

# NICOLAUS COPERNICUS PETERBOROUGH POLISH SCHOOL

England & Wales · Charity number 1179402

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2018-08-01

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St John Fisher Catholic High School  
Park Lane  
Peterborough  
PE1 5JN

**Phone** 07593356530

**Email** [info@peterboroughpolishschool.co.uk](mailto:info@peterboroughpolishschool.co.uk)

**Website** <http://www.peterboroughpolishschool.co.uk>

## Activities

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**Objects:** 1) TO ADVANCE EDUCATION (INCLUDING SOCIAL AND PHYSICAL TRAINING) OF PEOPLE UNDER THE AGE OF 25 YEARS IN SUCH WAYS AS THE CHARITY TRUSTEES SHALL THINK FIT.2) TO PROVIDE LEARNING OPPORTUNITIES FOR STUDENTS ATTENDING PPS VIA BOTH STRUCTURES ACTIVITIES AND AFTER SCHOOL CLUBS.3) TO WORK IN PARTNERSHIP WITH OTHER AGENCIES AND ORGANISATIONS WITH SIMILAR OBJECTIVES.

**Activities:** The Charity runs a Polish School which provides education in Polish language, traditions, history, geography and culture for four hours on a Saturday morning during term time.

## Classification

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- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training
- **Who:** Children/young People

## Geography

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- Cambridgeshire
- Lincolnshire
- Peterborough City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-08-31	£197,564	£169,872	-	-
2023-08-31	£186,056	£173,440	-	-
2022-08-31	£158,385	£150,259	-	-
2021-08-31	£129,760	£134,976	-	-
2020-08-31	£112,338	£113,031	-	-

## Trustees

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Name	Role	Appointed
Karol Piotrowski		2024-04-15
Magdalena Kaminska		2022-06-07
Natasza Zastawna		2023-04-22

**NICOLAUS COPERNICUS PETERBOROUGH POLISH SCHOOL**

England & Wales - Charity number 1179402

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2023 To 31<sup>st</sup> August 2024

Charity name: Nicolaus Copernicus Peterborough Polish School

Charity registration number: 1179402

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance education (including social and physical training) of people under the age of 25 years in such ways as the charity trustees shall think fit.</p> <p>To provide learning opportunities for students attending PPS via both structured activities and after school clubs</p> <p>To work in partnership with other agencies and organisations with similar objectives</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the course of this financial year, the following activities took place to fulfil the Charity's objectives:</p> <p><b>1. Advancement of Education:</b></p> <p>This is satisfied by the offering of weekly classes, during term time, in the Polish language to children and young adults ranging from 3-18 years. Please see below for more details.</p>

## **2. Providing learning activities via structured activities and after school clubs**

This objective is satisfied in the following ways:

### **(a) Weekly classes**

Children aged 3-11 primarily receive instruction in reading, writing and speaking Polish as well as music.

Children aged from 11-18 receive instruction in reading, writing and speaking Polish and also receive instruction in Polish geography and history as well as religious education.

The School regularly runs classes to prepare students for both GCSE and A' Level examinations in the Polish Language.

There is also one class teaching Polish as a second language.

### **(b) School assemblies**

All students are expected to attend school assemblies from time to time which take place at specific times of year such as Polish Independence Day and Christmas.

### **(c) After School Clubs**

During the school year the following after

school clubs took place:

- (i) Arts and crafts
- (ii) Football
- (iii) Dance group

These sessions take place each Saturday for one hour after the end of the normal school day and are well attended by students.

**(d) Children with special educational needs**

During the school year a total of 18 children with special educational needs received assistance.

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Of these, four children were assisted on a full-time basis by members of staff with one working entirely outside of the classroom. Seven children participated regularly in 1:1 learning on a part time basis. A further seven children were monitored by the teacher in charge of SEN – many of these children were previously receiving 1:1 teaching but were subsequently able to be incorporated into the classroom on a full-time basis.

The school received a grant in the sum of **£3,499.00** from the Cambridgeshire Community Foundation in August 2021 which was designated for use in special educational needs teaching. This was spent in the financial year 2023-24.

Part of the grant was used to purchase essential educational items to create a more welcoming environment for the

		<p>children.</p> <p><b>3. Working in partnership with other agencies</b></p> <p>This objective is satisfied in the following ways:</p> <p><b>(a) Relationship with other Polish Saturday Schools</b></p> <p>Once a year, students and employees of the School attend a festival organised at Laxton Hall in Northamptonshire. This festival, which showcases Polish culture and tradition, brings together representatives of many Polish Saturday Schools and each school is encouraged to participate in various competitions.</p> <p><b>(b) Building Bridges</b></p> <p>This local organisation sponsored events at our annual sports day.</p>
<p>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>	<p>Para 1.18</p>	<p>The trustees have had regard to the guidance issued by the Charity Commission on public benefit</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
		<p>The Charity does not make grants to other</p>

Policy on grant making	Para 1.38	bodies.
Policy on social investment including program related investment	Para 1.38	The Charity does not have a policy on social investment.
Contribution made by volunteers	Para 1.38	<p>The Charity actively encourages contributions from volunteers and during this financial year a total of <b>14 volunteers</b> contributed to the life of the School in the following capacities:</p> <ul style="list-style-type: none"> <li>● Fundraising</li> <li>● Classroom assistance</li> <li>● Marketing</li> <li>● Website management</li> <li>● Operation of Parent Community Café</li> </ul>
Other		

## Achievements and Performance

	SORP reference	
		<b>1. Education</b>

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>During the School year, which ran from 16th September 2023 to 06<sup>th</sup> July 2024, a total of <b>493</b> children and young people received regular education on a Saturday morning during term time.</p> <p>The School was open for face to face teaching for a total of 30 Saturdays so that each child and young person was able to access a total of 120 hours of education.</p> <p>Pupils ranged in age from 3-18 years and were taught in 24 classes by a total of 26 teachers supported by 16 teaching assistants.</p> <p>Pupils aged 3-11 were taught a curriculum based on speaking, reading and writing in Polish together with some additional music lessons.</p> <p>Pupils aged 11-18 were taught reading, writing and speaking in Polish as well as receiving lessons in Polish history and geography and religious education.</p> <p>18 students with special educational needs were taught by one teacher and four teaching assistants.</p> <p>One 'Polish as a second language' class was also taught.</p> <p>A total of 25 students were prepared for public examinations with the following results:</p> <p>GCSE – 25 students – grades ranged from 7-9</p>
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A level – 10 students – grades ranged from B to A\*

## **2. Assemblies**

The following assemblies took place during the course of the year:

- End of Year Assembly
- Independence Day
- National Education Day.

## **3. Classroom based activities**

- Grandparents' Day
- Independence Day
- Teddy Bear Day
- Easter

## **4. After School Clubs**

During the school year the following after school clubs took place:

- Arts and crafts
- Football

These sessions take place each Saturday for one hour after the end of the normal school day and are well attended by students.

## **5. Extra-curricular activities**

The following activities took place:

- 09<sup>th</sup> December – Christmas fair
  
- 18<sup>th</sup> May Sports Day / Open Day

## **6. Liaising with other organisations**

The School participated in the annual WOSP fundraising event in January 2024.

Parents, students and staff participated in the annual fun day held at Laxton Hall referred to above.

## **7. Parent Community Café**

The Parent Community Café operated

		<p>throughout the school year.</p> <p>During the course of the year the school received a grant in the sum of <b>£2000</b> towards the café's running costs from the Cambridgeshire Community Foundation</p> <p><b>8. Children's University</b></p> <p>The School continued to participate in this programme during this financial year.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives		

set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	During this financial year income exceeded expenditure in the sum of £27692
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity had a formal reserves policy in place during this financial year on the basis of a figure equivalent to three months' expenditure.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Charity's principal source of funding comes from the monthly fees paid by parents. In the financial year funding was obtained from the following sources:</p> <p>'Wspolnota Polska' organisation which operates under the auspices of the Polish Foreign Ministry - <b>£31838.20 (partly used for 2023/24)</b></p> <p>Cambridgeshire Community Fund - £2000 (spent in this financial year). These monies were designated to support the work of the Parent Community Café.</p> <p>The monies raised in this way have been</p>
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		<p>used to further the key objectives of the Charity by:</p> <ul style="list-style-type: none"> <li>● hiring suitable premises</li> <li>● providing a parent community café</li> <li>● employing staff</li> <li>● purchasing teaching materials and textbooks</li> </ul>
<p>Investment policy and objectives including any social investment policy adopted</p>	<p>Para 1.46</p>	<p>N/A</p>
<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>There are five main issues that we have identified and our approach to addressing them is set out below:</p> <p><b>(i) Compliance Issues</b></p> <p>As with any comparable organisation we have certain requirements in terms of putting policies and procedures in place. The most important of these are in respect of:</p> <ul style="list-style-type: none"> <li>● Safeguarding</li> <li>● Data protection</li> <li>● Equal opportunities</li> </ul> <p>These policies are reviewed on a regular basis and update training is delivered to staff at regular intervals.</p>

We also have a series of policies in place relating to employment matters.

**(ii) Communication Issues**

Given that we have nearly 500 students, who are taught via 25 classes, it is imperative that we communicate clearly with parents. This is done primarily using the Parentmail communication tool and via our school website and facebook page.

**(iii) Financial Issues**

In terms of finances, we have put in place a reserves policy and have reserved funds to cover unexpected expenses or shortfalls in income.

Parents pay a monthly fee to the school and this is collected via the School Money payment platform which allows us to manage this aspect of our finances more effectively.

**(iv) Legal Issues**

In terms of employment considerations, each role has a detailed job description and employees benefit from a contract of employment that provides the usual protections. With the exception of our supply teachers, we do not use zero hours contracts.

We also have an annual contract for hire in place with the school on whose premises we operate.

		<p><b>(v) Governance Issues</b></p> <p>The school employs a Headteacher and Deputy Headteacher on a part time basis and they are responsible for day-to-day management issues. The trustees meet formally with the HT and DHT not less than six times a year and are regular visitors to the school on Saturday mornings. Each trustee also has certain specific responsibilities depending on their role.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution, approved at an AGM on 9 <sup>th</sup> June 2018.
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members at the AGM for a period of two years  Appointed by trustees on a co-opted basis – maximum term two years

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Charity runs a Polish Saturday School (the School') which provides education in Polish language, traditions, history, geography and culture for four hours on a Saturday morning during term time. The School began in 1951 and was recognised as a charity by HMRC on 15 <sup>th</sup> July 2015 and converted to CIO status with effect from 1 <sup>st</sup> September 2019. Teaching takes place on the premises of the St. John Fisher School secondary school in Peterborough which are hired for these purposes.

		<p>The total number of students for the financial year 23/24 was 493 making the School the largest Polish Saturday School in the United Kingdom outside of London. Students attending the School are almost entirely of Polish heritage and are resident in the greater Peterborough area although some students do come from further afield.</p> <p>Day to day management of the Charity is delegated by the Trustees to the School's Management Team which consists of a part time Head Teacher, and Deputy Head Teacher. The Trustees meet with the School Management Team not less than six times a year to ensure that the School is being run in accordance with the objects set out in the Charity's constitution. The Trustees also regularly visit the School during its hours of operation to liaise with the School Management Team and other members of staff as appropriate.</p> <p>The Trustees, together with the School Management Team, have put in place appropriate policies in those areas of greatest risk for the Charity, namely Safeguarding, Health and Safety and Data Protection. Training in respect of these areas is also provided on a regular basis.</p>
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Nicolaus Copernicus Peterborough Polish School
Other name the charity uses	Peterborough Polish School
Registered charity number	1179402
Charity's principal address	c/o St. John Fisher Catholic High School Park Lane Peterborough PE1 5JN

**Names of the charity trustees who manage the charity**

		<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
	1	Natasza Zastawna	Chair		AGM / Other trustees via co-option
	2	Magdalena Kamila Kaminska	Secretary		AGM / Other trustees via co-option
	3	Karol Piotrowski	Trustee		AGM / Other trustees via co-option

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	<b>Name of chief executive or names of senior staff members (Optional information)</b>		
	Magdalena Sobkowicz – Headteacher		

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

### Other optional information



# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Zastawna</i>	<i>Kaminska</i>
Full name(	Natasza Zastawna	Magdalena Kamila Kaminska
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	6/3/2025	



## Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2023	To	Period end date 30/08/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
School fees 1.2,10	141,957	-	-	141,957	138,026
After School Clubs 5,6,7,16	7,890	-	-	7,890	4,480
Grant Wspolnota Polska, Café, KM 15.19		31,838	-	31,838	13,193
Cambridge Special Education 13		3,499	-	3,499	13,996
Books Exams 3,4,8	7,550	-	-	7,550	9,063
Fundraising 17,	4,230	-	-	4,230	4,147
Advertising8	500	-	-	500	3,052
Bank Interests 18	100	-	-	100	100
<b>Sub total (Gross income for AR)</b>	<b>162,227</b>	<b>35,337</b>	<b>-</b>	<b>197,564</b>	<b>186,057</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>162,227</b>	<b>35,337</b>	<b>-</b>	<b>197,564</b>	<b>186,057</b>
<b>A3 Payments</b>					
Wages1, 2, 33	92,032	18,339	-	110,370	107,221
Wages SEN 1	-	3,499	-	3,499	3,499
Rent 3	15,766	8,000	-	23,766	26,911
Office & Admin costs/ teaching materia	13,186	-	-	13,186	13,303
Training & development/exams 17, 15	1,519	-	-	1,519	1,390
Insurance/ fee licences/DBS 7,10, 18	10,079	-	-	10,079	6,184
Awards/ after school clubs 28, 19,23,	3,705	-	-	3,705	2,444
Grant Wspolnota Polska/SEN 31,25,24	535	-	-	535	9,267
Cost of Events/ café 22,26	1,344	1,870	-	3,214	3,222
<b>Sub total</b>	<b>138,165</b>	<b>31,707</b>	<b>-</b>	<b>169,872</b>	<b>173,441</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>138,165</b>	<b>31,707</b>	<b>-</b>	<b>169,872</b>	<b>173,441</b>
<b>Net of receipts/(payments)</b>	<b>24,062</b>	<b>3,630</b>	<b>-</b>	<b>27,692</b>	<b>12,616</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>69,325</b>	<b>10,588</b>	<b>-</b>	<b>79,913</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>93,387</b>	<b>14,218</b>	<b>-</b>	<b>107,605</b>	<b>12,616</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		93,387	14,218	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>93,387</b>	<b>14,218</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	<b>Signature</b>	<b>Print Name</b>	<b>Date of approval</b>	
CCXX R2 accounts (SS)	2		13/06/2025	



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Nicolaus Copernicus Peterborough Polish School

**On accounts for the year  
ended**

31/08/2024	<b>Charity no (if any)</b>	1179402
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**Set out on pages**

Attached CC16a  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**  **Date:** 10/06/2025

**Name:** Joanna Fox ACMA

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Institute of Management Accountants

**Address:**

Unit B Greenhill House, Thorpe Road  
Peterborough PE3 6RU

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

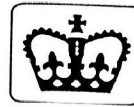
**NICOLAUS COPERNICUS PETERBOROUGH POLISH SCHOOL**

England & Wales - Charity number 1179402

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2022 To 31<sup>st</sup> August 2023

Charity name: Nicolaus Copernicus Peterborough Polish School

Charity registration number: 1179402

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance education (including social and physical training) of people under the age of 25 years in such ways as the charity trustees shall think fit.</p> <p>To provide learning opportunities for students attending PPS via both structured activities and after school clubs</p> <p>To work in partnership with other agencies and organisations with similar objectives</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the course of this financial year, the following activities took place to fulfil the Charity's objectives:</p> <p><b>1. Advancement of Education:</b></p> <p>This is satisfied by the offering of weekly classes, during term time, in the Polish language to children and young adults ranging from 3-18 years. Please see below for more details.</p> <p><b>2. Providing learning activities via structured activities and after school clubs</b></p> <p>This objective is satisfied in the following ways:</p> <p><b>(a) Weekly classes</b></p> <p>Children aged 3-11 primarily receive instruction in reading, writing and speaking Polish as well as music.</p> <p>Children aged from 11-18 receive instruction in reading, writing and speaking</p>

Polish and also receive instruction in Polish geography and history as well as religious education.

The School regularly runs classes to prepare students for both GCSE and A' Level examinations in the Polish Language.

There is also one class teaching Polish as a second language.

**(b) School assemblies**

All students are expected to attend school assemblies from time to time which take place at specific times of year such as Polish Independence Day and Christmas.

**(c) After School Clubs**

During the school year the following after school clubs took place:

- (i) Arts and crafts 71 children
- (ii) Drama club 8

These sessions take place each Saturday for one hour after the end of the normal school day and are well attended by students.

**(d) Children with special educational needs**

During the school year a total of 18 children with special educational needs received assistance.

Of these, four children were assisted on a full-time basis by members of staff with one working entirely outside of the classroom. Seven children participated regularly in 1:1 learning on a part time basis. A further seven children were monitored by the teacher in charge of SEN – many of these children were previously receiving 1:1 teaching but were subsequently able to be incorporated into the classroom on a full-time basis.

The school received a grant in the sum of £6,998.00 from the Cambridgeshire Community Foundation in August 2022 which was designated for use in special educational needs teaching. This was spent in the financial year 2022-23.

Part of the grant was used to purchase essential educational items to create a

		<p>more welcoming environment for the children.</p> <p><b>3. Working in partnership with other agencies</b></p> <p>This objective is satisfied in the following ways:</p> <p><b>(a) Relationship with other Polish Saturday Schools</b></p> <p>Once a year, students and employees of the School attend a festival organised at Laxton Hall in Northamptonshire. This festival, which showcases Polish culture and tradition, brings together representatives of many Polish Saturday Schools and each school is encouraged to participate in various competitions.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not make grants to other bodies.
Policy on social investment including program related investment	Para 1.38	The Charity does not have a policy on social investment.
Contribution made by volunteers	Para 1.38	<p>The Charity actively encourages contributions from volunteers and during this financial year a total of 15 volunteers contributed to the life of the School in the following capacities:</p> <ul style="list-style-type: none"> <li>● Office administration</li> <li>● Fundraising</li> <li>● Classroom assistance</li> <li>● Marketing</li> <li>● Website management</li> <li>● Operation of Parent Community Café</li> </ul>

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>1. Education</b></p> <p>During the School year, which ran from 03rd September 2022 to 1<sup>st</sup> July 2023, a total of 503 children and young people received regular education on a Saturday morning during term time.</p> <p>The School was open for face to face teaching for a total of 30 Saturdays so that each child and young person was able to access a total of 120 hours of education.</p> <p>Pupils ranged in age from 3-18 years and were taught in 26 classes by a total of 29 teachers supported by 17 teaching assistants.</p> <p>Pupils aged 3-11 were taught a curriculum based on speaking, reading and writing in Polish together with some additional music lessons.</p> <p>Pupils aged 11-18 were taught reading, writing and speaking in Polish as well as receiving lessons in Polish history and geography and religious education.</p> <p>18 students with special educational needs were taught by one teacher and four teaching assistants.</p> <p>One 'Polish as a second language' class was also taught.</p> <p>A total of 31 students were prepared for public examinations with the following results:</p> <p>GCSE – 24 students – grades ranged from 7-9</p> <p>A level –7 students – grades ranged from B to A*</p> <p><b>2. Assemblies</b></p> <p>The following assemblies took place during the course of the year:</p> <ul style="list-style-type: none"> <li>● End of Year Assembly</li> </ul>

### **3. Classroom based activities**

#### **Geography presentation**

GCSE students produced displays demonstrating different aspects of Polish life.

#### **The Adventures of Tom Sawyer**

Two classes took part in activities based on the well-known novel. – December 2022

#### **International Theatre Day**

Four classes took part in activities relating to the theme 'Be the best you can' – 27<sup>th</sup> March 2022

### **4. After School Clubs**

During the school year the following after school clubs took place:

- Arts and crafts 71
- Dance group 8

These sessions take place each Saturday for one hour after the end of the normal school day and are well attended by students.

### **5. Extra-curricular activities**

The following activities took place:

- 11<sup>th</sup> December – Christmas fete
- 12<sup>th</sup> June Sports Day / Open Day

### **6. Liaising with other organisations**

The School participated in the annual WOSP fundraising event in January 2023 £687.23

Parents, students and staff participated in the annual fun day held at Laxton Hall referred to above.

### **7. Parent Community Café**

The Parent Community Café operated throughout the school year. The café continued to serve both parents and staff a

		<p>selection of food and beverages free of charge.</p> <p>During the course of the year the school received a grant in the sum of £2,500 towards the café's running costs from the Cambridgeshire Community Foundation and the private donation £1000</p> <p><b>8. Children's University</b></p> <p>The School continued to participate in this programme during this financial year.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	During this financial year income exceeded expenditure in the sum of £9479
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity had a formal reserves policy in place during this financial year on the basis of a figure equivalent to three months' expenditure.
Amount of reserves held	Para 1.22	At the end of this financial year the Charity had unrestricted reserved funds in the sum of £35,000.00.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Charity's principal source of funding comes from the monthly fees paid by parents. In the financial year funding was obtained from the following sources:</p> <p>'Wspolnota Polska' organisation which operates under the auspices of the Polish Foreign Ministry - £13193</p> <p>Cambridgeshire Community Fund - £2,500 (spent in this financial year). These monies were designated to support the work of the Parent Community Café.</p> <p>The monies raised in this way have been used to further the key objectives of the Charity by:</p> <ul style="list-style-type: none"> <li>● hiring suitable premises</li> <li>● providing a parent community café</li> <li>● employing staff</li> <li>● purchasing teaching materials and textbooks</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A

A description of the principal risks facing the charity

Para 1.46

There are five main issues that we have identified and our approach to addressing them is set out below:

**(i) Compliance Issues**

As with any comparable organisation we have certain requirements in terms of putting policies and procedures in place. The most important of these are in respect of:

- Safeguarding
- Data protection
- Equal opportunities

These policies are reviewed on a regular basis and update training is delivered to staff at regular intervals.

We also have a series of policies in place relating to employment matters.

**(ii) Communication Issues**

Given that we have nearly 500 students, who are taught via 24 classes, it is imperative that we communicate clearly with parents. This is done primarily using the Parentmail communication tool and via our school website and facebook page.

**(iii) Financial Issues**

In terms of finances, we have put in place a reserves policy and have reserved funds to cover unexpected expenses or shortfalls in income.

Parents pay a monthly fee to the school and this is collected via the School Money payment platform which allows us to manage this aspect of our finances more effectively.

**(iv) Legal Issues**

In terms of employment considerations, each role has a detailed job description and employees benefit from a contract of employment that provides the usual protections. With the exception of our supply teachers, we do not use zero hours contracts.

We also have an annual contract for hire in place with the school on whose premises we operate.

		<p><b>(v) Governance Issues</b></p> <p>The school employs a Headteacher and Deputy Headteacher on a part time basis and they are responsible for day-to-day management issues. The trustees meet formally with the HT and DHT not less than six times a year and are regular visitors to the school on Saturday mornings. Each trustee also has certain specific responsibilities depending on their role.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution, approved at an AGM on 18th June 2024.
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members at the AGM for a period of two years  Appointed by trustees on a co-opted basis – maximum term two years

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Charity runs a Polish Saturday School (the School') which provides education in Polish language, traditions, history, geography and culture for four hours on a Saturday morning during term time. The School began in 1951 and was recognised as a charity by HMRC on 15<sup>th</sup> July 2015 and converted to CIO status with effect from 1<sup>st</sup> September 2019. Teaching takes place on the premises of the St. John Fisher School secondary school in Peterborough which are hired for these purposes.</p> <p>The total number of students for the financial year 22/23 was 503 making the School the largest Polish Saturday School in the United Kingdom outside of London. Students attending the School are almost entirely of Polish heritage and are resident in the greater Peterborough area although some students do come from further afield.</p> <p>Day to day management of the Charity is delegated by the Trustees to the School's Management Team which consists of a part time Head Teacher, and Deputy Head Teacher. The Trustees meet with the School Management Team not less than six times a year to ensure that the School is being run in accordance with the objects</p>

		<p>set out in the Charity's constitution. The Trustees also regularly visit the School during its hours of operation to liaise with the School Management Team and other members of staff as appropriate.</p> <p>The Trustees, together with the School Management Team, have put in place appropriate policies in those areas of greatest risk for the Charity, namely Safeguarding, Health and Safety and Data Protection. Training in respect of these areas is also provided on a regular basis.</p>
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Nicolaus Copemicus Peterborough Polish School
Other name the charity uses	Peterborough Polish School
Registered charity number	1179402
Charity's principal address	c/o St. John Fisher Catholic High School Park Lane Peterborough PE1 5JN

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Magdalena Kaliszewska -Kolek	Chair	010622-310823	AGM / Other trustees via co-option
2	Magdalena Kaminska	Secretary	070622 -310823	AGM / Other trustees via co-option
3	Wojciech Kuszyk	Trustee	010922-04032023	AGM / Other trustees via co-option

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

	Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Magdalena Sobkowicz - Headteacher
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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

**Other optional information**

# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees


Signature(s) Natasza Zastawna Magdalena Kaminska

Full name(s) Natasza Zastawna Magdalena Kaminska

Position (eg Secretary, Chair, etc) Chair Secretary

Date 20062024



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Nicolaus Copernicus Peterborough Polish School

On accounts for the year  
ended

31/08/2023

Charity no  
(if any)

1179402

Set out on pages

Attached CC16a

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Joanna Fox*

Date:

13/06/2024

Name:

Joanna Fox ACMA

Relevant professional  
qualification(s) or body  
(if any):

Chartered Institute of Management Accountants

Address:

Unit B Greenhill House, Thorpe Road

Peterborough PE3 6RU

[Redacted]

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Large empty box for disclosure details]



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Nicolaus Copernicus Deftonborough Polish School

No 119402

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2022	To	Period end date 31/08/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
School fees	138,026	-	-	138,026	125,101
After School Clubs	4,480	-	-	4,480	5,450
Grant Wspolnota Polska, Cafe, KM	-	13,193	-	13,193	13,838
Cambridge Special Education	-	13,996	-	13,996	2,500
Books Exams	9,063	-	-	9,063	7,323
Fundraising	4,147	-	-	4,147	2,056
Advertising	3,052	-	-	3,052	2,016
Bank Interests	100	-	-	100	100
<b>Sub total (Gross income for AR)</b>	<b>158,867</b>	<b>27,189</b>	<b>-</b>	<b>186,056</b>	<b>158,384</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>158,867</b>	<b>27,189</b>	<b>-</b>	<b>186,056</b>	<b>158,384</b>
<b>A3 Payments</b>					
Wages	103,788	3,433	-	107,221	99,248
Wages SEN	-	3,499	-	3,499	2,449
Rent	16,839	10,072	-	26,911	22,105
Office & Admin costs/ teaching material	13,303	-	-	13,303	8,192
Training & development/exams	1,390	-	-	1,390	3,236
Insurance/ fee licences/DBS	6,184	-	-	6,184	5,962
Awards/ after school clubs	2,444	-	-	2,444	2,252
Grant Wspolnota Polska/SEN	-	9,267	-	9,267	3,095
Cost of Events/ cafe	1,194	2,028	-	3,222	3,720
<b>Sub total</b>	<b>145,143</b>	<b>28,298</b>	<b>-</b>	<b>173,440</b>	<b>150,259</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>145,143</b>	<b>28,298</b>	<b>-</b>	<b>173,440</b>	<b>150,259</b>
<b>Net of receipts/(payments)</b>	<b>13,725</b>	<b>- 1,109</b>	<b>-</b>	<b>12,616</b>	<b>8,125</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>55,600</b>	<b>10,588</b>	<b>-</b>	<b>66,188</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>69,325</b>	<b>9,479</b>	<b>-</b>	<b>78,804</b>	<b>8,125</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		69,325	9,479	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	69,325	9,479	-

(agree balances with receipts and payments account(s))

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**NICOLAUS COPERNICUS PETERBOROUGH POLISH SCHOOL**

England & Wales - Charity number 1179402

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# Accounts

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2021 To 31<sup>st</sup> August 2022

Charity name: Nicolaus Copernicus Peterborough Polish School

Charity registration number: 1179402

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance education (including social and physical training) of people under the age of 25 years in such ways as the charity trustees shall think fit.</p> <p>To provide learning opportunities for students attending PPS via both structured activities and after school clubs</p> <p>To work in partnership with other agencies and organisations with similar objectives</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the course of this financial year, the following activities took place to fulfil the Charity's objectives:</p> <p><b>1. Advancement of Education:</b></p> <p>This is satisfied by the offering of weekly classes, during term time, in the Polish language to children and young adults ranging from 3-18 years. Please see below for more details.</p> <p><b>2. Providing learning activities via structured activities and after school clubs</b></p> <p>This objective is satisfied in the following ways:</p> <p><b>(a) Weekly classes</b></p> <p>Children aged 3-11 primarily receive instruction in reading, writing and speaking Polish as well as music.</p> <p>Children aged from 11-18 receive instruction in reading, writing and speaking</p>

	<p>Polish and also receive instruction in Polish geography and history as well as religious education.</p> <p>The School regularly runs classes to prepare students for both GCSE and A' Level examinations in the Polish Language.</p> <p>There is also one class teaching Polish as a second language.</p> <p><b>(b) School assemblies</b></p> <p>All students are expected to attend school assemblies from time to time which take place at specific times of year such as Polish Independence Day and Christmas.</p> <p><b>(c) After School Clubs</b></p> <p>During the school year the following after school clubs took place:</p> <ul style="list-style-type: none"><li>(i) Arts and crafts</li><li>(ii) Football</li><li>(iii) Dance group</li></ul> <p>These sessions take place each Saturday for one hour after the end of the normal school day and are well attended by students.</p> <p><b>(d) Children with special educational needs</b></p> <p>During the school year a total of 18 children with special educational needs received assistance.</p> <p>Of these, four children were assisted on a full-time basis by members of staff with one working entirely outside of the classroom. Seven children participated regularly in 1:1 learning on a part time basis. A further seven children were monitored by the teacher in charge of SEN – many of these children were previously receiving 1:1 teaching but were subsequently able to be incorporated into the classroom on a full-time basis.</p> <p>The school received a grant in the sum of £3,499.00 from the Cambridgeshire Community Foundation in August 2021 which was designated for use in special educational needs teaching. This was spent in the financial year 2021-22.</p> <p>Part of the grant was used to purchase essential educational items to create a</p>
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		<p>more welcoming environment for the children.</p> <p><b>3. Working in partnership with other agencies</b></p> <p>This objective is satisfied in the following ways:</p> <p><b>(a) Relationship with other Polish Saturday Schools</b></p> <p>Once a year, students and employees of the School attend a festival organised at Laxton Hall in Northamptonshire. This festival, which showcases Polish culture and tradition, brings together representatives of many Polish Saturday Schools and each school is encouraged to participate in various competitions.</p> <p><b>(b) Building Bridges</b></p> <p>This local organisation sponsored events at our annual sports day.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not make grants to other bodies.
Policy on social investment including program related investment	Para 1.38	The Charity does not have a policy on social investment.
Contribution made by volunteers	Para 1.38	<p>The Charity actively encourages contributions from volunteers and during this financial year a total of 12 volunteers contributed to the life of the School in the following capacities:</p> <ul style="list-style-type: none"> <li>• Office administration</li> <li>• Fundraising</li> <li>• Classroom assistance</li> </ul>

		<ul style="list-style-type: none"> <li>• Marketing</li> <li>• Website management</li> <li>• Operation of Parent Community Café</li> </ul>
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	Para 1.20	<p><b>1. Education</b></p> <p>During the School year, which ran from 11th September 2021 to 2<sup>nd</sup> July 2022, a total of 495 children and young people received regular education on a Saturday morning during term time.</p> <p>The School was open for face to face teaching for a total of 30 Saturdays so that each child and young person was able to access a total of 120 hours of education.</p> <p>Pupils ranged in age from 3-18 years and were taught in 24 classes by a total of 26 teachers supported by 16 teaching assistants.</p> <p>Pupils aged 3-11 were taught a curriculum based on speaking, reading and writing in Polish together with some additional music lessons.</p> <p>Pupils aged 11-18 were taught reading, writing and speaking in Polish as well as receiving lessons in Polish history and geography and religious education.</p> <p>18 students with special educational needs were taught by one teacher and four teaching assistants.</p> <p>One 'Polish as a second language' class was also taught.</p> <p>A total of 20 students were prepared for public examinations with the following results:</p> <p>GCSE – 12 students – grades ranged from 7-9</p> <p>A level – 8 students – grades ranged from B to A*</p>

		<p><b>2. Assemblies</b></p> <p>The following assemblies took place during the course of the year:</p> <ul style="list-style-type: none"><li>• Recital competition</li><li>• End of Year Assembly</li></ul> <p><b>3. Classroom based activities</b></p> <p><b>Geography presentation</b></p> <p>GCSE students produced displays demonstrating different aspects of Polish life.</p> <p><b>The Adventures of Tom Sawyer</b></p> <p>Two classes took part in activities based on the well-known novel. – December 2021</p> <p><b>International Theatre Day</b></p> <p>Four classes took part in activities relating to the theme 'Be the best you can' – 27<sup>th</sup> March 2022</p> <p><b>4. After School Clubs</b></p> <p>During the school year the following after school clubs took place:</p> <ul style="list-style-type: none"><li>• Arts and crafts</li><li>• Football</li><li>• Dance group</li></ul> <p>These sessions take place each Saturday for one hour after the end of the normal school day and are well attended by students.</p> <p><b>5. Extra-curricular activities</b></p> <p>The following activities took place:</p> <ul style="list-style-type: none"><li>• 11<sup>th</sup> December – Christmas fete</li><li>• 12<sup>th</sup> March – Collection for Ukraine</li><li>• 12<sup>th</sup> June Sports Day / Open Day</li></ul>
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		<p><b>6. Liaising with other organisations</b></p> <p>The School participated in the annual WOSP fundraising event in January 2022.</p> <p>The local organisation 'Building Bridges' sponsored activities at the annual sports day.</p> <p>Parents, students and staff participated in the annual fun day held at Laxton Hall referred to above.</p> <p><b>7. Parent Community Café</b></p> <p>The Parent Community Café operated throughout the school year albeit with a reduced capacity of 20 people at any one time due to ongoing Covid related restrictions. The café continued to serve both parents and staff a selection of food and beverages free of charge.</p> <p>During the course of the year the school received a grant in the sum of £2,500 towards the café's running costs from the Cambridgeshire Community Foundation</p> <p><b>8. Children's University</b></p> <p>The School continued to participate in this programme during this financial year.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	During this financial year income exceeded expenditure in the sum of £8,126.00
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity had a formal reserves policy in place during this financial year on the basis of a figure equivalent to three months' expenditure.
Amount of reserves held	Para 1.22	At the end of this financial year the Charity had unrestricted reserved funds in the sum of £35,000.00.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Charity's principal source of funding comes from the monthly fees paid by parents. In the financial year funding was obtained from the following sources:</p> <p>'Wspolnota Polska' organisation which operates under the auspices of the Polish Foreign Ministry - £13,838.00 (all spent in this financial year)</p> <p>Cambridgeshire Community Fund - £2,500 (spent in this financial year). These monies were designated to support the work of the Parent Community Café.</p> <p>The monies raised in this way have been used to further the key objectives of the Charity by:</p> <ul style="list-style-type: none"> <li>• hiring suitable premises</li> <li>• providing a parent community café</li> <li>• employing staff</li> <li>• purchasing teaching materials and textbooks</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A

<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>There are five main issues that we have identified and our approach to addressing them is set out below:</p> <p><b>(i) Compliance Issues</b></p> <p>As with any comparable organisation we have certain requirements in terms of putting policies and procedures in place. The most important of these are in respect of:</p> <ul style="list-style-type: none"> <li>• Safeguarding</li> <li>• Data protection</li> <li>• Equal opportunities</li> </ul> <p>These policies are reviewed on a regular basis and update training is delivered to staff at regular intervals.</p> <p>We also have a series of policies in place relating to employment matters.</p> <p><b>(ii) Communication Issues</b></p> <p>Given that we have nearly 500 students, who are taught via 24 classes, it is imperative that we communicate clearly with parents. This is done primarily using the Parentmail communication tool and via our school website and facebook page.</p> <p><b>(iii) Financial Issues</b></p> <p>In terms of finances, we have put in place a reserves policy and have reserved funds to cover unexpected expenses or shortfalls in income.</p> <p>Parents pay a monthly fee to the school and this is collected via the School Money payment platform which allows us to manage this aspect of our finances more effectively.</p> <p><b>(iv) Legal Issues</b></p> <p>In terms of employment considerations, each role has a detailed job description and employees benefit from a contract of employment that provides the usual protections. With the exception of our supply teachers, we do not use zero hours contracts.</p> <p>We also have an annual contract for hire in place with the school on whose premises we operate.</p>
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		<b>(v) Governance Issues</b>  The school employs a Headteacher and Deputy Headteacher on a part time basis and they are responsible for day-to-day management issues. The trustees meet formally with the HT and DHT not less than six times a year and are regular visitors to the school on Saturday mornings. Each trustee also has certain specific responsibilities depending on their role.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution, approved at an AGM on 9 <sup>th</sup> June 2018.
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members at the AGM for a period of two years  Appointed by trustees on a co-opted basis – maximum term two years

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Charity runs a Polish Saturday School (the School') which provides education in Polish language, traditions, history, geography and culture for four hours on a Saturday morning during term time. The School began in 1951 and was recognised as a charity by HMRC on 15<sup>th</sup> July 2015 and converted to CIO status with effect from 1<sup>st</sup> September 2019. Teaching takes place on the premises of the St. John Fisher School secondary school in Peterborough which are hired for these purposes.</p> <p>The total number of students for the financial year 21/22 was 495 making the School the largest Polish Saturday School in the United Kingdom outside of London. Students attending the School are almost entirely of Polish heritage and are resident in the greater Peterborough area although some students do come from further afield.</p> <p>Day to day management of the Charity is delegated by the Trustees to the School's Management Team which consists of a part time Head Teacher, and Deputy Head Teacher. The Trustees meet with the School Management Team not less than six times a year to ensure that the School is being run in accordance with the objects</p>

		<p>set out in the Charity's constitution. The Trustees also regularly visit the School during its hours of operation to liaise with the School Management Team and other members of staff as appropriate.</p> <p>The Trustees, together with the School Management Team, have put in place appropriate policies in those areas of greatest risk for the Charity, namely Safeguarding, Health and Safety and Data Protection. Training in respect of these areas is also provided on a regular basis.</p>
Relationship with any related parties	Para 1.51	
Other		

#### Reference and Administrative details

Charity name	Nicolaus Copernicus Peterborough Polish School
Other name the charity uses	Peterborough Polish School
Registered charity number	1179402
Charity's principal address	c/o St. John Fisher Catholic High School Park Lane Peterborough PE1 5JN

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Magdalena Kaliszkowska-Kolek	Chair		AGM / Other trustees via co-option
2	Keith Markham	Secretary	010921 - 210522	AGM / Other trustees via co-option
3	Wojciech Kuszyk	Trustee		AGM / Other trustees via co-option
	Magdalena Kaminska	Trustee	070622 - 310822	AGM / Other trustees via co-option

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

#### Additional information (optional)

##### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

##### Name of chief executive or names of senior staff members (Optional information)

Magdalena Sobkowicz - Headteacher

#### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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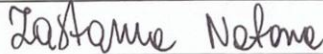
#### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Magdalena Kaliszkowska-Kolek	Natasza Zastawna
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	08/06/23	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Nicolaus Copernicus Peterborough Polish School

No 1179402

## Receipts and payments accounts

CC16a

For the period from	Period 01/09/2021	To	Period and date 31/08/2022
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
School fees	125,101	-	-	125,101	108,418
After School Clubs	5,450	-	-	5,450	-
Grant Wspolnota Polska	-	13,838	-	13,838	3,100
Cambridge Community Foundation	-	2,500	-	2,500	3,499
JSR Payments	-	209	-	209	11,447
Books	4,829	-	-	4,829	-
Exams	2,285	-	-	2,285	-
Fundraising	2,056	-	-	2,056	325
Advertising	2,016	-	-	2,016	971
Bank interest	100	-	-	100	-
Peterborough City Council	-	-	-	-	2,000
<b>Sub total (Gross income for AR)</b>	<b>141,837</b>	<b>16,548</b>	<b>-</b>	<b>158,385</b>	<b>129,760</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>141,837</b>	<b>16,548</b>	<b>-</b>	<b>158,385</b>	<b>129,760</b>
<b>A3 Payments</b>					
Wages	95,589	3,659	-	99,248	96,830
Wages SEN	-	2,449	-	2,449	-
Rent	19,026	3,080	-	22,106	17,590
Office & Administration Cost	5,241	-	-	5,241	2,160
DBS	76	-	-	76	2,313
Insurance/ fee licences	5,886	-	-	5,886	1,109
Awards	2,252	-	-	2,252	4,902
Cambridge Community Fund	-	1,095	-	1,095	7,118
Training and development	94	2,015	-	2,109	-
Teaching materials	1,031	960	-	1,991	1,264
Exams	991	-	-	991	-
Grant Wspolnota Polska	1,756	1,339	-	3,095	-
Cost of Events	3,720	-	-	3,720	1,690
<b>Sub total</b>	<b>135,662</b>	<b>14,597</b>	<b>-</b>	<b>150,259</b>	<b>134,976</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>135,662</b>	<b>14,597</b>	<b>-</b>	<b>150,259</b>	<b>134,976</b>
<b>Net of receipts/(payments)</b>	<b>6,175</b>	<b>1,951</b>	<b>-</b>	<b>8,125</b>	<b>5,218</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>51,481</b>	<b>6,581</b>	<b>-</b>	<b>58,062</b>	<b>695</b>
<b>Cash funds this year end</b>	<b>57,656</b>	<b>8,532</b>	<b>-</b>	<b>66,187</b>	<b>5,911</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		54,640	10,588	-
		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>		57,656	8,532

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MAGDALENA KAUSZKOWICZ KOLEK	08/06/23
Natasza Zastawa	NATASZA ZASTAWA	08/06/23



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Nicolaus Copernicus Peterborough Polish School

**On accounts for the year  
ended**

31/08/2022	<b>Charity no (if any)</b>	1179402
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**Set out on pages**

Attached CC16a  
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Joanna Fox*

**Date:**

30/05/2023

**Name:**

Joanna Fox ACMA

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Institute of Management Accountants

**Address:**

Unit B Greenhill House, Thorpe Road

Peterborough PE3 6RU

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**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Large empty rectangular box for disclosure details]

**NICOLAUS COPERNICUS PETERBOROUGH POLISH SCHOOL**

England & Wales - Charity number 1179402

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2020 To 31<sup>st</sup> August 2021

Charity name: Nicolaus Copernicus Peterborough Polish School

Charity registration number: 1179402

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance education (including social and physical training) of people under the age of 25 years in such ways as the charity trustees shall think fit.</p> <p>To provide learning opportunities for students attending PPS via both structured activities and after school clubs</p> <p>To work in partnership with other agencies and organisations with similar objectives</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the course of this financial year the following activities took place to fulfil the Charity's objectives:</p> <p><b>1. Advancement of Education:</b></p> <p>This is satisfied by the offering of weekly classes, during term time, in the Polish language to children and young adults ranging from 3-18 years. Please see below for more details.</p> <p><b>2. Providing learning activities via structured activities and after school clubs</b></p> <p>This objective is satisfied in the following ways:</p> <p><b>(a) Weekly classes</b></p> <p>Children aged 3-11 primarily receive instruction in reading, writing and speaking Polish as well as music.</p> <p>Children aged from 11-18 receive instruction in reading, writing and speaking Polish and</p>

also receive instruction in Polish geography and history as well as religious education.

The School regularly runs classes to prepare students for both GCSE and A' Level examinations in the Polish Language.

There is also one class teaching Polish as a second language.

**(b) School assemblies**

All students are expected to attend school assemblies from time to time which take place at specific times of year such as Polish Independence Day and Christmas.

**(c) After School Clubs**

These clubs did not take place during this school year due to Covid 19 restrictions.

**(d) Children with special needs**

The School has several children with special educational needs and they receive one-on-one tuition where appropriate.

**3. Working in partnership with other agencies**

This objective is satisfied in the following ways:

**(a) Relationship with the Polish Educational Society ('PES')**

The PES is based in London and provides guidance and assistance on many areas of interest to the School. The School's employees take advice from the PES where appropriate and also attend training sessions organised by the PES from time to time

**(b) Relationship with other Polish Saturday Schools**

Once a year, students and employees of the School attend a festival organised at Laxton Hall in Northamptonshire. This festival, which showcases Polish culture and tradition, brings together representatives of many Polish Saturday Schools and each school is encouraged to participate in various competitions.

The School has been an active participant in this festival for many years albeit this was not possible this year due to Covid 19.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit
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**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not make grants to other bodies.
Policy on social investment including program related investment	Para 1.38	The Charity does not have a policy on social investment
Contribution made by volunteers	Para 1.38	<p>The Charity actively encourages contributions from volunteers and during this financial year a total of 10 volunteers contributed to the life of the School in the following capacities:</p> <ul style="list-style-type: none"> <li>• Office administration</li> <li>• Fundraising</li> <li>• Classroom assistance</li> <li>• Marketing</li> <li>• Website management</li> <li>• Operation of Parent Community Café</li> </ul>
Other		

**Achievements and Performance**

	SORP reference	

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

## 1. Education

During the School year, which ran from 12th September 2020 to 26<sup>th</sup> June 2021, a total of 451 children and young people received regular education on a Saturday morning during term time.

The School was open for face to face teaching for a total of 22 Saturdays so that each child and young person was able to access a total of 88 hours of education.

With the return of Covid restrictions in January 2021, face to face classes were suspended for a total of 8 Saturdays from 9<sup>th</sup> January 2021 until 6<sup>th</sup> March 2021 (inclusive). Online learning via Zoom took place for a total of two hours on each Saturday allowing pupils to access a total of 16 hours of education.

Face to face teaching re-commenced on Saturday 13<sup>th</sup> March 2021 and continued to the end of the school year.

Pupils ranged in age from 3-18 years and were taught in 24 classes by a total of 26 teachers supported by 16 teaching assistants.

Pupils aged 3-11 were taught a curriculum based on speaking, reading and writing in Polish together with some additional music lessons.

Pupils aged 11-18 were taught reading, writing and speaking in Polish as well as receiving lessons in Polish history and geography and religious education.

9 students with special educational needs were taught by one teacher and four teaching assistants.

One 'Polish as a second language' class was also taught.

A total of 21 students were prepared for public examinations which unfortunately did not take place due to Covid 19 restrictions.

		<p><b>2. Assemblies</b></p> <p>No assemblies took place due to Covid 19 restrictions.</p> <p><b>3. Classroom based activities</b></p> <p><b>The Adventures of Tom Sawyer</b></p> <p>Two classes took part in activities based on the well-known novel.</p> <p><b>4. After School Clubs</b></p> <p>The School was unable to run After School Clubs due to Covid 19 Restrictions.</p> <p><b>5. Extra-curricular activities</b></p> <p>The School was unable to organise any extra-curricular activities due to Covid 19 restrictions.</p> <p><b>6. Liaising with other organisations</b></p> <p>The School participated in the annual WOSP fundraising event.</p> <p><b>7. Parent Community Café</b></p> <p>The Parent Community Café was closed to parents during the school year due to Covid restrictions. However, it did operate to provide refreshments to members of staff who were able to order via text message and their order was then delivered to their classroom.</p> <p>The Café Manager was also heavily involved in the Covid 19 Project referred to below.</p> <p><b>8. Covid 19</b></p> <p>The School translated Covid 19 related resources on behalf of Peterborough City Council and published these messages on our website and via social media.</p> <p>The School was involved in a project providing practical support to 16 Polish families affected by Covid 19. This was funded by a grant received in the previous financial year from Cambridgeshire Community Coronavirus Fund. The school also received a further £2,000 from Peterborough City Council which was spent during this financial year.</p>
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		<p><b>9. Children's University</b></p> <p>The School continued to participate in this programme during this financial year.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	

Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	During this financial year expenditure exceeded income in the sum of £5,216.00. This was largely due to the impact of Covid 19 described earlier in this report and was covered by the charity's reserved funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity had a formal reserves policy in place during this financial year on the basis of a figure equivalent to three months' expenditure.
Amount of reserves held	Para 1.22	At the end of this financial year the Charity had unrestricted reserved funds in the sum of £35,000.00.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Charity's principal source of funding comes from the monthly fees paid by parents. In the financial year funding was obtained from the following sources:</p> <p>'Wspolnota Polska' organisation which operates under the auspices of the Polish Foreign Ministry - £3,100.00 (all spent in this financial year)</p> <p>Cambridgeshire Community Fund - £3,499 (not spent in this financial year). These monies were designated for staff costs and the purchase of equipment in respect of our special educational needs provision.</p> <p>The monies raised in this way have been used to further the key objectives of the Charity by:</p> <ul style="list-style-type: none"> <li>• hiring suitable premises</li> <li>• providing a parent community café</li> <li>• employing staff</li> <li>• purchasing teaching materials and textbooks</li> </ul>
Investment policy and		N/A

objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p>There are five main issues that we have identified and our approach to addressing them is set out below:</p> <p><b>(i) Compliance Issues</b></p> <p>As with any comparable organisation we have certain requirements in terms of putting policies and procedures in place. The most important of these are in respect of:</p> <ul style="list-style-type: none"> <li>• Safeguarding</li> <li>• Data protection</li> <li>• Equal opportunities</li> </ul> <p>These policies are reviewed on a regular basis and update training is delivered to staff at regular intervals.</p> <p>We also have a series of policies in place relating to employment matters.</p> <p><b>(ii) Communication Issues</b></p> <p>Given that we have in excess of 450 students, who are taught via 24 classes, it is imperative that we communicate clearly with parents. This is done primarily using the Parentmail communication tool and via our school website and facebook page.</p> <p><b>(iii) Financial Issues</b></p> <p>In terms of finances, we have put in place a reserves policy and have reserved funds to cover unexpected expenses or shortfalls in income.</p> <p>Parents pay a monthly fee to the school and this is collected via the School Money payment platform which allows us to manage this aspect of our finances more effectively.</p> <p><b>(iv) Legal Issues</b></p> <p>In terms of employment considerations, each role has a detailed job description and employees benefit from a contract of employment that provides the usual protections. With the exception of our supply teachers, we do not use zero hours contracts.</p> <p>We also have an annual contract for hire in place with the school on whose premises we</p>

		<p>operate.</p> <p><b>(v) Governance Issues</b></p> <p>The school employs a Headteacher and Deputy Headteacher on a part time basis and they are responsible for day-to-day management issues. The trustees meet formally with the HT and DHT not less than six times a year and are regular visitors to the school on Saturday mornings. Each trustee also has certain specific responsibilities depending on their role.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution, approved at an AGM on 9 <sup>th</sup> June 2018.
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members at the AGM for a period of two years  Appointed by trustees on a co-opted basis – maximum term two years

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Charity runs a Polish Saturday School (the School') which provides education in Polish language, traditions, history, geography and culture for four hours on a Saturday morning during term time. The School began in 1951 and was recognised as a charity by HMRC on 15<sup>th</sup> July 2015 and converted to CIO status with effect from 1<sup>st</sup> September 2019. Teaching takes place on the premises of the St. John Fisher School secondary school and the St. Thomas More primary school in Peterborough which are hired for these purposes.</p> <p>The total number of students for the financial year 20/21 was 451 making the School the largest Polish Saturday School in the United Kingdom outside of London. Students attending the School are almost entirely of Polish heritage and are resident in the greater Peterborough area although some students do come from further afield.</p> <p>Day to day management of the Charity is delegated by the Trustees to the School's Management Team which consists of a part time Head Teacher, and Deputy Head Teacher. The Trustees meet with the School Management Team not less than six times a year to ensure that the School is being run in accordance with the objects set out in the</p>

		<p>Charity's constitution. The Trustees also regularly visit the School during its hours of operation to liaise with the School Management Team and other members of staff as appropriate.</p> <p>The Trustees, together with the School Management Team, have put in place appropriate policies in those areas of greatest risk for the Charity, namely Safeguarding, Health and Safety and Data Protection. Training in respect of these areas is also provided on a regular basis.</p>
Relationship with any related parties	Para 1.51	The School is also associated with the Polish Educational Society ('PES') which is based in London. The PES provides guidance and runs training sessions on a variety of relevant topics including educational and administrative issues.
Other		

### Reference and Administrative details

Charity name	Nicolaus Copernicus Peterborough Polish School
Other name the charity uses	Peterborough Polish School
Registered charity number	1179402
Charity's principal address	c/o St. John Fisher Catholic High School Park Lane Peterborough PE1 5JN

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Magdalena Kaliszkowska-Kolek	Chair		AGM / Other trustees via co-option
2	Katarzyna Hanulak	Treasurer	010920 - 070421	AGM / Other trustees via co-option
3	Keith Markham	Secretary		AGM / Other trustees via co-option
4	Wojciech Kuszyk	Trustee	230121 – 310821	AGM / Other trustees via co-option

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Magdalena Sobkowicz - Headteacher

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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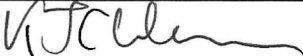
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Magdalena Kaliszkowska-Kolek	Keith Markham
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	21/5/22	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Nicolaus Copernicus Peterborough Polish School

No 1179402

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
School Fees	108,418	-	-	108,418	102,144
Grant Wspolnota Polska		3,100	-	3,100	3,792
JSR Payments		11,447	-	11,447	
Fundraising	325	-	-	325	744
Bank Interest ,Advertising	971	-	-	971	657
SEN Cambs Community Foundation		3,499	-	3,499	-
Peterborough City Council		2,000	-	2,000	5,000
<b>Sub total (Gross income for AR)</b>	<b>109,714</b>	<b>20,046</b>	<b>-</b>	<b>129,760</b>	<b>112,337</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>109,714</b>	<b>20,046</b>	<b>-</b>	<b>129,760</b>	<b>112,337</b>
<b>A3 Payments</b>					
Wges	81,779	15,051	-	96,830	85,913
Rent	16,590	1,000	-	17,590	18,328
Office & Administration costs	2,160	-	-	2,160	-
Fee & Licences	2,312	-	-	2,312	-
Insurance	1,109	-	-	1,109	740
Books	4,647	256	-	4,903	399
Peterborough City Council & Cambridgeshire Community Founds		7,118	-	7,118	2,664
Teaching materials	1,264	-	-	1,264	1,215
Other	1,690	-	-	1,690	3,773
<b>Sub total</b>	<b>111,551</b>	<b>23,425</b>	<b>-</b>	<b>134,976</b>	<b>113,032</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>111,551</b>	<b>23,425</b>	<b>-</b>	<b>134,976</b>	<b>113,032</b>
<b>Net of receipts/(payments)</b>	<b>- 1,837</b>	<b>- 3,379</b>	<b>-</b>	<b>- 5,216</b>	<b>- 695</b>
A5 Transfers between funds					
A6 Cash funds last year end	53,318	9,960	-	63,278	-
<b>Cash funds this year end</b>	<b>51,481</b>	<b>6,581</b>	<b>-</b>	<b>58,062</b>	<b>- 695</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		51,481	6,581	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>51,481</b>	<b>6,581</b>	<b>-</b>

(agree balances with receipts and payments account(s))


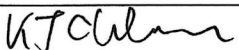
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MAGDALENA KACISZEWSKA-KOLCZ	21/5/22
	KEITH MARKHAM	31/5/22

**NICOLAUS COPERNICUS PETERBOROUGH POLISH SCHOOL**

England & Wales - Charity number 1179402

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# Accounts

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## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2019 To 31<sup>st</sup> August 2020

Charity name: Nicolaus Copernicus Peterborough Polish School

Charity registration number: 1179402

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To advance education (including social and physical training) of people under the age of 25 years in such ways as the charity trustees shall think fit.</p> <p>To provide learning opportunities for students attending PPS via both structured activities and after school clubs</p> <p>To work in partnership with other agencies and organisations with similar objectives</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During the course of this financial year the following activities took place to fulfil the Charity's objectives:</p> <p><b>1. Advancement of Education:</b></p> <p>This is satisfied by the offering of weekly classes, during term time, in the Polish language to children and young adults ranging from 3-18 years. Please see below for more details.</p> <p><b>2. Providing learning activities via structured activities and after school clubs</b></p> <p>This objective is satisfied in the following ways:</p> <p><b>(a) Weekly classes</b></p> <p>Children aged 3-11 primarily receive instruction in reading, writing and speaking Polish as well as music.</p> <p>Children aged from 11-18 receive instruction in reading, writing and speaking Polish and</p>

also receive instruction in Polish geography and history as well as religious education.

The School regularly runs classes to prepare students for both GCSE and A' Level examinations in the Polish Language.

There is also one class teaching Polish as a second language.

**(b) School assemblies**

All students are expected to attend school assemblies from time to time which take place at specific times of year such as Polish Independence Day and Christmas.

**(c) After School Clubs**

In addition to this several after school clubs are offered on a weekly basis which include:

- Football club
- Arts and crafts club
- Folk dance club
- Drama club

These groups last for approximately one hour after normal lessons have finished

**(d) Extra-curricular Activities**

During the course of the School year additional activities are offered including but not limited to:

- Christmas Bazaar

**(e) Children with special needs**

The School has several children with special educational needs and they receive one-on-one tuition where appropriate.

**3. Working in partnership with other agencies**

This objective is satisfied in the following ways:

**(a) Relationship with the Polish Educational Society ('PES')**

The PES is based in London and provides guidance and assistance on many areas of interest to the School. The School's employees take advice from the PES where appropriate and also attend training sessions organised by the PES from time to time

		<p><b>(b) Relationship with other Polish Saturday Schools</b></p> <p>Once a year, students and employees of the School attend a festival organised at Laxton Hall in Northamptonshire. This festival, which showcases Polish culture and tradition, brings together representatives of many Polish Saturday Schools and each school is encouraged to participate in various competitions.</p> <p>The School has been an active participant in this festival for many years albeit this was not possible this year due to Covid 19.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity does not make grants to other bodies.
Policy on social investment including program related investment	Para 1.38	The Charity does not have a policy on social investment
Contribution made by volunteers	Para 1.38	<p>The Charity actively encourages contributions from volunteers and during this financial year a total of 13 volunteers contributed to the life of the School in the following capacities:</p> <ul style="list-style-type: none"> <li>• Office administration</li> <li>• Fundraising</li> <li>• Classroom assistance</li> <li>• Marketing</li> <li>• Website management</li> </ul>
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><b>1. Education</b></p> <p>During the School year, which ran from 7th September 2019 to 11<sup>th</sup> July 2020, a total of 491 children and young people received regular education on a Saturday morning during term time.</p> <p>The School was open for face to face teaching for a total of 22 Saturdays so that each child and young person was able to access a total of 88 hours of education.</p> <p>With the advent of Covid 19 in March 2020, face to face classes were suspended after 14<sup>th</sup> March 2020 until the end of the school year and were replaced by online learning via Zoom. This took place for a total of 8 Saturdays between 25<sup>th</sup> April and 11<sup>th</sup> July 2020 allowing pupils to access a total of 16 hours of education.</p> <p>Pupils ranged in age from 3-18 years and were taught in 24 classes by a total of 29 teachers supported by 15 teaching assistants.</p> <p>Pupils aged 3-11 were taught a curriculum based on speaking, reading and writing in Polish together with some additional music lessons.</p> <p>Pupils aged 11-18 were taught reading, writing and speaking in Polish as well as receiving lessons in Polish history and geography and religious education.</p> <p>9 students with special educational needs were taught by one teacher and three teaching assistants.</p> <p>One 'Polish as a second language' class was also taught.</p> <p>A total of 27 students were prepared for public examinations which unfortunately did not take place due to Covid 19 restrictions.</p>

		<p><b>2. Assemblies</b></p> <p>Prior to the 14<sup>th</sup> March 2020, a number of assemblies took place as follows:</p> <p><b>Angling Trust – Building Bridges</b></p> <p>This assembly was organised by the Angling Trust which aims to establish links with different communities in Peterborough and to educate them about sustainable angling.</p> <p><b>Cinderella – modern version</b></p> <p>This assembly involved a performance of the classic fairy tale with a modern twist which was performed in front of parents and other students.</p> <p><b>Christmas</b></p> <p>This assembly contained various activities ranging from folk dancing to a nativity play performed in front of parents and students</p> <p><b>3. Visiting author</b></p> <p>The school was visited on two separate occasions in November 2019 by Agnieszka Szczepanska the author of the well-known story 'Patka i Pepe'. During each visit students were asked to participate in a series of arts and crafts activities.</p> <p><b>4. Classroom based activities</b></p> <p><b>Mock trial – role play</b></p> <p>One of the classes engaged in a mock trial role play in respect of the story 'Klamczucha' by Malgorzata Musierowicz.</p> <p><b>The Hobbit</b></p> <p>Students in one of the classes were invited to dress up as their favourite character from 'The Hobbit' and to deliver a small presentation about that character.</p> <p><b>5. After School Clubs</b></p> <p>The School organised after school clubs on a regular basis when the school was open including the following:</p> <p><b>(a) Arts and crafts</b></p> <p>A total of 41 children participated in these activities for a total of 22 Saturdays which were directed by 5 members of staff.</p>
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**(b) Football Club**

A total of 29 children participated in these activities for a total of 22 Saturdays which were directed by 2 volunteers.

**(c) Folk Dance Club**

A total of 5 children participated in the folk dance club for a total of 22 Saturdays. These activities were directed by one member of staff.

**(d) Drama Club**

A total of 8 children took part in drama club activities for a total of 22 Saturdays. The activities were directed by 1 member of staff.

**6. Extra-curricular activities**

The School organised a series of extra-curricular activities including:

**(a) Christmas Bazaar**

This annual event was very well attended.

**(b) Carnival Ball**

This was an annual event for the younger members of the School who were encouraged to dress up as their favourite character and participate in a disco organised by the School

**7. Training for staff**

Training took place in School on a regular basis either during regular staff meetings or in additional sessions. Topics included Safeguarding and Assessing students and measuring their progress.

Several members of staff also attended training in London organised by the PES in respect of Polish GCSE and A Level examinations.

**8. Liaising with other organisations**

The School continued to maintain excellent links with the PES and also with other Polish Saturday Schools predominantly through participation in the annual Laxton Hall festival.

In November 2019, the School's Headteacher attended an event, organised by PES, which took place at the Polish embassy in London and involved a visit by Agata Kornhauser-Duda, the wife of the Polish President.

The School participated in the annual WOSP fundraising event and raised more than £600.00 for this Polish charity.

Three students participated in the Holocaust Memorial Day commemoration events organised by Peterborough City Council.

### **9. Parent Community Café**

The Parent Community Café began to operate with effect from September 2019 and was opened for a total of 22 Saturdays until March 2020 when it closed due to Covid 19.

During that time an average of 40 parents attended each week and the following organised events took place:

- Official opening with a representative from Peterborough City Council
- Settled Status Applications drop-in on three Saturdays with the participation of two local organisations
- Visit from Peterborough City Council Adoption Services

At the end of the year a survey was sent out to parents and 128 people responded of whom 88.2% were very satisfied with the overall operation of the café.

### **10. Covid 19**

The School translated Covid 19 related resources on behalf of Peterborough City Council and published these messages on our website and via social media.

The School also received a grant in the sum of £5,000 from the Cambridgeshire Community Coronavirus Fund to provide practical support to Polish families affected by Covid 19. The project ran from 1<sup>st</sup> July to 31<sup>st</sup> October 2020. No monies were spent in this financial year and therefore £5,000 was carried over and spent in the next financial year.

		<p><b>11. Children's University</b></p> <p>The School continued to participate in this programme during this financial year.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

<p><b>Achievements against objectives set</b></p>	<p>Para 1.41</p>	
<p><b>Performance of fundraising activities against objectives set</b></p>	<p>Para 1.41</p>	
<p><b>Investment performance against objectives</b></p>	<p>Para 1.41</p>	

Other

Other		
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>At the start of the financial year the charity received a transfer of £72,197.00 from the Nicolas Copernicus Polish Saturday School Parents Association in Peterborough (reg. 1162636) (PSS). PSS was subsequently wound up as a charity. The transfer is shown in row A5 of form cc16a.</p> <p>During this financial year there was a loss of £693.00 in terms of income v expenditure which was largely due to the impact of Covid 19. This shortfall was met from existing reserved funds.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity had a formal reserves policy in place during this financial year on the basis of a figure equivalent to three months' expenditure.
Amount of reserves held	Para 1.22	At the end of this financial year the Charity had unrestricted reserved funds in the sum of £50,000.00.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Charity's principal source of funding comes from the monthly fees paid by parents. In the financial year funding was obtained from the following sources:</p> <p>'Wspolnota Polska' organisation which operates under the auspices of the Polish Foreign Ministry - £3,792.00 (all spent in this financial year)</p> <p>Cambridgeshire Coronavirus Community Fund - £5,000 (not spent in this financial year)</p> <p>The monies raised in this way have been used to further the key objectives of the Charity by:</p>
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		<ul style="list-style-type: none"> <li>• hiring suitable premises</li> <li>• providing a parent community café</li> <li>• employing staff</li> <li>• purchasing teaching materials and textbooks</li> </ul>
<p>Investment policy and objectives including any social investment policy adopted</p>	<p>Para 1.46</p>	<p>N/A</p>
<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>There are five main issues that we have identified and our approach to addressing them is set out below:</p> <p><b>(i) Compliance Issues</b></p> <p>As with any comparable organisation we have certain requirements in terms of putting policies and procedures in place. The most important of these are in respect of:</p> <ul style="list-style-type: none"> <li>• Safeguarding</li> <li>• Data protection</li> <li>• Equal opportunities</li> </ul> <p>These policies are reviewed on a regular basis and update training is delivered to staff at regular intervals.</p> <p>We also have a series of policies in place relating to employment matters.</p> <p><b>(ii) Communication Issues</b></p> <p>Given that we have in excess of 450 students, who are taught via 24 classes, it is imperative that we communicate clearly with parents. This is done primarily using the Parentmail communication tool and via our school website and facebook page.</p> <p><b>(iii) Financial Issues</b></p> <p>In terms of finances, we have put in place a reserves policy and have reserved funds to cover unexpected expenses or shortfalls in income.</p> <p>Parents pay a monthly fee to the school and this is collected via the School Money payment platform which allows us to manage this aspect of our finances more effectively.</p>

		<p><b>(iv) Legal Issues</b></p> <p>In terms of employment considerations, each role has a detailed job description and employees benefit from a contract of employment that provides the usual protections. With the exception of our supply teachers, we do not use zero hours contracts.</p> <p>We also have an annual contract for hire in place with the school on whose premises we operate.</p> <p><b>(v) Governance Issues</b></p> <p>The school employs a Headteacher and Deputy Headteacher on a part time basis and they are responsible for day-to-day management issues. The trustees meet formally with the HT and DHT not less than six times a year and are regular visitors to the school on Saturday mornings. Each trustee also has certain specific responsibilities depending on their role.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution, approved at an AGM on 9 <sup>th</sup> June 2018.
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members at the AGM for a period of two years  Appointed by trustees on a co-opted basis – maximum term two years

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Charity runs a Polish Saturday School (the School') which provides education in Polish language, traditions, history, geography and culture for four hours on a Saturday morning during term time. The School began in 1951 and was recognised as a charity by HMRC on 15<sup>th</sup> July 2015 and converted to CIO status with effect from 1<sup>st</sup> September 2019. Teaching takes place on the premises of the St. John Fisher School secondary school and the St. Thomas More primary school in Peterborough which are hired for these purposes.</p> <p>The total number of students for the financial year 19/20 was 491 making the School the largest Polish Saturday School in the United Kingdom outside of London. Students attending the School are almost entirely of Polish heritage and are resident in the greater Peterborough area although some students do come from further afield.</p> <p>Day to day management of the Charity is delegated by the Trustees to the School's Management Team which consists of a part time Head Teacher, and Deputy Head Teacher. The Trustees meet with the School Management Team not less than six times a year to ensure that the School is being run in accordance with the objects set out in the</p>

		<p>Charity's constitution. The Trustees also regularly visit the School during its hours of operation to liaise with the School Management Team and other members of staff as appropriate.</p> <p>The Trustees, together with the School Management Team, have put in place appropriate policies in those areas of greatest risk for the Charity, namely Safeguarding, Health and Safety and Data Protection. Training in respect of these areas is also provided on a regular basis. During the course of the year, the trustees also implemented the following policies:</p> <p>Disciplinary Policy Grievance Policy Equal Opportunities Policy</p>
Relationship with any related parties	Para 1.51	The School is also associated with the Polish Educational Society ('PES') which is based in London. The PES provides guidance and runs training sessions on a variety of relevant topics including educational and administrative issues.
Other		

## Reference and Administrative details

Charity name	Nicolaus Copernicus Peterborough Polish School
Other name the charity uses	Peterborough Polish School
Registered charity number	1179402
Charity's principal address	c/o St. John Fisher Catholic High School Park Lane Peterborough PE1 5JN

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Magdalena Kaliszkowska-Kolek	Chair		AGM / Other trustees via co-option
2	Katarzyna Hanulak	Treasurer		AGM / Other trustees via co-option
3	Keith Markham	Secretary		AGM / Other trustees via co-option

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Magdalena Sobkowicz - Headteacher

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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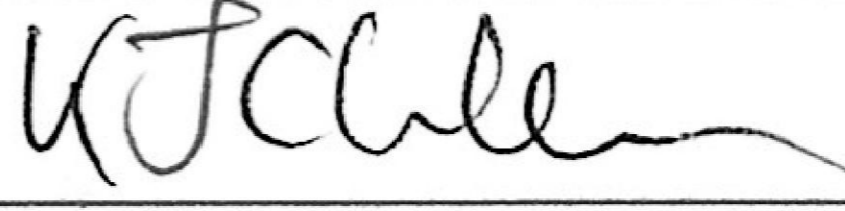
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Magdalena Kaliszkowska-Kolek	Keith Markham
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	29/06/21	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Nicolas Copernicus Polish Saturday School Parents' Association in  
Peterborough

On accounts for the year  
ended

31/08/2020

Charity no  
(if any)

1162636

Set out on pages

Attached CC16a

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended **31/08/2020**.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination which gives me  
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30/06/2021

Name:

Joanna Fox ACMA

Relevant professional  
qualification(s) or body  
(if any):

Chartered Institute of Management Accountants

Address:

Unit B Greenhill House, Thorpe Road

Peterborough PE3 6RU

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**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Large empty rectangular box for disclosure details]