

Charity number: 1179461

DUNKESWELL PRE-SCHOOL CIO

ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS

YEAR ENDED 31 JULY 2021



DUNKESWELL PRE-SCHOOL CIO

CONTENTS

	Page
Reference and administrative details	1
Trustees' report	2-3
Independent examiner's report	4-5
Receipt and payments	6-7
Statement of assets and liabilities	8

DUNKESWELL PRE-SCHOOL CIO

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE PERIOD ENDED 31 JULY 2021

Trustees

Deborah Chappell, Chair (appointed 1 October 2020)
Sarah Luscombe
Sharon Collins (appointed 1 September 2020)
Hollie Doidge (resigned 1 October 2020)
Rosalie Palfrey (resigned 15 September 2020)

Charity registered number

1179461

Principal office

Dunkeswell Pre-School
Unit 6 Culme Way
Dunkeswell
Honiton
EX14 4JP

Accountants

Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT

FOR THE PERIOD ENDED 31 JULY 2021

The Trustees present their annual report together with the accounts of Dunkeswell Pre-School for the period ended 31 July 2021. The Trustees confirm that the annual report and accounts of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting Charities" issued in March 2005.

Structure, Governance & Management

Dunkeswell Pre-School is a charity pre-school governed by the PLA Constitution. All Trustees are voted on once a year at the Annual General Meeting by other committee members. If someone shows an interest in becoming a Trustee, they will work alongside a current Trustee for a period before fully taking over the role. The Trustees consider major risks by having a prospective which is updated as new legislation, rules and regulations come into place.

Objectives & Activities

The charity's objective is to enhance the development and education of children under statutory school ages in a parent-involving community-based group. The main activities undertaken by the charity for public benefit are to provide a safe, secure and stimulating environment and also to work within a framework to ensure equal opportunities for all children and families.

Reserves policy

The charity has estimated that in the event of a closure, the necessary redundancy and unavoidable running expenses would equate to approximately £40,000, which forms the Charity's reserves policy. As of 31 July 2021 the charity held total cash funds of £79,795, so has sufficient reserves to satisfy its ongoing obligations.

Achievements & Performance

The charity had an Ofsted inspection in October 2019 and were awarded a "good" rating.

Due to the ongoing global pandemic – The coronavirus has continued to changed a lot of things for us, all though we are starting to see a little more normality it has had a huge impact on the way the preschool is continuing to run. Adapting to a new normal. It has also had a huge impact on the type of fundraisers we have been able to hold in the last 12 months.. As the trustees are volunteers, we have continued to do our best to handle the pandemic the best we possibly could during such uncertain times and with the ever-changing government guidelines. We have continued to follow government guidelines to work safely to protect staff and children, along with all of the changes we introduced last year we are also now asking Staff to test regularly to ensure we are doing all we can to keep everyone safe.

Communication between the school and parents has been good with letters and emails and regular Tapestry updates. We are also hoping that if safe to do so we will be able to allow parents meetings again in the future to keep parents fully up to date with there child's progress. Unfortunately, we have not been able to hold many large fundraising events this year due to covid.

DUNKESWELL PRE-SCHOOL CIO
TRUSTEES' REPORT
FOR THE PERIOD ENDED 31 JULY 2021

Achievements and performance continued

Autumn term 2020:

- We started the Autumn term with 31 children on the books our mini topic was All about me.
- We spend as much time as we could outside at the park, walking around the estate looking at numbers, letters, and nature.
- Rainy took a group of children to the football field to plant trees organised by the parish council.
- We had four staff hoping nobody was sick as we didn't have cover, luckily, we got through the term without anyone having covid.
- We advertised for a support worker with no luck.
- We had no nativity due to covid 19.
- We held a Covid safe Christmas Raffle and bake sale which raised £340 for both events.

Spring term 2021:

- Another lockdown and only half the group came back for the first half of term. Covid all around us but again we manage to avoid any cases at pre-school.
- Second half of term all children back and running as normal.
- Still no support worker, all staff muddled on and covered the one to one.
- We held a Easter raffle which raised £250. The book stall has continued to receive a great amount of support from the community, although unfortunately the money tin was stolen in April, even through this the preschool has received an overwhelming amount of support from the community with locals making donations as well as local businesses. We received an incredible £200 from Tesco's Honiton from their own book stall to show their support.

Summer term 2021:

- Very busy term we had 39 children on the books, still only four staff, but we did manage to get a support worker from the second half of the summer term.
- We spend most of the time learning outdoors, watching the frogspawn turn into frogs and the caterpillars turn into butterflies.
- We also had a visit from of Rainy's hand reared lambs which the children enjoyed.
- We did manage to have a leavers party in the park for the children going off to school.
- And again, we got through the term without any covid cases.

This school year has been the most challenging year we've known with only four staff and covid 19.

After a few cancellations due to bad weather we finally finished off the summer with the Doorstep car boot and the inflatable Fun day, these events were incredibly successful and we raised an amazing £1,400 for the preschool. We also received an amazing donation from Eloise Luscombe who ran a half marathon over the summer to raise funds for Dunkeswell preschool. She raised just over £250.

DUNKESWELL PRE-SCHOOL CIO
TRUSTEES' REPORT
FOR THE PERIOD ENDED 31 JULY 2021

Achievements and performance continued

We would like to say a huge thank you to the fundraising committee and all who have helped us with events and helped us to continue to raise money for the Preschool through this challenging year. We do however have fairly low numbers of volunteers for the fundraising committee, without volunteers for our events they won't be possible. We are a charity and committee run Pre-school. Our current members of the fundraising committee have been amazing and we cannot thank them enough for their ongoing support and we do receive a great amount of local support but we do desperately need some new members to continue to run these events, we are certainly not expecting parents to commit to every fundraiser but we do feel that parents should try to get involved if they can with some of the fundraisers. We hold these events so that we can raise funds for our children to have the best preschool experience we can give them.

We have welcomed two new members to the team this year. Gemma Joslin as a support worker and Angela Keitch as a support worker/ administrator. We hope that you both are settling in to your new roles and wish you every success with the preschool.

Because covid has caused a huge amount of uncertainty over the last 18 months, we have had to monitor our finances much more regularly than normal. We are continuing to monitor our finances post closure from covid although as it stands we are in a fairly strong position. Sarah the treasurer has been amazing at keeping us up to date with the accounts. We are following government guidelines and changes as they are implementing them and we will continue to monitor and manage the finances throughout the coming year to the best of our ability.

Financial Review

The principle source of funds are government funding – 3 year old funding, 2 year old funding and 30 hour working parent funding. Parents of children who do not qualify for these funded hours or use more than their funded hours are invoiced at the end of each half term. We have three bank accounts: Current Account, Fundraising Account and Savings Account. Finances are reviewed by the Trustees to determine how much fundraising needs to be done and making sure the money is spent for the benefit of the current preschool children.

The report was approved by the Trustees on 16/02/2022 and signed on their behalf by:



Deborah Chappell
Chair of Trustees

DUNKESWELL PRE-SCHOOL

INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 31 JULY 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DUNKESWELL PRE-SCHOOL

I report on the accounts of the Trust for the period ended 31 July 2021 which are set out on pages 6 and 7.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

DUNKESWELL PRE-SCHOOL

**INDEPENDENT EXAMINER'S REPORT
FOR THE PERIOD ENDED 31 JULY 2021**

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matters have come to my attention:

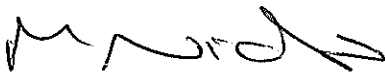
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Misty Nickells FCA
Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

Dated: 22/02/22

DUNKESWELL PRE-SCHOOL CIO**RECEIPTS AND PAYMENTS
FOR THE PERIOD ENDED 31 JULY 2021**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Receipts				
Fundraising	1,565	-	1,565	5,939
Donations	2,631	-	2,631	2,128
Devon County Council	66,242	-	66,242	48,213
PAYE	-	-	-	2,326
Interest	4	-	4	16
Fees from parents	15,369	-	15,369	15,486
Sweatshirts and T-shirts	93	-	93	37
TOTAL RECEIPTS	85,904	-	85,904	74,145
Payments				
Advertising	118	-	118	514
DBS checks	13	-	13	86
Computer Costs	1,107	-	1,107	1,995
Consumables	1,826	-	1,826	920
Equipment	463	-	463	1,249
Food	245	-	245	1,103
Gift	187	-	187	135
Insurances	315	-	315	214
Maintenance	259	-	259	4,162
General admin expenses	809	-	809	359
Ofsted Fee	35	-	35	85
Other Professional Services	689	-	689	1,060
Payroll Expenditures	853	-	853	838
Pension	1,710	-	1,710	1,780
Printing, Postage and Stationery	19	-	19	-
Raising funds	191	-	191	268
Rubbish collection	852	-	852	755
Carried forward	9,691	-	9,691	15,523

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE PERIOD ENDED 31 JULY 2021**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Payments				
Brought forward	9,691	-	9,691	15,523
Staff training	-	-	-	170
Staff uniforms	350	-	350	318
Utilities	2,579	-	2,579	3,526
Wages and salaries	44,427	-	44,427	61,873
TOTAL PAYMENTS	57,047	-	57,047	81,410
SURPLUS/(DEFICIT)	28,857	-	28,857	(7,265)

DUNKESWELL PRE-SCHOOL CIO

**STATEMENT OF ASSETS AND LIABILITIES
FOR THE PERIOD ENDED 31 JULY 2021**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Cash funds				
Current Account	36,590	-	36,590	12,184
Fundraising Account	7,706	-	7,706	5,059
Savings Account	35,499	-	35,499	33,695
Cash Balance	-	-	-	-
TOTAL ASSETS	<u>79,795</u>	<u>-</u>	<u>79,795</u>	<u>50,938</u>

The accounts were approved by the Trustees on 16/02/2022 and signed on their behalf by:



**Deborah Chappell
Chair of Trustees**