

Charity number: 1179461

DUNKESWELL PRE-SCHOOL CIO

ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS

YEAR ENDED 31 JULY 2022



DUNKESWELL PRE-SCHOOL CIO

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DUNKESWELL PRE-SCHOOL CIO

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 JULY 2022**

Trustees

Deborah Chappell, Chair
Sarah Luscombe (resigned 30 September 2021)
Sharon Collins
Gemma Richards (appointed 30 September 2021)

Charity registered number

1179461

Principal office

Dunkeswell Pre-School
Unit 6 Culme Way
Dunkeswell
Honiton
EX14 4JP

Accountants

Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2022

The Trustees present their annual report together with the accounts of Dunkeswell Pre-School for the year ended 31 July 2022. The Trustees confirm that the annual report and accounts of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting Charities" issued in March 2005.

Structure, Governance & Management

Dunkeswell Pre-School is a charity pre-school governed by the PLA Constitution. All Trustees are voted on once a year at the Annual General Meeting by other committee members. If someone shows an interest in becoming a Trustee, they will work alongside a current Trustee for a period of time before fully taking over the role. The Trustees consider major risks by having a prospective which is updated as new legislation, rules and regulations come into place.

Objectives & Activities

The charity's objective is to enhance the development and education of children under statutory school ages in a parent-involving community-based group. The main activities undertaken by the charity for public benefit are to provide a safe, secure and stimulating environment and also to work within a framework to ensure equal opportunities for all children and families.

Achievements & Performance

The charity's last Ofsted inspection was October 2019 and were awarded a "good" rating. The aftermath of the global pandemic – coronavirus has continued to change a lot of things for us. Adapting to a new normal has been strange to say the least, it continues to have a huge impact on the type of fundraisers we are able to hold. As the trustees are volunteers, we have continued to do our best to continue handle the best we possibly can during such everchanging and uncertain times. Throughout 2021 and 2022 we still follow very closely any government guidelines to work safely to protect staff and children, along with all the changes we introduced last year. Communication between the school and parents has been good with letters and emails and regular Tapestry updates. 2022 has allowed us to host parent meetings to keep the parents fully up to date with their child's progress. Unfortunately, we still have not been able to hold very many large fundraising events following on from last year. Here's to a better year for 2022 to 2023.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2022

Autumn term 2021

- We started the term with 24 children on the books.
- Rainy continuing her training as deputy and doing her level 3 training.
- Angela started as a support worker and our new administrator.
- We received a cheque from a former pupil Eloise Luscombe, who had done a half marathon over the summer holidays to raise money for the Pre-school raising £213. Well done Eloise.
- We had a staff meeting in September to go through the statutory framework for Early years foundation stage September 2021, Development matters, birth to three matters, under 5 magazine and nursery world.
- We went through the new Prospectus that the trustees, Rainy and I compiled. We talked about supervisions and all though we may not get to do written ones.
- We do supervisions all day every day, talking to each other, working the best way forward to any problem. I will comment or suggest things as we go along as always.
- Angela started her level 2 training.
- We approached the Parish council about having a strip of land for an allotment, which they were happy to oblige and have supported us through this idea.
- We did parents meetings over the phone in December, and we had a Christmas party with George the magician and Father Christmas attending.

Spring term 2022

- We started the term with 29 children, this was a difficult term with every member of staff having covid in this term.
- We did the best we could do, but sometimes we had to ask children to stay home to keep within the ratios.
- In February Rainy completed two years of being Trainee Deputy and is continuing her level 3 training, Once Rainy has completed her level three, we will amend all paperwork to Deputy.
- We held a staff meeting to discuss children, concerns, and planning.
- Gemma (support worker) left to take over her Mum's job as her Mum retired.
- We were waiting for the fence to be erected around the piece of land The Parish Council has given us for an allotment.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2022

Summer term 2022

- We started the term with 32 children on the books.
- Claire started as a temporary support just for a term as the child was going off to school in September.
- I had some time off this term due to my mother being seriously ill, I am very grateful to the trustees and my staff for pulling together and allowing me to take this time off so I could be with my mother.
- The fence at the allotment has been erected so we spent time there with the children planting fruit, vegetables, and flowers.
- We were amazed at what we produced in such a brief time. Peas, potatoes, courgettes, green peppers, beetroot, swedes, beautiful sunflowers, and we have sprouts and sweetcorn still to pick.
- The community has really supported us in this project and have given us most of the seeds and plants we have grown Thank you to everybody.
- We hosted a leavers party in the park and said goodbye to 8 children, we had a lovely day doing crafts, bubbles, music and eating.
- Claire finished working with a support child but enjoyed it so much and she fitted in with us and was incredibly good with the child, we asked if she would like to stay on bank and she agreed and she is undertaking her level 2 which is brilliant news for the Pre-school.

I think the last two years has been incredibly challenging due to covid and qualified staff shortages. I am optimistic about the future, we are incredibly lucky to have three, level 3 staff with over 60 years experience between them and three new members who are committed to working in our charity run, community base Pre-school wanting the absolute best for our children and are willing to do the training to make sure are children have the best.

Angela has finished and received her level 2 certificate. Well done to Angela for all her challenging work over the last year, learning two new jobs and doing her training, you have become a real asset to the Pre-school, and when you are ready, we would love you to do your level 3.

Rainy has been trainee Deputy and doing her level 3 training for the last two years, she is just awaiting her certificate and she has finished.

Well done to Rainy. It is an incredible achievement, training, studying, running the family home and helping run her partner's business, but you have done it. We are enormously proud of you, and we are lucky to have you as our Deputy. Thank you and we look forward to working with you for many years to come.

Thank-you to the trustees for all their incredible, challenging work helping run the Pre-school and organise fundraising events. I am really hoping now that covid is calming down that more parents will come on the fundraising committee to help you.

Big thank-you to Julie and Christian Meads for allowing us to use the build rent free, this is a massive help, and we all appreciate it very much. Without people like yourselves we would not have a pre-school.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2022

Thank-you to our parish council and all our community for the continued support you all show us, whether it be supporting our book stall or help run our book stall (especially Elaine from the charity run community hall) our produce stall, putting in our collecting tins around the village, giving raffle prizes and lots more.

We really do appreciate it and by continuing to all work together we can continue to run our charity run, community-based pre-school.

Reserves policy

The charity has estimated that in the event of a closure, the necessary redundancy and unavoidable running expenses would equate to approximately £40,000, which forms the Charity's reserves policy. As of 31 July 2022, the charity held total cash funds of £68,998, so has sufficient reserves to satisfy its ongoing obligations.

Financial Review

The principles source of funds is government funding – 3-year-old funding, 2-year-old funding and 30 hour working parent funding. Parents of children who do not qualify for these funded hours or use more than their funded hours are invoiced at the end of each half term.

We have three bank accounts: Current Account, Fundraising Account and Savings Account. Finances are reviewed by the Trustees to determine how much fundraising needs to be done and making sure the money is spent for the benefit of the current preschool children.

The report was approved by the Trustees on 08/02/23 and signed on their behalf by:



Deborah Chappell
Chair of Trustees

DUNKESWELL PRE-SCHOOL

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 JULY 2022**

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matters have come to my attention:

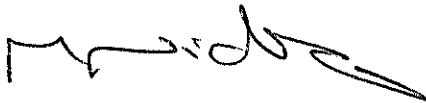
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Misty Nickells FCA
Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

Dated: 15/02/23

DUNKESWELL PRE-SCHOOL

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JULY 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DUNKESWELL PRE-SCHOOL

I report on the accounts of the Trust for the period ended 31 July 2022 which are set out on pages 8, 9 and 10.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

DUNKESWELL PRE-SCHOOL CIO

RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31 JULY 2022

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Receipts				
Fundraising	1,385	-	1,385	1,565
Donations	363	-	363	2,631
Devon County Council	54,754	-	54,754	66,242
PAYE	-	-	-	-
Interest	4	-	4	4
Fees from parents	21,373	-	21,373	15,369
Sweatshirts and T-shirts	75	-	75	93
TOTAL RECEIPTS	77,954	-	77,954	85,904
Payments				
Advertising	335	-	335	118
Bank Charges	184	-	184	-
DBS checks	120	-	120	13
Computer Costs	645	-	645	1,107
Consumables	1,045	-	1,045	1,826
Equipment	182	-	182	463
Food	482	-	482	245
Gift	300	-	300	187
Insurances	830	-	830	315
Maintenance	1,132	-	1,132	259
General admin expenses	2,622	-	2,622	809
Ofsted Fee	-	-	-	35
Other Professional Services	1,379	-	1,379	689
Payroll Expenditures	-	-	-	853
Pension	2,427	-	2,427	1,710
Printing, Postage and Stationery	575	-	575	19
Raising funds	-	-	-	191
Rubbish collection	934	-	934	852
Carried forward	13,192	-	13,192	9,691

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2022**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Payments				
Brought forward	13,192	-	13,192	9,691
Staff training	-	-	-	-
Staff uniforms	503	-	503	350
Utilities	2,311	-	2,311	2,579
Wages and salaries	72,735	-	72,735	44,427
TOTAL PAYMENTS	88,741	-	88,741	57,047
SURPLUS/(DEFICIT)	(10,787)	-	(10,787)	28,857

DUNKESWELL PRE-SCHOOL CIO

**STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JULY 2022**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Cash funds				
Current Account	24,448	-	24,448	36,590
Fundraising Account	6,947	-	6,947	7,706
Savings Account	37,603	-	37,603	35,499
Cash Balance	10	-	10	-
TOTAL ASSETS	69,008	-	69,008	79,795

The accounts were approved by the Trustees on 08/07/23 and signed on their behalf by:



Deborah Chappell
Chair of Trustees



Dunkeswell Pre-school AGM 20th September 2022
Chairperson's report

Trustees:

Debbie Tootell – Chair

Gemma Richards – Secretary

Sharon Collins- Treasurer

Fundraising committee:

Tina Brown

Rosalie Palfrey

Laura Spence

Louise Molcher

Michelle Reese

Events:

September 2021 - September 2022

- Christmas Table top sale
- Christmas Bingo
- Easter coffee morning 184.50
- Easter Bingo 93.40
- Feb bingo 133.10
- Summer Bingo 18

This year has been a really exciting year for the preschool, with permission from the parish council we were able to secure a stretch of land at the Allotments and create our own preschool allotment. The children have enjoyed growing and harvesting their own vegetables which have been sold on the preschool stall. This is an amazing space for the children to enjoy and we can't wait to see what they will be doing throughout the year.

Communication between the school and parents has been good with letters and emails and regular Tapestry updates. All though one of the many challenges of the year has been staff shortages everyone has done an outstanding job of keeping the preschool open when there have been shortages. Staff have also been completing Parents evening phone calls when possible, to keep parents fully up to date with their child's progress.

It has been wonderful to be able to host a few more fundraisers this year, it has been fantastic to be able to engage with the community again. Unfortunately, the last fundraiser of the summer had to be postponed due to bad weather but we are really excited to be hosting this fundraiser on the 25th September, fingers crossed for good weather.

The Christmas table top sale raised along with the Christmas Bingo which also raised....., we hosted the Easter coffee morning which raised, the Easter bingo raised and we held a valentine's bingo and a summer Bingo which raised

We also had a member of the Public complete a Virtual walk which raised an amazing £75 for the preschool. A huge well done and thank you to Marie.

Angela started a Bag2school collection which was great success and raised £95 for the preschool. Such a fantastic idea.

I would Like to say a huge thank you to the fundraising committee and all who have helped us with events and helped us to continue to raise money for the Preschool throughout the year..

We do however have fairly low numbers of volunteers for the fundraising committee, as so many parents left this year as their children were moving on to school, without volunteers for our events they won't be possible. We are a charity and committee run Pre-school, our current members of the fundraising committee have been amazing and we cannot thank them enough for their ongoing support and we do receive a great amount of local support but we do

desperately need some new members to Continue to run these events, we are certainly not expecting parents to commit to every fundraiser but we do feel that parents should try to get involved if they can with some of the fundraisers. We hold these events so that we can raise funds for our children to have the best preschool experience we can give them.

Sadly we have had to say goodbye to Gemma Joslin this year but we hope she is doing well and wish her all the best for the future. Claire has stepped in to take over Gemma's role until the end of last term but has kindly agreed to work with us if we have staff shortages which is amazing to hear.

We have had a very steady year financially which has allowed us to offer the preschool staff 25 hours Minimum a month to hopefully help to combat staff shortages and allow the preschool the time they need deserve to be able to balance the workload. We have also made some changes to the opening and closing times for the preschool as the previous hours were losing money due to not as many parents taking up the sessions. The preschool now opens from 08:30 to 15:00. Due to increasing business costs, we have had to monitor our finances regularly, we are in a strong position and will continue to monitor preschool finances over the coming year to ensure we are a sustainable business. Sharon the treasurer has been keeping us up to date with the accounts.

Lastly,I would like to say thank you to the trustees, parents and Fundraising committee who have supported myself as chair but also for the ongoing support and dedication to the preschool.

I would also like to thank all the local people, organisations, and businesses for their continued support with donations to our fundraisers. we could not do it without your generosity, and of course a huge thank you to the staff, this year has been full of challenges, and you have all handled them with professionalism and dedication. We are incredibly lucky to have such an amazing team teaching our young children and I like most of the parents am so grateful for the fantastic start you give them.



Dunkeswell Pre-school AGM 20th September 2022

Playleaders report

Autumn term 2021

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The fence down the allotment has been erected so we spent time down the allotment with the children planting fruit, vegetables, and flowers.

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We really do appreciate it and by continuing to all work together we can continue to run our charity run, community base pre-school.

THANK YOU TO YOU ALL

LOVE AND BEST WISHES

HELEN