

# RUFFORD VILLAGE HALL

England & Wales · Charity number 1179466

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-08-06

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Village Hall  
Flash Lane  
Rufford  
Ormskirk  
Lancashire  
L40 1SW

**Phone** 01704821644

## Activities

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**Objects:** THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF RUFFORD AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR;A) MEETINGS, LECTURES AND CLASSES, ANDB) OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS

**Activities:** We are a village hall for hire within the community. The hall is used for dance classes, WI, childrens activities, and village events.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

- Lancashire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£43,385	£61,732	-	-
2024-03-31	£15,892	£21,431	-	-
2023-03-31	£17,868	£24,832	-	-
2022-03-31	£23,514	£21,338	-	-
2021-03-31	£23,793	£10,251	-	-

## Trustees

Name	Role	Appointed
<b>KAREN DAWN ASHCROFT</b>	Chair	2019-03-01
CAROL THOMPSON		2019-03-01
Catherine Margaret Adeleke		2025-04-30
Ita Hicks		2024-01-16
Melissa May Booth		2025-10-29
<b>PETER THOMAS HALL</b>		2019-03-01

**RUFFORD VILLAGE HALL**

England & Wales - Charity number 1179466

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# Accounts

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## Independent examiner's report to the trustees of Rufford Village Hall

I report to the trustees on my examination of the accounts of the Rufford Village Hall (the Trust) for the year ended 31 March 2025.

### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Jonathan S. Armitage*

Name: JONATHAN S. ARMITAGE

Relevant professional qualification or membership of professional bodies (if any): FCA

Address: 20 NEW ROAD, RUFFORD LANC'S L40 1SR

Date: 23<sup>rd</sup> July 2025.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Rufford Village Hall

No (if any)  
1179466

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/24

To

Period end date  
31/03/25

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of hall	12,276	-	-	12,276	-
Bank interest	48	-	-	48	-
Parish Council grant	124	-	-	124	-
Lottery	-	10,000	-	10,000	-
LEF	-	20,238	-	20,238	-
Peter Lathom Charity grant	-	700	-	700	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>12,447</b>	<b>30,938</b>	<b>-</b>	<b>43,385</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>12,447</b>	<b>30,938</b>	<b>-</b>	<b>43,385</b>	<b>-</b>
<b>A3 Payments</b>					
Heat, Elec, Water & drainage D/D	4,743	-	-	4,743	-
Phones, broadband D/D	767	-	-	767	-
Rates D/D	164	-	-	164	-
LCC grant mobile bar	192	480	-	672	-
Household, Mtce, Insurance	7,237	-	-	7,237	-
Cleaning & booking support	4,419	-	-	4,419	-
Toilet upgrade & Floor refurbishment	8,658	20,238	-	28,896	-
New curtains & Audio system	334	10,000	-	10,334	-
External light upgrade	4,500	-	-	4,500	-
	-	-	-	-	-
<b>Sub total</b>	<b>31,014</b>	<b>30,718</b>	<b>-</b>	<b>61,732</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>31,014</b>	<b>30,718</b>	<b>-</b>	<b>61,732</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 18,567</b>	<b>220</b>	<b>-</b>	<b>- 18,347</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>28,587</b>	<b>480</b>	<b>-</b>	<b>29,067</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>10,020</b>	<b>700</b>	<b>-</b>	<b>10,720</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current a/c	9,945	700	-
	Savings a/c		-	-
	Petty cash	75	-	-
	<b>Total cash funds</b>	<b>10,020</b>	<b>700</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KAREN ASHCROFT	1-5-25
	CAROL THOMPSON	1.5.25

## Independent examiner's report to the trustees of Rufford Village Hall

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Signed:

*Jonathan S. Armitage*

Name:

JONATHAN S. ARMITAGE

Relevant professional qualification or membership of professional bodies (if any): FCA

Address:

20 NEW ROAD, RUFFORD LANC'S L40 1SR

Date:

23<sup>rd</sup> July 2025.



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LEF	-	20,238	-	20,238	-
Peter Lathom Charity grant	-	700	-	700	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>12,447</b>	<b>30,938</b>	<b>-</b>	<b>43,385</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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Heat, Elec, Water & drainage D/D	4,743	-	-	4,743	-
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Rates D/D	164	-	-	164	-
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	-	-	-	-	-
	-	-	-	-	-
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<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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	Savings a/c		-	-
	Petty cash	75	-	-
	<b>Total cash funds</b>	<b>10,020</b>	<b>700</b>	<b>-</b>
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Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

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Charity Name  
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	-	-	-	-	-
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	-	-	-	-	-
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	-	-	-	-	-
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<b>Cash funds this year end</b>	<b>10,020</b>	<b>700</b>	<b>-</b>	<b>10,720</b>	<b>-</b>

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Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
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	<b>Total cash funds</b>	<b>10,020</b>	<b>700</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KAREN ASHCROFT	1-5-25
	CAROL THOMPSON	1.5.25

**RUFFORD VILLAGE HALL**

England & Wales - Charity number 1179466

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# Accounts

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Rufford Village Hall CIO

Registered Charity No 1179466

Trustees' Annual Report  
1st April 2023 to 31st March 2024

Secretary to the Trustees  
Mrs Carol Thompson  
Cross House ,  
118 Brick Kiln Lane,  
Rufford,  
L40 1SZ

Tel: 01704821188 E-Mail: [cazthompson3@gmail.com](mailto:cazthompson3@gmail.com)

### **Trustees**

Mrs Karen Ashcroft	Chairman
Mrs Carol Thompson	Secretary
Mr Peter Hall	Treasurer
Mrs Joyce Carrick	Health and Safety
Mrs Ita Hicks	

### **Sources of Advice and Support**

Bank: Santander Ormkirk  
Rufford Parish Council  
Acre Community Futures, Brentwood House, Victoria Road, Fulwood, Preston,  
PR2 8PS

## **Governance**

Rufford Village Hall Committee were gifted land under a conveyance dated the 27th September 1968 by the Parish Council, on the understanding that a village hall would be built. The original building was constructed for the use of the inhabitants of Rufford and surrounding neighbourhood. The building has been extended creating the premises today.

On the 6th August 2018 a new charity was registered, creating the Rufford Village Hall Charitable Incorporated Organisation. The new CIO began in March 2019. The governing document, 'Rufford Village Hall Constitution', has allowed the Trustees to run the village hall in accordance with modern day legislation and regulations.

## **Appointment of Trustees**

The Constitution governs the appointment of trustees and the management of the charity.

At every subsequent annual general meeting of the CIO, charity trustees will retire on a three yearly basis starting from the latest appointment date. Should there only be one charity trustee, he or she shall retire. If any trustees were last appointed or reappointed on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

Any person who retires as a charity trustee by rotation or by giving notice to the CIO is eligible for reappointment.

## **Policies and Procedures**

To guide the Trustees in the management of the Village Hall and duty of care to the members, volunteers and users of the hall, the following policy statements / procedures have been adopted.

Constitution

Health and Safety Risk Assessment

Fire Safety Awareness Statement

Hirers Documentation

CCTV Policy

GDPR Policy

## **Hiring Agreement**

Use of the village hall is subject to a Hiring Agreement; the automated booking system, Hallmaster, provides this and all documents relating to the hiring of the building. The hiring agreement sets out the conditions of hire and identifies the respective responsibilities of each party to the agreement. This agreement has recently been reviewed to meet all necessary requirements.

## **Licensing**

The Hall is licensed under PPL/PRS LTD for the purpose of music. Businesses (ie those taking payment for activities), require their own licence.

## **Risk Management**

### **Insurance**

The village hall is insured with respect to property damage (buildings insurance) by Ecclesiastical Insurance (£1135,828 cover). It is insured with the same company with respect to contents (£59,420) public liability (£10,000,000) employers' liability (£10,000,000). Legal expenses are covered by DAS (250,000).

The Management Committee recognises that it is under a legal obligation to protect the building, its users and employees through adequate and appropriate insurance.

### **Building Maintenance Programme**

Gas appliances and portable electrical appliances are tested by qualified personnel annually.

The mains electrical installation is checked by a qualified engineer every 5 years.

Fire fighting appliances and emergency lights are inspected annually under contract with the supplier.

Repairs and maintenance is monitored weekly and the general condition of the structure of the building is annually checked by the caretaker. All items are recorded and added to the maintenance schedule which is monitored by the Trustees.

## **Objectives of the Charity**

The objects of the CIO are:

The provision and maintenance of a village hall for the use of the inhabitants of Rufford and the neighbourhood without distinction of political, religious or other opinions, including use for:

- a) Meetings, lectures and classes, and
- b) Other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.

The Trustees consider these objectives to be consistent with Charity Commission guidance on providing for the public benefit and these objectives have been pursued in the activities of the charity this year.

### **Principle Activities in Pursuit of Objectives**

The hall is in use most days of the week for a variety of activities including: Yoga, WI Meetings, Tai Chi, Marshall Arts, Zumba Class, Music Classes for babies, Children's Library, Coffee and Chat Afternoon, Bowling Club, monthly Antiques Fair, Artisans Fair and Sewing Group. Also First Aid Training available to businesses and the community and Home Schooling. The hall is available for hire for private functions including children's parties, wedding receptions, funeral teas, village social functions and occasional fundraising fairs..

## **Funding Strategy**

It is the strategy of the Trustees to manage the revenue budget on a self financing basis. The contributions made by users of the hall are set to achieve this.

## **The Trustee's Report**

The Trustees are pleased to report that the hall has provided a variety of activities throughout the year which meet the needs of the local community. We have sadly lost School of Dance, Line Dancing and Ballet Fit but have been able to attract new clients through our social media exposure. We now have Zumba Classes, which have proved very successful and a Bowling Club which is very popular, regularly having four teams playing. This equipment is also available for use by others for one off events.

Due to the success of our Warm and Snug sessions we have continued to open our doors one afternoon a week. The community Tractor Parade was held again in June and was well attended, it is set to become a yearly event and is ever growing. It was also an opportunity to display our Rufford Through the Years photograph collection, a historical record of the village, which has attracted much interest.

The Grants Sub - Committee has been gathering information and preparing grant applications for projects identified to improve the fabric of the building, examples being:

Toilet refurbishing

Renovation of the original wooden sprung dance floor

Replacement of window and stage curtaining

Upgrading and repair of the outside lighting

Smoke alarm system

Upgrade of the CCTV equipment and replacement of all outside cameras

Development of an outside courtyard area

Suitable grants have been identified, some have been successful and some have not, others are presently being considered. One of our main projects is the refurbishment of the toilets, hopefully our application will be successful as this will be a major improvement to the premises. The sub-committee is continually working on finding appropriate grants available to us and preparing applications.

In order to provide a more efficient environment for the administration of the hall a refurbishment of the office has been carried out.

Unfortunately there was a major leak in the roof of the newly created snug which required costly repairs, the room is almost ready for use again.

The Trustees and Clean and Care Team work together to maintain the hall and improve the facilities as a priority to meet the needs of the community and provide a pleasant environment for all

**The Trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the Charity's Trustees**

Signature



Full name

KAREN DAWN ASHCROFT Karen Dawn Ashcroft

Position

CHAIR

Chairman

Date

20th May 2024



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name <b>Rufford Village Hall</b>	No (if any) <b>1179466</b>
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CC16a

## Receipts and payments accounts

For the period from	Period start date 01/04/23	To	Period end date 31/03/24
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of hall	11,896	-	-	11,896	-
Bank interest	116	-	-	116	-
Parish Council grant	1,850	-	-	1,850	-
Lanc. Cnty. Grant 62128 (carpet bowls)		500	-	500	-
Lanc. Cnty. Grant 344544 (portable bar)		480	-	480	-
Peter Lathom Charity grant	400	-	-	400	-
Donations	650	-	-	650	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>14,912</b>	<b>980</b>	<b>-</b>	<b>15,892</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>14,912</b>	<b>980</b>	<b>-</b>	<b>15,892</b>	<b>-</b>
<b>A3 Payments</b>					
Heat, Elec, Water & drainage D/D	4,569	-	-	4,569	-
Phones, broadband D/D	720	-	-	720	-
Rates D/D	154	-	-	154	-
Insurance	2,142	-	-	2,142	-
Household, Mtce & booking support	11,551	-	-	11,551	-
Computer & Hallmaster system	338	-	-	338	-
Office furniture	149	-	-	149	-
Upgrade lighting	1,260	-	-	1,260	-
Lanc. Cnty. Grant spend (carpet bowls)	50	500	-	550	-
	-	-	-	-	-
<b>Sub total</b>	<b>20,931</b>	<b>500</b>	<b>-</b>	<b>21,431</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>20,931</b>	<b>500</b>	<b>-</b>	<b>21,431</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 6,020</b>	<b>480</b>	<b>-</b>	<b>- 5,540</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>34,607</b>	<b>-</b>	<b>-</b>	<b>34,607</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>28,587</b>	<b>480</b>	<b>-</b>	<b>29,067</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current a/c	17,062	480	-
	Savings a/c	11,481	-	-
	Petty cash	44	-	-
	<b>Total cash funds</b>	<b>28,587</b>	<b>480</b>	<b>-</b>
(agree balances with receipts and payments account(s))				


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	K. Astcroft	20.5.24
C. Thompson	C. THOMPSON	20.5.24



**RUFFORD VILLAGE HALL**

England & Wales - Charity number 1179466

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# Accounts

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## **The Trustees' Report**

Following the difficulties created by the pandemic the Trustees are happy to report that most of our hirers are back with us and we have successfully come through the difficulties together. Much effort has been put into recruiting more users through our varied social media exposure and we now have additional activities for our community to enjoy including Tai Chi, Sewing Group, Diabetes Prevention, Artisan Markets and the return of the Antiques Fair. We have had an increase in private bookings which is very pleasing. It is hoped that by September 2023 we will have a bowling club at the hall and that the equipment could be used by others for one off events.

In April 2022 we embarked on a new online booking system which is working very well for all, especially making it more efficient for our bookings clerk. One of our rooms has been refurbished creating a small private area for informal meetings or other uses which may be required by ourselves and our users. The main store room has been repurposed as a storage area for use by our hirers to store their equipment.

The hall has been host to warm and snug sessions each week which, we are delighted to say, has been beneficial to members of our community. A joint community event was held in June 2022 involving a parade of tractors from our local farming community; the hall has acquired a treasure chest of local photographs from Rufford Through the Years, a local history of the village, for display at such events which has been welcomed by the community.

There is a sub- group looking at possible grants to assist with a number of improvements including: refurbishment of the toilets, new curtaining to the stage and windows, improvements to the CCTV equipment and fire alarm system, adaptation of the outside courtyard to a usable area and the repair and repolishing of the main halls wooden floor.

The Trustees and clean and care team are constantly working to maintain the hall and to improve the facilities for use by our community.

Improvements since the last report:

Internal repainting (touching up)

Creation of the snug

Store room floor covering

Office refurbishment

5 year Electrical Inspection, all works have been carried out in accordance with the report.

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the Charity's Trustees**

**Signature**

**Full name**

Karen Dawn Ashcroft

**Position**

Chairman

**Date**

14th August 2023



CHARITY COMMISSION  
FOR ENGLAND AND WALES

s Rufford Village Hall	No (if any) 1179466
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CC16a

## Receipts and payments accounts

For the period from	Period start date 01/04/22	To	Period end date 31/03/23
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Hire of hall	9,647	-	-	9,647	-
Bank interest	24	-	-	24	-
Br. Gas refund	208	-	-	208	-
Parish Council grant	1,500	-	-	1,500	-
Lanc. Env. Fund grant		6,490	-	6,490	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
<b>Sub total</b> (Gross income for AR)	11,378	6,490	-	17,868	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	11,378	6,490	-	17,868	-
<b>A3 Payments</b>					
Heat, elec. water & drainage D/D	4,648	-	-	4,648	-

Telephone/Broadband D/D	675	-	-	675	-
Insurance	2,106	-	-	2,106	-
Rates D/D	292	-	-	292	-
Household, Mtce & booking support	6,265	-	-	6,265	-
Lanc.Env. Fund grant spend		6,490	-	6,490	-
Furniture	565	-	-	565	-
Int. painting	1,089	-	-	1,089	-
Electrical improvements	2,076	-	-	2,076	-
Laptop & Hallmaster system	626	-	-	626	-
<b>Sub total</b>	<b>18,342</b>	<b>6,490</b>	<b>-</b>	<b>24,832</b>	<b>-</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Total payments</b>	<b>18,342</b>	<b>6,490</b>	<b>-</b>	<b>24,832</b>	<b>-</b>
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<b>Net of receipts/(payments)</b>	<b>- 6,964</b>	<b>-</b>	<b>-</b>	<b>- 6,964</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>41,047</b>	<b>-</b>	<b>-</b>	<b>41,047</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>34,083</b>	<b>-</b>	<b>-</b>	<b>34,083</b>	<b>-</b>



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current a/c	22,689		
	Savings a/c	11,365	-	
	Petty cash	29	-	

<b>Total cash funds</b>	<b>34,083</b>	<b>-</b>	<b>-</b>
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(agree balances with receipts and payments account (s))

OK	OK	OK
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<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
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to nearest £	to nearest £	to nearest £
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**B2 Other monetary assets**

Details	to nearest £	to nearest £	to nearest £
	-	-	
	-	-	
	-	-	
	-	-	
	-	-	
	-	-	

**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	
		-	
		-	
		-	
		-	

**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	
		-	
		-	
		-	
		-	

		-	
		-	
		-	
		-	

**B5 Liabilities**

<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**RUFFORD VILLAGE HALL**

England & Wales - Charity number 1179466

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# Accounts

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## **The Trustee's Report**

As this is the first AGM of the CIO it would seem appropriate to give information from the start. In February 2018 the Committee decided it was necessary to update systems for the running of the hall and in particular enable us to meet modern day legal and health and safety laws and regulations. The existing Trust deed dated 27th September 1968 was no longer suitable to meet present day requirements.

To do this we recruited the assistance of ACRE, Action with Communities in Rural England. We were firstly advised to change our charity status to a CIO, Charitable Incorporated Organisation, and to create a full constitution . This was a long process with contributions from all Trustees. The Rufford Village Hall Committee was wound up and the new CIO became effective from the 1st March 2019. The Trustees wish to thank ACRE for their continual help and advice.

The First twelve months of the new CIO was dominated by the modernisation of the administration and running of the Hall. In October 2019 Rufford Play Group moved from the Hall which created a loss of income, (the group used the hall every day), and a need to market the hall and attract new hirers. The Trustees worked hard to recruit a variety of users which have enriched the services to the community. The Hall has an almost full calendar of bookings and has increased the number of private bookings through our media advertisements .We had our first wedding in September 2021.

As with all organisations the effect of the Covid 19 pandemic has been a huge challenge, however with the commitment of the Trustees and the clean and care team the hall has survived these. Again we are grateful for the guidance given by ACRE , the CIO has worked tirelessly to meet all requirements and to enable our hirers to return with confidence that the premises are safe and clean. We would also thank our hirers for working together with us to ensure that the hall could remain open in these very trying times.

Since the creation of the CIO there have been a number of improvements made to the hall, these include:

Internal repainting  
Reroofing of the main hall (from grant money)  
Work on external door (from grant money)  
New Blinds throughout (from grant money)  
Installation of WIFI  
New CCTV equipment  
New safety railings to external ramps  
Programmable Central heating control  
New Notice Board and signes

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the Charity's Trustees**

**Signature**

**Full name**

Karen Dawn Ashcroft

**Position**

Chairman

**Date**

9th May 2022

## **Independent examiner's report to the trustees of Rufford Village Hall**

I report to the trustees on my examination of the accounts of Rufford Village Hall for the year ended 31<sup>st</sup> March 2022

### **Responsibilities**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

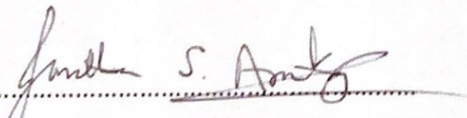
### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: .....



Name: Jonathan S Armitage FCA

Address: 20 New Road, Rufford, Lancs L40 1SR

Date: 13<sup>th</sup> January 2023

5/2  
13/1/23



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name: Rufford Village Hall  
No. of staff: 1179466

CC16a

**Receipts and payments accounts**

For the period from: 01/04/21 To: 31/03/22

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Hire of hall	9,152	-	-	9,152	-
Bank interest	1	-	-	1	-
CNG vat rebate	878	-	-	878	-
Covid grants	13,480	-	-	13,480	-
Lanc. Env. Fund grant	-	10,000	-	10,000	-
Eon refund	3	-	-	3	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>23,514</b>	<b>10,000</b>	<b>-</b>	<b>33,514</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>23,514</b>	<b>10,000</b>	<b>-</b>	<b>33,514</b>	<b>-</b>
<b>A3 Payments</b>					
Heat, elec. water & drainage	2,602	-	-	2,602	-
Telephone	456	-	-	456	-
Insurance	2,007	-	-	2,007	-
Household & maintenance	4,713	-	-	4,713	-
Br Gas Boiler purchase & service	3,357	-	-	3,357	-
Doors, blinds & roof excess of grant	7,583	-	-	7,583	-
Lanc. Env. Fund grant spend	-	10,000	-	10,000	-
Covid supplies	471	-	-	471	-
Rates	149	-	-	149	-
	-	-	-	-	-
<b>Sub total</b>	<b>21,338</b>	<b>10,000</b>	<b>-</b>	<b>31,338</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>21,338</b>	<b>10,000</b>	<b>-</b>	<b>31,338</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>2,176</b>	<b>-</b>	<b>-</b>	<b>2,176</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	38,871	-	-	38,871	-
<b>Cash funds this year end</b>	<b>41,047</b>	<b>-</b>	<b>-</b>	<b>41,047</b>	<b>-</b>

JM

JSJ  
13/1/23

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current a/c	29,560	-	
	Savings a/c	11,342	-	
	Petty cash	145	-	
	<b>Total cash funds</b>	<b>41,047</b>	<b>-</b>	<b>-</b>
<small>(agree balances with receipts and payments account(s))</small>				

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	
			-	
			-	
			-	
			-	

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**RUFFORD VILLAGE HALL**

England & Wales - Charity number 1179466

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# Accounts

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## **CHARITY COMMISSION ANNUAL RETURN 1ST APRIL 2020 TO 31ST MARCH 2021**

### **CHAIRMAN'S REPORT**

**This period has been a challenging time due to the Covid 19 restrictions. All grants have been applied for and received. The grants have been used to supplement loss of income and provide a more than adequate sanitation procedure.**

**When able to reopen and not in lockdown, classes have returned in accordance with the tier system. The Trustees have worked relentlessly to ensure all Covid procedures are in place and understood to ensure our hirer's could feel safe to return**

**As a consequence all hirer's who could return did, unfortunately however, the beginning of 2021 through to March 2021 saw us once again in lockdown 3.**

**Throughout the year the Trustee meetings continued via Zoom allowing decisions regarding the running of the building to be made. This time was also used by the Trustees to plan for future improvement to the hall.**

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current a/c	27,523	-	
	Savings a/c	11,340	-	
	Petty cash	8	-	
	<b>Total cash funds</b>	<b>38,871</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	
			-	
			-	
			-	
			-	

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval