

DUNKESWELL PRE-SCHOOL CIO

England & Wales · Charity number 1179461

Details

Status Registered

Legal form CIO

Registered 2018-08-06

Register [View on the Charity Commission register](#)

Contact

Address Dunkeswell Pre-School
Unit 6
Culme Way
Dunkeswell
Honiton
EX14 4JP

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Website www.dunkeswellpreschool.co.uk

Activities

Objects: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HOLDING MEMBERSHIP OF THE CIO; AND(6) FURTHERING THE AIMS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: THE CHARITY WORKS FOR THE PUBLIC BENEFIT HAVING AS ITS OBJECTS THE DEVELOPMENT AND EDUCATION OF CHILDREN AND YOUNG PEOPLE IN PARTICULAR BY:(1) PROMOTING THEIR CARE AND SAFETY;(2) PROMOTING THEIR EDUCATION AND PROMOTING PARENTAL INVOLVEMENT;(3) PROMOTING THEIR HEALTH AND WELLBEING;(4) PROVIDING SERVICES TO SUPPORT THEM AND THEIR FAMILIES AND CARERS;(5) PROVIDING SERVICES TO INDIVIDUALS HO

Classification

- **How:** Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£96,191	£90,513	-	-
2024-07-31	£87,147	£88,861	-	-
2023-07-31	£82,823	£80,426	-	-
2022-07-31	£77,954	£88,741	-	-
2021-07-31	£85,904	£57,047	-	-

Trustees

Name	Role	Appointed
Laurence Quinn		2023-09-07
Lisa Gorman		2025-09-11

DUNKESWELL PRE-SCHOOL CIO

England & Wales - Charity number 1179461

Accounts

Charity number: 1179461

DUNKESWELL PRE-SCHOOL CIO

ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS

YEAR ENDED 31 JULY 2025



DUNKESWELL PRE-SCHOOL CIO

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 JULY 2025**

Trustees

Gemma Richards, (resigned 29/08/2025)
Jasmine Waterfield (appointed 12/09/2024)
Laurence Quinn
Deborah Chappell, (Chair from 29/08/2025)

Charity registered number

1179461

Principal office

Dunkeswell Pre-School
Unit 6 Culme Way
Dunkeswell
Honiton
EX14 4JP

Accountants

Griffin
Chartered Accountants
Courtenay House
Pynes Hill
Exeter
EX2 5AZ

DUNKESWELL PRE-SCHOOL CIO

CONTENTS

	Page
Reference and administrative details	1
Trustees' report	2-6
Independent examiner's report	7-8
Receipt and payments	9-10
Statement of assets and liabilities	11

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 JULY 2025

The Trustees present their annual report together with the accounts of Dunkeswell Pre-School for the year ended 31 July 2025. The Trustees confirm that the annual report and accounts of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting Charities" issued in January 2019.

Structure, Governance & Management

Dunkeswell Pre-School is a charity pre-school governed by the PLA Constitution. All Trustees are voted in once a year at the Annual General Meeting by other committee members. If someone shows an interest in becoming a Trustee, they will work alongside a current Trustee for a period before fully taking over the role. The Trustees consider major risks by having a prospective which is updated as new legislation, rules and regulations come into place.

Objectives & Activities

The charity's objective is to enhance the development and education of children under statutory school ages in a parent-involving community-based group. The main activities undertaken by the charity for public benefit are to provide a safe, secure and stimulating environment and also to work within a framework to ensure equal opportunities for all children and families

Financial Summary

The Pre School reported a Full Year surplus of £5,678 which compares against the Prior Year deficit of £1,714.

Income

The principle source of income is Government Grants, received directly from Devon County Council - Three Year Old funding, Two Year Old funding and 30 hour Working Parent funding. Parents of children who do not qualify for these funded hours, or use more than their funded hours, are invoiced monthly at hourly rates set, and regularly reviewed, by the Trustees.

Income for the Full Year ending 31st July 2025 totalled £96,191 which was £9,044 (10%) up on the previous year. Devon County Council Grant Funding totalled £78,914, up £11,251 (17%) on last year however income from Parents Fees was £10,676, a decrease of £5,958, on the previous year.

The Pre School benefitted from an increase in funding rates paid by Devon County Council from April 2025 and parents fees were also increased to accommodate a rise in both the Minimum Wage and ongoing cost inflation.

Fundraising and donations totalled £5,404 which was £3,220 (147%) better than the year before which is a creditable achievement considering the prior year figure included a £1,125 'Blue Token' Grant from Tesco. Interest received from our Lloyds Bank Savings Account totalled £1,139, up £641 (129%) on the prior year.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2025

Expenditure

Expenditure for the Full Year ending 31st July 2025 totalled £90,513, an increase of £1,652 on the previous year due to lower maintenance. All costs continued to be managed and well controlled.

Staff salaries, representing 74% of full year costs, totalled £64,220 which was £3,834 (6%) more than the prior year. In April, hourly rates were adjusted to recognise an increase in the Minimum Wage from £11.44 to £12.21 an hour and the increase in Employer's NI contributions.

Electricity costs reduced to £3,754, down £966 (20%) on the previous year a result of more prudent management but were still £982 (35%) more than in 2023-24.

Professional Services costs totalled £2,833, and increase of £144 on the previous year, due to the change in accounting software and a Paediatric First Aid training course for staff. Insurance costs rose significantly due to increases in both Buildings and Public Liability insurance.

Maintenance spend totalled only £1,288, down £4,900 (79%) on the previous year which had included modifications to the fire alarm system, new LED lighting and other building improvements.

Bank

The Charity has three bank accounts, currently all held with Lloyds Bank: a Current Account, a Fundraising Account and a Savings Account, plus a high interest savings account, also with Lloyds. Movements in the Pre School's bank account balances over the last 12 months were as follows:

Account	31st July 2024	31st July 2025	Movement
Current	21,212.96	22,941.74	1,728.78
Funding	7,914.94	10,738.72	2,823.78
Savings	40,549.97	41,688.50	1,138.53
Totals	69,677.87	75,368.96	5,691.09

Other Matters

The Trustees prepared a budget for the 2024-25 financial year and all income and expenditure was reported against this budget on a monthly basis, with significant variances analysed.

The Trustees reviewed the Pre School's finances each month to determine how much fundraising was necessary, to make sure money was spent for the benefit of the Pre School children and to ensure that all income and expenditure was well managed.

A debtors report was produced monthly for the Trustees and all overdue sales accounts were chased to ensure all outstanding invoices were paid. At the July 2025 year end there was one long outstanding debt (£9,776.76 plus costs). This had been successfully pursued through the Small Claims Court.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2025

The charity has estimated that, in the event of a closure, the necessary redundancy and unavoidable running expenses would equate to approximately £40,000 which forms the Charity's reserves policy. As at 31 July 2025 the charity held total cash funds of £75,369 with Lloyds Bank and therefore has sufficient reserves to satisfy its ongoing obligations.

The Charity has healthy reserves and is therefore considered to be a going concern.

Autumn Term 2024

During the Autumn Term, we ran a Halloween colouring competition which raised £10.60. We also organised a Bags to School collection which was another success. We were pleased to complete the significant modifications to the Pre School's fire alarm and security systems, thereby ensuring our building now meets all current regulations a very satisfying milestone. In November, we partnered with Dunkeswell Youth Club for a bingo night, organised by the Monday Night Bingo Club. It was an amazing event that raised a substantial sum which was shared between our organisations. Sadly, we were unable to hold our Christmas Fair due to a lack of volunteers but we adapted and ran a Christmas Raffle instead. Debbie and I spent a Saturday morning selling tickets outside the Pre School and, on the final day of term, the children drew the winning numbers. We had many wonderful prizes, with the top one being a £100 Tesco gift card generously donated by Tesco Honiton. The children also enjoyed a magical Christmas party. They were full of festive spirit, excited to meet Father Christmas and captivated by a spectacular performance from George the Magician.

Spring Term 2025

Our bookstall and donation stall continued to raise valuable funds. We were also awarded a grant from the Blackdown Hills Music Trust, thanks to Rainy's successful application. This allowed us to welcome Drama Tots to Pre School on a weekly basis. The children benefited so much from these sessions that they are now a permanent part of our curriculum. Work started at the allotment. Parents kindly volunteered their time to trim plants, remove weeds and prepare the space for planting. We are very grateful for their time and effort.

Summer Term 2025

The children joined a tooth-brushing scheme a fantastic initiative in today's climate. They have learned so much about the importance of caring for their teeth. Angela also organised another successful Bags to School collection. While this year has been quieter for fundraising, we have still achieved a great deal thanks to donations and creative efforts. A special mention goes to our Secretary, Jasz, who raised £110 for the Pre School by running 250 miles in July — finishing a whole week early. Congratulations Jasz!

Fundraising Totals for 2024–25:

- Autumn term Bags to School: £80
- Halloween colouring competition: £10.60
- Preschool & youth club bingo: £355
- Christmas raffle: £80
- Summer Term Bags to School: £66
- Jasz's 250-mile challenge: £110
- Bookstall & donation stall: £3,066.77 (and still rising!)

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2025

Volunteers: □

We are always looking for more volunteers to help at events. Every penny we raise goes towards improving our Pre School, allotment, keeping them safe, engaging and our all our facilities up to date for the benefit of the children.

A special thank you goes to the Waterfield family for regularly volunteering to keep our allotment tidy throughout the year.

Finances:

This year we have had a much better start to the year financially. With Laurence stepping into the role as Treasurer, we had a very clear budget for the year with monthly updates on how our accounts compared to the budget set. This has made decision making with regards to finances much clearer and has allowed us to invest in maintenance for the preschool which has hugely benefited the setting. we will continue to monitor preschool finances over the coming year to ensure we are a sustainable business.

Lastly, I would like to say thank you to the Trustees, parents and Fundraising Committee who have supported myself as Chair and also for the ongoing support and dedication to the preschool.

I would also like to thank all the local people, organisations and businesses for their continued support with donations to our fundraisers. We could not do it without your generosity, and of course a huge thank you to the staff. We are incredibly lucky to have such a fantastic team. Every year I continue to be amazed by how wonderful you all are. You all go above and beyond to make this pre-school the amazing place it is and we are so grateful to you all.

The report was approved by the Trustees on 15/01/2026 and signed on their behalf by:

Deborah Chappell

Deborah Chappell
Chair of Trustees

DUNKESWELL PRE-SCHOOL

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JULY 2025

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DUNKESWELL PRE-SCHOOL

I report on the accounts of the Trust for the period ended 31 July 2025 which are set out on pages 9-11.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

DUNKESWELL PRE-SCHOOL

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 JULY 2025**

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matters have come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Laura Waycott FCA

Dated: 16/1/26

Griffin
Chartered Accountants
Courtenay House
Pynes Hill
EX2 5AZ

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2025**

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Receipts				
Fundraising	2,222		2,222	1,221
Discounts/Refunds Given	-		-	94
Donations	3,182		3,182	963
Devon County Council	78,914		78,914	67,663
Refund	-		-	-
Interest	1,139		1,139	498
Fees from parents	10,676		10,676	16,634
Sweatshirts and T-shirts	58		58	74
TOTAL RECEIPTS	96,191	-	96,191	87,147
Payments				
Cost Of Sales	-	-	-	-
Advertising	-	-	-	696
Bank Charges	134	-	134	175
DBS checks	13	-	13	13
Computer Costs	913	-	913	1,457
Consumables	553	-	553	1,593
Equipment	1,223	-	1,223	80
Food	512	-	512	1,182
Gift	-	-	-	-
Insurances	1,200	-	1,200	895
Maintenance	1,288	-	1,288	6,188
General admin expenses	582	-	582	1,272
Ofsted Fee	35	-	35	35
Other Professional Services	2,833	-	2,833	2,689
Pension	2,489	-	2,489	2,100
Play Equipment	204	-	204	-
Printing, Postage and Stationery	135	-	135	60
Raising funds	-	-	-	181
Rubbish collection	1,236	-	1,236	1,084
Carried forward	13,350	-	13,350	19,700

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2025**

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Payments				
Brought forward	13,350	-	13,350	19,700
Staff training	550	-	550	52
Uncategorised Expense	-	-	-	-
Staff uniforms	220	-	220	296
Utilities	-	-	-	5,195
Wages and salaries	67,059	-	67,059	63,640
Discount	0	-	-	22
Water Rates	575	-	575	-
Rates	889	-	889	-
Electricity	3754	-	3,754	-
Phone & Internet	545	-	545	-
Bad debt	3571	-	3,571	-
	-	-	-	-
TOTAL PAYMENTS	<u>90,513</u>	<u>-</u>	<u>90,513</u>	<u>88,861</u>
SURPLUS/(DEFICIT)	<u><u>5,678</u></u>	<u><u>-</u></u>	<u><u>5,678</u></u>	<u><u>(1,714)</u></u>

DUNKESWELL PRE-SCHOOL CIO

**STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JULY 2025**

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Cash funds				
Current Account	22,942	-	22,942	21,213
Fundraising Account	10,739	-	10,739	7,928
Savings Account	687	-	687	40,550
Lloyds High Interest Account	41,002	-	41,002	
Cash Balance	-	-	-	-
TOTAL ASSETS	<u>75,369</u>	<u>-</u>	<u>75,369</u>	<u>69,691</u>

The accounts were approved by the Trustees on _____ and signed on their behalf by:

15/01/2026

Deborah chappell

**Deborah Chappell
Chair of Trustees**

DUNKESWELL PRE-SCHOOL CIO

England & Wales - Charity number 1179461

Accounts

Charity number: 1179461

DUNKESWELL PRE-SCHOOL CIO

ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS

YEAR ENDED 31 JULY 2024



DUNKESWELL PRE-SCHOOL CIO

CONTENTS

	Page
Reference and administrative details	1
Trustees' report	2-6
Independent examiner's report	7-8
Receipt and payments	9-10
Statement of assets and liabilities	11

DUNKESWELL PRE-SCHOOL CIO

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 JULY 2024**

Trustees

Debbie Tootell, Chair
Gemma Richards
Laurence Quinn

Charity registered number

1179461

Principal office

Dunkeswell Pre-School
Unit 6 Culme Way
Dunkeswell
Honiton
EX14 4JP

Accountants

Griffin
Chartered Accountants
Courtenay House
Pynes Hill
Exeter
EX2 5AZ

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 JULY 2024

The Trustees present their annual report together with the accounts of Dunkeswell Pre-School for the year ended 31 July 2024. The Trustees confirm that the annual report and accounts of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting Charities" issued in January 2019.

Structure, Governance & Management

Dunkeswell Pre-School is a charity pre-school governed by the PLA Constitution. All Trustees are voted in once a year at the Annual General Meeting by other committee members. If someone shows an interest in becoming a Trustee, they will work alongside a current Trustee for a period before fully taking over the role. The Trustees consider major risks by having a prospective which is updated as new legislation, rules and regulations come into place.

Objectives & Activities

The charity's objective is to enhance the development and education of children under statutory school ages in a parent-involving community-based group. The main activities undertaken by the charity for public benefit are to provide a safe, secure and stimulating environment and also to work within a framework to ensure equal opportunities for all children and families

Financial Summary

The Pre School reported a Full Year deficit of £1,714 which compares against the Prior Year surplus of £2,511.

Income

The principle source of income is Government Grants, received directly from Devon County Council - Three Year Old funding, Two Year Old funding and 30 hour Working Parent funding. Parents of children who do not qualify for these funded hours, or use more than their funded hours, are invoiced monthly at hourly rates set, and regularly reviewed, by the Trustees.

Income for the Full Year ending 31st July 2024 totalled £87,146. Devon County Council Grant Funding totalled £67,663, up £8,394 (14%) on last year however income from Parents Fees was £16,634, a decrease of £1,635 on the previous year.

The Pre School benefitted from an increase in funding rates paid by Devon County Council from April 2024 to accommodate a rise in both the Minimum Wage and cost inflation, electricity in particular.

Fundraising totalled £1,221 which is down from £3,862 in the previous year.

Donations, which were gratefully received, totalled £963, significantly influenced by a 'Blue Token' Grant from Tesco and £340 received from Dunkeswell Ladybirds. Interest received from our Lloyds Bank Savings Account totalled £498, up £328 on the prior year.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2024

Expenditure

Expenditure for the Full Year ending 31st July 2024 totalled £88,860, an increase of £8,548 on the previous year with only maintenance and electricity costs showing material increases year on year. Apart from that, costs continued to be managed and well controlled.

Staff salaries, representing 72% of full year costs, totalled £63,640 which was consistent with the prior year. During the year hourly rates paid to staff were reviewed to take account of their skills and responsibilities and, in April, hourly rates were adjusted to recognise the increase in the Minimum Wage from £10.42 to £11.44 per hour.

Electricity costs rose significantly. In the twelve months to July 2024 total spend was £5,195 which was an increase of £1,707 on the previous year.

Maintenance spend totalled £6,188 an increase of £3,431 on the previous year due to necessary improvements to the Pre School building, front entrance and the allotment area. Noticeable spends approved by the Trustees were as follows:

- Modifications to the Fire Alarm System - £5,746
- Modifications to the Allotment Area - £1,546
- Pressure Washing and Front Entrance Improvements - £730
- New Doorway - £800
- New LED Lighting Panels - £1,180
- Grass Cutting - £400

Bank

The Charity has three bank accounts, currently all held with Lloyds Bank: a Current Account, a Fundraising Account and a Savings Account. Movements in the Pre School's bank account balances over the last 12 months were as follows:

Account	31st July 2023	31st July 2024	Movement
Current	23,040.88	21,212.96	(1,827.92)
Funding	8,312.20	7,927.94	(384.26)
Savings	40,052.37	40,549.97	497.60
Totals	71,405.45	69,690.87	(1,714.58)

Other Matters

The Trustees prepared a budget for the 2023-24 financial year and all income and expenditure was reported against this budget on a monthly basis, with significant variances analysed.

The Trustees reviewed the Pre School's finances each month to determine how much fundraising was necessary, to make sure money was spent for the benefit of the Pre School children and to ensure that all income and expenditure was well managed.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2024

A debtors report was produced monthly for the Trustees and all overdue sales accounts were chased to ensure all outstanding invoices were paid. At the July 2024 year end there was one long outstanding debt (£1,055.44). This had been successfully pursued through the Small Claims Court with two payments received so far totalling £868.79, leaving a balance of £186.65 plus costs still outstanding.

The charity has estimated that, in the event of a closure, the necessary redundancy and unavoidable running expenses would equate to approximately £40,000 which forms the Charity's reserves policy. As at 31 July 2024 the charity held total cash funds of £69,691 with Lloyds Bank and therefore has sufficient reserves to satisfy its ongoing obligations.

The Charity has healthy reserves and is therefore considered to be a going concern.

Autumn Term 2023

The children started back on the 5th of September with a brand-new playhouse in the outside area a shelter, carpeted balancing and circle area and a tunnel and mound to climb through and over, down the allotment. We had 24 children on roll. Our mini topic was All about me, two letters and a number per week. We enjoyed harvesting our vegetables and collecting seeds for next year's planting. We planted bulbs for Mother's Day and made poppies for Remembrance Day and held a minute's silences with the children. The trustees had a very successful Christmas bazaar, and the children did handprints for tea towels and made Christmas cards to sell to the parents. We held a Christmas party of all the children and had a visit from George the magician and Santa.

Spring Term 2024

Our mini topic was Winnie the Pooh looking at nature, talking about kindness and of course honey. We talked about Australia as two children had visited the country over Christmas. We put up a map of the world and a map of the United Kingdom and ask anyone visiting any where in the world to send us a postcard. We also had a visit from the police, talking to the children about keeping safe. what number to call in an emergency and showing them inside a police van. In March we dressed up for world book day into our favourite characters from our favourite books and read the children their favourite books. The children took home their bulbs they planted in the autumn for Mother's Day, and they all entered a farmyard scene on a plate into the Dunkeswell spring flower show. Harlee Tootell won first prize.

Summer Term 2024

Our mini topic was growth and healthy eating, going down the allotment getting exercise and planting and eating fruit and vegetables. We hosted a come and help allotment day, were we had Sophia showing us how to make a willow dome and we dug over the plots ready for the children to start planting. It was a lovely day lots of adults and children enjoying themselves out in the fresh air, but also getting some jobs done. The children started by planting some potatoes and then peas, runner beans, sunflowers, flowers and pumpkins. The slugs decimated a lot, but we kept planting more and did manage to produce some Fruit and vegetables. We had new picnic tables, wheelbarrows and gardening gloves, bought from the Tesco grant. We hosted our leavers party down the allotment and said goodbye to 14 children. Over the school year we have had quite a lot of maintenance done i.e. new fire alarm, new fence post, new door and new lighting, all of these were 30 years old and needed replacing and it has made the main room much lighter. Rainy has taking part in a covid catch course over the past 10 months, paid for by the government, to help get children's development back to pre-covid times.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2024

Events:

September 2023 - September 2024

Christmas Fete
BBQ at the Allotment
Allotment Help day – Willow dome
Allotment help day – General work

This year has been a fantastic year for the preschool. Laurence stepped into the role as Treasurer, a huge thank you to him for stepping in. It has made this last year so transparent and clear with our finances and it has been fantastic to have a better understanding of our financial position. Myself and Gemma have both remained in our roles as Chairman and Secretary.

Staffing:

We were able to welcome Claire into a permanent role at the pre school which is fantastic. The whole team have worked incredibly hard this year and we are so thankful for all our staff; you are all amazing.

Allotment:

Again, this year the staff have worked incredibly hard to take care of our allotment, organising two allotment days which were fantastic, We have also approved to pay for the grass to be cut to ensure it is being well kept, Rainy applied for the Tesco's grant which we won and were awarded £1,500. This has been fantastic and we are continuing to develop the area with the grant money. This continues to be an amazing space for the children to enjoy and we can't wait to see what they will be doing throughout the next year,

Fundraising:

We have only hosted two main fundraisers this year. Unfortunately, due to very low numbers in volunteers, we were unable to host a fundraiser during Easter.

- Christmas Fete, which was a huge success. This year we decided to hold it in the preschool and it was a wonderful morning for all. We raised a fantastic £481.81 for the preschool.
- Christmas Trees – We were donated 7 beautiful Christmas trees from Scotland Farm to sell on our donation stall.
- The Dunkeswell Ladybirds, which sadly decided to fold this year, very kindly donated £340 the preschool.
- Tesco's Grant – A huge thank you to Rainy for applying for this and everyone who supported us in Tesco's Honiton. We were awarded £1,500 towards our Allotment.
- Summer BBQ – This year we decided to change from our normal annual fun day to a BBQ at the allotment. It was a wonderful afternoon, so lovely to see so many enjoying our wonderful space and we raised £337 for the preschool.
- The bookstall / donations Stall outside the preschool has been a huge success this year. Raising over £1,700 in donations this year.
- Angela organised further Bag2school collection's which have been very successful and raised £206. A huge thank you to Angela for organising this.
- Jazz Waterfield completed 150 miles in July in aid of Dunkeswell preschool. She did a fantastic job and raised £212 for the preschool. Thank you so much Jazz - this is incredible.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2024

Volunteers:

We do, unfortunately, still have fairly low numbers of volunteers for the fundraising committee. We are desperate for volunteers to come forward to enable us to continue with these events. We are certainly not expecting parents to commit to every fundraiser but we do feel that parents should try to get involved if they can with some of the fundraising events. We hold these events so that we can raise funds for our children to have the best preschool experience we can give them. I would like to say a huge thank you to the volunteers who have helped – the Parish Council, all of the local businesses and general public who have donated and helped with events and helped us to continue to raise money for the Preschool throughout the year.

We would also like to say a huge thank you to Ollie Star who, as always, has completed a huge amount of work for the preschool and we are so grateful for all that you do.


Finances:

This year we have had a much better start to the year financially. With Laurence stepping into the role as Treasurer, we had a very clear budget for the year with monthly updates on how our accounts compared to the budget set. This has made decision making with regards to finances much clearer and has allowed us to invest in maintenance for the preschool which has hugely benefited the setting. We will continue to monitor preschool finances over the coming year to ensure we are a sustainable business.

Lastly, I would like to say thank you to the Trustees, parents and Fundraising Committee who have supported myself as Chair and also for the ongoing support and dedication to the preschool.

I would also like to thank all the local people, organisations and businesses for their continued support with donations to our fundraisers. We could not do it without your generosity, and of course a huge thank you to the staff. We are incredibly lucky to have such a fantastic team. Every year I continue to be amazed by how wonderful you all are. You all go above and beyond to make this pre-school the amazing place it is and we are so grateful to you all.

The report was approved by the Trustees on 21/01/2025 and signed on their behalf by:



Deborah Chappell
Chair of Trustees

DUNKESWELL PRE-SCHOOL

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JULY 2024

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DUNKESWELL PRE-SCHOOL

I report on the accounts of the Trust for the period ended 31 July 2024 which are set out on pages 9-11.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

DUNKESWELL PRE-SCHOOL

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 JULY 2023**

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matters have come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Laura Waycott FCA

Dated: 6/3/25

Griffin
Chartered Accountants
Courtenay House
Pynes Hill
EX2 5AZ

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2024**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Receipts				
Fundraising	1,221	-	1,221	3,862
Discounts/Refunds Given	94		94	
Donations	963	-	963	1,198
Devon County Council	67,663	-	67,663	59,269
Refund	-		-	
Interest	498	-	498	170
Fees from parents	16,634	-	16,634	18,269
Sweatshirts and T-shirts	74	-	74	55
TOTAL RECEIPTS	87,147	-	87,147	82,823
Payments				
Cost Of Sales	-	-	-	429
Advertising	696	-	696	516
Bank Charges	175	-	175	229
DBS checks	13	-	13	31
Computer Costs	1,457	-	1,457	1,072
Consumables	1,593	-	1,593	1,273
Equipment	80	-	80	222
Food	1,182	-	1,182	783
Gift	-	-	-	-
Insurances	895	-	895	843
Maintenance	6,188	-	6,188	2,757
General admin expenses	1,272	-	1,272	1,658
Ofsted Fee	35	-	35	35
Other Professional Services	2,689	-	2,689	975
Pension	2,100	-	2,100	2,061
Play Equipment	-	-	-	235
Printing, Postage and Stationery	60	-	60	2
Raising funds	181	-	181	572
Rubbish collection	1,084	-	1,084	1,025
Carried forward	19,700	-	19,700	14,718

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2024**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Payments				
Brought forward	19,700	-	19,700	14,718
Staff training	52	-	52	1,226
Uncategorised Expense	-	-	-	-
Staff uniforms	296	-	296	309
Utilities	5,195	-	5,195	3,488
Wages and salaries	63,640	-	63,640	60,628
Discount	(22)	-	(22)	57
TOTAL PAYMENTS	<u>88,861</u>	<u>-</u>	<u>88,861</u>	<u>80,312</u>
SURPLUS/(DEFICIT)	<u><u>(1,714)</u></u>	<u><u>-</u></u>	<u><u>(1,714)</u></u>	<u><u>2,511</u></u>

DUNKESWELL PRE-SCHOOL CIO

**STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JULY 2024**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Cash funds				
Current Account	21,213	-	21,213	23,041
Fundraising Account	7,928	-	7,928	8,312
Savings Account	40,550	-	40,550	40,052
Cash Balance	-	-	-	-
TOTAL ASSETS	<u>69,691</u>	<u>-</u>	<u>69,691</u>	<u>71,405</u>


The accounts were approved by the Trustees on _____ and signed on their behalf by:

21/01/2025



**Deborah Chappell
Chair of Trustees**

SIGNATURE CERTIFICATE




REFERENCE NUMBER
8A42BA7C-4E28-4301-BB08-CC156349E1C5

TRANSACTION DETAILS	DOCUMENT DETAILS
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<p>Reference Number 8A42BA7C-4E28-4301-BB08-CC156349E1C5</p> <p>Transaction Type Signature Request</p> <p>Sent At 01/16/2025 11:19 EST</p> <p>Executed At 01/21/2025 02:13 EST</p> <p>Identity Method email</p> <p>Distribution Method email</p> <p>Signed Checksum 344da011f90354018723a4cefd747bec6f9411b374b830595824d35859ca7d5</p> <p>Signer Sequencing Disabled</p> <p>Document Passcode Disabled</p>	<p>Document Name Dunkeswell Annual Report and Accounts 2024 - amended</p> <p>Filename Dunkeswell_Annual_Report_and_Accounts_2024_-_amended.pdf</p> <p>Pages 13 pages</p> <p>Content Type application/pdf</p> <p>File Size 605 KB</p> <p>Original Checksum 64107393f717bd21ed30ad1df8004bcc35ad7ccc5c8bdbd698892253b254ed93</p>
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SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Deborah Tootell</p> <p>Email debbie.tootell1990@gmail.com</p> <p>Components 4</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 95d210681fca3d45400cbbcd6ccfeb89fa6d05c384c2311754257094895547ce</p> <p>IP Address 51.14.13.40</p> <p>Device Mobile Safari via iOS</p> <p>Drawn Signature </p> <p>Signature Reference ID B48D9414</p> <p>Signature Biometric Count 8</p>	<p>Viewed At 01/21/2025 02:12 EST</p> <p>Identity Authenticated At 01/21/2025 02:13 EST</p> <p>Signed At 01/21/2025 02:13 EST</p>

AUDITS

TIMESTAMP	AUDIT
01/16/2025 11:19 EST	Team Griffin (office@griffinaccountancy.co.uk) created document 'Dunkeswell_Annual_Report_and_Accounts_2024_-_amended.pdf' on Chrome via Windows from 54.144.112.110.
01/16/2025 11:19 EST	Deborah Tootell (debbie.tootell1990@gmail.com) was emailed a link to sign.
01/21/2025 02:12 EST	Deborah Tootell (debbie.tootell1990@gmail.com) viewed the document on Mobile Safari via iOS from 51.14.13.40.
01/21/2025 02:13 EST	Deborah Tootell (debbie.tootell1990@gmail.com) authenticated via email on Mobile Safari via iOS from 51.14.13.40.
01/21/2025 02:13 EST	Deborah Tootell (debbie.tootell1990@gmail.com) signed the document on Mobile Safari via iOS from 51.14.13.40.

DUNKESWELL PRE-SCHOOL CIO

England & Wales - Charity number 1179461

Accounts

Charity number: 1179461

DUNKESWELL PRE-SCHOOL CIO

ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS

YEAR ENDED 31 JULY 2023



DUNKESWELL PRE-SCHOOL CIO

CONTENTS

	Page
Reference and administrative details	1
Trustees' report	2-6
Independent examiner's report	7-8
Receipt and payments	9-10
Statement of assets and liabilities	11

DUNKESWELL PRE-SCHOOL CIO

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 JULY 2023**

Trustees

Deborah Chappell, Chair
Sharon Collins
Gemma Richards

Charity registered number

1179461

Principal office

Dunkeswell Pre-School
Unit 6 Culme Way
Dunkeswell
Honiton
EX14 4JP

Accountants

Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 JULY 2023

The Trustees present their annual report together with the accounts of Dunkeswell Pre-School for the year ended 31 July 2023. The Trustees confirm that the annual report and accounts of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting Charities" issued in March 2005.

Structure, Governance & Management

Dunkeswell Pre-School is a charity pre-school governed by the PLA Constitution. All Trustees are voted on once a year at the Annual General Meeting by other committee members. If someone shows an interest in becoming a Trustee, they will work alongside a current Trustee for a period before fully taking over the role. The Trustees consider major risks by having a prospective which is updated as new legislation, rules and regulations come into place.

Objectives & Activities

The charity's objective is to enhance the development and education of children under statutory school ages in a parent-involving community-based group. The main activities undertaken by the charity for public benefit are to provide a safe, secure and stimulating environment and also to work within a framework to ensure equal opportunities for all children and families.

Achievements & Performance

This year has been an exciting year for the preschool, the staff and children have worked extremely hard this year on our wonderful Allotment. The children have enjoyed growing and harvesting their own vegetables, growing flowers which have been sold on the preschool stall. This continues to be an amazing space for the children to enjoy and we can't wait to see what they will be doing throughout the next year. Our main focus with fundraising will be to develop this area and make it a really wonderful space for the children. Lorraine has also applied for a grant from Tesco's which we hope will help with this goal. The staff arranged a volunteer day for the allotment where we asked parents to come and help us get the allotment ready for summer. A huge thank you to all who took part and a special thank you to Ollie Star and his team who did a huge amount of the work needed in preparation for the summer.

We have had a few changes to staffing this year. We said Goodbye to Elaine who sadly moved on to another role. We wish her all the best for the future. Angela accepted a role in the main room as a preschool assistant in line with her admin role. We welcomed Claire back as a one to one for a child. Claire has now completed her level 2 and we are delighted that we have been able to offer her a permanent position which we hope will combat the challenges we have faced in previous years with staffing shortages and hopefully will also allow staff the time needed to complete their tapestry's and other back office tasks. With all the many changes to staffing this year as always everyone has done an outstanding job of keeping the preschool open and being flexible when needed. We would like to say a huge thank you to all staff for your amazing work and dedication to Dunkeswell preschool.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2023

Achievements & Performance - Continued

Sharon made the decision to resign in December as she felt that her time at the preschool was coming to an end and felt that with her new role she did not have the time to commit to her role with the preschool, we advertised for a new Treasurer with Laurence coming forward for the role, Thank you Laurence for joining us, your knowledge and business experience is such an asset to the preschool and we are so grateful for your help. Sharon wanted to finish out this year with Laurence as vice Treasurer working alongside her. Laurence has taken on invoicing and the Devon County Council claims from Angela as part of his role with the expectation of Sharon handing this over in September. I would personally like to say a huge thank you to Sharon for all her hard work over the last 3 years.

We have had two Ofsted visits this year, the first visit in September 2023 gave us some lovely feedback outlining the wonderful relationships the staff had with the children and the communication between them. Sadly, we received a needs improvement rating due to a lapse in first aid certificates (which have now all been updated), we were visited again in June where we received the rating of good. Again, they had some truly wonderful things to say about staff, communication and so much more. A huge well done to all staff for this very much deserved achievement.

We have been able to host a few fundraisers this year, sadly we did have to cancel a few due to various reasons.

- The 2022 Inflatable fun day went ahead and raised a fantastic £500.
- The Christmas Bazar / Christmas card sales was a huge success and raised Over £1000. The Christmas Bingo was sadly cancelled due to snow and a red weather warning.
- The Easter coffee morning sadly was cancelled due to not having enough volunteers, but we did hold an Easter raffle which raised over £300.
- The bookstall / donations stall outside the preschool has been a huge success this year. Raising over £1,300 this year.
- We also had very generous donation from the parish council of £1,000.
- Angela organised another Bag2school collection which was great success and raised £128.
- Inflatable fun day 2023 raised £100

Autumn term 2022

- We started back on the 5th of September 2022; we had 24 children on roll.
- We spent a lot of time down the allotment harvesting our produce: potatoes, peas and courgettes.
- We save the seeds of the sunflower heads and dried peas ready for next year seeds.
- Lorraine organised the fire equipment and alarm to be tested.
- On Friday 23rd of September Lorraine phoned me to say Ofsted were coming in on Monday the 26th of September to inspect us.
- We all came in on the Sunday for a briefing and to make sure we all know what to do and expect.
- The Ofsted went well, and all staff and children were amazing. However, we could only get requires improvement as all our first aid certificates were out of date and as I was led to believe we didn't have 3 months grace on them.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2023

Autumn term 2022 - Continued

- Although the first aid courses for all staff were already booked two weeks after Ofsted, they still wrote the action plan as requires improvement, but said the action plan is already done. I was very disappointed and thought that was a bit harsh.
- The report had lots of very positive things to say about us.
- I updated my safeguarding certificate, and we all updated our first aid course.
- Jane liaised with a family and outside agency to support a child with additional needs.
- Katie from Broadhembury school visited and handed out leaflets.
- Angela attended a DAF course.
- Julie and Kerry put on a mo-town night, with half the money raised going to Pre-school, thank-you to them.
- The Trustees put on a Christmas bazaar, and did a brilliant job, despite being very short on volunteers.
- Kerry and Julie from Devon County Council visited to see if we needed any support because of our Ofsted report, none really needed as it was just our first aid, which was already organised.
- We finished the term with a Christmas party for the children where we had a magician and a visit from Santa.

Spring term 2023

- We started the term with 28 children on roll.
- Lorraine and I attended a fire marshals' course in Exeter and Speech and Language visited to support a child.
- Angela attended a portal course, Lorraine attended a Personal, Social and Emotional course and how it affects language.
- Lorraine also updated her safeguarding certificate.
- I attended a book course and brought 20 new books for the children to enjoy.
- Sharon informed us she would like to step down in September 2023, Pre-school advertising for a treasurer, we had a visit from Laurence Quinn, and he agreed to help us out and step into Sharon's shoes in September 2023. Thank you, Laurence.
- With your business knowledge I feel you can really help Pre-school with the financial side of things when times are financially tough of all.
- Thank you Sharon for all your hard work! You do so much voluntary work for so many charities, I feel by stepping down you will not need to spread yourself so thin, but I do thank you for stepping in when nobody else wanted to. I wish you all the best in all your voluntary work you do.
- Elaine decided to move on, and Angela took up Elaine's hours with Claire picking up Angela's hours.
- We celebrated world book day by dressing up in our favourite characters and reading the children's favourite books.
- Angela set up cool milk for us, to provide the children with free milk at snack time and lunch time.
- Angela attended a sensory processing course, and the children enter the Dunkeswell spring flower show with garden on a plate, Lydia Morris won the cup.
- Lorraine attended a phonics course and Claire's assessor came in to do an observation on Claire.
- End of term the trustees did an easter raffle draw and brought in some funds for pre-school to be spent on the children.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2023

Summer term 2023

- We started the summer term with 31 children on roll.
- The educational psychologist came to visit a child going into school in September.
- Angela organised the library lady to come and visit, to hand out leaflets about the library and read to the children, and speech and language visited a child in the setting.
- We celebrated the king's coronation and handed out medals to all the children as a souvenir.
- Angela organised the hearing for dogs to visit and tell us their role and how the dog helps people with loss of hearing.
- We had a volunteering day at the allotment to help to get some of the jobs done without any cost to the Pre-school unfortunately we only had three helpers, but we did manage to get some jobs done thank you to everybody who helped.
- Jane attended a SENCO Forum and Lorraine attended the parish council meeting to read out a report, thank you Lorraine.
- The parish council gave a grant to spend down the allotment, thank you to them.
- Two of Honiton primary school teachers came in to visit children going into their school in September.
- Deborah attended a networking meeting online and Claires assessor came to observe Claire again.
- 29th of June Ofsted came to do inspect us again, she was very nice and said she thought we would like to get it over and done with so we can have a nice relaxing holiday.
- The inspection went very well, we got good in all areas and again had lots of positive feedback.
- The children made fish and butterflies to hang up in the church for the flower festival and the children entered painted flower on a plate for the Dunkeswell summer flower show. Evelyn Solf won.
- We had two students from Honiton community college on the last week to do work experience with us.

On the last day of term, we had a leavers party at the allotment, we had dancing, bubbles, head garland making and tattoos. The weather was glorious, and the children had a wonderful time with their friends before going off to 7 different schools.

There are some many people to thank. Firstly, Julie and Christian for letting us have the building for free, for the trustees for all their voluntary work to run the business and do fundraising. The community for supporting our events, book stall and donation stall. The parents and grandparents for support us and of course our hard-working staff who although get paid do a lot behind the scenes for free.

Thank-you all for your hard work and commitment to make pre-school a safe and secure place for children to come enjoy and have fun, learn new things, and make brilliant friends.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2023

Reserves policy

The Charity has estimated that, in the event of a closure, the necessary redundancy and unavoidable running expenses would equate to approximately £40,000 which forms the Charity's reserves policy. As at 31 July 2023 the Charity held total cash funds of £71,405 with Lloyds Bank and therefore has sufficient reserves to satisfy its ongoing obligations.

Financial Review

The principal source of income is Government funding, received directly from Devon County Council – Three Year Old funding, Two Year Old funding and 30 Hour Working Parent funding. Parents of children who do not qualify for these funded hours, or who use more than their funded hours, are invoiced monthly at hourly rates set, and regularly reviewed, by the Trustees.

The Charity has three bank accounts, currently all held with Lloyds Bank: a Current Account, a Fundraising Account and a Savings Account.

The Trustees review the Pre School's finances each month to determine how much fundraising needs to be done, to make sure money is spent for the benefit of the PreSchool children and to ensure that all income and expenditure is well managed.

The Trustees have prepared a budget for the 2023-24 financial year and all income and expenditure is reported against this budget on a monthly basis.

A Debtors report is produced each month for the Trustees and all overdue sales accounts are chased to ensure outstanding balances are paid. At the July 2023 year end there was one long outstanding debt (£1,055.44) and this is actively being pursued through the Small Claims Court.

During the year, the charity received total income of £82,823 and had total costs of £80,426 giving a surplus of £2,397. The charity has healthy reserves and is therefore a going concern.

The report was approved by the Trustees on 10/04/2024 and signed on their behalf by:



Deborah Chappell
Chair of Trustees

DUNKESWELL PRE-SCHOOL

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JULY 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DUNKESWELL PRE-SCHOOL

I report on the accounts of the Trust for the period ended 31 July 2023 which are set out on pages 9-11.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

DUNKESWELL PRE-SCHOOL

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 JULY 2023**

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matters have come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Laura Waycott FCA

Dated: 11/4/24

Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2023**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Receipts				
Fundraising	3,862	-	3,862	1,385
Donations	1,198	-	1,198	363
Devon County Council	59,269	-	59,269	54,754
Interest	170	-	170	4
Fees from parents	18,269	-	18,269	21,373
Sweatshirts and T-shirts	55	-	55	75
TOTAL RECEIPTS	<u>82,823</u>	<u>-</u>	<u>82,823</u>	<u>77,954</u>
Payments				
Cost Of Sales	429	-	429	-
Advertising	516	-	516	335
Bank Charges	229	-	229	184
DBS checks	31	-	31	120
Computer Costs	1,072	-	1,072	645
Consumables	1,273	-	1,273	1,045
Equipment	222	-	222	182
Food	783	-	783	482
Gift	-	-	-	300
Insurances	843	-	843	830
Maintenance	2,757	-	2,757	1,132
General admin expenses	1,658	-	1,658	2,622
Ofsted Fee	35	-	35	-
Other Professional Services	975	-	975	1,379
Pension	2,061	-	2,061	2,427
Play Equipment	235	-	235	-
Printing, Postage and Stationery	2	-	2	575
Raising funds	572	-	572	-
Rubbish collection	1,025	-	1,025	934
Carried forward	<u>14,718</u>	<u>-</u>	<u>14,718</u>	<u>13,192</u>

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2023**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Payments				
Brought forward	14,718	-	14,718	13,192
Staff training	1,226	-	1,226	-
Staff uniforms	309	-	309	503
Utilities	3,488	-	3,488	2,311
Wages and salaries	60,628	-	60,628	72,735
Discount	57	-	57	-
TOTAL PAYMENTS	<u>80,426</u>	<u>-</u>	<u>80,426</u>	<u>88,741</u>
SURPLUS/(DEFICIT)	<u><u>2,397</u></u>	<u><u>-</u></u>	<u><u>2,397</u></u>	<u><u>(10,787)</u></u>

DUNKESWELL PRE-SCHOOL CIO

**STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JULY 2023**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Cash funds				
Current Account	23,041	-	23,041	24,448
Fundraising Account	8,312	-	8,312	6,947
Savings Account	40,052	-	40,052	37,603
Cash Balance	-	-	-	10
TOTAL ASSETS	71,405	-	71,405	69,008

The accounts were approved by the Trustees on 10/04/2024 and signed on their behalf by:



**Deborah Chappell
Chair of Trustees**

SIGNATURE CERTIFICATE



REFERENCE NUMBER

66F281C4-9182-4DAC-BDE2-D2BAF31F2CF1

TRANSACTION DETAILS

Reference Number

66F281C4-9182-4DAC-BDE2-D2BAF31F2CF1

Transaction Type

Signature Request

Sent At

04/09/2024 12:12 EDT

Executed At

04/10/2024 02:50 EDT

Identity Method

email

Distribution Method

email

Signed Checksum

ff18b44b9cef81be78d41839b0cae63634c68afa840c9f07c2e79e0c08303b87

Signer Sequencing

Disabled

Document Passcode

Disabled

DOCUMENT DETAILS

Document Name

Dunkeswell Annual Report and Accounts 2023

Filename

Dunkeswell_Annual_Report_and_Accounts_2023.pdf

Pages

13 pages

Content Type

application/pdf

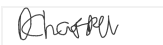
File Size

227 KB

Original Checksum

9a6ed306cf5b2c3c56c2e5d065b757b03cb4de98cc7289af4ead1ab32e3a04ea

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
<p>Name Deborah Tootell</p> <p>Email debbie.tootell1990@gmail.com</p> <p>Components 4</p>	<p>Status signed</p> <p>Multi-factor Digital Fingerprint Checksum 2f1766ada874180df45cd3ec49c4e17beba630c77baff1cf9e0184e721ef6040</p> <p>IP Address 86.170.163.113</p> <p>Device Mobile Safari via iOS</p> <p>Drawn Signature </p> <p>Signature Reference ID 7648FFEB</p> <p>Signature Biometric Count 4</p>	<p>Viewed At 04/10/2024 02:49 EDT</p> <p>Identity Authenticated At 04/10/2024 02:50 EDT</p> <p>Signed At 04/10/2024 02:50 EDT</p>

AUDITS

TIMESTAMP	AUDIT
04/09/2024 12:12 EDT	Team Griffin (office@griffinaccountancy.co.uk) created document 'Dunkeswell_Annual_Report_and_Accounts_2023.pdf' on Chrome via Windows from 54.144.112.110.
04/09/2024 12:12 EDT	Deborah Tootell (debbie.tootell1990@gmail.com) was emailed a link to sign.
04/10/2024 02:49 EDT	Deborah Tootell (debbie.tootell1990@gmail.com) viewed the document on Mobile Safari via iOS from 86.170.163.113.
04/10/2024 02:50 EDT	Deborah Tootell (debbie.tootell1990@gmail.com) authenticated via email on Mobile Safari via iOS from 86.170.163.113.
04/10/2024 02:50 EDT	Deborah Tootell (debbie.tootell1990@gmail.com) signed the document on Mobile Safari via iOS from 86.170.163.113.

DUNKESWELL PRE-SCHOOL CIO

England & Wales - Charity number 1179461

Accounts

Charity number: 1179461

DUNKESWELL PRE-SCHOOL CIO

ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS

YEAR ENDED 31 JULY 2022



DUNKESWELL PRE-SCHOOL CIO

CONTENTS

	Page
Reference and administrative details	1
Trustees' report	2-3
Independent examiner's report	4-5
Receipt and payments	6-7
Statement of assets and liabilities	8

DUNKESWELL PRE-SCHOOL CIO

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 JULY 2022**

Trustees

Deborah Chappell, Chair
Sarah Luscombe (resigned 30 September 2021)
Sharon Collins
Gemma Richards (appointed 30 September 2021)

Charity registered number

1179461

Principal office

Dunkeswell Pre-School
Unit 6 Culme Way
Dunkeswell
Honiton
EX14 4JP

Accountants

Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2022

The Trustees present their annual report together with the accounts of Dunkeswell Pre-School for the year ended 31 July 2022. The Trustees confirm that the annual report and accounts of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting Charities" issued in March 2005.

Structure, Governance & Management

Dunkeswell Pre-School is a charity pre-school governed by the PLA Constitution. All Trustees are voted on once a year at the Annual General Meeting by other committee members. If someone shows an interest in becoming a Trustee, they will work alongside a current Trustee for a period of time before fully taking over the role. The Trustees consider major risks by having a prospective which is updated as new legislation, rules and regulations come into place.

Objectives & Activities

The charity's objective is to enhance the development and education of children under statutory school ages in a parent-involving community-based group. The main activities undertaken by the charity for public benefit are to provide a safe, secure and stimulating environment and also to work within a framework to ensure equal opportunities for all children and families.

Achievements & Performance

The charity's last Ofsted inspection was October 2019 and were awarded a "good" rating. The aftermath of the global pandemic – coronavirus has continued to change a lot of things for us. Adapting to a new normal has been strange to say the least, it continues to have a huge impact on the type of fundraisers we are able to hold. As the trustees are volunteers, we have continued to do our best to continue handle the best we possibly can during such everchanging and uncertain times. Throughout 2021 and 2022 we still follow very closely any government guidelines to work safely to protect staff and children, along with all the changes we introduced last year. Communication between the school and parents has been good with letters and emails and regular Tapestry updates. 2022 has allowed us to host parent meetings to keep the parents fully up to date with their child's progress. Unfortunately, we still have not been able to hold very many large fundraising events following on from last year. Here's to a better year for 2022 to 2023.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2022

Autumn term 2021

- We started the term with 24 children on the books.
- Rainy continuing her training as deputy and doing her level 3 training.
- Angela started as a support worker and our new administrator.
- We received a cheque from a former pupil Eloise Luscombe, who had done a half marathon over the summer holidays to raise money for the Pre-school raising £213. Well done Eloise.
- We had a staff meeting in September to go through the statutory framework for Early years foundation stage September 2021, Development matters, birth to three matters, under 5 magazine and nursery world.
- We went through the new Prospectus that the trustees, Rainy and I compiled. We talked about supervisions and all though we may not get to do written ones.
- We do supervisions all day every day, talking to each other, working the best way forward to any problem. I will comment or suggest things as we go along as always.
- Angela started her level 2 training.
- We approached the Parish council about having a strip of land for an allotment, which they were happy to oblige and have supported us through this idea.
- We did parents meetings over the phone in December, and we had a Christmas party with George the magician and Father Christmas attending.

Spring term 2022

- We started the term with 29 children, this was a difficult term with every member of staff having covid in this term.
- We did the best we could do, but sometimes we had to ask children to stay home to keep within the ratios.
- In February Rainy completed two years of being Trainee Deputy and is continuing her level 3 training, Once Rainy has completed her level three, we will amend all paperwork to Deputy.
- We held a staff meeting to discuss children, concerns, and planning.
- Gemma (support worker) left to take over her Mum's job as her Mum retired.
- We were waiting for the fence to be erected around the piece of land The Parish Council has given us for an allotment.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 JULY 2022

Summer term 2022

- We started the term with 32 children on the books.
- Claire started as a temporary support just for a term as the child was going off to school in September.
- I had some time off this term due to my mother being seriously ill, I am very gratefully to the trustees and my staff for pulling together and allowing me to take this time off so I could be with my mother.
- The fence at the allotment has been erected so we spent time there with the children planting fruit, vegetables, and flowers.
- We were amazed at what we produced in such a brief time. Peas, potatoes, courgettes, green peppers, beetroot, swedes, beautiful sunflowers, and we have sprouts and sweetcorn still to pick.
- The community has really supported us in this project and have given us most of the seeds and plants we have grown Thank you to everybody.
- We hosted a leavers party in the park and said goodbye to 8 children, we had a lovely day doing crafts, bubbles, music and eating.
- Claire finished working with a support child but enjoyed it so much and she fitted in with us and was incredibly good with the child, we asked if she would like to stay on bank and she agreed and she is undertaking her level 2 which is brilliant news for the Pre-school.

I think the last two years has been incredibly challenging due to covid and qualified staff shortages. I am optimistic about the future, we are incredibly lucky to have three, level 3 staff with over 60 years experience between them and three new members who are committed to working in our charity run, community base Pre-school wanting the absolute best for our children and are willing to do the training to make sure are children have the best.

Angela has finished and received her level 2 certificate. Well done to Angela for all her challenging work over the last year, learning two new jobs and doing her training, you have become a real asset to the Pre-school, and when you are ready, we would love you to do your level 3.

Rainy has been trainee Deputy and doing her level 3 training for the last two years, she is just awaiting her certificate and she has finished.

Well done to Rainy. It is an incredible achievement, training, studying, running the family home and helping run her partner's business, but you have done it. We are enormously proud of you, and we are lucky to have you as our Deputy. Thank you and we look forward to working with you for many years to come.

Thank-you to the trustees for all their incredible, challenging work helping run the Pre-school and organise fundraising events. I am really hoping now that covid is calming down that more parents will come on the fundraising committee to help you.

Big thank-you to Julie and Christian Meads for allowing us to use the build rent free, this is a massive help, and we all appreciate it very much. Without people like yourselves we would not have a pre-school.

DUNKESWELL PRE-SCHOOL CIO

**TRUSTEES' REPORT
FOR THE YEAR ENDED 31 JULY 2022**

Thank-you to our parish council and all our community for the continued support you all show us, whether it be supporting our book stall or help run our book stall (especially Elaine from the charity run community hall) our produce stall, putting in our collecting tins around the village, giving raffle prizes and lots more.

We really do appreciate it and by continuing to all work together we can continue to run our charity run, community-based pre-school.

Reserves policy

The charity has estimated that in the event of a closure, the necessary redundancy and unavoidable running expenses would equate to approximately £40,000, which forms the Charity's reserves policy. As of 31 July 2022, the charity held total cash funds of £68,998, so has sufficient reserves to satisfy its ongoing obligations.

Financial Review

The principles source of funds is government funding – 3-year-old funding, 2-year-old funding and 30 hour working parent funding. Parents of children who do not qualify for these funded hours or use more than their funded hours are invoiced at the end of each half term.

We have three bank accounts: Current Account, Fundraising Account and Savings Account. Finances are reviewed by the Trustees to determine how much fundraising needs to be done and making sure the money is spent for the benefit of the current preschool children.

The report was approved by the Trustees on 08/07/23 and signed on their behalf by:



Deborah Chappell
Chair of Trustees

DUNKESWELL PRE-SCHOOL

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 JULY 2022**

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matters have come to my attention:

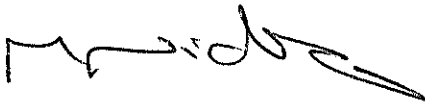
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Misty Nickells FCA
Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

Dated: 15/02/23

DUNKESWELL PRE-SCHOOL

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 JULY 2022**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DUNKESWELL PRE-SCHOOL

I report on the accounts of the Trust for the period ended 31 July 2022 which are set out on pages 8, 9 and 10.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2022**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Receipts				
Fundraising	1,385	-	1,385	1,565
Donations	363	-	363	2,631
Devon County Council PAYE	54,754	-	54,754	66,242
Interest	4	-	4	4
Fees from parents	21,373	-	21,373	15,369
Sweatshirts and T-shirts	75	-	75	93
TOTAL RECEIPTS	<u>77,954</u>	<u>-</u>	<u>77,954</u>	<u>85,904</u>
Payments				
Advertising	335	-	335	118
Bank Charges	184	-	184	-
DBS checks	120	-	120	13
Computer Costs	645	-	645	1,107
Consumables	1,045	-	1,045	1,826
Equipment	182	-	182	463
Food	482	-	482	245
Gift	300	-	300	187
Insurances	830	-	830	315
Maintenance	1,132	-	1,132	259
General admin expenses	2,622	-	2,622	809
Ofsted Fee	-	-	-	35
Other Professional Services	1,379	-	1,379	689
Payroll Expenditures	-	-	-	853
Pension	2,427	-	2,427	1,710
Printing, Postage and Stationery	575	-	575	19
Raising funds	-	-	-	191
Rubbish collection	934	-	934	852
Carried forward	<u>13,192</u>	<u>-</u>	<u>13,192</u>	<u>9,691</u>

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31 JULY 2022**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Payments				
Brought forward	13,192	-	13,192	9,691
Staff training	-	-	-	-
Staff uniforms	503	-	503	350
Utilities	2,311	-	2,311	2,579
Wages and salaries	72,735	-	72,735	44,427
TOTAL PAYMENTS	88,741	-	88,741	57,047
SURPLUS/(DEFICIT)	(10,787)	-	(10,787)	28,857

DUNKESWELL PRE-SCHOOL CIO

**STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 JULY 2022**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Cash funds				
Current Account	24,448	-	24,448	36,590
Fundraising Account	6,947	-	6,947	7,706
Savings Account	37,603	-	37,603	35,499
Cash Balance	10	-	10	-
TOTAL ASSETS	69,008	-	69,008	79,795

The accounts were approved by the Trustees on ~~08/07/22~~ and signed on their behalf by:



**Deborah Chappell
Chair of Trustees**



Dunkeswell Pre-school AGM 20th September 2022
Chairperson's report

Trustees:

Debbie Tootell – Chair
Gemma Richards – Secretary
Sharon Collins- Treasurer

Fundraising committee:

Tina Brown
Rosalie Palfrey
Laura Spence
Louise Molcher
Michelle Reene

Events:

September 2021 - September 2022

- Christmas Table top sale
 - Christmas Bingo
 - Easter coffee morning 184.50
 - Easter Bingo 93.40
- Feb bingo 133.10
Summer Bingo 18

This year has been a really exciting year for the preschool, with permission from the parish council we were able to secure a stretch of land at the Allotments and create our own preschool allotment. The children have enjoyed growing and harvesting their own vegetables which have been sold on the preschool stall. This is an amazing space for the children to enjoy and we can't wait to see what they will be doing throughout the year.

Communication between the school and parents has been good with letters and emails and regular Tapestry updates. All though one of the many challenges of the year has been staff shortages everyone has done an outstanding job of keeping the preschool open when there have been shortages. Staff have also been completing Parents evening phone calls when possible, to keep parents fully up to date with their child's progress.

It has been wonderful to be able to host a few more fundraisers this year, it has been fantastic to be able to engage with the community again. Unfortunately, the last fundraiser of the summer had to be postponed due to bad weather but we are really excited to be hosting this fundraiser on the 25th September, fingers crossed for good weather.

The Christmas table top sale raised along with the Christmas Bingo which also raised....., we hosted the Easter coffee morning which raised, the Easter bingo raised and we held a valentine's bingo and a summer Bingo which raised

We also had a member of the Public complete a Virtual walk which raised an amazing £75 for the preschool. A huge well done and thank you to Marie.

Angela started a Bag2school collection which was great success and raised £95 for the preschool. Such a fantastic idea.

I would Like to say a huge thank you to the fundraising committee and all who have helped us with events and helped us to continue to raise money for the Preschool throughout the year..

We do however have fairly low numbers of volunteers for the fundraising committee, as so many parents left this year as their children were moving on to school, without volunteers for our events they won't be possible. We are a charity and committee run Pre-school, our current members of the fundraising committee have been amazing and we cannot thank them enough for their ongoing support and we do receive a great amount of local support but we do

desperately need some new members to Continue to run these events, we are certainly not expecting parents to commit to every fundraiser but we do feel that parents should try to get involved if they can with some of the fundraisers. We hold these events so that we can raise funds for our children to have the best preschool experience we can give them.

Sadly we have had to say goodbye to Gemma Joslin this year but we hope she is doing well and wish her all the best for the future. Claire has stepped in to take over Gemma's role until the end of last term but has kindly agreed to work with us if we have staff shortages which is amazing to hear.

We have had a very steady year financially which has allowed us to offer the preschool staff 25 hours Minimum a month to hopefully help to combat staff shortages and allow the preschool the time they need deserve to be able to balance the workload. We have also made some changes to the opening and closing times for the preschool as the previous hours were losing money due to not as many parents taking up the sessions. The preschool now opens from 08:30 to 15:00. Due to increasing business costs, we have had to monitor our finances regularly, we are in a strong position and will continue to monitor preschool finances over the coming year to ensure we are a sustainable business. Sharon the treasurer has been keeping us up to date with the accounts.

Lastly,I would like to say thank you to the trustees, parents and Fundraising committee who have supported myself as chair but also for the ongoing support and dedication to the preschool.

I would also like to thank all the local people, organisations, and businesses for their continued support with donations to our fundraisers. we could not do it without your generosity, and of course a huge thank you to the staff, this year has been full of challenges, and you have all handled them with professionalism and dedication. We are incredibly lucky to have such an amazing team teaching our young children and I like most of the parents am so grateful for the fantastic start you give them.



Dunkeswell Pre-school AGM 20th September 2022

Playleaders report

Autumn term 2021

We started the term with 24 children on the books.

Rainy continuing her training as deputy and doing her level 3 training.

Angela started as a support worker and our new administrator.

We received a cheque from a former pupil Eloise Luscombe, who had done a half marathon over the summer holidays to raise money for the Pre-school raising £213 well done Eloise.

We had a staff meeting in September to go through the statutory framework for Early years foundation stage September 2021, Development matters, birth to three matters, under 5 magazine and nursery world.

We went through the new Prospectus that the trustees and Rainy and me compiled. We talked about supervisions and all though we may not get to do written ones.

We do supervisions all day every day, talking to each other, working the best way forward to any problem. I will comment or suggest things as we go along as always.

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We approached the Parish council about having a strip of land for an allotment, which they were happy to oblige and have supported us through this idea.

We did parents meetings over the phone in December, and we had a Christmas party with George the magician and Father Christmas attending.

Spring term 2022

We started the term with 29 children, this was a difficult term with every member of staff having covid in this term.

We did the best we could do, but sometimes we had to ask children to stay home to keep within the ratios.

In February Rainy completed two years of being Trainee Deputy and is continuing her level 3 training, Once Rainy has complied her level three we will amend all paperwork to Deputy.

We held a staff meeting to discuss children, concerns, and planning.

Gemma support worker, left to take over her Mum's job as her Mum retired.

We were waiting for the fence to be erected around the piece of land The parish council has given us for an allotment

Summer term 2022

We started the term with 32 children on the books.

Claire started as a temporary support just for a term as the child was going off to school in September.

I had some time off this term due to my mother being seriously ill, I am very gratefully to the trustees and my staff for pulling together and allowing me to take this time off so I could be with my mother.

The fence down the allotment has been erected so we spent time down the allotment with the children planting fruit, vegetables, and flowers.

And we were amazed at what we produced in such a brief time, peas, potatoes, courgettes, green peppers, beetroot, swedes, beautiful sunflowers, and we have sprouts and sweetcorn still to pick.

The community has really supported us in this project and have given us most of the seeds and plants we have grown, thank you to everybody.

We hosted a leavers party in the park and said goodbye to 8 children, we had a lovely day doing crafts, bubbles, music and eating.

Claire finished working with a support child but enjoyed it so much and she fitted in with us and was incredibly good with the child, we asked if she would like to stay on bank and she agreed and she is undertaking her level 2 which is brilliant new for the Pre-school.

I think the last two years has been incredible challenging due to covid and qualified staff shortages.

But I am optimistic about the future, we are incredibly lucky to have three, level 3 staff with over 60 years experiences between them and three new members who are committed to working in our charity run, community base Pre-school wanting the absolute best for our children and are willing to do the training to make sure are children have the best.

Angela has finished and received her level 2 certificate, well done to Angela for all her challenging work over the last year, learning two new jobs and doing her training, you have become a real asset to the Pre-school, and when you are ready, we would love you to do your level 3.

And Rainy has been trainee Deputy and doing her level 3 training for the last two years, she is just awaiting her certificate and she has finished.

Well done to Rainy it is an incredible achievement, training, studying, running the family home and help running her partner's business, but you have done it We are enormously proud of you, and we are lucky to have you as our Deputy, thank you and we look forward to working with for many years to come.

Thank-you to the trustees for all their incredible challenging work helping run the Pre-school and organise fundraising events. I am really hoping now that covid is calming down that more parents will come on the fundraising committee to help you.

Big thank-you to Julie and Christian Meads for allowing us to use the build rent free, this is a massive help, and we all appreciate it very much, without people like yourselves we would not have a pre-school.

Thank-you to our parish council and all our community for the continued support you all show us wither it be supporting our book stall or help run our book stall (especially Elaine from the charity run community hall) our produce stall, putting in our collecting tins around the village, giving raffle prizes and lots lots more.

We really do appreciate it and by continuing to all work together we can continue to run our charity run, community base pre-school.

THANK YOU TO YOU ALL

LOVE AND BEST WISHES

HELEN

DUNKESWELL PRE-SCHOOL CIO

England & Wales - Charity number 1179461

Accounts

Charity number: 1179461

DUNKESWELL PRE-SCHOOL CIO

ANNUAL REPORT AND RECEIPT AND PAYMENT ACCOUNTS

YEAR ENDED 31 JULY 2021



DUNKESWELL PRE-SCHOOL CIO

CONTENTS

	Page
Reference and administrative details	1
Trustees' report	2-3
Independent examiner's report	4-5
Receipt and payments	6-7
Statement of assets and liabilities	8

DUNKESWELL PRE-SCHOOL CIO

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE PERIOD ENDED 31 JULY 2021**

Trustees

Deborah Chappell, Chair (appointed 1 October 2020)
Sarah Luscombe
Sharon Collins (appointed 1 September 2020)
Hollie Doidge (resigned 1 October 2020)
Rosalie Palfrey (resigned 15 September 2020)

Charity registered number

1179461

Principal office

Dunkeswell Pre-School
Unit 6 Culme Way
Dunkeswell
Honiton
EX14 4JP

Accountants

Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE PERIOD ENDED 31 JULY 2021

The Trustees present their annual report together with the accounts of Dunkeswell Pre-School for the period ended 31 July 2021. The Trustees confirm that the annual report and accounts of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting Charities" issued in March 2005.

Structure, Governance & Management

Dunkeswell Pre-School is a charity pre-school governed by the PLA Constitution. All Trustees are voted on once a year at the Annual General Meeting by other committee members. If someone shows an interest in becoming a Trustee, they will work alongside a current Trustee for a period before fully taking over the role. The Trustees consider major risks by having a prospective which is updated as new legislation, rules and regulations come into place.

Objectives & Activities

The charity's objective is to enhance the development and education of children under statutory school ages in a parent-involving community-based group. The main activities undertaken by the charity for public benefit are to provide a safe, secure and stimulating environment and also to work within a framework to ensure equal opportunities for all children and families.

Reserves policy

The charity has estimated that in the event of a closure, the necessary redundancy and unavoidable running expenses would equate to approximately £40,000, which forms the Charity's reserves policy. As of 31 July 2021 the charity held total cash funds of £79,795, so has sufficient reserves to satisfy its ongoing obligations.

Achievements & Performance

The charity had an Ofsted inspection in October 2019 and were awarded a "good" rating.

Due to the ongoing global pandemic – The coronavirus has continued to changed a lot of things for us, all though we are starting to see a little more normality it has had a huge impact on the way the preschool is continuing to run. Adapting to a new normal. It has also had a huge impact on the type of fundraisers we have been able to hold in the last 12 months.. As the trustees are volunteers, we have continued to do our best to handle the pandemic the best we possibly could during such uncertain times and with the ever-changing government guidelines. We have continued to follow government guidelines to work safely to protect staff and children, along with all of the changes we introduced last year we are also now asking Staff to test regularly to ensure we are doing all we can to keep everyone safe.

Communication between the school and parents has been good with letters and emails and regular Tapestry updates. We are also hoping that if safe to do so we will be able to allow parents meetings again in the future to keep parents fully up to date with there child's progress. Unfortunately, we have not been able to hold many large fundraising events this year due to covid.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE PERIOD ENDED 31 JULY 2021

Achievements and performance continued

Autumn term 2020:

- We started the Autumn term with 31 children on the books our mini topic was All about me.
- We spend as much time as we could outside at the park, walking around the estate looking at numbers, letters, and nature.
- Rainy took a group of children to the football field to plant trees organised by the parish council.
- We had four staff hoping nobody was sick as we didn't have cover, luckily, we got through the term without anyone having covid.
- We advertised for a support worker with no luck.
- We had no nativity due to covid 19.
- We held a Covid safe Christmas Raffle and bake sale which raised £340 for both events.

Spring term 2021:

- Another lockdown and only half the group came back for the first half of term. Covid all around us but again we manage to avoid any cases at pre-school.
- Second half of term all children back and running as normal.
- Still no support worker, all staff muddled on and covered the one to one.
- We held a Easter raffle which raised £250. The book stall has continued to receive a great amount of support from the community, although unfortunately the money tin was stolen in April, even through this the preschool has received an overwhelming amount of support from the community with locals making donations as well as local businesses. We received an incredible £200 from Tesco's Honiton from their own book stall to show their support.

Summer term 2021:

- Very busy term we had 39 children on the books, still only four staff, but we did manage to get a support worker from the second half of the summer term.
- We spend most of the time learning outdoors, watching the frogspawn turn into frogs and the caterpillars turn into butterflies.
- We also had a visit from of Rainy's hand reared lambs which the children enjoyed.
- We did manage to have a leavers party in the park for the children going off to school.
- And again, we got through the term without any covid cases.

This school year has been the most challenging year we've known with only four staff and covid 19.

After a few cancellations due to bad weather we finally finished off the summer with the Doorstep car boot and the inflatable Fun day, these events were incredibly successful and we raised an amazing £1,400 for the preschool. We also received an amazing donation from Eloise Luscombe who ran a half marathon over the summer to raise funds for Dunkeswell preschool. She raised just over £250.

DUNKESWELL PRE-SCHOOL CIO

TRUSTEES' REPORT FOR THE PERIOD ENDED 31 JULY 2021

Achievements and performance continued

We would like to say a huge thank you to the fundraising committee and all who have helped us with events and helped us to continue to raise money for the Preschool through this challenging year. We do however have fairly low numbers of volunteers for the fundraising committee, without volunteers for our events they won't be possible. We are a charity and committee run Pre-school. Our current members of the fundraising committee have been amazing and we cannot thank them enough for their ongoing support and we do receive a great amount of local support but we do desperately need some new members to continue to run these events, we are certainly not expecting parents to commit to every fundraiser but we do feel that parents should try to get involved if they can with some of the fundraisers. We hold these events so that we can raise funds for our children to have the best preschool experience we can give them.

We have welcomed two new members to the team this year. Gemma Joslin as a support worker and Angela Keitch as a support worker/ administrator. We hope that you both are settling in to your new roles and wish you every success with the preschool.

Because covid has caused a huge amount of uncertainty over the last 18 months, we have had to monitor our finances much more regularly than normal. We are continuing to monitor our finances post closure from covid although as it stands we are in a fairly strong position. Sarah the treasurer has been amazing at keeping us up to date with the accounts. We are following government guidelines and changes as they are implementing them and we will continue to monitor and manage the finances throughout the coming year to the best of our ability.

Financial Review

The principle source of funds are government funding – 3 year old funding, 2 year old funding and 30 hour working parent funding. Parents of children who do not qualify for these funded hours or use more than their funded hours are invoiced at the end of each half term. We have three bank accounts: Current Account, Fundraising Account and Savings Account. Finances are reviewed by the Trustees to determine how much fundraising needs to be done and making sure the money is spent for the benefit of the current preschool children.

The report was approved by the Trustees on 16/02/2022 and signed on their behalf by:



Deborah Chappell
Chair of Trustees

DUNKESWELL PRE-SCHOOL

INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 31 JULY 2021

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF DUNKESWELL PRE-SCHOOL

I report on the accounts of the Trust for the period ended 31 July 2021 which are set out on pages 6 and 7.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

DUNKESWELL PRE-SCHOOL

**INDEPENDENT EXAMINER'S REPORT
FOR THE PERIOD ENDED 31 JULY 2021**

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matters have come to my attention:

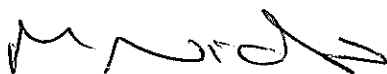
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Misty Nickells FCA
Griffin
Chartered Accountants
165 High Street
Honiton
EX14 1LQ

Dated: 22/02/22

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE PERIOD ENDED 31 JULY 2021**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Receipts				
Fundraising	1,565	-	1,565	5,939
Donations	2,631	-	2,631	2,128
Devon County Council PAYE	66,242	-	66,242	48,213
Interest	4	-	4	16
Fees from parents	15,369	-	15,369	15,486
Sweatshirts and T-shirts	93	-	93	37
TOTAL RECEIPTS	85,904	-	85,904	74,145
Payments				
Advertising	118	-	118	514
DBS checks	13	-	13	86
Computer Costs	1,107	-	1,107	1,995
Consumables	1,826	-	1,826	920
Equipment	463	-	463	1,249
Food	245	-	245	1,103
Gift	187	-	187	135
Insurances	315	-	315	214
Maintenance	259	-	259	4,162
General admin expenses	809	-	809	359
Ofsted Fee	35	-	35	85
Other Professional Services	689	-	689	1,060
Payroll Expenditures	853	-	853	838
Pension	1,710	-	1,710	1,780
Printing, Postage and Stationery	19	-	19	-
Raising funds	191	-	191	268
Rubbish collection	852	-	852	755
Carried forward	9,691	-	9,691	15,523

DUNKESWELL PRE-SCHOOL CIO

**RECEIPTS AND PAYMENTS
FOR THE PERIOD ENDED 31 JULY 2021**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Payments				
Brought forward	9,691	-	9,691	15,523
Staff training	-	-	-	170
Staff uniforms	350	-	350	318
Utilities	2,579	-	2,579	3,526
Wages and salaries	44,427	-	44,427	61,873
TOTAL PAYMENTS	57,047	-	57,047	81,410
SURPLUS/(DEFICIT)	28,857	-	28,857	(7,265)

DUNKESWELL PRE-SCHOOL CIO

**STATEMENT OF ASSETS AND LIABILITIES
FOR THE PERIOD ENDED 31 JULY 2021**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Cash funds				
Current Account	36,590	-	36,590	12,184
Fundraising Account	7,706	-	7,706	5,059
Savings Account	35,499	-	35,499	33,695
Cash Balance	-	-	-	-
TOTAL ASSETS	<u>79,795</u>	<u>-</u>	<u>79,795</u>	<u>50,938</u>

The accounts were approved by the Trustees on 16/02/2022 and signed on their behalf by:



**Deborah Chappell
Chair of Trustees**