

Chew Stoke Out of School Club CIO

**Annual Report and
accounts for year ended
31/03/2023**

Registered Charity: 1179361

Year ended 31/03/2023

Trustees

David Jones (Chair) - appointed 20 June 2018

Jonathan Seaman - appointed 20 June 2018

Charlotte Fay - appointed 20 June 2018

Management

Suzanne Lewis (Manager)

Carol Ogbourne (Deputy Manager)

Sophie Pritchard (Deputy Manager)

Administrative Information

Chew Stoke Out Of School Club is situated in the village of Chew Stoke in the Chew Valley. The correspondent address is CSOOSC, Chew Stoke Church School, School Lane, Chew Stoke, BS40 8UY.

During the year the club operated breakfast and after school clubs during term time, in addition to holiday clubs for children aged 4-12 years old.

Aims & Purposes

The objects of the CIO are the development and education of children and young people from Chew Stoke and the surrounding region, in particular by:

- 1) providing childcare to the children of members of the CIO;
- 2) promoting their care and safety;
- 3) promoting their education and promoting parental involvement;
- 4) promoting their health and wellbeing.

Structure, Governance & Management

The trustees are all volunteers and parents/guardians of children who attend or have previously attended the club. The trustees work closely with the management to ensure the club is a safe & enjoyable setting for local children to be provided with wraparound care during term time and during school holidays.

All trustees hold an enhanced DBS in compliance with Ofsted regulations. Trustees receive no financial benefits from the club, for example discounted childcare.

Financial Review

Receipts for the year ended 31st March 2023 were £41,543, a significant fall compared to the previous year of 14.4%. The end of COVID-19 support from HMRC's Coronavirus Job Retention Scheme and Bath & NE Somerset council's grants were the main reason for this reduction. Childcare bookings were also down slightly by 0.8% year on year, which may have been a result of reduced holiday club openings.

Total payments were £47,800, with staff salaries the highest contributor to these costs, followed by rent, catering and accountancy/book keeping costs. The club resumed rental payments to the school during this financial period, after two years of support in the form of a rent holiday. Due to these increased costs we had to be more selective about running holiday clubs, particularly during half-terms and Easter. Holiday clubs only operated on days when there was sufficient demand, which lowered bookings for the year, but also helped to reduce staff costs year on year by 6%, despite increases to the National Living Wage.

Cash funds at year end were £27,309, £6,258 lower than the last period end.

Liabilities at year end stood at £1,447, compared to £1,074 at the end of the last period.

Reserves Policy

The trustees aim to maintain a minimum of 4 months of staff salaries in reserve, to act as a buffer in case of unforeseen circumstances. At current staffing levels, this target amounts to approximately £13,000.

Fundraising & Donations

The club aims to be self-sustaining, covering its costs via booking & membership fees. Donations totalling £400 were also received this year.

Report Authorisation

The trustees have approved the above report.



DAVID JONES, CHAIR OF TRUSTEES

Date: 20th February 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Chew Stoke Out of School Club CIO

1179361

Receipts and payments accounts

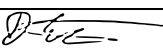
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For the year from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Childcare Vouchers	23,251	-	-	23,251	-
Private Bookings	18,275	-	-	18,275	-
Grant Income	-	-	-	-	-
Interest received	17	-	-	17	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	41,543	-	-	41,543	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	41,543	-	-	41,543	-
A3 Payments					
Catering	1,550	-	-	1,550	-
Rent	4,742	-	-	4,742	-
Salaries, Pensions & NI	39,095	-	-	39,095	-
Accountancy & Bookkeeping	913	-	-	913	-
Equipment	558	-	-	558	-
Staff Training	38	-	-	38	-
Staff Entertaining	-	-	-	-	-
Membership and Subscriptions	105	-	-	105	-
Insurance	320	-	-	320	-
Sundry	80	-	-	80	-
Donations	400	-	-	400	-
	-	-	-	-	-
Sub total	47,800	-	-	47,800	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	47,800	-	-	47,800	-
Net of receipts/(payments)	- 6,258	-	-	- 6,258	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	33,566	-	-	33,566	-
Cash funds this year end	27,309	-	-	27,309	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	23,483	-	-
	Deposit Account	3,826	-	-
		-	-	-
	Total cash funds	27,309	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Trade Creditors and Accruals	Unrestricted Funds	1,447	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		David Jones	25/2/25	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
CHEW STOKE OUT OF SCHOOL CLUB CIO

**On accounts for the year
ended**

31ST MARCH 2023

**Charity no
(if any)**

1179361

Set out on pages

1 TO 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 27/03/2025

Name:

MARTIN RICHARDS

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

ONE2ONE ACCOUNTANTS LTD

SUITE 18 ACCESS HOUSE, WINTERSTOKE ROAD

BRISTOL BS3 2LG

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.