HUB
REPORT OF THE TRUSTEES - continued
FOR THE YEAR ENDED 31 MARCH 2021

FINANCIAL REVIEW

Reserves Policy

The trustees have reviewed the risks facing the organisation and have determined that reserves of between 3 – 6 months should be held in order to protect against the sudden/unexpected loss of funding or other unanticipated problems. This would equate to between £17,060 and £34,121. Reserves of £41,286 are held at present. Part of these reserves are to be designated for the renovation of the building, car park area and forecourt area. This work is planned to take place over the next couple of years. Trustees review the reserves level at least annually and whenever new services are introduced.

The trustees approved this report on 9th January 2022. It is signed on their behalf by –

H Hughes
Treasurer

Borth Community Hub

Independent Examiner's Report to the Trustees of Borth Community Hub

I report on the accounts of Borth Community Hub Charitable Incorporated Organisation (the charity) for the year ended 31 March 2021, which are set out on pages 8 to 10.

Responsibilities and basis of report

As the charity trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustees' accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Mark Baker FCCA BSc (Econ.)
Davies Lewis Baker, 31 Bridge Street
Aberystwyth, Ceredigion, SY23 1QB

Date: 28th January 2022

Borth Community Hub

Receipts and Payments Accounts for the year ended 31 March 2021

	year ended 31 March 2021			31 March
	Unrestricted	Restricted	Total	2020
	£	£	£	£
Receipts				
Donations and gifts	-	-	-	3,683
Grants	373	113,792	114,165	97,004
Covid support	23,000	-	23,000	-
Centre hire	100	-	100	515
Charitable activities	233	473	706	290
<i>Total receipts</i>	23,706	114,265	137,971	101,492
Payments				
Staff costs	-	57,251	57,251	67,427
Training	-	1,228	1,228	397
Travel and meetings	-	124	124	833
Creche and sundry sessions	-	3,347	3,347	264
Fun day costs	67	679	746	494
Lunch club	-	433	433	1,398
Outreach	-	421	421	647
Rent on leased premises	-	5,164	5,164	2,106
Hire of venue	-	350	350	607
Resources	-	8,802	8,802	1,851
Equipment renewals and maintenance	-	-	-	79
Building repairs and maintenance	300	4,490	4,790	9,603
Utilities	-	2,429	2,429	2,504
Cleaning	-	123	123	284
Gardening	-	292	292	52
Professional fees	-	919	919	879
Accountancy	-	2,973	2,973	302
Insurance	-	1,111	1,111	1,139
Telephone	-	1,503	1,503	1,002
Stationery, computer and internet	-	1,213	1,213	120
General expenses	12	-	12	126
<i>Total payments</i>	379	92,852	93,231	92,114
<i>Net of receipts/payments</i>	23,327	21,413	44,740	9,378
Cash funds at 1 April 2020	19,303	30,571	49,874	40,496
<i>Cash funds at 31 March 2021</i>	42,630	51,984	94,614	49,874

Borth Community Hub
Statement of Assets and Liabilities
as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Assets				
Cash funds	42,630	51,984	94,614	49,874
Other monetary assets				
Debtors for hall hire	-	-	-	80
Grants receivable	-	-	-	2,365
Fixed assets				
Equipment (estimated market value)	4,500	-	4,500	3,500
Liabilities				
Creditors	-	(10,731)	(10,731)	(6,514)

The financial statements were approved by the trustees on 9th January 2022 and signed on their behalf by

H Hughes
Treasurer

Borth Community Hub
Notes to the Accounts
for the year ended 31 March 2021

1. Summary of funds

	Opening Balance 1.4.20 £	Receipts for the year 2021 £	Payments for the year 2021 £	Closing Balance 31.3.21 £
Restricted funds				
Sport Wales	225	-	(225)	-
Big Lottery	24,278	83,755	(67,124)	40,909
Families First	3,257	4,538	(4,267)	3,528
Comic relief	878	-	-	878
Pathfinder	552	2,500	(2,501)	551
CAVO youth led grant	878	1,788	(1,797)	869
Dementia Friendly Group	207	-	-	207
Communities for work	(141)	141	-	-
Caring communities	-	7,519	(4,705)	2,814
Men's shed	437	-	(437)	-
Flying Start	-	6,699	(6,699)	-
Friend in Need	-	2,218	(2,171)	47
Lottery Covid	-	4,907	(2,726)	2,181
Other	-	200	(200)	-
	30,571	114,265	(92,852)	51,984

Funds in deficit are on projects which receive grant funding in arrears of expenditure. The amount of the deficit represents expenditure not yet claimed from the grantor.

2. Trustee expenses

No remuneration was paid to the trustees, nor were any expenses reimbursed to them during the year to 31 March 2021 (2020: NIL).

3. Financial commitments

The charity has leased the premises of Borth Community Hub from Ceredigion County Council for a period of 25 years from 14 March 2018. As at 31 March 2021 the annual rent was £3,000 per year, subject to periodic rent reviews.